

January 5, 2009. The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Dallas Dehner, Gordon Oelkers, Bernie W. Finnicum, W. Bruce Houle, Greg Hennessy and Raedelle Aspenlieder. Guest: Clint Jacobs.

Paul S. Finnicum made a motion to approve the agenda. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to approve the December 1, 2008 minutes and November 30, 2008 treasurer report. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Multi-Use Facility/Library. Council would like Jim Bauer, Bauer Group Architect, to give them an update.

Airport. Mayor Oelkers reported Bob has been doing very well at the airport.

Theodore Roosevelt Expressway. The town paid the 2009 commitment.

Planning Board. Mayor Oelkers reported the Planning Board met earlier and had a quorum. The Planning Board will be working on the growth policy and coordinating public meetings on the growth policy. The town council wants the growth policy information also.

Culbertson Industrial Park. Need to work on covenants.

Montana Water Court. Attorney Hennessy is working on changing the parameter of district.

Dry Prairie Rural Water. Clint Jacobs reported he had a conference call today concerning the addition of the 3rd filter train and the chemical pumps. The chemical pumps were in question with DEQ. DEQ will respond with conditional approval and Hawkins will be scheduled to come and do jar tests. Dry Prairie Rural Water hopes to have the 3rd filter train operational in August. There will be upgrades at the wet well. There is a 6 stage 30 hsp motor now, that will be changed to 2 - 7 stage pumps with 50 hsp motors. There is no meter at the wet well now, DPRW is investigating putting a meter in at the wet well. Also, starters will be replaced. This is a \$50,000. upgrade to the wet well. Overall, this is a \$350,000. upgrade to the plant and river source.

Old Library Building. No news.

Dog Ordinance. No news.

Dry Prairie Rural Water - Water Rate. Council went over the rate structure sheet Clint Jacobs presented in comparison to town clerk's rate structure. Clint made a request that the rate be 95¢/1000 gallons water. Town Council motion on December 1, 2008 was to change Dry Prairie's rate to \$1.02/1000 gallons based on clerk's rate structure information. The agreement with Dry Prairie Rural Water will have to be modified. This is a joint agreement and requires signatures of both parties. No motions, so the rate stands at \$1.02/1000 gallons water.

Williston Oil Basin Meeting. W. Bruce Houle was ill so was unable to attend the meeting.

GJV's. General journal vouchers #493 and #494 and utility billing vouchers #545 - #551 were approved and signed.

January 5, 2009 cont.

"State Of The Community". The 2nd Annual "State Of The Community" County Wide Conference is Friday, January 23, 2009 in Sidney. Bernie W. Finnicum made a motion to approve of Raedelle attending. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Landfill Rates. The City of Williston raised the landfill rates from \$26.00/ton to \$28.00/ ton. The Richland County Landfill rate is \$35.00/ton at this time.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

City Line	597.13
Hometown Market	18.04
Miller Oil Co.	55.00
MDU	102.80
Culb. Chamber of Commerce	200.00
Postmaster	47.00
Penny Hendrickson	75.40
Raedelle Aspenlieder	2221.27
Robert Jasper	444.71
Bruce Waldhausen	170.86
Carquest Auto Parts	43.97
City Line	1262.84
Finnicum's	183.93
First Community Bank	1010.22
Gaffaney's	48.53
Hennessy Law Office	2050.95
J.P. Cooke Co.	43.60
MT Dept. of Revenue	159.26
MDU	493.13
Nemont	251.55
Oelkers Serv.	48.50
PERS	537.04
Roos. Co. Sheriff Dept.	1000.00
Farm Plan	182.76
Hometown Market	136.41
MMIA	310.03
Theodore Roos. Expressway	1250.00
Unemp. Ins. Div.	47.81
TOTAL	\$12,992.74

Other Funds:

U.S. Bank	5092.87
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Special Funds:

City Line	232.83
Electric & Magneto, Inc.	164.00
MDU	1329.99
MDU	30.48
Roosevelt County	144,000.00
MT Community Foundations	7500.00
Robert Jasper	317.65
Ross Helmer	260.37
Carquest Auto Parts	281.76
City Line	467.05
Finnicum's	20.47
First Community Bank	132.08

Enterprise Funds:

