

January 8, 2001. The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Gordon Oelkers, Raedelle Aspenlieder, Greg Hennessy, Robert Jasper and Steve Moore. Absent: Bernie W. Finnicum. Guests: Debbie Moore, Rob Oelkers, Sheriff Grainger and Alan Aspenlieder.

W. Bruce Houle made a motion to approve the agenda. Jack Scotson seconded the motion. Those voting in favor of the motion: W. Bruce Houle, Jack Scotson and Paul S. Finnicum. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

W. Bruce Houle made a motion to approve 12-4-00 minutes and 11-30-00 Treasurer Report. Jack Scotson seconded the motion. Those voting in favor of the motion: W. Bruce Houle, Jack Scotson and Paul S. Finnicum. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Soccer. Debbie Moore is interested in starting a soccer team in Culbertson. She and her mom talked to a gentleman who was the Soccer Coach of the Year in Colorado. He travels through Culbertson from time to time and he is willing to put on a weekend workshop for kids and to help train a coach. Debbie is looking for some financial assistance from the town for equipment to get started. She will be going to the school board and Women's Club as well. Jack Scotson made a motion to support the soccer program with at least \$100.00 to help buy equipment. Paul S. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson, Paul S. Finnicum and W. Bruce Houle. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Fire Dept. Fire Chief Alan Aspenlieder was present to let the town council know he has been researching grants for fire departments for building and fire apparatus. The department is outgrowing their current facility. Paul suggested Alan contact Mike Carlson with Eastern Plains R C & D as he works on these types of grants.

Levee Update. The land 265' north of the dike is the same height as the dike. The dike needs to be another 1 ft. higher on the east end for about 100 ft. This will be done when the culvert cement project is done.

Swimming Pool Improvements. No new news.

Broadway Floral Property. The town council will meet with the Roosevelt County Commissioners on 1-10-01 at 3:00 p.m. to discuss the possible use of the Broadway Floral Property. Mayor Oelkers wants to discuss the option of not putting the estimated \$120,000 into the existing Roosevelt County Extension Service building, but building a new building for the Extension Service Offices with a Library at one end. The town has the Warranty Deed to the property. Clerk will call Attorney Laura Christoffersen to see if title insurance is coming.

FCC License for TV Station. No new news.

Television District. No new news.

MT DOT - School Bouncing Ball. The bouncing ball flashing beacon at the school crosswalk is complete and working. This is on a timer and the MT DOT has set it to come on in the morning before school begins, at noon and after school. This will not be set for athletic events. The reason it is only set for those 3 times of day is if it runs too frequently, people begin to ignore it and it loses its warning effect.

January 8, 2001 cont.

MAPS - Great Northern Dev. No new news.

Flood Mitigation Grant. The deadline for the Flood Mitigation Grant is August 2001. Brett Bledsoe will be moving to Plentywood in March.

Water Reservation Rights. The town has received "Notice Of The Filing Of An Objection And Opportunity To File Counterobjections" from the Montana Water Court. Attorney Hennessy has this information. An informal public meeting will be held by Bruce Loble, the Chief Water Judge, on February 6, 2001 at 6:00 p.m. in the First Community Bank basement in Culbertson. Representatives of the United States Bureau of Indian Affairs and Bureau of Land Management will be present to answer questions.

Economic Development. Town still needs footage on Weeks Property for Attorney Hennessy to complete the purchase options. No news on Star Fund Grant Application.

Missouri River Country Grant Application. The Missouri River Country Grant Application for web page design has been completed and submitted.

Certified Cities Program. Raedelle and Dixie are still researching the Certified Cities Program. The application form is under construction at this time. There will be meetings on this in the next 2 or 3 months.

Montana Hi-Line Sewer. Clerk will send a letter to Montana Hi-Line Sewer requesting copies of Workers' Comp. Insurance and Contractors License. Montana Hi-Line Sewer cannot do anymore work for the town until the town receives the proper paperwork.

Carpet Bids. Clerk will send a letter to Finnicum's and Berwick Flooring requesting sealed bids for 26 oz. and 28 oz. carpet for the Senior Citizen Center and provide a sample. Bids are due by 5:00 p.m. Feb. 5th, 2001.

Town of Brockton. Town received a request for bid from the Town of Brockton for solid waste collection. The town council is not interested.

Water Customer. Diamond Coulee Trailer Court wanted the town to write-off the 11-27-00 water, sewer and garbage charges. This is for usage from 10-15 to 11-15. Owner says the water was off 10-15-00. The town was not notified to shut the account off. Town council said the town office was not notified, therefore the charges will remain on the account.

GJV's. General journal vouchers 33 & 34 were approved and signed.

Eastern Plains R C & D. Jack Scotson made a motion to appoint Dixie Berwick as the Town of Culbertson representative on the R C & D Council. Paul S. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson, Paul S. Finnicum and W. Bruce Houle. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Emergency Garbage Ordinance. Attorney Hennessy will have an Emergency Garbage Ordinance for council action Feb. 5, 2001.

January 8, 2001 cont.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Betty's Buns	10.00
Cities United.com, Inc.	199.00
Gaffaney's	80.00
MDU	422.57
Nemont Telephone	179.16
Raedelle Aspenlieder	1628.11
A T & T	4.95
Bruce Waldhausen	125.00
The City Line	870.96
Culb. State Agency	80.00
Eastern Plains R C & D	100.00
Finnicum's	101.39
First Community Bank	533.08
Gaffaney's	145.25
IIMC	75.00
The J.P. Cooke Co.	34.60
Modern Aire Flight Serv.	161.25
MT Dept. of Revenue	78.21
MT Dept. of Revenue	16.66
MMIA	179.69
Nemont Telephone	186.52
Northwest Pipe Fittings	124.06
Postmaster	68.00
PERS	304.52
Roos. Co. Treasurer	28.00
The Searchlight	27.20
Hennessy Law Office	1066.83
MDU	623.32
TOTAL	<u>\$7,453.33</u>

Special Funds:

MDU	978.48
Robert Jasper	259.45
Steven Moore	259.18
Betty Schroeder	92.35
The City Line	303.49
Culb. Pharmacy	32.61
Farm Plan	281.89
Finnicum's	180.87
First Community Bank	183.88
Johnstone Supply	32.92
McKinney Motor	859.60
Miller Oil Co.	231.57

Enterprise Funds:

Harco Waterworks	450.00
MDU	596.23
Nemont Telephone	44.44
DNRC	32800.34
Kois Brothers Equip.	29950.00
Miller Oil Co.	334.80
Postmaster	78.20
Dixie Berwick	694.28
Robert Jasper	1676.73
Steven Moore	1352.70
Cellular One	46.87
The City Line	80.94
Dept. of Public Health	16.50
Finnicum's	157.26
First Community Bank	1235.00
Hawkins Water Treatment	716.00
James Rowe	497.03
Joe McCormick	248.60
Kohler Communication	45.00
McKinney Motor	1719.20
Miller Oil Co.	181.74
MT Dept of Revenue	169.60
MT Dept of Revenue	44.63
MMIA	734.62
Nemont Telephone	44.44
Oelkers Servicenter	107.92
Olympic Sales	25225.00
PERS	685.16
Raedelle Aspenlieder	33.48
Sheridan Electric Co-Op	15.00
Williston Landfill	728.80
MDU	1351.72
TOTAL	<u>\$102,062.23</u>

Special Funds cont.:

MT Dept. of Revenue	24.18
MT Dept. of Revenue	5.32
MMIA	89.18
NorMont Equip.	71.25
Oelkers Servicenter	201.91
PERS	96.73
Roos. Co. Sheriff Dept.	916.66
U.S. Bank Trust	3175.36
MDU	29.38
Newman Traffic Signs	3802.06
TOTAL	<u>\$12,108.32</u>

Meeting adjourned at 8:45 p.m.

Raedelle Aspenlieder
Clerk

John A. Oelkers
Mayor

February 5, 2001. The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Gordon Oelkers, Raedelle Aspenlieder, Greg Hennessy, Robert Jasper and Steve Moore. Absent: Bernie W. Finnicum. Guests: Don Loomer, Rob Oelkers, Rick Knick, Clint Jacobs and Miles Knudsen.

Jack Scotson made a motion to approve the agenda. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Paul S. Finnicum. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Paul S. Finnicum made a motion to approve 1-8-01 minutes and 12-31-00 Treasurer Report. Jack Scotson seconded the motion. Those voting in favor of the motion: Paul S. Finnicum, Jack Scotson and W. Bruce Houle. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Dry Prairie Rural Water. Rick Knick, Clint Jacobs and Miles Knudsen represented Dry Prairie Rural Water. As construction on the rural water project begins this spring, starting with the treatment facility at Poplar, Dry Prairie Rural Water would like to run a water main to McCabe. This would require a 12" main tie to Culbertson's existing 8" main and a pump station about 2 miles north of Culbertson.

Does Culbertson's water system have capacity to serve an additional 40 to 60 customers? The treatment plant operates now at less than one half capacity. Paul S. Finnicum made a motion to support extension of water line to McCabe by Dry Prairie Rural Water and supply the water. Jack Scotson seconded the motion. Those voting in favor of the motion: Paul S. Finnicum, Jack Scotson and W. Bruce Houle. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Dry Prairie will draft an agreement and submit to the town. The town will need to come up with a water rate for those 40 to 60 additional customers. Eventually, when Dry Prairie is the provider those same 40 to 60 customers will pay \$25.50 base/mo. plus .54¢/1000 gal. water used.

Council received a Draft copy of Dry Prairie Rural Water Authority Municipal Supply Agreement. This needs to be reviewed and signed before April 15, 2001. Jack Scotson made a motion to review the Draft Municipal Supply Agreement and prepare for action at the March 5, 2001 meeting. Paul S. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson, Paul S. Finnicum and W. Bruce Houle. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Council will meet with Attorney Hennessy to review and discuss the draft Municipal Supply Agreement. Others that may need to be at the meeting: Rick Knick, Clint Jacobs, Miles Knudsen and possibly the Representative from the Dickinson group.

Corp. of Engineers - Spring Rise. Paul S. Finnicum will write a letter on behalf of the town to oppose the Spring Rise.

Levee. Don Loomer presented a draft for culvert cement and raising the levee in areas. Estimated cost from Franz Construction was \$38,146. for this project. Raedelle will get more information about flood mitigation money that may be available through FEMA.

February 5, 2001cont.

Preliminary Investigation Report. Jack Scotson made a motion to have Paul draft a letter to the MT DOT on the recommendations from the Preliminary Investigation Report - July 2000 - Proposed PL-566 Flood Prevention Project for Culbertson, Montana. Paul will send it to Attorney Hennessy to review to be ready for the March 5th meeting. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Paul S. Finnicum. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Swimming Pool Improvements. No new news.

Broadway Floral Property. Some members of the town council met with 2 of the Roosevelt County Commissioners on 1-10-01 to discuss possible use of the Broadway Floral Property as the Roosevelt County Extension Office with the City/County Public Library at one end of the building. The 2 County Commissioners were receptive to the idea.

FCC License for TV Station. No new news.

Television District. No new news.

MAPS - Great Northern Development. No new news. Jack Scotson made a motion to send Linda Twitchell a letter and ask her to come to the March 5th meeting to update the town council on the EDA Pre-Application and Medical Arts Press. Paul S. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson, Paul S. Finnicum and W. Bruce Houle. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Flood Mitigation Grant. No new news.

Water Reservation Rights. There is a public meeting at First Community Bank on 2-6-01 at 6:00 p.m. on Water Reservation Rights. Can the town reserve the rights we have out into the future or add to them in the future if needed?

Star Fund Grant Application. Mayor Oelkers gave an update on the Star Fund Grant interview. MGI Manager Neil Turnbull informed the Star Fund Committee that MGI may get a \$25,000. grant from another source for marketing.

Missouri River Country Grant Application. The town should get a response on the Missouri River Country Grant application for Web Page in 2 - 3 weeks.

Certified Cities Program. Town is still waiting on Certified Cities Program application.

MT DOT. Have not received a response from the MT Dept. of Transportation on crossing request along Hwy 2 and 2nd Ave. E. (by Jim Helmer's).

Senior Citizen Carpet Bids. Carpet bids for Senior Citizen Center:

Berwick Flooring - Carpet & Installation - 28 oz. \$1570.00
26 oz. \$1530.00

Finnicum Hardware - Carpet & Installation - 28 oz. \$1460.00
26 oz. \$1362.00

W. Bruce Houle made a motion to accept lowest bid on 28 oz. carpet from Finnicum Hardware \$1460.00. Jack Scotson seconded the motion. Those voting

February 5, 2001 cont.

in favor of the motion: W. Bruce Houle, Jack Scotson and Paul S. Finnicum.
Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Emergency Garbage Ordinance. An emergency garbage ordinance will be ready for March 5th meeting.

Internet ADSL. W. Bruce Houle shared some information on internet and ADSL.

Utility Billing Software. Town received 2 bids for updating the utility billing software. The current TAABS program does not receive maintenance support as of 12-31-00. The bids are as follows: Black Mountain Software - Utility Billing Windows Version \$4400.00 + annual service and support \$880.00, Digital Data Conversion \$1760.00; IMSofTech - Utility Billing i-nHANCE5000 \$1995.00 + annual service and support \$950.00 less existing customer discount \$400.00 = total \$2545.00.

Jack Scotson made a motion to purchase utility billing software from Black Mountain Software. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Paul S. Finnicum. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Clerk will get prices on Hewlett-Packard Laser Jet 4050 Printer from Gaffaney's and EZ Computer.

MMIA. Town received a dividend \$3467.00 from MMIA Workers' Compensation Program.

Pool. Town will advertise for Swimming Pool Manager for summer 2001 season. All applications due by 5:00 p.m. 3-5-01.

Clerk will research information received that the town could have "An ordinance that abates the real property or motor vehicle taxes of volunteer firefighters and emergency medical technicians (firefighters) who meet specific requirements."