City Line	38.23
Falcon Pump & Supply	143.12
Larsen Builders	59.85
Miller Oil Co.	64.50
Williston Landfill	1114.55
Postmaster	95.04
Miller Oil Co.	420.50
Dixie Berwick	1858.70
Michael Gossage	2626.37
Odean Kilsdonk	2206.66
Robert Jasper	2414.15
Alltel	46.18
City Line	67.48
Dept. of Public Health	21.00
Energy Lab	465.00
Finnicum's	132.93
First Community Bank	2838.12
Hawkins, Inc.	1564.12
Kohler Comm.	87.00
Kristen Walstad	18.86
Macon Const. Co.	585.00
Miller Oil Co.	1119.38
MT Dept. of Revenue	487.84
MDU	1229.97
Nemont	45.48
Northwest Pipe	250.59
Oelkers Serv.	415.21
Praxair Dist. Inc.	10.15
PERS	1707.14
Sheridan Electric	15.00
Sheridan Electric	90.60
Utilities Underground	14.60
Farm Plan	(-350.00)
MMIA	1824.11
Praxair Dist. Inc.	9.85
Unemp. Ins. Div.	127.40
TOTAL	\$23,864.78

January 5, 2009 cont.

Special Funds cont.

Great Northern Dev. Corp.	85.00
Miller Oil Co.	78.68
Modern Machine Works	340.30
MT Dept. of Revenue	17.90
MDU	25.00
Oelkers Serv.	173.06
PERS	57.97
Richland County	92.18
Sheridan Electric	54.97
Farm Plan	278.12
MMIA	66.29
MDU	1311.59
Unemp. Ins. Div.	6.24
TOTAL	<u>\$157,323.98</u>

Meeting adjourned at 8:30 p.m.

Raedelle Aspenlieder
Clerk

Sal All
Mayor

February 2, 2009. The Culbertson Town Council met in regular session with the following present: Dallas Dehner, W. Bruce Houle, Gordon Oelkers, Bernie W. Finnicum, Marcy Hamburg, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Absent: Paul S. Finnicum. Guests: Peter Olson, Noah & Nine Gregory and Deputy Tim Lingle.

Dallas Dehner made a motion to approve the agenda with the following additions: 1.) MT DOC - Planning For Infrastructure Improvements Workshop - Wednesday, March 4th in Billings, 2.) Sewer Lift Pump Replacement, 3.) DSL for TV shack and 4.) Ordinance #193 Dated 10-1-01 Waiving Commercial Water Hook-Up Fee. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the January 5, 2009 minutes and December 31, 2008 Treasurer Report. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Amended Plat. Peter Olson, Olson Land Surveying, presented an Amended Plat for Noah G. Gregory and Nina M. Gregory. The plat had been submitted to Planner Marcy Hamburg for review prior to the council meeting. Planner Marcy Hamburg provided a staff report. The Reviewer recommends approval of the Amended Plat as submitted. W. Bruce Houle made a motion to approve the Amended Plat on the recommendation of the Planner Review. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Planning Board. The town council has not received a response from the County Commissioners on the 1 mile radius. Council suggested clerk call Commissioner Shanks and ask him to contact their attorney about the 1 mile radius jurisdiction area.

The Ken and Heather Taylor Plat will be presented at a later meeting.

February 2, 2009 cont.

Sheriff Report. Deputy Lingle reported from the Sheriff Dept. The Roosevelt County Sheriff Dept. helped with the incident in Glasgow. Lingle reported there are 3 new additions to the deputy reserves. They will all be certified reserve officers.

Lingle will find more information on the dog pound issue. Attorney Hennessy will re-work the ordinance.

New Multi-Use Facility. The following is an update on the new building: 1.) change on the roof is a 10 yr. warranty on library portion of the roof which will be molded on site, 2.) paint colors in library will be decided, 3.) the exterior siding will be done when the roof is done, 4.) exterior masonry still needs to be done, 5.) no formal schedule from Tooz, and 6.) 1-26-09 was completion date and the only extension put in was for 6 days due to rain.

Airport. Mayor Oelkers signed the application for Federal Assistance for the airport project.

Theodore Roosevelt Expressway. No new news.

Growth Policy. No new news.

Culbertson Industrial Park Sub-Division. No new news.

Montana Water Court. The water court is over, Attorney Hennessy is amending the description.

Dry Prairie Rural Water. The addition of the 3rd filter train is in the bid process.

Old Library Building. Troy and Jaimee Green sent a letter thanking the council for the opportunity to explore the possibilities with the old library, but regretfully have to decline the offer.

Dry Prairie Rural Water Rate. No new action.

State of the Community - Sidney. Raedelle gave a report.

GJV's. General journal voucher #495 and utility billing vouchers #552 - #557 were approved and signed.

Highway 2 Assoc. Council received the letter from the Highway 2 Association. The annual meeting is in Helena on Tuesday, Feb. 3rd.

Eastern Plains R C & D. Bernie W. Finnicum made a motion to re-appoint Dixie Berwick as Culbertson's representative and Raedelle as alternate. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

County Building Mowing. W. Bruce Houle made a motion to accept the responsibility of only mowing the grass at the old and new county buildings. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Planning for Infrastructure. Bernie W. Finnicum made a motion to have Raedelle attend the Montana Dept. of Commerce - Planning For Infrastructure Improvements Workshop on Wednesday, March 4th in Billings. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

February 2, 2009 cont.

Sewer Lift Pump Replacement. Council discussed sewer lift pump replacement and quote from Agri Industries, Inc. The pumps are getting old and repairs to the pumps require that we ship them to Bismarck. Council would like to wait to purchase and budget for this in FY 2009-2010.

Waiving Commercial Water Hook-Up Fee. Ordinance #193 waiving commercial water hook-up fee is dated 10-1-01. Dessie Marchwick is opening a day care in their home. They recently moved a mobile home in and paid a new water and sewer hook-up fee. Dessie's accountant provided a document that showed she will be able to deduct 60% of her utilities for the day care. W. Bruce Houle made a motion to grant 60% credit on the \$1250.00 water hook-up fee due to the circumstance of a new business. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED. This will be a credit to her water account.

DSL for TV Shack. Council wants Dixie to find out the options that are available to have DSL at the TV Shack. This will be discussed at the March meeting.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Penny Hendrickson	75.40
Raedelle Aspenlieder	2221.27
Robert Jasper	410.69
Bruce Waldhausen	170.86
The City Line	1431.65
CNA Surety	80.00
CNA Surety	50.00
Eastern Plains R C & D	125.00
Finnicum's	221.64
Finnicum's	26.61
First Community Bank	1000.03
Fiscal-Health Program DPHHS	75.00
Gaffaney's	48.78
Hwy. 2 Assoc.	100.00
IIMC	125.00
Kadrmass, Lee & Jackson	18102.62
Larsen Builders	44.35
MT Dept. of Revenue	157.67
MDU	681.40
Nemont	247.91
Oelkers Servicenter	84.50
PERS	530.75
Raedelle Aspenlieder	43.29
Roosevelt Co. Sheriff Dept.	1000.00
The Searchlight	25.25
TOTAL	\$27,079.67

Special Funds:

Robert Jasper	568.66
Ross Helmer	260.37
Carquest Auto Parts	106.74
The City Line	581.70
Farm Plan	46.40
Finnicum's	208.97
Finnicum's	11544.26

Enterprise Funds:

Postmaster	93.96
Williston Landfill	1286.32
Dixie Berwick	1802.34
Michael Gossage	2566.56
Odean Kilsdonk	2074.71
Robert Jasper	2179.83
Agri Industries	1533.01
Alltel	45.88
The City Line	69.15
Dept. of Public Health	21.00
Energy Laboratories	183.75
Finnicum's	34.95
First Community Bank	2649.27
Industrial Systems	431.67
Jean & Don Richards	39.10
Jerry Hazen	30.10
Larry Sommerfeld	25.69
Larsen Builders	35.20
Michael Arndt	21.40
Miller Oil Co.	1044.84
MT Dept. of Revenue	470.71
MDU	660.21
MDU	681.25
Nemont	46.03
NorMont Equip.	105.00
Oelkers Servicenter	1639.79
PERS	1612.61
Sheridan Electric Coop	15.00
Sheridan Electric Coop	78.53
US Bank Trust Spa	6336.85
Utilities Underground	7.30
TOTAL	\$27,822.01

February 2, 2009 contSpecial Funds cont.