Steve may not be doing his annual guard training 2-10-01 through 3-3-01 due to a shoulder injury. Steve wanted approval to attend the Montana Rural Water Systems annual conference in Great Falls Feb. 21-23. Paul S. Finnicum made a motion to approve of Steve attending the MRWS conference in Great Falls Feb. 21 - 23. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Paul S. Finnicum, W. Bruce Houle and Jack Scotson. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
MSU Fire Services	45.00	Jim Rowe	358.38
Women's Center/MSU	1200.00	Scott Aspenlieder	209.36
Raedelle Aspenlieder	1629.11	MT Hi-Line Sewer	5032.25
A T & T	24.60	Miller Oil Co.	451.50
Bruce Waldhausen	125.00	Postmaster	77.00
The City Line	762.34	Dixie Berwick	1247.99
Culb. State Agency	50.00	Robert Jasper	2224.00
Dixie Berwick	33.48	Steven Moore	1817.57
First Comm. Bank	532.08	Badlands Hydraulic	144.00
Gaffaney's	181.06	The City Line	79.10
Hometown Market	16.78	Dept. of Public Health	16.50
MT Dept. of Revenue	78.21	First Comm. Bank	1816.62
PERS	304.52	First Comm. Bank	300.00

February 5, 2001 cont.

General Fund cont.

Roos. Co. Treasurer	39.00
Modern Aire Flight	145.59
MDU	521.60
Nemont Telephone	206.43
TOTAL	<u>\$5,894.80</u>

Other Funds:

Culb. Fire Relief Assn.	770.00
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Special Funds:


MDU	951.69
Betty Schroeder	92.35
The City Line	239.97
First Comm. Bank	15.30
Miller Oil Co.	21.76
Newman Traffic Signs	33.84
Oelkers Servicenter	54.74
Pacific Steel & Recycling	331.80
Roos. Co. Sheriff Dept.	916.66
Farm Plan	2.11
MDU	18.05
TOTAL	<u>\$2,678.27</u>

Enterprise Funds cont.

Hometown Market	4.40
Interstate Detroit Diesel	812.59
Kohler Communications	45.00
MT Dept. of Revenue	261.69
Northwest Pipe Fittings	210.00
Oelkers Servicenter	678.91
Olympic Sales, Inc.	5250.00
Pacific Steel & Recycling	80.00
PERS	988.26
Sheridan Electric Co-Op	15.00
Today's Machine , L.L.C.	304.00
Williston Landfill	816.80
Dept. of Env. Quality	760.00
Farm Plan	135.90
MDU	11.57
Nemont Telephone	44.44
TOTAL	<u>\$24,192.83</u>

Meeting adjourned at 9:40 p.m.


Clerk


Mayor

March 5, 2001. The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Raedelle Aspenlieder, Greg Hennessy and Robert Jasper. Guests: Rob Oelkers, Sheriff Grainger and Don Loomer.

Jack Scotson made a motion to approve the agenda with the addition of a Planning & Building It Right workshop in Sidney on 3-13-01. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to approve 2-5-01 minutes and 1-31-01 Treasurer Report. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Flood/Levee. Don Loomer presented bid specs for the Low Water Crossing and raising the levee in areas. The town council will wait to advertise for bids until there is more information available on the Hazard Mitigation Grant Program. Town has filed a Notice of Intent for the Hazard Mitigation Grant Program.

Swimming Pool Improvements. No new news.

March 5, 2001 cont.

Broadway Floral Property. Paul S. Finnicum will stop in and visit with the County Commissioners about the Broadway Floral Property and the County Extension, Library and Food Pantry.

FCC License/TV Station. W. Bruce Houle made a motion to pay Ken Youngquist the \$125.00 fee and proceed with the FCC Licensing application. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED. Clerk will call Ken Youngquist and ask about the reference in the application to the antenna and equipment.

MAPS - Great Northern Dev. Linda Twitchell was unable to attend, but sent a letter to update the council regarding Medical Arts Press, call centers and our EDA Preapplication.

Flood Mitigation Grant. Still working on this.

Star Fund Grant. No new news. Town needs to follow-up and possibly the Fort Peck Tribes could come in with \$5000. as the other half of the match.

Missouri River Country Grant. The Town of Culbertson's Missouri River Country Grant application has been approved by the State Tourism Board. The grant will fund 50% of the cost for web page design, web page design software and Print Pro Workshop software. The grant will amount to approximately \$475.00.

Certified Cities Program. Bernie W. Finnicum made a motion to approve Authorizing Resolution for the Montana Certified Communities Program. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED. Town is working on the Certified Cities Program application.

MT DOT. No response yet from the MT DOT on crossing request along Hwy. 2 & 2nd Ave. E. by Jim Helmer's.

Preliminary Investigation Report - July 2000. Attorney Hennessy sent a letter to William L. McChesney, District Administrator, Montana Dept. of Transportation in Glendive, RE: Flood protection culvert for Hwy. 16 and Town of Culbertson.

Corp. of Engineers - Spring Rise. The Spring Rise is cancelled for this year as there is not enough water at this point.

Option To Purchase. W. Bruce Houle made a motion to spend \$200.00 for purchase options on William W. Finnicum property north of Culbertson containing 18.53 acres, more or less \$20,000.00 and Mike Weeks, d/b/a Culbertson Implement property east of Culbertson East 500 feet of parcel containing 3.28 acres, more or less \$15,000.00. The expiration date of both options is 12:00 p.m. noon on March 31, 2003. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Swimming Pool Manager Applications. Bernie W. Finnicum made a motion to hire Roxanne Nickoloff as Swimming Pool Manager for the 2001 season at \$6.20/hr. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Clerk will ask Roxanne about the lifeguard swim suit issue. Raedelle needs to get information on lifeguard certification and training and First Aide & CPR to the high school for posting.

HENNESSY LAW OFFICE

GREG W. HENNESSY*
(*ALSO ADMITTED IN MONTANA)

A PROFESSIONAL CORPORATION
LAWYER

417 1ST AVENUE EAST
DRAWER 756
WILLISTON, NORTH DAKOTA 58802-0756
TELEPHONE 701-572-8296
FAX 701-572-9181

March 5, 2001

William L. McChesney
District Administrator
Montana Dept. of Transportation
PO Box 890
Glendive, MT 59330-0890

RE: Flood protection culvert for Hwy. 16 and Town of Culbertson

Dear Mr. McChesney:

The Culbertson Town Council meeting in regular session has instructed me to act upon the report of Brent Bledsoe, USDA-Natural Resources Conservation Service, who has been working in conjunction with the Federal Emergency Management Agency on a proposed PL-566 flood prevention project for Culbertson. The Council has studied the preliminary investigation report which is very detailed and somewhat lengthy. Mr. Bledsoe's report from NRCS back to FEMA engages in a detailed technical cost-benefit analysis measured against 10 year, 100 year, etc. flood events.

NRCS rejected a plan to construct a high hazard dam and spillway in order to prevent the recurrence of the one million dollars worth of damage that occurred in July 1998. The economic analysis concluded that a high hazard dam substantially exceeded the \$200,000 prevention budget necessary to prevent a 100 year event.

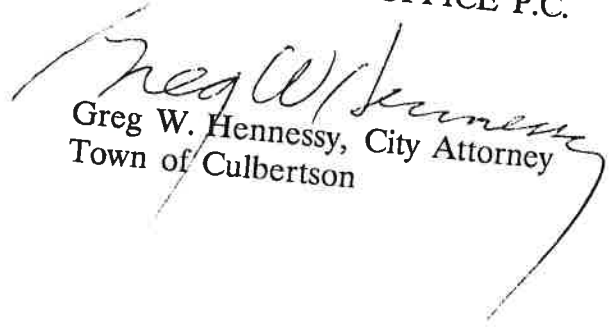
The NRCS report to FEMA does conclude, however, that the greatest benefit for the prevention dollar is the installation of another 152" x 97" pipe-arch culvert under Montana Highway 16 at the area of the rodeo grounds at a cost of approximately \$65,000 to \$75,000. The cost of installing such culvert is a local cost outside of the PL-566 program and therefore it is suggested to the Town Council, FEMA and the Montana Department of Transportation that it will be necessary for them to cost share that expense from their respective local budgets. The additional pipe arch culvert, along with some modest channelization upstream, is projected to provide flood protection for a 150 year event.

William L. McChesney
March 5, 2001
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Please give this matter your attention and let us hear from you at your earliest convenience on the financing and installation of the pipe-arch culvert so that we can prepare for the coming season's thunderstorms. If you have questions or comments, please contact Mayor Gordon Oelkers at (406) 787-5271 or me.

Very sincerely,

HENNESSY LAW OFFICE P.C.



Greg W. Hennessy, City Attorney
Town of Culbertson

GWH/kb

cc: Gordon Oelkers

HENNESSY LAW OFFICE

GREG W. HENNESSY*
(*ALSO ADMITTED IN MONTANA)

A PROFESSIONAL CORPORATION
LAWYER

417 1ST AVENUE EAST
DRAWER 756
WILLISTON, NORTH DAKOTA 58802-0756
TELEPHONE 701-572-8296
FAX 701-572-9181

March 5, 2001

2d request of May 22, 2001 via
certified mail per special
instructions from Town Council

William L. McChesney
District Administrator
Montana Dept. of Transportation
PO Box 890
Glendive, MT 59330-0890

RE: Flood protection culvert for Hwy. 16 and Town of Culbertson

Dear Mr. McChesney:

The Culbertson Town Council meeting in regular session has instructed me to act upon the report of Brent Bledsoe, USDA-Natural Resources Conservation Service, who has been working in conjunction with the Federal Emergency Management Agency on a proposed PL-566 flood prevention project for Culbertson. The Council has studied the preliminary investigation report which is very detailed and somewhat lengthy. Mr. Bledsoe's report from NRCS back to FEMA engages in a detailed technical cost-benefit analysis measured against 10 year, 100 year, etc. flood events.

NRCS rejected a plan to construct a high hazard dam and spillway in order to prevent the recurrence of the one million dollars worth of damage that occurred in July 1998. The economic analysis concluded that a high hazard dam substantially exceeded the \$200,000 prevention budget necessary to prevent a 100 year event.

The NRCS report to FEMA does conclude, however, that the greatest benefit for the prevention dollar is the installation of another 152" x 97" pipe-arch culvert under Montana Highway 16 at the area of the rodeo grounds at a cost of approximately \$65,000 to \$75,000. The cost of installing such culvert is a local cost outside of the PL-566 program and therefore it is suggested to the Town Council, FEMA and the Montana Department of Transportation that it will be necessary for them to cost share that expense from their respective local budgets. The additional pipe arch culvert, along with some modest channelization upstream, is projected to provide flood protection for a 150 year event.

William L. McChesney

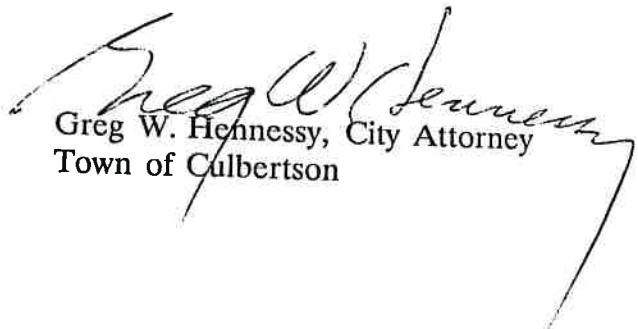
May 22, 2001

Page 2

Please give this matter your attention and let us hear from you at your earliest convenience on the financing and installation of the pipe-arch culvert so that we can prepare for the coming seasons thunderstorms. If you have questions or comments, please contact Mayor Gordon Oelkers at (406) 787-5271 or me.

Very sincerely,

HENNESSY LAW OFFICE P.C.


Greg W. Hennessy, City Attorney
Town of Culbertson

GWH/hrl

cc: Mayor Gordon Oelkers

March 5, 2001 cont.

Emergency Garbage Ord. Nothing in draft form yet.

Dry Prairie Water Authority - Municipal Supply Agreement. Council discussed and reviewed the Dry Prairie Water Authority - Municipal Supply Agreement from 6:00 - 7:00 p.m. Town clerk will draft a letter for all the areas of concern as discussed. No action was taken on this item.

Planning & Building It Right. There is a Planning & Building It Right workshop in Sidney on Tuesday, 3-13-01. Jack Scotson made a motion to approve of Raedelle attending the workshop. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

GJV's. General journal voucher #35 was approved and signed.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Culb. Pharmacy	5.98	MT Rural Water Systems	110.00
Hennessy Law Office	489.20	MDU	754.40
MDU	29.71	Searchlight	42.60
Searchlight	28.40	Steve Moore	286.00
Raedelle Aspenlieder	1629.11	Dixie Berwick	1128.19
A T & T	33.23	Miller Oil Co.	412.00
Bruce Waldhausen	125.00	Postmaster	77.80
First Community Bank	532.08	Robert Jasper	2082.84
Gaffaney's	94.51	Steven Moore	1732.77
MT Dept. of Revenue	78.21	Cellular One	46.88
PERS	304.52	Dept. of Public Health & Hu	16.50
Red Hot	79.20	First Community Bank	1570.72
City Line	742.23	Hawkins Water Treatment	246.00
Finnicum's	1493.97	Industrial Systems, Inc.	77.11
Fort Union Supply & Trading	59.40	Johnstone Supply	57.12
MDU	479.30	Kirst Engineering Co.	183.61
MDU	27.60	McKinney Motor	15.95
Nemont Telephone	204.94	Me Too Pizza	44.50
Oilind Safety	384.50	MT Dept. of Revenue	233.30
Roos. Co. Treasurer	29.00	NorMont Equip.	70.00
Searchlight	28.40	Oelkers Servicenter	227.17
TOTAL	\$6,878.49	Oilind Safety	85.50
		PERS	917.57
		S & S Chemical	64.80
<u>Special Funds:</u>		Sheridan Electric	15.00
MDU	971.50	Steve Moore	39.72
Homestead-South 40	153.67	Tourangeau NorWes Corp.	91.63
Betty Schroeder	92.35	Williston Landfill	629.30
First Community Bank	15.30	City Line	83.58
Hedahl's Auto Parts	54.94	Finnicum's	38.54
Karen Baxter	5.98	Franz Const.	2113.50
Larsen Builders Inc.	5.99	Interstate Companies	45.96
MDU	293.38	Kois Brothers Equip.	145.78
NorMont Equip.	200.50	Miller Oil Co.	170.29
Oelkers Servicenter	66.42	MDU	239.76
Roos. Co. Sheriff Dept.	916.66	MDU	711.89
City Line	251.14	Nemont Telephone	44.44

March 5, 2001 cont.