First Community Bank	201.12
Kadrmass, Lee & Jackson	3669.54
Karen Baxter	28.39
Marcy Hamburg	41.80
Miller Oil Co.	17.80
MT Dept. of Revenue	30.62
MDU	54.21
MDU	1293.06
Oelkers Servicenter	869.92
PERS	103.67
Richland County	168.20
Sheridan Electric Coop	79.89
Woman's Day	6.99
First Community Bank	600.00
TOTAL	<u>\$20,482.31</u>

Meeting adjourned at 8:30 p.m.


Clerk


Mayor

March 2, 2009. The Culbertson Town Council met in regular session with the following present: Bernie W. Finnicum, W. Bruce Houle, Dallas Dehner, Gordon Oelkers, Paul S. Finnicum, Greg Hennessy, Marcy Hamburg, Robert Jasper and Raedelle Aspenlieder. Guests: Mike Olson, Cam Friede, Alan Aspenlieder, Tim Lingle and Mat Wallace.

W. Bruce Houle made a motion to approve the agenda with the addition of general journal voucher #498 and Planner Plat Review Report. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to approve the February 2, 2009 minutes and January 31, 2009 Treasurer Report. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Firemen - Fire Hall. The firemen were looking for direction concerning the fire hall. The fire department has outgrown the current space. They have more equipment than space to store the equipment. They plan to apply for a FEMA grant, which last year required a 5% match. They wanted to know which direction the town council would like to see them apply: 1.) for a new fire hall or 2.) to remodel and build another level on the current fire hall.

Paul S. Finnicum suggested the town allow the fire department to use the whole building (fire hall & shop) and build up on the current building. Mayor Oelkers wants to see a new fire hall if grant funds are available. The current location is great, but not much room for expansion.

Dallas Dehner made a motion to support the fire department application for a FEMA 95% - 5% grant on a new building and a used pumper truck. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

The County does not share in utility expenses for the fire hall. The county should share in these expenses as the fire hall houses more county equipment.

March 2, 2009 cont.

Sheriff Report. Deputies Tim Lingle and Mat Wallace reported on sheriff department activities. Roosevelt County Search and Rescue will be going after stimulus dollars. The department will be doing a check point for DUI. The department is aware of prom coming in a month.

Amended Plat - In Lazy Bell Homestead. Dallas Dehner made a motion to approve the amended plat of Minor Sub-Division 293B and all prior acts. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Dallas Dehner, W. Bruce Houle and Paul S. Finnicum. Abstaining: Bernie W. Finnicum. MOTION CARRIED. Clerk will put a page insert in the 2000 & 2006 minutes where this sub-division is referenced to state the sub-division plat was amended again in March 2009.

Multi-Use Facility/Library. Council reviewed the time table.

Airport. Mayor Oelkers signed the FAA Grant Agreement for the airport project.

Theodore Roosevelt Expressway. No new news.

Planning Board - 1 Mile Radius. No response from Roosevelt County Commissioners.

Growth Policy. No new news.

Culbertson Industrial Park Sub-Division. Zoning rules, regulations and guidelines will be worked on by the planning board.

Montana Water Court. No new news.

Dry Prairie Rural Water. Dry Prairie Rural Water is working on the additional 3rd filter train.

Council reviewed the letter from Chairman Marvin Tarum dated 2-10-09. It was suggested to go back to the numbers, our costs, prior to DPRW and the current costs. Clerk had prepared a 4 year cost analysis. DPRW came online October 2004.

W. Bruce Houle made a motion to have Attorney Hennessy write a new agreement with Dry Prairie Rural Water Authority at \$1.02/1000 gallons. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Old Library Building. Clerk will submit the information about the old library to "This Old House". The Eastern Plains R C & D may have access to matching funds to dispose/remove or refurbish old buildings or homes.

Dog Ordinance. W. Bruce Houle made a motion to designate Wolf Point as the location of the dog pound. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED.

GJV's. General journal vouchers #496-#498 and utility billing vouchers #558-#563 were approved and signed.

Highway 2 Assoc. Council was given a copy of the update from Bob Sivertson dated 2-26-09.

Ground Source Heat. Council would like some information on a ground source heat pump system for the swimming pool. Clerk will check with Sheridan Sheet Metal and there is a business in Glendive also.

March 2, 2009 cont.

Great Northern Development Corp. Council noted the Annual Report for 2008.

Clerk's Institute. Dallas Dehner made a motion to approve of Raedelle attending the Clerk's Institute in Billings May 6-8. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Agreement with the Town of Bainville. Bernie W. Finnicum made a motion to give the Town of Bainville 60 days notice to terminate the agreement for administrative services. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Wastewater Collection and Treatment System. Paul S. Finnicum made a motion to approve Resolution No. 362 - Resolution to Submit a TSEP Preliminary Engineering Report (PER) Grant Application and to Commit Matching Funds up to \$15,000. and have WWC Engineering do the TSEP PER Grant Application and Preliminary Engineering Report. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

DSL for TV Shack. Council would like to see the information.

Pool. Town will advertise for Swimming Pool Manager for the 2009 season. Bob is addressing the new law on pool drains.

Old Highway 16. Dallas and Bruce attended the public meeting the County Commissioners held concerning old highway 16 and the load restrictions they wanted to impose. Clerk is to check on date and time of another meeting on this subject. Council said there must be a state law against by-passing the scale.

Cemetery. Howard Gobbs gave the town the land for the last addition to Hillside Cemetery. W. Bruce Houle made a motion to donate one block with 4 lots to Howard Gobbs. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Mastercard	124.03	DEQ	736.00
Penny Hendrickson	75.40	Mastercard	10.72
Raedelle Aspenlieder	2222.27	METC	150.00
Robert Jasper	285.67	Williston Landfill	1201.10
Bruce Waldhausen	170.86	Postmaster	97.74
The City Line	941.80	Dixie Berwick	1684.58
Country Floral	45.00	Robert Jasper	2370.95
Gaffaney's	38.95	Alex Arneson	50.00
Great Northern Dev. Corp.	716.00	Alltel	45.88
Hometown Market	38.15	Black Mountain Software	1264.00
Hospital Guild	10.00	Brian & Dawn Brown	50.00
MDU	446.33	The City Line	52.28
MDU	113.47	Dept. of Public Health	39.50
Nemont	271.28	Energy Laboratories	88.75
Raedelle Aspenlieder	130.15	George Johanson	50.00
Raedelle Aspenlieder	396.53	Hometown Market	12.28
Red Hot	255.00	Kevin Miller	50.00
Roosevelt Co. Sheriff Dept.	1000.00	Matt Stentoft	50.00
Roosevelt Co. Clerk & Recorder	8.50	Miller Oil Co.	952.83
Dixie Berwick	43.29	MDU	25.00

**Amended Plat Of Minor Subdivision 293B
Planner Staff Report**

Date: March 2, 2009

Applicant and Owner: Paul L. Finnicum Bernie W Finnicum
LaVonne F Scots Kenneth D Taylor
Heather Taylor of Culbertson, Montana

Type of Plat: Amended Plat

Number of Lots Created: 2

Location: Parcels 3 & 4 of Minor Subdivision 293B
SE1/4SW1/4 of Section 29, Township 28 North, Range 56 East
The parcel is located within the Town limits

Surveyor: Robert Procive
Interstate Engineering
PO Box 648
Sidney, MT 59270

The reviewer reviewed the application. The following is a report of those findings:

- 1) The proposed amended parcels are within an existing minor subdivision filed at the Roosevelt County Clerk & Recorder Office. As the parcel is within an existing subdivision the plat is in compliance with the State and Local Subdivision Regulations.
- 2) According to the recorded Minor Subdivision 293B, "...*the existing water and sewer lines were installed per regulations as part of the Bell Trailer Park and no new water or sewage facilities are to be installed on either parcel*". As the sanitation requirements were previously reviewed for a Trailer Park, if there is a current or new stick built home(s) on the parcels other than mobile home, I would recommend the Sanitarian be contacted to ensure the water and sewer requirements are met.
- 3) After checking with Town Clerk Raedelle Aspenlieder from January – April 2006 it appeared the parcel(s) was presented to the Council, but no record of the adoption was noted in the Town Council minutes.
- 4) No review fee was required or collected for this plat review.
- 5) The Amended plat shows the lot lines as described on the recorded Minor Subdivision 293B as filed at the Roosevelt County Clerk & Recorder Office. The plat also shows the new proposed lot line change by moving the existing lot line between Parcel 3 and 4 to the north.