Special Funds:

Farm Plan	215.57
Finnicum's	87.33
Franz Const.	1055.00
Miller Oil Co.	70.63
MDU	12.28
MDU	19.21
National Geographic	29.00
Homestead-South 40	158.68
TOTAL	<u>\$4,675.53</u>

Enterprise Funds cont.

Northwest Pipe Fittings	<u>150.99</u>
TOTAL	<u>\$15,003.71</u>

Meeting adjourned at 8:45 p.m.


Clerk


Mayor

April 2, 2001. The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Gordon Oelkers, Raedelle Aspenlieder, Greg Hennessy and Robert Jasper. Absent: Bernie W. Finnicum. Guests: Rob Oelkers, Alan Aspenlieder, Teresia Moore, Debbie Moore, Rick Knick, Clint Jacobs and Miles Knudsen.

Jack Scotson made a motion to approve the agenda with the addition of #27. Clerk's Institute. Paul S. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson, Paul S. Finnicum and W. Bruce Houle. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

W. Bruce Houle made a motion to approve 3-5-01 minutes and 2-28-01 Treasurer Report. Paul S. Finnicum seconded the motion. Those voting in favor of the motion: W. Bruce Houle, Paul S. Finnicum and Jack Scotson. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Fire Dept. Alan Aspenlieder, Fire Chief discussed different equipment needs and possible grants. The fire department would like to purchase a tractor with a 3000 gallon water tank and pump. Fire Dept. also needs to purchase 3 more SCBA masks approximate cost \$7500.00. One concern with the purchase of another truck is the lack of space to store it. The department is growing out of the space they currently occupy.

Soccer. Teresia and Debbie Moore were present to discuss the progress on the start-up of a soccer program. Equipment costs are 4 nets at \$240.00 each and balls \$100 - \$110. The kids registration fees pay for the insurance. The soccer coach from Colorado will be in Culbertson on Monday, 4-9-01 at 3:30 p.m. to conduct a workshop for students and interested coaches. W. Bruce Houle made a motion to change the town donation for equipment from \$100.00 to \$250.00. Jack Scotson seconded the motion. Those voting in favor of the motion: W. Bruce Houle, Jack Scotson and Paul. S. Finnicum. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

April 2, 2001 cont.

Dry Prairie Rural Water. Rick Knick, Clint Jacobs and Miles Knudsen were present to answer questions for Dry Prairie Rural Water. There were concerns that Culbertson has assets not only in the water storage tanks but the treatment plant. Another concern was signing an agreement that won't be in effect for another 8 - 10 years. Dry Prairie Rural Water will have more information the week of April 9th.

Garbage Ordinance. Paul S. Finnicum made a motion to pass Ordinance No. 192. An Ordinance Amending Town Code Chapter 7.02 Garbage Collection Service For The Placement And Maintenance Of An Upgrade To Dumpsters From Garbage Cans. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Paul S. Finnicum, W. Bruce Houle and Jack Scotson. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Levee. No new news except the town has received a full application for the Hazard Mitigation Grant.

Swimming Pool Improvements. No new information.

Broadway Floral Property. A representative from Action For Eastern Montana along with Ann Qualley stopped in the office to discuss the possibility of locating a training center with a second hand store in Culbertson. They wanted to know what spaces were available and if the town would rent the Broadway Floral building. W. Bruce Houle made a motion to charge \$200.00/month rent to Action for Eastern Montana and they pay all their utilities. Town could go a 6 month contract and month by month after that. Jack Scotson seconded the motion. Those voting in favor of the motion: W. Bruce Houle, Jack Scotson and Paul S. Finnicum. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

TV Station. Mayor Oelkers received information from Skyway Television for Translator Equipment and costs. This is an ongoing process.

MAPS - Great Northern. No new information.

Flood Mitigation Grant. No new information.

Star Fund Grant. Star Fund grant application for MGI was approved for \$10,000. so matching funds are also \$10,000. Neil Turnbull at MGI indicated that in addition to the town portion of \$5000. the other portion of the match would come from a different grant.

Certified Cities Program. The town received a Notice of Certification Application Requirements for the Certified Cities Program. The deadline is March 31, 2002.

MT DOT. No response yet from MT DOT on crossing request along Hwy. 2 and 2nd Ave. E. by Jim Helmer's.

Preliminary Investigation Report - July 2000. No response yet from MT DOT on letter from Attorney Hennessy.

Swimming Pool. Paul S. Finnicum made a motion to advertise for lifeguards for the 2001 season stating that lifeguards will be required to wear town uniforms. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Paul S. Finnicum, W. Bruce Houle and Jack Scotson. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

April 2, 2001 cont.

Swimming Pool cont.

Paul S. Finnicum made a motion to advertise for Water Safety Instructors for the 2001 season - 3 - 2 week sessions and 1 - 1 week session. Jack Scotson seconded the motion. Those voting in favor of the motion: Paul S. Finnicum, Jack Scotson and W. Bruce Houle. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

All applications are due by 5:00 p.m. on Monday, May 7, 2001.

Summer Help. Jack Scotson made a motion to advertise for one full-time position for a summer maintenance worker. Salary will be depending on experience. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Paul S. Finnicum. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED. All applications are due by 5:00 p.m. on Monday, May 7, 2001.

Town Credit Card. Paul S. Finnicum made a motion to authorize the following signatures on the Town of Culbertson - First Community Bank Mastercard, credit limit \$5000.00: Robert Jasper, Steven Moore, Raedelle Aspenlieder, Dixie Berwick, and Gordon Oelkers. Credit cards will have to be checked out at the office. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Paul S. Finnicum, W. Bruce Houle and Jack Scotson. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Purchase Options. Mike Weeks was not interested in signing the purchase option for the property west of the museum. Mike said it is first come first serve. We have not heard back from Bill Finnicum yet.

GJV's. General journal vouchers #36, #36.1-36.7 and #37 were approved and signed.

Clerk's Institute. Jack Scotson made a motion to approve of Raedelle attending Clerk's Institute in Billings, May 9 - 11, 2001. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Paul S. Finnicum. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Clerk will order a self inking rubber stamp for Jack Scotson.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
MT Dept. of Commerce	375.00	Robert Jasper	175.00
Raedelle Aspenlieder	1629.11	Postmaster	77.20
A T & T	19.52	Dixie Berwick	1204.43
American Legion Post	75.00	Robert Jasper	2136.60
Black Mountain Software	5386.40	Steven Moore	1761.50
Bruce Waldhausen	125.00	Cellular One	46.88
City Line	534.45	City Line	58.99
Dixie Berwick	22.94	Dept. of Public Health	16.50
EZ Computers	377.00	First Community Bank	1643.56
First Community Bank	532.08	Hometown Market	22.80
Gaffaney's	44.99	Interstate Companies	4822.08
Hometown Market	19.43	Jason Ellerkamp	50.00
Hometown Market	119.47	MT Dept. of Revenue	244.29
MT Dept of Revenue	78.21	MT Hi-Line Sewer	621.00

April 2, 2001 cont.

General Fund cont.

MSD Computer Supply	1138.41
Nemont Telephone	200.91
PERS	304.52
Roos. Co. Treasurer	28.00
Val-Am Stop-n-Shop	30.00
Hennessy Law Office	1738.20
MDU	370.70
Oelkers Servicenter	35.00
TOTAL	<u>\$13,184.34</u>

Enterprise Funds cont.

MSD Computer Supply	373.26
Nemont Telephone	44.44
Northwest Pipe Fittings	816.61
PERS	950.55
Sheridan Electric Co-Op	15.00
Williston Landfill	774.00
MDU	64.30
MDU	21.50
Oelkers Servicenter	565.15
TOTAL	<u>\$16,505.64</u>

Other Funds:

Firemen's Fund Relief Assn.	150.00
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Special Funds:

Betty Schroeder	92.35
Barnes & Noble, Inc.	331.94
City Line	155.07
First Community Bank	15.30
Karen Baxter	37.54
Miller Oil Co.	96.61
National Geographic Society	17.95
O, The Oprah Magazine	24.00

Special Funds cont.

Redbook	15.00
Roos. Co. Sheriff Dept.	916.66
Self	16.00
Taste of Home	29.98
Farm Plan	170.03
MDU	951.69
MDU	17.30
Oelkers Servicenter	75.71
TOTAL	<u>\$2,963.13</u>

Meeting adjourned at 9:30 p.m.

Raedelle Aspenlieder
Clerk

Alan Aspenlieder
Mayor

May 7, 2001. The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Raedelle Aspenlieder, Greg Hennessy, Robert Jasper, Dixie Berwick and Roxanne Nickoloff. Guests: Alan Aspenlieder, Rick Knick and Miles Knudsen.

W. Bruce Houle made a motion to approve the agenda with the following additions: 30.) Fire Dept. Budget, 31.) Great Northern - neutral place for director for SBDC, 32.) Building Permit - Ray Oelkers and 33.) Baseball Program request. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Jack Scotson made a motion to approve 4-2-01 minutes and 3-31-01 Treasurer Report. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Fire Dept. Fire Chief - Alan Aspenlieder presented the department budget for FY 2001-2002. Council will consider the budget in June and July.

Dry Prairie Rural Water. Rick and Miles presented the latest Draft of the

May 7, 2001 cont.

Dry Prairie Rural Water cont.

Dry Prairie Rural Water Authority Municipal Supply Agreement. The equivalent connections number 471 was discussed and the different options to bring that number down some.

Clerk had prepared a 5 year average for water operating revenues and expenditures and an approximate budget without pumping and treatment. Culbertson distribution costs were calculated to see what an average monthly water charge would be per customer.

Dry Prairie Rural Water Authority would like the Municipal contracts signed by June 15th.

Paul S. Finnicum made a motion to hold a public meeting on Monday, May 21st at 7:00 p.m. to discuss the Dry Prairie Rural Water Authority Municipal Agreement. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Pool. W. Bruce Houle made a motion to hire the following lifeguards for 2001 season: Jessica Schmitz, Taylor Simensen, Kwyn Forbregd, Erin Poland, Nicole Aspenlieder, Amber Snyder, Cody Wolff, Nyle Obergfell, Tara Qualley, Amber Smith, Jamie Raaum, and Jennifer Jensen. Working hours are in a seniority basis and lifeguards are required to provide proof of current status for Lifeguard Certification, CPR and First Aid. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Jack Scotson made a motion to hire for 2001 season Jessica Schmitz as Assistant Manager. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to hire for 2001 season Jessica Schmitz, Taylor Simensen and Kwyn Forbregd as Water Safety Instructors. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Clerk will find out if the standard rule is if a lifeguard would have to take off a tank top prior to jumping in the pool. W. Bruce Houle made a motion that the town purchase uniform tank/tee shirts for all lifeguards to wear while on duty. Paul S. Finnicum seconded the motion. All voted in favor to the motion. MOTION CARRIED.

Council wants 3-2 week sessions for swimming lessons and a 1 week-1 hr long session for the out-of-town people.

Pool improvement ideas were the need for shaded areas in and out of the fence.

Dry Prairie Rural Water Agreement. The Dry Prairie Rural Water Agreement needs to have binder language for purchase of assets the 2 water storage tanks. This needs to be an item of bargain on the original contract. Town needs to find out if it is DPRW Board that the Town will deal with on the tank issues. Attorney Hennessy will do some incorporation language on this issue.

Levee Update. The NRCS wants to be sure that a small dike for the Morey residence is included in the project. Clerk will contact Don Loomer and have him add this to the plan.

Broadway Floral Property. Ann Qually said that Action for Eastern Montana is looking for volunteers to staff a center in Culbertson which may be located in the Broadway Floral building.

May 7, 2001 cont.

Broadway Floral Property cont. Mayor Oelkers set-up a meeting with the County Commissioners for Monday, May 21st at 2:00 p.m. to discuss the Library/Food Bank project. Town will put together information on the lot.

County Shop. County Commissioners are looking for a new location for the County Shop and are considering the McCabe area. Paul S. Finnicum made a motion to allow Mayor Oelkers the latitude to offer the County Commissioners the property to locate the County Road Shop in Culbertson. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

TV Station. Bruce talked to Loren O'Toole about the TV station Culbertson is working on. Mr. O'toole said Plentywood is interested in this project also and suggested we talk to Robert Nikolaisen. Paul S. Finnicum made a motion to invite Robert Nikolaisen from Plentywood, Ken Youngquist-Skyway Television in Circle and Dallas O'Connor from Poplar to the June 4 Town Council meeting. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

MAPS- Great Northern. No new news.

Flood Mitigation Grant. Bret Bledsoe is still working on the Flood Mitigation Grant which is due August 2001.

MGI. Neil Turnbull, MGI is still waiting on a Federal Program for part of the match for the Star Fund.

Certified Cities Program. We are working on becoming a Certified City. Dixie will be attending a meeting in Miles City for Certified Cities.

MT DOT. Town received a response for a Pedestrian crossing on US 2 and 2nd Ave. E. (by Jim Helmer's) The District Traffic Engineer conducted a study at that location on April 10 & 11. Our request for a crosswalk was respectfully denied.

Preliminary Investigation Report-July 2001. Town has not received a response from the MT DOT addressing Attorney Hennessy's letter regarding an additional culvert under US 16 north. Jack Scotson made a motion to have Attorney Hennessy send a certified letter to the MT DOT as a follow-up. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Summer Help. Jack Scotson made a motion to hire Scott Aspenlieder for the full-time Summer Maintenance position. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson, Bernie W. Finnicum and Paul S. Finnicum. Abstaining: W. Bruce Houle. MOTION CARRIED.

Garbage Ordinance. Bernie W. Finnicum made a motion to approve 2nd reading of Ordinance No. 192 An Ordinance Amending Town Code Chapter 7.02 Garbage Collection Service For The Placement And Maintenance Of An Upgrade to Dumpsters From Garbage Cans. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Purchase Options. Mike Weeks and Bill Finnicum were not interested in signing 2 year purchase option for \$100.00.

Property & Supply Bureau. Bernie W. Finnicum made a motion to approve the Resolution for Property and Supply Bureau and Authorizing

May 7, 2001 cont.

Property & Supply Bureau cont. Agents. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Municipal Election. The following terms are up 12-31-01 Gordon Oelkers, Paul S. Finnicum and Bernie W. Finnicum. THE last date to file is 6-28-01. Clerk will make sure the County Clerk & Recorder puts this in the Searchlight.

Juvenile Accountability Incentive Block Grant Funds. Jack Scotson made a motion to allow Roosevelt County to use Culbertson's share of Juvenile Accountability Incentive Block Grant Funds to implement a Community Service Program within the 15th Judicial District. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

GJV's. General Journal Voucher #38 was approved and signed.

Great Northern Development. Council received a request from Great Northern Development for a spot for the director to work from. W. Bruce Houle made a motion to offer the Senior Citizen Center as a spot for the director to work from on days when the Center is not in use. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Building Permit. A building permit was approved and signed for Ray Oelkers.

Baseball Program. Paul S. Finnicum made a motion to donate \$300.00 to the Baseball/Softball Leagues of Culbertson for equipment. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

The Lions Basketball Tournament was a huge success.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Hometown Market	28.10	Hometown Market	56.57
Finnicum's	184.49	Robert Jasper	550.00
Johnstone Supply	153.97	Cellular One	46.88
MT Dept. Of Revenue	16.67	Finnicum's	127.63
MMIA	185.28	MT Dept. of Revenue	53.68
MDU	27.75	MMIA	812.55
Dixie Berwick	110.00	MDU	623.74
Raedelle Aspenlieder	402.50	MDU	335.46
Bruce Waldhausen	100.00	Postmaster	75.80
Jim Anderson	84.45	Dixie Berwick	1210.65
Raedelle Aspenlieder	1690.41	Robert Jasper	1712.88
AT&T	23.48	Steven Moore	1645.01
Black Mountain Software	422.74	Cellular One	46.88
Bruce Waldhausen	125.00	The City Line	41.13
The City Line	326.69	Dept. of Public Health	16.50
First Community Bank	565.38	First Community Bank	1457.92
Gaffaney's	262.21	Foxcroft Equip. & Service	84.74
Hometown Market	82.84	Franz Construction	150.00
Larsen Builders	1548.57	Hawkins Water Treatment	84.50
MT Dept of Revenue	84.31	Hometown Market	65.92
MDU	282.47	Industrial Systems, Inc	274.60
Nemont Telephone	208.96	Interstate Companies	276.96
Oilind Safety	267.05	Kois Bros. Equip.	166.17
PERS	318.20	McKinney Motor	4.00

May 7, 2001 cont.

General Fund cont.

Robert Jasper 10.00
Roosevelt Co. Sheriff Dept. 916.66
(continued on bottom of page)

Special Funds:

Finnicum's 372.45
MT Dept of Revenue .75
MMIA 2.82
MDU 16.30
MDU 961.21
Betty Schroeder 92.35
Robert Jasper 278.83
Steven Moore 86.58
The City Line 108.15
Farm Plan 374.23
First Community Bank 126.12
Karen Baxter 52.32
Miller Oil Co. 187.00
MT Dept pf Revenue 16.47
MDU 13.23
Oelkers Servicenter 14.78
PERS 67.00
Seventeen 24.95
Homestead-South 40 226.13
Barnes & Noble 147.16
Finnicum's 171.98
MDU 951.69
MDU 15.69
\$4308.19

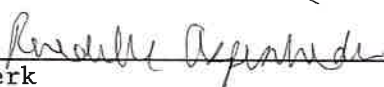
Enterprise Funds cont.

Miller Oil Co. 508.34
Mt Dept of Revenue 215.62
MT Rural Water Systems 200.00
MDU 11.32
Nemont Telephone 44.44
Oelkers Servicenter 437.04
Pat Turner 40.00
PERS 848.80
Sheridain Electric 15.00
Truck Supplies 11.04
Finnicum's 59.63
Williston Landfill 794.95
MT DEQ 60.00
MT HI-Line Sewer 4578.00
MDU 535.36
MDU 9.62
TOTAL \$18289.33

General Fund cont.

The Searchlight 46.20
Culbertson Pharmacy 16.91
Finnicum's 5.58
MSD Computer Supply 59.95
TOTAL \$8556.82

Meeting adjourned at 9:50 p.m.


Clerk


Mayor

May 21, 2001 Special Meeting 2:00 pm. The purpose of this meeting was to discuss potential use of the Broadway Floral property for a multi-use facility to house the County Extension Office, Weed District, Justice of the Peace, City/County Library, County Nurses Station and meeting/court room.

The following were present: Gordon Oelkers, Raedelle Aspenlieder, W. Bruce Houle, Jack Scotson, Robert Jasper, Ardis Oelkers, Evelyn Casterline, Andrea Hayes, Karen Baxter, Dean Harmon, Gary McDonald and Ferris Toavs.

The County Commissioners would like a copy of the final EPA report on the property. Raedelle can get a copy of the report from Ron Smith.

It is estimated that it will cost \$120,000. to fix up the existing County Extension building. What is the current value of the existing County Extension building?

There was discussion of also having a County Nurses Station in the facility. There must be room enough for sinks and a refrigerator.

May 21, 2001 cont.

The County Commissioners said they would appoint and sign off on Raedelle and Dixie as the grantwriters for the County on this project.

The committee set-up for this project is as follows: Mayor Gordon Oelkers, County Commissioner Dean Harmon, Raedelle Aspenlieder, Ardis Oelkers and Evelyn Casterline.

This committee will work with the County Commissioners to select an Architect. Commissioners wanted to know the approximate fee cost for the architect for budget purposes first - prior to doing the Request for Proposals. Raedelle will contact MSU-Bozeman School of Engineering to see if their graduate students do projects like this for collage coursework.

The State Inspector is Jim Blake.

There was discussion of building a partial basement for a storage area.

The architect needs to designate areas for parking, grass, scenic beauty etc. and the cost for this.

On another topic of discussion- Mayor Oelkers wanted to talk to the Commissioners about the proposed County Shop for McCabe. The Town Council would like to see the shop built north of the dike in an area where the ground is higher and not at risk of flooding.

The County Commissioners made many comments on the pros for the McCabe area: about 10 acres on the north side of the road, 1/4 mile from US #16, State Highway Dept would keep US #16 open in storms, many people drive to work daily, it may be considered sightly or unsightly to see road equipment from highway, the area Culbertson Town Council is proposing is good future building area if Culbertson should grow - so should it be "used up" for industrial, EPA and possible future regulations could require the Weed District chemicals be out-of-town, McCabe is central for County Workers from Froid and Culbertson and is more central to work from the shop north, south, east and west.


Clerk


Mayor

May 21, 2001 7:00 P.M. PUBLIC MEETING. The following were present: Gordon Oelkers, Bernie W. Finnicum, W. Bruce Houle, Robert Jasper, Raedelle Aspenlieder and Steve Moore. Guests representing Dry Prairie Rural Water - Rick Knick and Jon Bolstad. There were 20 other guests in addition to those already named which is attached to these minutes.

The purpose of this meeting was to discuss the Town of Culbertson Municipal Supply Agreement with Dry Prairie Rural Water.

Mayor Oelkers discussed estimated cost figures for our customers.

Rick Knick gave a short history of Dry Prairie Rural Water. The cost to

5-21-01 Public Meeting

Name

Catherine Sweet

Ray Sweet

Margaret Forbes

Caron Dwyer

Barbara Nelson

Howard Smith

Jim Rowe

Rhonda Knudson

Tom Nelson

Lene Larson

Sten Larsen

W.R. Custerline

Dan Hallett

Butch Finnicum

Jim Havelp

La Mac Forberg

Robert Jasper

Larry Kibbel

Jon Bertland

Tom Beck

John Beck

Laura Beck

Martha Rudolph

Steve Moore

Wuane Larsen

Current County Building Space

44' x 42'	1848	Includes 2 offices for extension agents; Outer area includes Weed District; Fair; FSNEP; Support Staff
6' x 12' times 2	144	Restrooms
18' x 60'	1080	JP Office; Support Staff; Meeting Room
18' x 12'	216	Storage Area
	3288	Total Square Feet

Would like to include a small kitchenette (sink, refrigerator) with the meeting/court room.

Proposal: 2900 Square Feet for Culbertson Library
800 Square Feet for Food Bank
3500 Square Feet for County Entities
7200 Total Square Feet for New Building

Approximate Cost: \$200,000 (120¹⁴⁰ x 60' Building)

-140' x 145' x 160' - Current Broadway Floral Lot

-The City of Culbertson will give the county the land and remove the old building.

-The City of Culbertson could own the current county building and continue to house the State Highway and Dry Prairie Water.

-City Office personnel (Raedelle & Dixie) are working on grant money, but total project plans and costs are needed.

-There may be grant money for the library and/or food bank.

-Would like to set up a committee to get started on the project.

County Shop

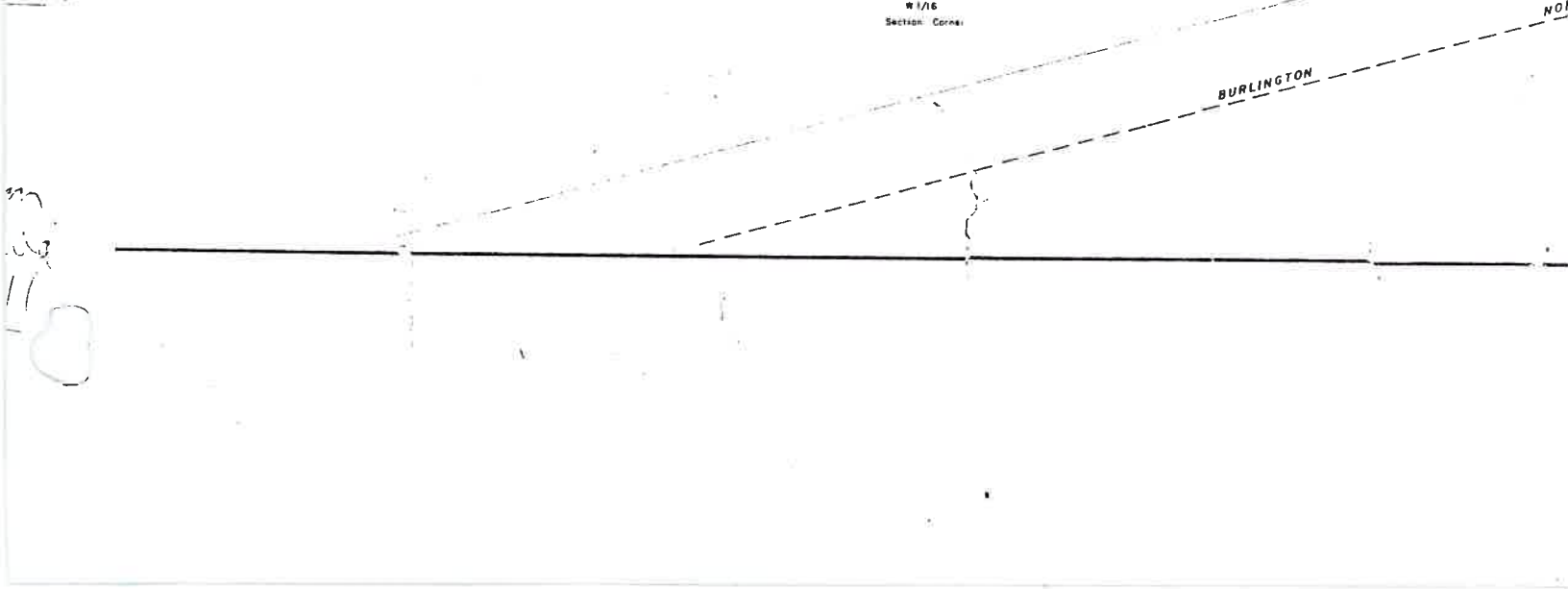
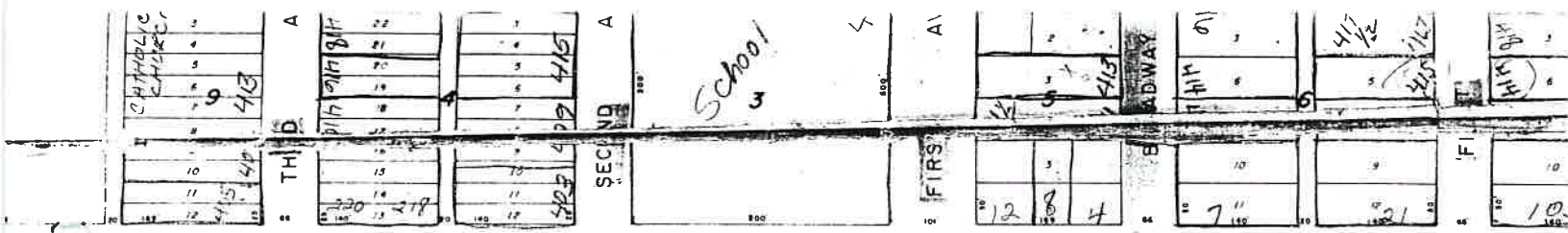
The City of Culbertson would like to buy a 16 acre piece of property for a new county shop.

The property is north of the dike that is north of Culbertson on Highway 16. This property is ~~next to the hospital.~~
North of

If you go 260 feet north of the dike, you are higher than the dike and will not flood.

City water would be available.

Locating next to town, the site would be secure and access would be easy.



DESCRIPTION

A tract of land lying in the northeast quarter of the northwest quarter (NE1/4 NW1/4) of Section Twenty-nine (29), Township Twenty-eight North (T28), Range Fifty-six East (R56E), Principal Meridian, Roosevelt County, Montana, more particularly described as follows:

Commencing at the one-quarter section corner of Sections 20 and 29, the true point of beginning, thence S. $0^{\circ}18'$ E., 1362.55 feet, along the mid-section line of said Section 29, to the northeast corner of plat of survey recorded in Book 323, page 239 of Roosevelt County Records; thence S. $89^{\circ}42'$ W., 648.55 feet, along the North line of said plat of survey, to the easterly right-of-way of Montana State Highway No. 16; thence northeasterly, 1372.03 feet, along a curve concave to the right, along the easterly right-of-way of said Highway No. 16, to the North line of said Section 29; thence N. $89^{\circ}17'$ E., 482.16 feet, along the North line of said Section 29, to the true point of beginning. Containing 18.53 acres, more or less.

May 21, 2001 Public Meeting cont.


Northeastern Montana to build the off-reservation system is 8.2 million, this is after the federal and state shares. Dry Prairie Rural Water is in final design and ready to start construction.

There was discussion about the Town of Culbertson water rights in the Missouri River and what will happen to those rights after Town is supplied by DPRW. Town will check with the Dept. of Natural Resources and Conservation about water rights and possibly leasing those rights to others in an effort to reserve or retain those water rights.