Findings:

The plat was submitted to the Planner's Office on January 28, 2009; the reviewer found the application to be sufficient on February 12, 2009. The required elements were met. At the direction of the Town Clerk the reviewer findings are as follows:

According to the Town of Culbertson Subdivision Regulations this plat is exempt from review, as the amendment is located within an existing minor subdivision which appeared to be adopted by the Town Council in the early months 2006 (around April).

The Minor Subdivision 293B indicated "*...the existing water and sewer lines were installed per regulations as part of the Bell Trailer Park and no new water or sewage facilities are to be installed on either parcel*" and with the new changes, to accommodate for stick built homes, the current water & sewer hookups for mobile homes may not be up to regulations.

I would suggest the owner contact the Town's Sanitarian and/or to contact the Town Clerk to ensure the current or new buildings are not in violation of any town or sanitation regulations.

Thank you for serving the Town of Culbertson.

Sincerely

Marcy Hamburg
Marcy Hamburg
City/County Planner
Richland County Planner Office
Sidney, Montana 59270

3/2/09
Date
Email: mhamburg@richland.org
121 3rd Ave NW
Phone: 406-433-6886

March 2, 2009.

General Fund cont.

First Community Bank	957.94
MT Dept. of Revenue	149.90
PERS	506.87
Hennessy Law Office	763.00
TOTAL	<u>\$9,710.39</u>

Special Funds:

Robert Jasper	199.96
Ross Helmer	260.37
Carquest Auto Parts	33.45
The City Line	353.53
Karen Baxter	17.96
Larsen Builders	28.99
Marcy Hamburg	41.80
Miller Oil Co.	92.63
MDU	47.29
Richland County	272.38
Sheridan Electric	73.73
First Community Bank	94.42
MT Dept. of Revenue	11.03
PERS	35.69
Roosevelt County	130,000.00
TOTAL	<u>\$131,563.23</u>

Enterprise Funds cont.

MDU	15.59
Nemont	44.18
Praxair	10.15
Qualley's Auto Glass	250.00
Sheridan Electric Coop.	15.00
Sheridan Electric Coop.	559.17
Ski Bridge HSI	50.00
Val-Am Stop & Go	40.00
Walter & Sarah Stevens	50.00
Wes Kirkaldie	50.00
Williston Landfill	1104.70
Michael Gossage	2264.79
Odean Kilsdonk	2058.90
First Community Bank	2460.94
MT Dept. of Revenue	432.07
MDU	633.96
PERS	1547.90
TOTAL	<u>\$20,568.96</u>

Meeting adjourned at 9:10 p.m.


Clerk


Mayor

April 6, 2009. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, W. Bruce Houle, Paul S. Finnicum, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Absent: Bernie W. Finnicum and Dallas Dehner. Guests: Craig Canfield, Rick Knick, Roosevelt County Commissioner Vickie Delger and Keenan Engelke.

Paul S. Finnicum made a motion to approve the agenda. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the March 2, 2009 minutes and February 28, 2009 Treasurer Report. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Big Sky Field. Craig Canfield with Kadrmas, Lee & Jackson was present to discuss the airport project. The project has been designed and bids were opened last week. Craig feels we got a really good bid on the project. All bidders have done airport work and all are in the know of FAA rules and regulations. The alternate bid schedule - asphalt cement is used for more extreme weather temperatures and would add \$60,000 to the project. There would be 2 loans on the project totalling \$45,864.16, one at 3½% and one at 6.75%. Craig recommends we award the bid.

April 6, 2009 cont.

Big Sky Field cont.

Paul S. Finnicum made a motion to award the bid to Franz Construction, all schedules with the Alternate Bid Schedule 1 with the exception of pending agreement with the current hanger owner that is in the future apron expansion. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

The Airport Board is working on a new lease agreement to be associated with the hangers. They are also working on policies.

Multi-Use Facility. Work is in progress.

Theodore Roosevelt Expressway. No news.

Planning Board. Council received a response from Julie Burke, Roosevelt County Planning Office on the one mile radius. "If the proposed subdivision lies within 1 mile of a third-class city or town, the County governing body shall submit the application and preliminary plat to the city or town governing body or its designated agent for review and comment."