Rick Knick said DPRW would like to do the Dane Valley tap next year with water provided by the Culbertson Water Treatment Plant, then Froid and Medicine Lake the following year. Plentywood tap may be the 3rd year. The Culbertson Treatment Plant capacity will be researched prior to the above.

Culbertson wants to keep and bill our current out-of-town customers when DPRW comes to the rural area, especially MGI, CB&F etc.

Meeting adjourned at 8:30 p.m.


Clerk


Mayor

June 4, 2001. The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Gordon Oelkers, Raedelle Aspenlieder, Greg Hennessy and Robert Jasper. Bernie W. Finnicum was few minutes late. Guest: Deputy Rob Oelkers, Robert Nikolaisen, Dallas O'Connor, Ken and Norma Youngquist, Gerald Kohler, Nicole Aspenlieder, Mark & Kristie Mahlen, Rick Knick and Clint Jacobs.

Jack Scotson made a motion to approve the agenda with the following additions: 5.) Nicole Aspenlieder - FFA Project List, 6.) Mark & Kristie Mahlen, 19.) Building Permits- School-Greenhouse, and Gerald Bruns, and 26.) Library-Window Repair. Paul S. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson, Paul S. Finnicum and W. Bruce Houle. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

W. Bruce Houle made a motion to approve 5-7-01 minutes and 4-30-01 Treasurer Report. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

FFA. Nicole Aspenlieder, FFA Chapter Vice-President, presented some improvement projects the Chapter Members would like to do. They would like to paint the equipment in the lower pool park, repair and paint picnic tables, repair and paint canopy over picnic table and put FFA welcome to Culbertson signs at all entrances to town. Jack Scotson made a motion to approve and fund the supplies needed for the improvements and support their efforts in placing welcome signs in 4 locations. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED. The FFA will supply a list of quantity and color of paint required.



P.O. Box 890
503 North Rive Avenue
Glendive, MT 59330-0890

May 25, 2001

Hennessy Law Office
417 1st Avenue East
Drawer 756
Williston, ND 58802-0756
Attn: Greg W. Hennessy

Subject: Flood Protection Culvert MT 16 & Town of Culbertson

The Montana Department of Transportation (MDT) is in receipt of your letter dated March 5, 2001, in which your firm inquired about the possibility of MDT installing an additional culvert in MT 16, just north of Culbertson.

Your letter requested that MDT consider the installation of an additional culvert just north of the rodeo grounds as a flood prevention project for the Town of Culbertson.

Since your letter submittal to MDT, the District has nominated a project to install an additional culvert at milepost 88.2 on MT 16. MDT held a field review of this site on May 15, 2001. The process for project development within the State of Montana is as follows:

- District nominates project for use of Federal and State funds.
- Nominated project is submitted to Montana Transportation Commission for approval.
- Upon receipt of Commission approval, project is submitted to Federal Highway Administration (FHWA) for review and approval.
- Upon receipt of FHWA approval, project is programmed into MDT's state wide program.

Once the project is programmed, the design process commences. This design phase will include a hydraulic study to determine the size and components for the additional culvert. Also, the project competes for funding along all other projects within MDT's long range plan. We would envision that the earliest construction would commence at this site, is in the middle of 2002. Actual project delivery would depend on funding availability and project development involvement.

Page Two
May 25, 2001

Your letter mentions that approximately \$65,000 to \$75,000 would cover the cost of installing an additional culvert at this site. MDT's preliminary estimate puts the project cost at in excess of \$250,000. In addition to the cost of the culvert, the culvert will require foundation stabilization, culvert end treatments, detour for culvert installation and right-of-way involvement.

If you have any questions in regard to this matter, feel free to call me toll free at 1-888-689-5296.

Respectfully,

Ray E. Mengel
Ray E. Mengel, Supervisor
District Engineering Services

cc: District File

June 4, 2001 cont.

Stagecoach Casino. Mark & Kristie Mahlen want to install an underground heat source pump for the Stagecoach. Mark said they would need to come out into the alley to drill holes to install the PVC Pipe Loop which would be 6-7 ft. deep, and was requesting permission to be in the alley. Attorney Hennessy thought there may be some requirements under the Buried Facilities Statute. Town will need a Plat Map, 99 yr. easement and a building permit.

Bernie W. Finnicum made a motion to approve the Stagecoach Casino request to encroach the alley for a portion of the underground heat source pump system, pending receipt of a building permit, recordable plat map and easement. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

TV. Ken Youngquist made final application for a Construction Permit for 1 channel #34 for Culbertson. Culbertson's original application was for 2 UHF channels #34 & #36. Ken Youngquist recommended that Culbertson purchase a 100 watt Translator and Omni Directional Antenna. The more power at the tower the less it costs for those in town purchasing equipment. Homes not on the cable system would need an 8' antenna. Culbertson could spend \$200. - \$300. to apply for a special permit which would only take 2-3 weeks to get the license, but to order and receive the equipment will take 1 to 2½ months. Culbertson should then get it into the Cable TV System. One translator for one channel and one antenna for two channels.

There was discussion on how other towns pay for a television station. Circle charges \$20./yr. to any customer using their channels. The south 1/3 of McCone County has a TV District. Can only have a tax district in your own county. If Bainville residents were interested in the Montana Station they would need a 1 Watt Translator (approximate cost \$4500) to receive the signal from Culbertson along with an antenna on a building. If Culbertson and Plentywood both get set-up, Froid will also receive the signal.

Operating and maintenance of a 100 Watt Translator is \$140.00/yr. for electricity and \$550.00/yr. for insurance. Maintenance is minimal with solid state equipment. Circle is maintaining 5 older units for #350.- \$400./month.

The television station is a long term project 25 years plus.

Plentywood will not make any decisions about getting the station to their community until Culbertson makes a decision on the equipment.

Dry Prairie Rural Water. There was discussion about the water storage tanks and who should own the tanks. What level of water should be maintained in the tanks for fire flow/protection? Robert Jasper will try to find this out. Medicine Lake is having water quality problems. Dry Prairie Rural Water wanted to know if Culbertson would work with DPRW engineer to see about the possibility of servicing McCabe, Froid and Medicine Lake. What is our plant capacity?

Paul S. Finnicum made a motion to allow DPRW to review our water plant specifications and capacity to see if it is possible to service McCabe, Froid and Medicine Lake. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

June 4, 2001 cont.

DPRW CONT. Paul S. Finnicum made a motion to sign the Municipal Supply Agreement with Dry Prairie Rural Water. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED. The agreement is effective for 40 years from the date of signing.

MT DOT. Attorney Hennessy sent a 2nd request on May 22, 2001 to the MT DOT regarding flood protection culvert for Hwy 16. MT DOT responded on May 25, 2001. MT DOT would envision that the earliest construction would commence at this site, is in the middle of 2002. A complete copy of this response is attached to these minutes. Council would like Ila Mae to do a separate front page story on this.

Levee. The Hazard Mitigation Grant Application has been completed and submitted to FEMA. This is to finish the levee and low water crossing project.

Pool Improvements. The concrete pad could be extended so there could be a 3 tier aluminum bleacher set under the canopy. Suggested to extend the 8' fence to the east, then put a 4' fence between the pool and 8' fence for a viewing area. Shade area is needed. Council asked Bob to fix canopy. Bruce has cost figures for the aluminum bleachers that were purchased for the baseball fields. Bob will get estimate costs for budget for shaded area in southeast corner of pool. Clerk will ask Ron Smith what can be sprayed on weeds on pool deck area.

MAPS-Great Northern Development. No new news.

Flood Mitigation. Clerk will talk to Bret Bledsoe to see how he is progressing on the flood mitigation grant.

Star Fund-MGI. Waiting to hear from MGI Neil Turnbull.

Certified Cities Program. Work in progress.

Building Permits. Building permits for Paul Finnicum, Culbertson School-Greenhouse and Gerald Bruns were approved and signed.

Clerk Workshop. Raedelle will be attending a workshop in Circle on June 12, 2001 for funding changes due to HB 124.

Hazard Mitigation Project. Bernie W. Finnicum made a motion to appoint Raedelle Aspenlieder as agent for the Town of Culbertson for Flood Hazard Mitigation Grant Application. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Jack Scotson made a motion to commit _____ as the local share for the Hazard Mitigation Grant. W. Bruce seconded the motion. All voted in favor of the motion. MOTION CARRIED.

GJV'S. General Journal Voucher #39 was approved and signed.

Library Window. Bob will get bids on replacing the front window of the Library building with the same window type as is there now. Council gave approval to take lowest quote and have the work done.

June 4, 2001 cont.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Dixie Berwick	129.60	Postmaster	76.60
Culbertson Pool	50.00	Dixie Berwick	1268.43
Postmaster	68.00	Robert Jasper	1545.39
EZ Computers	65.00	Steven Moore	1266.87
Amber Snyder	134.60	Cellular One	46.88
Jamie Raaum	11.10	The City Line	16.55
Jessica Schmitz	136.37	Dawn Shackelford	5.85
Kwyn Forbregd	166.19	DNRC	32800.34
Nicole Aspenlieder	78.96	Dept. of Public Health	16.50
Raedelle Aspenlieder	1658.84	Farm Plan	2.12
Tara Qualley	5.08	Hawkins Water Treatment	159.99
AT & T	17.78	Hedahls Auto Parts	119.07
Baseball/Softball Leagues	300.00	Interstate Companies	187.98
Bruce Waldhuasen	125.00	Maxine Mosely	8.72
The City Line	851.28	McKinney Motors	36.50
Farm Plan	100.70	Modern Machine Works	376.08
First Community Bank	301.20	Northern Pump & Compression	53.14
Gaffaney's	176.33	Oelkers Servicenter	355.17
Gordon Oelkers	850.00	Oiland Safety	291.25
Hawkins Water Treatment	142.00	Sheridan Electric	15.00
Miller Oil Co.	140.20	Williston Landfill	871.20
Oelkers Servicenter	40.02	Bill Owens	50.00
Roosevelt Co. Sheriff Dept.	916.66	Culbertson Pharmacy	9.84
Roosevelt Co. Treasurer	24.00	Finnicum's	6.78
The Roundup/Ag Roundup	250.00	First Community Bank	1352.46
S&S Chemical	42.20	MT Dept. Of Revenue	208.81
School-Tech, Inc.	180.88	MDU	831.70
Skyway Television	135.00	Nemont Telephone	43.60
The Searchlight	149.10	PERS	767.19
Thompson Pools	1942.00	TOTAL	\$42,770.01
Van Diest Supply Co.	3464.40		
Finnicum's	79.76		
First Community Bank	665.92	<u>Special Funds:</u>	
Hennessy Law Office	1155.54	Betty Schroeder	92.35
MT Dept. Of Revenue	100.91	Robert Jasper	761.17
MDU	194.51	Scott Aspenlieder	509.38
Nemont Telephone	299.26	Steven Moore	623.99
Northwest Pipe Fittings	169.21	The City Line	18.79
Pemna	195.00	Consumer Reports	26.00
PERS	332.67	Farm Plan	10.47
Roxanne Nickoloff	124.25	Kadrmas, Lee & Jackson	2718.96
TOTAL	\$15,969.52	Karen Baxter	17.47
		Normont Equip.	6.25
		Culbertson Pharmacy	14.20
		Finnicum's	143.78
		First Community Bank	578.36
		MT Dept. of Revenue	259.99
		TOTAL	\$5,962.22

June 4, 2001 cont.

Meeting adjourned at 10:30 p.m.

Raedelle Aspenlieder
Clerk

Sal Oelkers
Mayor

July 2, 2001. The Culbertson Town Council met in regular session with the following present: Jack Scotson, W. Bruce Houle, Gordon Oelkers, Greg Hennessy, Raedelle Aspenlieder and Robert Jasper. Paul S. Finnicum arrived around 8:00 p.m. Absent: Bernie W. Finnicum.
Guests: Rhonda Knudsen, Sheriff Grainger and Don and Merna Oelkers.

Jack Scotson made a motion to approve the agenda. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson and W. Bruce Houle. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum.
MOTION CARRIED.

W. Bruce Houle made a motion to approve 5-21-01, 5-21-01 and 6-4-01 minutes and 5-31-01 Treasurer Report. Jack Scotson seconded the motion. Those voting in favor of the motion: W. Bruce Houle and Jack Scotson. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

Flood Mitigation. Rhonda Knudsen and Don & Merna Oelkers wanted to discuss flood mitigation. What has been done and what will be done? Mayor Oelkers informed them that a maintenance evaluation is done annually, keeping the drainage system clear, maintenance of levee and adding more fill to the levee, complete construction of the low-water crossing, dike to protect Morey property, Hazard Mitigation Grant is in the works and the Montana Dept. of Transportation has responded to our request for an additional culvert under Highway 16.

Rhonda said a group of people have been meeting and would like to see a long-term watershed plan. Sometimes this ends up in a PL566 Grant. The group would like to see more investigation, more engineering and more surveying. Do we have adequate protection?

Bret Bledsoe is working on a grant to study upstream.

Rhonda suggested there are other sources to ask for help such as the Eastern Plains RC&D. The local group wants to be a proactive group.

W. Bruce Houle made a motion to invite Bret Bledsoe, Eastern Plains RC&D Representative and the local citizens group to a special Town Council meeting. Jack Scotson seconded the motion. Those voting in favor of the motion: W. Bruce Houle and Jack Scotson. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

Swimming Pool Improvements. Paul S. Finnicum made a motion authorize \$300.00 for materials for a shelter area in the pool deck area with Robert Jasper building the shelter. Jack Scotson seconded the motion. Those voting in favor of the motion: Paul S. Finnicum, Jack Scotson and W. Bruce Houle. Absent and not voting: Bernie W. Finnicum.
MOTION CARRIED.

July 2, 2001 cont.

Broadway Floral Property. Town received information from various architects for the multi-use building on the Broadway Floral Property. Clerk will talk to Dean Harmon to set a date for a meeting.

TV Station. No new news.

Flood Mitigation Grant. The Flood Mitigation Grant deadline is August 2001. Clerk will contact Bret Bledsoe.

Star Fund Grant. No new news.

Cerified Cities Program. Work in progress.

Building Permit. A building permit was approved for Paul S. Finnicum.