Growth Policy. Great West Engineering is planning a meeting with Roosevelt County on May 21st. They will also be setting up a meeting with Culbertson around that time. Council would like a 2 hour time frame in Culbertson.

Industrial Park Sub-Division. The Planning Board talked about the Industrial Park. W. Bruce Houle made a motion to have the Planning Board draft zoning rules, regulations and guidelines for the Industrial Park and present the draft to the town council. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Montana Water Court. No news.

Dry Prairie Rural Water. The 3rd filter train at the water treatment plant is coming Wednesday, 4-8-09.

Old Library Building. No new news.

Dry Prairie Rural Water - Rates. Raedelle will work with Harry Whalen with Montana Rural Water and Clint Jacobs on this. Harry will be here this week.

GJV's. General journal vouchers #499-#500 and utility billing vouchers #564 - #569 were approved and signed.

Alternative Heat Sources. A ground source heat system would be water to water - heating the swimming pool. Raedelle couldn't find one big enough for a pool. This source would still require that the existing boilers heat the water initially. Bruce said there is a representative coming to see Kevin Miller. Bruce will visit with him.

Wastewater Collection and Treatment System. The Resolution was submitted for TSEP Preliminary Engineering Report (PER) Grant Application and to Commit Matching Funds. If the Planning Grant is approved, we will have to do a Request for Qualifications, prior to awarding an engineering firm.

April 6, 2009 cont.

DSL at TV Shack. Council reviewed the information from Nemont on the business bundle. We will budget for new office phones for next FY. W. Bruce Houle made a motion to move ahead on the business bundle. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Pool. W. Bruce Houle made a motion to hire Christina Olson as swimming pool manager for the 2009 season. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED. Clerk will advertise the rest of the pool positions.

MMIA. Council tabled the MMIA Resolution to Approve And Adopt The Montana Municipal Interlocal Authority Revised and Restated Agreements until Attorney Hennessy can look them over.

Stimulus Dollars. The House Appropriation Committee is working on HB - 645 that will allocate \$20 million in federal stimulus funds to cities, towns, counties and consolidated governments. We had to respond to the League of Cities and Towns on 3-20-09 (which is when the e-mail came) by 3:00 p.m. The town responded with a project of Fire Hall Design.

Car Pound. It is up to the individual outfit or towing agency to secure and store the cars.

Old Highway 16. Are the county commissioners holding another meeting on Old Highway 16? No plans yet.

Consolidated Grain and Barge. Consolidated Grain & Barge will exercise its right to purchase property in the Option and Purchase Agreement. Council strongly suggests they purchase the 20 acres.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Finnicum's	123.88	Finnicum's	2.99
Gaffaney's	358.90	Miller Oil Co.	551.00
Larsen Builders	216.56	MDU	964.33
Oelkers Servicenter	35.00	Oelkers Servicenter	409.76
Penny Hendrickson	75.40	Mike Gossage	58.00
Raedelle Aspenlieder	2222.27	Postmaster	93.96
Robert Jasper	83.99	Dixie Berwick	1802.34
State Treasurer	435.00	Michael Gossage	2330.48
Bruce Waldhausen	100.00	Odean Kilsdonk	2258.55
Bruce Waldhausen	170.86	Robert Jasper	2127.75
The City Line	1001.27	Alltel	45.88
Farm Plan	8.05	The City Line	49.51
First Community Bank	906.48	Dept. of Public Health	21.00
Gaffaney's	188.90	Energy Laboratories	148.75
Hometown Market	143.81	Farm Plan	51.95
Kadrmas, Lee & Jackson	21134.96	First Community Bank	2579.62
Dept. of Revenue	140.87	Hawkins, Inc.	1748.57
MDU	642.17	Industrial Systems	662.25
Nemont	262.76	Kois Brothers Equip.	507.39
Oelkers Servicenter	40.00	Kris Dreikosen	50.00
Postmaster	42.00	Miller Oil Co.	573.76
PERS	470.88	Dept. of Revenue	468.04

April 6, 2009 cont.General Fund cont.