Diversion. Town needs an easement to build a diversion on the land that belongs to the Muade Schutze Trust. Clerk will have Don Loomer give Attorney Hennessy the legal description and necessary information.

GJV's. General journal vouchers 40 and 41 were approved and signed.

Repurchase Agreement. Jack Scotson made a motion to approve the Repurchase Agreement with First Community Bank. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Paul S. Finnicum. Absent and not voting: Bernie W. Finnicum.

MOTION CARRIED.

Budget Meetings. Budget meeting dates will be Monday, 7-23-01, 7:00 P.M., Monday 7-30-01 7:00 P.M., and Public Hearing Thursday 8-2-01 7:00 P.M. and adoption of Final Budget Monday 8-6-01 at 7:30 P.M. Clerk will remind council of there dates and times.

We need to let Mark Mahlen know about the fact that he may have trouble getting Title Insurance with the asset part way in the alley.

Mowing. If there are areas in town that need mowing, clerk will send a letter giving them 10 days or the town will mow and they will receive a bill.

The following bills were reviewed by the auditing committee and ordered paid.

<u>General Fund:</u>		<u>Enterprize Funds:</u>	
Hometown Market	18.37	U.S. Filter	14.51
Gaffaney's	37.00	Hometown Market	18.45
Jessica Schmitz	9.94	Cellular One	46.88
First Community Bank	320.25	MDU	439.34
Raedelle Aspenlieder	1636.78	MDU	51.39
AT&T	18.91	ND Dept. of Health	25.00
Amber Smith	264.12	Pastmaster	78.40
Amber Snyder	565.78	Steven Moore	1641.72
Black Mountain Software	892.00	Robert Jasper	2004.50
Bruce Waldhausen	125.00	Dixie Berwick	1165.75
Cody Wolff	11.84	Brenda Kostelecky	3.98
Erin Poland	312.07	Dept. of Public Health	16.50
Farmers Union Oil Co.	63.16	Finnicum's	52.26
Finnicum's	215.18	Hawkins Water Treatment	121.50

July 2, 2001 cont.General Fund cont.

Gaffaney's	136.33
Hawkins Water Treatment	70.99
Jamie Raaum	191.30
Jessica Schmitz	544.48
Kwyn Forbregd	624.62
Modern Machine Works	143.85
MT League of Cities & Towns	214.80
MDU	118.24
Nicole Aspenlieder	497.15
Nyle Obergfell	83.80
Postmaster	34.00
Quality Business System	304.35
Roosevelt Co. Sheriff Dept	916.66
Roos. Co. Treasurer	47.00
Roxanne Nickoloff	733.33
S&S Chemical & Oil	137.15
Stamp Fullfillment Serv.	369.20
Tara Qually	205.14
Taylor Simensen	132.92
Searchlight	74.55
Thompson Pools	219.17
Raedelle Aspenlieder	63.70
City Line	1462.51
Dakota Fence	888.00
Farm Plan	44.62
First Community Bank	1600.08
Larsen Builders	42.30
Miller Oil Co.	22.79
MT Dept. Of Revenue	186.97
MDU	147.84
Oelkers Servicenter	62.24
PERS	437.13
Jessica Schmitz	193.60
Kwyn Forbregd	96.64
MT Dept. of Revenue	31.48
MMIA	458.06
Nemont Telephone	259.54
Taylor Simensen	99.57
TOTAL	<u>\$16386.50</u>

Enterprize Funds cont.

Kohler Communication	25.00
Modern Machine Works	1296.64
Mt Dept of Env. Quality	500.00
Normont Equip.	44.75
Sheridan Electric	15.00
Starla Derby	23.01
U.S. Filter	326.43
City Line	12.08
Farm Plan	79.78
First Community Bank	1539.76
Miller Oil	145.55
MT Dept. of Revenue	225.64
MDU	20.89
Oelkers Servicenter	199.41
PERS	894.39
Williston Landfill	726.45
MT Dept of Revenue	45.82
MMIA	655.48
Nemont Telephone	43.60
TOTAL	<u>\$12499.86</u>

Special Funds:

Culbertson Pharmacy	30.95
Finnicum's	138.23
MDU	31.03
Larsen Builders	42.99
MDU	951.69
MT Historical Society	29.00
Steven Moore	16.59
Rosie	11.97
Robert Jasper	150.88
Salvevold Grain	218.50
Betty Schroeder	92.35
Saturday Evening Post	14.97
Scott Aspenlieder	675.44
City Line	16.55
Culb. Public Library	67.94
Farm Plan	255.13
First Community Bank	244.60
Miller Oil	112.17
MT Dept. of Revenue	25.43
MDU	21.81
PERS	30.82
Triple M	17.50
MT Dept. of Revenue	10.77
MMIA	192.14
Richard Hinderer	1863.00
TOTAL	<u>\$5262.45</u>

Meeting adjourned at 8:20 p.m.

July 2, 2001 cont.

Raedelle Aspenlieder
Clerk

Paul S. Finnicum
Mayor

July 23, 2001. The Town Council met in special session to review the preliminary budget. The following were present: Paul S. Finnicum, W. Bruce Houle, Gordon Oelkers, Steve Moore, Robert Jasper and Raedelle Aspenlieder. Arriving late: Bernie W. Finnicum. Absent: Jack Scotson.

The following pay raises were approved:

Robert Jasper 35¢ raise - increased to 11.95/hr.
 Steven Moore 33¢ raise - increased to 11.18/hr.
 Raedelle Aspenlieder 32¢ raise - increased to 10.98/hr.
 Dixie Berwick 22¢ raise - increased to 7.47/hr.
 Summer Maintenance Worker 19¢ raise - increased to 6.39/hr.
 Library Worker \$10.00/mo. raise - increased to \$110.00/mo.
 Landfill Gate Monitor remains the same at \$10.00/hr.
 Pool Manager 21¢ raise - increased to 7.11/hr.
 Asst. Pool Manager 18¢ raise - increased to 6.08/hr.
 Lifegaurds with 100 hrs. or more experience 17¢/hr. raise -
 increased to 5.97/hr.
 Lifeguards with less than 100 hrs. experience 17¢/hr. raise-
 increased to 5.67/hr.

Meeting on the budget will be continued.

Raedelle Aspenlieder
Clerk

Paul S. Finnicum
Mayor

July 30, 2001. The Town Council met in special session to fix the final budget. The following were present: Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Raedelle Aspenlieder, Robert Jasper and Steven Moore. Absent: Paul S. Finnicum.

Town will purchase a second computer for the office. No new or additional printer is necessary.

Town will trade in John Deere 420 and purchase a JD 345 mower.

Replacement of 2 blocks of water main on 3rd Ave. W. has been budgeted for.

Budget hearing for taxpayers will be on Thursday, August 2, 2001 at 7:00 P.M.

Raedelle Aspenlieder
Clerk

Paul S. Finnicum
Mayor

TOWN OF CULBERTSON

PO Box 351 787-5271

CULBERTSON, MONTANA

E-mail: townculb@nemontel.net

Office of The Mayor

July 26, 2001 Special meeting 3:00 P.M.

The purpose of this meeting was to discuss alternatives (ideas) to assist the city with the water shed project. The following were present: Rhonda Knudsen, Bret Bledsoe, Mike Carlson, Herman & Elaine Jensen, Don & Merna Oelkers, Paul S. Finnicum, Gordon Oelkers and Dixie Berwick.

There was a lot of general discussion. Drainage of rain water in town is a concern and needs to be addressed.

Mike Carlson with the Eastern Plains RC&D was invited to the meeting. He was briefly informed of the flood problem that Culbertson has and what the town has done to-date. This is what he suggested: 1. Get a flood survey map done. 2. Set up meeting with: Karl Christians/Flood Plain Program Manager, Mt. DOT, NRCS, & Mike Carlson.

Mike would like a letter officially requesting his assistance with this project, stating the problem, an outline of what the town has already done and copies of any information we have that would better help him understand this project.

Meeting was adjourned at 4:30 p.m.

August 2, 2001. The Culbertson Town Council met for a Public Hearing on Fy 2001-2002 budget. The following were present: Gordon Oelkers, Robert Jasper, Raedelle Aspenlieder and Bernie W. Finnicum. Absent: W. Bruce Houle, Jack Scotson and Paul S. Finnicum. No guests.

There were no objections on the budget.

Meeting adjourned at 7:30 p.m.

Clerk



Mayor



August 6, 2001. The Culbertson Town Council met in regular session with the following present: Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Absent: Paul S. Finnicum. Guests: Rob Oelkers, Jason Fredricks, Brian Archdale, Doris Leader, Cami Garsjo and Ray Oelkers.

Bernie W. Finnicum made a motion to approve the agenda. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, W. Bruce Houle and Jack Scotson. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

W. Bruce Houle made a motion to approve 7-2-01, 7-23-01, 7-30-01 and 8-2-01 minutes. Jack Scotson seconded the motion. Those voting in favor of the motion: W. Bruce Houle, Jack Scotson and Bernie W. Finnicum. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

Audit. Doris Leader, C.H.M.S. - Glasgow reported on the audit done for FY ending 6-30-99 and 6-30-00. There were deficiencies in the following: 1.) Segregation of Duties, 2.) Montana Safety Culture Act, 3.) Fixed Assets, 4.) Fire Department Relief Classification and 5.) Capital Project Fund.

Doris suggested we contact Alan Hulse with the MMIA for assistance with the Montana Safety Culture Act. GASB34 will have an effect on fixed assets. Doris said state and federal agencies use a \$5000. threshold for fixed assets for balance sheet reporting purposes. A separate inventory record can be kept for items such as calculators, equipment, etc. The town threshold is set at \$500. now.

Other items were verbal - 1.) Dixie should be bonded, 2.) Town Ordinances need work and 3.) need to use the new Hire Reporting Form for Montana. Town does need to repond to the audit comments.

Broadway Ave. Drainage. Ray Oelkers wanted to point out that the water does not drain on the east side of Broadway Ave. from the armory to the library. Senior Citizens and others stopping at any of those businesses have to jump across puddles and sometimes ice. Jack Scotson made a motion to write to the Montana Department of Transportation about the drainage problem on Highway No. 16 - Broadway Ave. from 2nd to 3rd Street. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson, Bernie W. Finnicum and W. Bruce Houle. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

Levee. Bob mowed the dike.

August 6, 2001 cont.

Swimming Pool Improvements. The shelter in the pool deck is nearly finished.

Broadway Floral Property. The Library Building Committee met and reviewed information received from Architect firms. A firm needs to be selected to do pre-design plans for grant writing purposes. This will cost Roosevelt County approximately \$3000.00.

FCC License for TV Station. Mayor Oelkers received information from Kenneth Youngquist about the conflict with our Channel 36 application. Bernie W. Finnicum made a motion to authorize Mayor Oelkers to submit a "Request for Terrain Shielding Waiver to Resolve Conflict" to the Federal Communications Commission. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, W. Bruce Houle and Jack Scotson. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

Flood Mitigation Grant. Bret Bledsoe had been working on a Flood Hazard Mitigation Plan for Culbertson. The town had submitted a Flood Hazard Mitigation Plan Application for a total of \$13,125.00. One of the 5 conditions of approval for this grant is a completed flood hazard mitigation plan. Raedelle will contact Karl Christians to see if we have to re-submit the application again.

Star Fund Grant - MGI. No new news.

Certified Cities Program. Work in progress.

Easement for Diversion. Raedelle needs to have Don Loomer give Attorney Hennessy the necessary information for an easement for the diversion on the Maude Schuetze Trust Land.

Flood Mitigation. Gordon reported on the Flood Mitigation Public Meeting. Mike Carlson, Eastern Plains RC & D wants more information and suggested there be a meeting set-up with several agencies to address the problem. Mike will work with the town on this.

Building Permit. A building permit for George Jasper was approved and signed.

Street Dance. The Montana Bar requested permission to hold a street dance on Friday, August 10th on the south end of Broadway. Council said to rope off the street, notify Roosevelt County Sheriff Dept. and clean-up when over.

Jack Scotson made a motion to approve Resolution No. 312 establishing personnel wages effective July 1, 2001. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Bernie W. Finnicum. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

Bernie W. Finnicum made a motion to approve Resolution No. 313 setting the All-Purpose Levy of 128.95 mills and Library 8.42 mills, a total of 137.37 mills for fiscal year ending June 30, 2002. Jack Scotson seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Jack Scotson and W. Bruce Houle. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

Pool. Pool closing date depends on the availability of help.

The regular September meeting will be on Tuesday, Sept. 4th due to the Labor Day holiday on Sept. 3rd.

August 6, 2001 cont.

Clerk will send Rodney Iverson a note that he needs a building permit for his front deck.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Jessica Schmitz	333.56	Miller Oil Co.	217.75
Jessica Schmitz	349.14	MT Hi-Line Sewer	668.50
Kwyn Forbregd	188.40	Postmaster	76.40
Kwyn Forbregd	180.61	Dixie Berwick	1231.52
Taylor Simensen	193.93	Robert Jasper	2135.85
Taylor Simensen	186.14	Steven Moore	1679.64
Building Codes Bureau	26.00	Car Quest	33.46
Raedelle Aspenlieder	1658.41	Cellular One	46.88
Amber Smith	468.67	City Line	13.79
Amber Snyder	612.30	Dept. of Public Health	16.50
Cody Wolff	53.97	First Community Bank	1681.24
Erin Poland	306.32	Hawkins Water Treatment	1088.99
Jamie Raaum	213.06	Industrial Systems	54.63
Jessica Schmitz	362.51	Interstate Companies	266.00
Kwyn Forbregd	639.26	Kohler Communications	17.00
Nicole Aspenlieder	554.18	MT Dept of Revenue	256.19
Nyle Obergfell	108.65	MDU	803.67
Roxanne Nickoloff	878.55	MDU	1226.13
Tara Qualley	212.20	Nemont Telephone	43.95
Taylor Simensen	131.90	Northwest Pipe Fittings	244.00
A T & T	39.38	One Call Concepts, Inc.	3.72
Aaron Snyder	40.00	PERS	949.74
Alan Aspenlieder	400.00	Sheridan Electric Co-Op	15.00
Bruce Waldhausen	125.00	Sheridan Electric Co-Op	124.72
City Line	648.69	Steven Moore	14.24
Culb. Pharmacy	7.06	Searchlight	67.45
EZ Computers	100.00	First Community Bank	300.00
Farm Plan	123.34	Miller Oil	110.21
First Community Bank	2098.06	Oelkers Servicenter	229.12
Gaffaney's	264.56	Williston Landfill	1056.20
Hawkins Water Treatment	266.79	TOTAL	\$14,672.49
Hennessy Law Office	3299.45		
Hometown Market	56.07	<u>Special Funds:</u>	
Larsen Builders	113.47	Betty Schroeder	101.58
MT Dept. of Revenue	246.92	Robert Jasper	263.98
MDU	212.63	Scott Aspenlieder	934.00
MDU	424.13	Steven Moore	207.60
Nemont Telephone	207.54	Cactus Concrete	114.53
PERS	470.92	City Line	9.85
Roos. Co. Sheriff Dept.	916.66	Farm Plan	23.44
Roos. Co. Treasurer	19.00	Farmers Union Oil	110.55
S & S Chemical & Oil	42.20	First Community Bank	459.30
Searchlight	33.73	Franz Construction	432.00
Dixie Berwick	66.30	Karen Baxter	42.90
Finnicum's	200.04	MT Dept of Revenue	56.72
Jean Richard	49.26	MDU	60.44
Lori Buxbaum	12.00	MDU	961.26
Miller Oil	165.58	PERS	88.77
MMCTFOA	35.00	Finnicum's	203.03

August 6, 2001 cont.

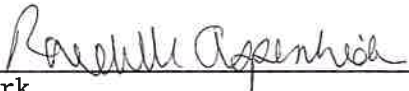
General Fund cont.

Oelkers Servicerter 28.60
TOTAL \$18,370.14

Special Funds cont.

Homestead-South 40 207.10
U.S. Bank Trust 3031.01
TOTAL \$7,308.06

Meeting adjourned at 8:20 p.m.


Clerk


Mayor

September 4, 2001 The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Guests: Allen Peterson.

Paul S. Finnicum made a motion to approve the agenda. Jack Scotson seconded the motion. All voted in favor of the motion.
MOTION CARRIED

W. Bruce Houle made a motion to approve 8-6-01 minutes and 6-30-01 Treasurer Report. Bernie W. Finnicum seconded the motion. All voted in favor of the motion.
MOTION CARRIED.

Lions Club. Allen Peterson from the Lions Club requested relief on the water bill. Council decided they couldn't offer relief on the water bill, but would be willing to work with them to rent the Senior Citizen Center.

Water Account. Town Office started the Small Claims Court procedure on a water account. Apparently the bank has repossessed the property, so the water account is the banks responsibility.

Water Hook-up. Paul S. Finnicum made a motion to ^{waive}~~wave~~ the new hook-up fee for new commercial businesses for economic development. This is an amendment to the ordinance and is effective for the next 24 months. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Paul S. Finnicum, Bernie W. Finnicum and Jack Scotson. Opposed: W. Bruce Houle.
MOTION CARRIED.

Levee Update. The environmental portion of the Hazard Mitigation Grant is complete and FEMA has all the information.

Swimming Pool Improvements. The school is interested in utilizing the pool next year at the beginning of the school year. Poplar charges \$30.00/day to rent thier pool. Clerk will check with the Montana Municipal Insurance Authority. Also, council felt we would need to have our employees working when in use. Town will need a written proposal from the school.

Broadway Floral Property. Bauer Assoc.-Billings is doing the preliminary design work. All departments have been given a facility use questionnaire to fill out.

FCC License for TV Station. Work still in progress.

September 4, 2001 cont.

Flood Mitigation Grant. No new news.

Star Fund Grant-MGI. No new news.

Cerified Cities Program. Work in progress.

Easement-Maude Schuetze Trust. Attorney Hennessy is working with Don Loomer to get the specific measurements for the easement for the diversion for the Maude Schuetze Trust residential property.

Building Permits. Building permits for Sam Hart and the Kings Inn were approved and signed. Rodney Iverson's permit needs more information.

Election 2001. The Roosevelt County Clerk & Recorder will be doing the election this year with mail ballots.

Pool. Pool needs for next year are minor- new skimmer basket and a rope. Council dicussed WSI and no changes were made.

Landfill. Ellerkamp Construction wanted clarification on wooden shingles being disposed of in the landfill. Unpainted, untreated with no mixed materials such as tar paper can go in the pit. Also, the customer must be a Town of Culbertson garbage customer or they would have to pay the applicable fees. Clerk will send Ellerkamp Const. a letter with this information.

Cathodic Protection. Jack Scotson made a motion to approve the Cathodic Protection maintenance contract for period 10-1-01 to 9-30-02 for \$475.00. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

GJV's. General journal vouchers 42, 43 and 44 were approved and signed.

Airport. The airport runway will be chip sealed. The town is piggybacking on this county project. The State of Montana, Aeronautics Board sent a memorandum stating there is an urgent need for airport protective zoning and ordinances. Town will send this memorandum to County Commissioner Toavs. When the terms of this memo have been fullfilled, please send us a copy when done as Aeronautics Board indicated.

Drainage - Broadway Ave/Hwy 2. The MT DOT is looking into the drainage problem on Broadway Ave/Hwy 2.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund</u>		<u>Enterprise Funds</u>	
Amber Smith	294.55	Debbie Clausen	19.09
Amber Snyder	552.76	Postmaster	78.00
Cody Wolff	38.59	Scott Aspenlieder	555.70
Erin Poland	73.53	Dixie Berwick	1270.48
Jamie Raaum	320.99	Robert Jasper	1954.26
Jessica Schmitz	115.74	Steven Moore	1967.06
Jessica Schmitz	274.74	Corrpro Waterworks	475.00
Kraig Forbregd	22.05	First Community Bank	1878.14
Kwyn Forbregd	212.33	Larsen Builders	239.23

September 4, 2001 cont.

General Fund Cont.

Kwyn Forbregd	707.00
Nicole Aspenlieder	390.65
Postmaster	34.00
Roxanne Nickoloff	792.78
Tara Qually	371.97
Taylor Simensen	79.94
Taylor Simensen	115.15
Raedelle Aspenlieder	1658.41
AT&T	37.95
American Red Cross Of MT	47.00
Bruce Waldhausen	125.00
Building Codes Bureau	56.00
Cody Wolff	12.41
Culb. State Agency In	50.00
Farm Plan	310.22
First Community Bank	1649.82
Gaffaney's	143.68
Hawkins Water Treatment	71.00
Hennessy Law Office	471.58
Kraig Forbregd	12.41
Larsen Builders	176.10
MT Dept. of Revenue	205.76
Nemont Telephone	162.52
Nicole Aspenlieder	12.41
Nyle Obergfell	11.78
Prairie Ag Sales & Serv.	4900.00
PERS	456.65
Raedelle Aspenlieder	17.77
Red Hot Fire Ext.	102.80
Roosevelt County	486.50
Roos. County Sheriff Dept.	916.66
Roos. County Treasurer	29.00
Roxanne Nickoloff	12.15
School-Tech, Inc	63.42
Stamp Fullfillment Services	21.20
The Searchlight	88.76
Van Drist Supply Co.	1262.50
Ellerkamp & Sons Const.	398.00
The City Line	672.25
Culb Pharmacy	15.90
Miller Oil Co.	84.09
MDU	214.96
Nemont Telephone	10.55
MMIA	952.00
Skyway Television	245.00
MMIA	2295.85
TOTAL	\$22856.83

Enterprise Fund Cont.

MT Dept of Revenue	287.35
Nemont Telephone	43.95
Northwest Pipe Fitting	432.00
Pacific Steel & Recycling	482.27
PERS	978.60
Sheridan Electric	15.00
Utilities Underground	2.48
Cellular One	46.88
The City Line	11.82
Hawkins Water	633.00
Miller Oil Co.	340.64
MT Hi-Line Sewer	7527.35
MDU	21.24
Oelkers Serv.	429.77
Williston Landfill	925.70
MMIA	1496.00
MMIA	1944.60
TOTAL	\$24055.61

Special Funds:

MDU	951.69
Betty Schroeder	101.58
Scott Aspenlieder	121.98
Robert Jasper	292.02
Steven Moore	103.52
Books on Broadway	45.55
Family Circle	16.97
First Community Bank	176.22
Karen Baxter	46.06
MT Dept of Revenue	23.51
Pack-O-Fun	16.97
PERS	73.86
The City Line	9.85
MDU	77.60
Oelkers Serv.	387.07
MMIA	1007.00
MMIA	1223.77
TOTAL	\$4675.22

Meeting adjourned at 8:45 p.m.

Raedelle Aspenlieder
Clerk

Salon Oelkers
Mayor

October 1, 2001. The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers and Raedelle Aspenlieder. Absent: Jack Scotson, Robert Jasper and Greg Hennessy.

Bernie W. Finnicum made a motion to approve the agenda with the addition of #28. 2nd and Final Reading of Ordinance No. 193 Waiving The Commercial Water Hook-Up Fee Of The Town Of Culbertson. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, W. Bruce Houle and Paul S. Finnicum. Absent and not voting: Jack Scotson. MOTION CARRIED.

W. Bruce Houle made a motion to approve 9-4-01 minutes and 7-31-01 and 8-31-01 Treasurer Reports. Paul S. Finnicum seconded the motion. Those voting in favor of the motion: W. Bruce Houle, Paul S. Finnicum and Bernie W. Finnicum. Absent and not voting: Jack Scotson. MOTION CARRIED.

Levee Update. The Hazard Mitigation Grant is complete. State DES Representatives Larry Akers and Rich Petaja will be here Tuesday, October 2, 2001 to award the grant and go over the required quarterly reports.

Pool. There was no new news for swimming pool improvements.

Broadway Floral Property. The preliminary engineering is being done for the Broadway Floral Property.

TV Station. No new news on the FCC License for the local TV station.

Flood Mitigation Grant. No new news on DNRC Flood Mitigation Grant. The town needs to have a watershed plan prior to receiving funds. Clerk will contact Mike Carlson to see if he received all the information he wanted, and set-up another meeting with him.

Star Fund. MGI Star Fund Grant was approved, but MGI is working on a portion of the match.

Certified Cities Program. Work is in progress.

Easement. Attorney Hennessy is working on an easement for the Maude Schuetze Trust for the diversion.

Ariport. We have not heard from County Commissioner Toavs on the information from the Aeronautics Board.

Broadway Ave. No new news on MT DOT looking into drainage problem on Broadway Ave.

Levee & Low-Water Crossing. Don Loomer recommends we advertise the Levee and Low-Water Crossing project for bid in February with work to be done early in the spring as soon as weather permits.

8th Grade Class. The 8th grade class was looking for a cash donation towards the annual Montana History trip. Town Council supports the Montana History trip in theory, but the town does not give money to such events.

Montana State Senator Mike Taylor will be coming to Culbertson on Tuesday, October 23rd from noon to 1:00 p.m. for a no host lunch. He will also be touring MGI. Senator Taylor will be running for US Senate seat the fall 2002.

October 1, 2001 cont.

Community Improvements. Bernie W. Finnicum made a motion to get further information on community improvements, such as sidewalks, curbs, sprinklers, beautification and demolition, for residential property only in town limits. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, W. Bruce Houle and Paul S. Finnicum. Absent and not voting: Jack Scotson. MOTION CARRIED.

GJV's. General journal vouchers 45 and 46 were approved and signed.

Airport. The airport will be closed for improvement construction work Wednesday, Sept. 26 through Friday, Sept. 29 and again Thursday and Friday, Oct. 4 & 5.

Water Hook-Up Fee Waiver. Bernie W. Finnicum made a motion to approve ^{possibly 1st} ~~2nd~~ ~~and final~~ reading of Ordinance No. 193, an Ordinance Waiving The Commercial Water Hook-Up Fee of the Town of Culbertson for a period of 24 months. Paul S. Finnicum seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum and Paul S. Finnicum. Opposed: W. Bruce Houle. Absent and not voting: Jack Scotson. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

MDU	236.75
Positive Promotions	117.61
Raedelle Aspenlieder	1658.41
A T & T	27.82
Bruce Waldhausen	125.00
Bruce Waldhausen	100.00
CHMS, P.C.	2350.00
City Line	118.26
Finnicum's	41.39
First Community Bank	552.56
Gaffaney's	224.69
Hennessy Law Office	306.49
Hometown Market	94.75
MT Dept. of Revenue	84.31
MDU	25.33
Postmaster	125.00
PERS	312.12
Roos. Co. Sheriff Dept.	916.66
Roos. Co. Treasurer	87.00
The Searchlight	35.50
Farm Plan	163.10
Larsen Builders	310.08
MDU	70.45
Oelkers Serv.	64.28
TOTAL	<u>\$8,147.56</u>

Enterprise Funds:

MDU	982.03
Miller Oil Co.	1600.00
Steve Moore	36.75
Postmaster	78.20
Dixie Berwick	1152.28
Robert Jasper	1992.76
Steve Moore	1713.70
City Line	11.82
Curt Thiessen	250.00
Dept. of Public Health	33.00
Dr. Derek Melton	50.00
Finnicum's	64.35
First Community Bank	1541.20
Hometown Market	17.99
Miller Oil Co.	107.27
Modern Machine Works	450.00
MT Dept. of Revenue	228.47
PERS	901.33
Sheridan Electric Co-Op	15.00
Steve Moore	15.32
Utilities Underground	3.72
Williston Landfill	755.90
Cellular One	46.88
Gerald Knudsen	50.00
Hawkins Water Treatment	567.30
MDU	20.95
Oelkers Serv.	192.60
TOTAL	<u>\$12,878.82</u>

October 1, 2001 cont.

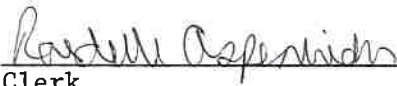
Special Funds:

MDU	961.31
Betty Schroeder	101.58
Steve Moore	90.19
City Line	21.67
Finnicum's	84.87
First Community Bank	47.30
Kardmas Lee & Jackson	303.45
Miller Oil Co.	18.30

Special Funds cont.

MT Dept of Revenue	4.83
PERS	17.06
Triple M	29.15
Farm Plan	50.16
Karen Baxter	21.45
MDU	28.89
Oelkers Serv.	137.02
TOTAL	<u>\$1,917.23</u>

Meeting adjourned at 8:08 p.m.


Clerk


Mayor

November 5, 2001. The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, W. Bruce Houle, Gordon Oelkers, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Absent: Jack Scotson and Bernie W. Finnicum.

Paul S. Finnicum made a motion to approve the agenda with the addition of #30. Budget Amendment and #31. Fire and Emergency System Sirens. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Paul S. Finnicum and W. Bruce Houle. Absent and not voting: Jack Scotson and Bernie W. Finnicum. MOTION CARRIED.

W. Bruce Houle made a motion to approve 10-1-01 minutes with correction to motion on Ordinance No. 193 as first reading, and approve 9-30-01 Treasurer Report. Paul S. Finnicum seconded the motion. Those voting in favor of the motion: W. Bruce Houle and Paul S. Finnicum. Absent and not voting: Jack Scotson and Bernie W. Finnicum. MOTION CARRIED.

Water Hook-Up Fee Waiver. Clerk did 2nd reading of Ordinance No. 193, an Ordinance Waiving The Commercial Water Hook-Up Fee of the Town of Culbertson for a period of 24 months. Those voting in favor of the motion: Paul S. Finnicum and Gordon Oelkers. Opposed: W. Bruce Houle. Absent and not voting: Jack Scotson and Bernie W. Finnicum. Ordinance No. 193 passes.

Levee & Low Water Crossing. The Hazard Mitigation grant was awarded in the amount of \$52,483. Of that amount, the Federal Share is \$39,362. and the local share \$13,121. Don Loomer recommends we advertise the Levee and Low-Water Crossing project for bid in February with work to be done early in the spring as soon as weather permits. Quarterly reports are required for the grant.

Swimming Pool Improvements. Swimming pool improvements discussed were putting the water lines in troughs and a new deck area.

Broadway Floral Property. Council reviewed the new information received from Jim Bauer on the multi-use facility. The committee will meet with Jim Bauer on November 20th at 3:00 p.m. in the town hall.

November 5, 2001 cont.

FCC License for TV Station. Work still in progress on the FCC License for a local television station. Once approval is received, town will contact Plentywood again prior to purchasing equipment.

Flood Mitigation. No new news on DNRC Flood Mitigation Grant. The town needs to have a watershed plan prior to receiving funds. Clerk needs to contact Mike Carlson to see if he received all the information he wanted, and set-up another meeting with him.

Star Fund. MGI Star Fund Grant was approved, but MGI is working on a portion of the match.

Certified Cities Program. Work is in progress. Application deadline is January 2002. The program has the funds and are encouraging cities to apply.

Easement. Attorney Hennessy received the necessary plat information last week from Don Loomer to draft the easement for diversion for Maude Schuetze Trust Property.

Aeronautics Board. We have not heard from County Commissioner Toavs on the information from the Aeronautics Board.

Drainage Problem on Broadway. The MT DOT is looking into the drainage problem on Broadway Ave., they surveyed the area last week.

Community Improvements. Clerk is still gathering information on community improvements, such as sidewalks, curbs, sprinklers, beautification, demolition and street lighting for residential property only in town limits. Town should specify a maximum amount allowed.

Jake Brakes. Paul S. Finnicum made a motion to have Attorney Hennessy draft an Ordinance banning the use of jake brakes in the town limits. First reading of the Ordinance will be at the December 3rd meeting. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Paul S. Finnicum and W. Bruce Houle. Absent and not voting: Jack Scotson and Bernie W. Finnicum. MOTION CARRIED.

Great Northern Development. W. Bruce Houle made a motion to pay the 2001-2002 dues to Great Northern Development. Paul S. Finnicum seconded the motion. Those voting in favor of the motion: W. Bruce Houle and Paul S. Finnicum. Absent and not voting: Jack Scotson and Bernie W. Finnicum. MOTION CARRIED. Council would like to present Linda Twitchel the check and have her give an update at the December meeting.

Beer License and All-Alcoholic Beverage License. Town received notice of Application for Issuance of One Original (new) Montana All-Alcoholic Beverage License, and Application for Transfer of Ownership of Montana Retail Off-Premise Consumption Beer License for Missouri Breaks Convenience Store. Council had no comment. Town license fee will depend on whether or not they are granted the All-Alcoholic Beverage License which would be \$200/yr or \$50/yr for the Retail Off-Premise Consumption Beer License.

Star Fund Grant. Council discussed the canopy for picnic tables at Bruegger-Centennial Park. Raedelle and Dixie will research this for costs etc. and write the Star Fund Grant with this project in mind. Would prefer the canopy had no wood.

November 5, 2001 cont.

Landfill Inspection. Council reviewed the landfill inspection report. No violations were noted.

Budget Amendment. Paul S. Finnicum made a motion to amend the FY 2001-2002 General Fund budget - changing the General Fund Appropriation to \$197,500., an increase in appropriations of \$13,740.00 for Parks. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Paul S. Finnicum and W. Bruce Houle. Absent and not voting: Jack Scotson and Bernie W. Finnicum. MOTION CARRIED.

Fire & Emergency Sirens. Town office will research fire and emergency system sirens and funding sources for the project.

Drugs. The need for stronger rules and fines for drugs will be on the December Town Council meeting agenda.

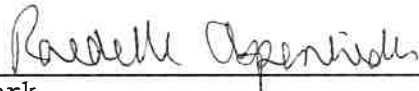
The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Finnicum's	13.18	Finnicum's	7.70
Hometown Market	5.97	Hometown Market	12.00
MMIA	806.56	MMIA	819.08
MDU	91.90	MDU	438.77
Nemont Telephone	166.06	Nemont Telephone	43.95
MT Dept of Revenue	43.93	MT Dept of Revenue	22.18
EZ Computers	1479.18	MDU	1029.01
Dixie Berwick	121.32	Postmaster	77.00
EZ Computers	99.00	Dixie Berwick	1275.27
First Community Bank	35.00	Robert Jasper	1870.20
Raedelle Aspenlieder	1679.53	Steven Moore	1660.00
A T & T	30.88	Cellular One	46.92
Bruce Waldhausen	165.00	The City Line	25.62
The City Line	211.20	Dept. of Public Health	16.50
Culb. State Agency, Inc.	100.00	First Community Bank	1595.38
Farm Plan	13.75	Gina Moberg	6.75
First Community Bank	556.34	Hawkins Water Treatment	165.99
Gaffaney's	186.82	Ken's Refrigeration	253.00
MT Dept of Revenue	84.31	Miller Oil Co.	271.25
MDU	245.41	MT Dept. of Revenue	233.47
PERS	315.50	MDU	20.95
Roos. Co. Treasurer	34.00	Oelkers Servicenter	143.46
Nemont Telephone	164.86	Parts Inc.	283.98
Finnicum's	89.53	PERS	902.14
Hometown Market	104.81	Sharon Jensen	22.52
Val-Am Stop-n-Shop	20.25	Sheridan Electric	15.00
TOTAL	<u>\$6,864.29</u>	Triple M	388.00
		Utilities Underground	2.48
		Williston Landfill	958.30
		Bryen Wrolson	50.00
		MDU	409.61
		Nemont Telephone	43.95
		Finnicum's	49.94
		Laurie Wilson	5.65
		MDU	81.89
		TOTAL	<u>\$13,247.91</u>
<u>Special Funds:</u>			
Finnicum's	156.42		
MMIA	132.13		
MDU	9.57		
MT Dept of Revenue	7.38		
MDU	951.37		

Special Funds cont.

Betty Schroeder	101.58	MDU	19.15
Robert Jasper	184.96	NorMont Equip.	140.65
Steven Moore	164.17	O, The Oprah Magazine	19.97
Car Quest	43.95	PERS	65.44
The City Line	74.91	Roos. Co, Sheriff Dept.	916.66
First Community Bank	132.06	Taste of Home	9.98
Hedahls Auto Parts	64.38	Western Plains Machinery	274.83
Kadrmas, Lee & Jackson	177.66	MDU	11.53
Karen Baxter	22.35	Barnes & Noble	143.67
Miller Oil Co.	26.06	Finnicum's	65.84
MT Dept of Revenue	16.92	Homestead-South 40	126.77
		TOTAL	\$4,060.36

Meeting adjourned at 8:30 p.m.



Clerk



Mayor

December 3, 2001. The Culbertson Town Council met in regular session with the following present: Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Greg Hennessy, Raedelle Aspenlieder, Robert Jasper, Dixie Berwick and Steve Moore. Absent: Paul S. Finnicum. Guests: Linda Twitchell, Bruce Waldhausen, Sheriff Grainger, Larry Crowder, Ila Mae Forbregd, Alan Aspenlieder and Teresa Moore.

Jack Scotson made a motion to approve the agenda with the addition of visitor Ila Mae Forbregd. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Bernie W. Finnicum. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

W. Bruce Houle made a motion to approve 11-5-01 minutes and 10-31-01 Treasurer Report. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: W. Bruce Houle, Bernie W. Finnicum and Jack Scotson. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

Great Northern Development Corp. Linda Twitchell gave an update on projects through Great Northern Development Corp. Local contributions are \$25000 - \$26000/year and Economic Development Administration (EDA) is \$51000/yr. GNDC provides GAP financing and Revolving Loan Funds are available. Three counties combined to have one County Planner whose office is at GNDC. GNDC is doing a survey of high school graduates for future business re-location prospects. The City of Wolf Point received some grant for a street sweeper. Clerk will check into this for Culbertson.

Drugs. Sheriff Grainger, Judge Waldhausen and Supt. Larry Crowder were present to discuss the drug problem and what each entity can do in an effort to suppress the problem. The town council will support maximum enforcement allowed by law.

MT DOT. Clerk will write another letter to the MT Dept. of Transportation and request "No Parking" signs on the north side of the school along Highway No. 16. The state installed "No Parking - Bus Loading Zone" signs after our prior request, but this has the bus drivers thinking they can park in that area.

Street Lighting - Christmas Decorations. Ila Mae Forbregd said the town is short one - to have the new decorations on Broadway Ave. She would like to see new decorations from McKinney Motor to 3rd Ave. E. which would require 3 or 4 more decorations. Ila Mae Forbregd would also like to add white lights to the garland on the Santas. W. Bruce Houle made a motion to have Ila Mae order the necessary new decorations. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: W. Bruce Houle, Bernie W. Finnicum and Jack Scotson. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

Levee Update. No new news. Town will advertise the levee project for bid in February with work to be done early spring.

Swimming Pool Improvements. No new news.

Broadway Floral Property. Recent meeting with Architect Jim Bauer on 11-20-01 was to discuss building layout, customer traffic and department needs.

TV Station. No new news.

Flood Mitigation. Mike Carlson, Eastern Plains R C & D will be sending a packet to Karl Christians with all the information on Culbertson. Once Karl has had a chance to review the information, Mike will set-up a meeting with the town council and citizen group that he and Karl can attend.

Star Fund Grant. Town will submit a grant application to the Star Fund for Bruegger-Centennial Park for a canopy and picnic tables - application deadline is 12-15-01. We will also submit an application to Yellowstone Caviar Project for a grant for this project.

Certified Cities Program. Town will hold a public meeting on January 21, 2002 to seek community input on goals and objectives for the town and then prioritize these goals and objectives.

Easement for Maude Schuetze Trust Property. The easement for the Maude Schuetze Trust Property is complete and Attorney Hennessy will give it to the Trustee to approve.

Airport - Aeronautics Board. No new news.

MT DOT. No new news from MT DOT on drainage problem on Broadway Ave.

Community Improvements. Council tabled the Community Improvements idea until questions could be answered on property owner default, can county abate this assessment, amount of loan as compared to property value, maximum and minimum loan amount, and would the town have any liability with any of the community improvement projects as lender.

Jake Brakes. Jack Scotson, W. Bruce Houle and Bernie W. Finnicum voted in favor of 1st Reading of Ordinance No. 194. An Ordinance Prohibiting Use Of Engine Decompression Brake Mechanisms a/k/a Jake Brakes Within The City Limits Of The Town Of Culbertson. Absent and not voting: Paul S. Finnicum. First reading of Ordinance No. 194 passes.

Fire & Emergency Siren. Clerk is waiting for Dallas O'Connor to return the call with information on fire and emergency sirens and possible grants available as the City of Poplar is working on this type of project now.

Building Permit. A building permit for Robert C. Petersen was approved.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Raedelle Aspenlieder	1658.41
A T & T	30.55
Bruce Waldhausen	135.00
Culb. State Agency, Inc.	80.00
First Community Bank	552.56
Gaffaney's	47.94
Gordon Oelkers	850.00
Great Northern Development	716.00
Hometown Market	20.94
MT Dept of Revenue	84.31
PERS	312.12d
Roos. Co. Treasurer	24.00
Seitz Ins. Agency	65.00
The City Line	368.65
Farm Plan	24.61
Fort Union Supply	110.00
Hennessy Law Office	755.30
Hometown Market	10.61
Nemont Telephone	175.01
Oilind Safety	79.21
EZ Computer	129.00
TOTAL	<u>\$6,229.22</u>

Sepcial Funds:

Betty Schroeder	101.58
Robert Jasper	80.60
Steven Moore	157.42
First Community Bank	93.22
Hedahls Auto Parts	48.38
Karen Baxter	26.74
MT Dept of Revenue	11.55
MDU	951.37
PERS	44.32
Roos. Co. Sheriff Dept.	916.66
The City Line	118.28
Farm Plan	12.94
Fort Union Supply	33.90
Karen Baxter	13.87
TOTAL	<u>\$2,610.83</u>

Enterprise Funds:

Postmaster	76.40
Dixie Berwick	1231.52
Robert Jasper	1934.23
Steven Moore	1591.73
DNRC	32800.34
Dept. of Health & Human Serv	16.50
Energy Laboratories	730.60
First Community Bank	1517.54
Hometown Market	12.00
Industrial Systems, Inc.	1871.94
MT Dept of Revenue	220.54
MDU	197.20
PERS	883.26
Utilities Underground	2.48
The City Line	37.45
Farm Plan	68.11
Hometown Market	6.00
Industrial Systems	274.37
Miller Oil Co.	168.82
Nemont Telephone	43.95
Oelkers Serv.	265.35
Sheridan Electric	15.00
Triple M	2.00
Williston Landfill	898.60
Cellular One	46.92
TOTAL	<u>\$44,912.85</u>

Other Funds:

Fire Relief Assn.	690.00
TOTAL	<u>\$690.00</u>

Meeting adjourned at 9:45 p.m.

Raedelle Aspenlieder
Clerk

[Signature]
Mayor