Raedelle Aspenlieder	10.70
Roos. Co. Sheriff Dept.	1000.00
The Billings Times	448.00
Will's Office World	300.00
Unemployment Ins. Div.	38.16
TOTAL	<u>\$30,600.87</u>

Special Funds:

Farm Plan	798.56
Finnicum's	104.07
Larsen Builders	27.00
MDU	1294.53
MDU	411.94
Oelkers Servicenter	151.04
Robert Jasper	587.94
Ross Helmer	260.37
Barnes & Noble	579.39
Books on Broadway	309.91
The City Line	382.68
First Community Bank	192.70
Marcy Hamburg	41.80
McCody Concrete Products	63.28
Dept. of Revenue	29.09
MDU	1353.45
Oelkers Servicenter	196.97
PERS	104.95
Richland County	192.50
Self	17.97
Sheridan Electric Coop	64.77
Carquest Auto Parts	73.84
Sidney Red-E-Mix	386.50
Unemployment Ins. Div.	9.16
TOTAL	<u>\$7,634.41</u>

Enterprise Funds cont.

MDU	799.13
Nemont	43.95
NorMont Equip.	210.00
Northwest Pipe Fittings	252.04
Oelkers Servicenter	440.15
Praxair Dist. Inc.	19.70
PERS	1588.33
Sheridan Electric Coop.	15.00
Ted Williams	50.00
Tom Ruffatto	50.00
Williston Landfill	1284.88
Unemployment Ins. Div.	120.14
TOTAL	<u>\$22,379.20</u>

Other Funds:

Fire Relief Assn.	1359.00
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Meeting adjourned at 8:45 p.m.


Clerk


Mayor

May 4, 2009. The Culbertson Town Council met in regular session with the following present: W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Paul S. Finnicum, Dallas Dehner, Greg Hennessy, Robert Jasper, Mike Gossage and Raedelle Aspenlieder. Guests: County Commissioners Vickie Delger, Jim Shanks and Gary McDonald, Keenan Engelke, Rick Knick, Tom Hinds, Steve Baldwin, Mike Machart and Jennifer & Michael Cameron. Representing WWC Engineering - Scott Aspenlieder, Sharon Higley and Tom Crump and representing the FFA Ben Stromberg, Darin Buxbaum, Rachel Sasich and Advisor Jens Neilson.

W. Bruce Houle made a motion to approve the agenda with the additions of Zoning/Ordinance Permits from Mary Tran, Wes & Deb Portra and Mike Machart and the FFA. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to approve the April 6, 2009 minutes and March 31, 2009 treasurers report. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Play Structure FFA. The Culbertson FFA Chapter are building a play structure. Representatives Ben Stromberg, Rachel Sasich and Darin Buxbaum wanted to know if the council would allow them to place it in a town park and if so would they contribute to the cost of construction.

Paul S. Finnicum made a motion to allow the FFA to place the play structure in Bruegger-Centennial Park and give the FFA \$300.00 for cost of materials. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED.

DNRC Planning Grant. Scott Aspenlieder, WWC Engineering presented a \$5000. DNRC Renewable Resource Planning Grant Application for council approval. WWC hand delivered the TSEP Planning Grant Application on 5-1-09. Paul S. Finnicum made a motion to approve the \$5000. DNRC Renewable Resource Planning Grant Application. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED. Scott explained the RFQ (Request For Qualifications) can be done now. He also explained target rates and how this affects the TSEP Grant qualifications and award. Raedelle will talk to the TSEP people about target rates.

Airport. Dallas Dehner made a motion to pay 1/2 of the \$3379.26 sponsor share of costs for hanger relocation included in the FAA Project. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED. Roosevelt County would be responsible to pay the other 1/2 of the \$3379.26 sponsor share.

Zoning/Ordinance Permit. Mike Machart presented his Zoning/Ordinance Permit for a privacy fence. The fence will not be more than 5' height. Council approved and signed his permit. Mike said he will be submitting a request for Community Improvement Funds.

3rd Filter Train. Steve Baldwin with Dry Prairie Rural Water updated the council on progress of the 3rd filter train. There will be a pressure test and if that is okay, a chlorine shock. There will be a new computer system installed due to the 3rd train. Montana-Dakota Utilities will install soft starts on the motors. DPRW is dealing with 5 contractors on the project. Improvements are being made with pumping at the river.

Upper Pool Park. Sealed bids for the residential lot at the Upper Pool Park were opened. There were 2 bids: 1.) Tom & Linda Hinds \$10555.00 and 2.) Michael & Jennifer Cameron \$18600.00.

W. Bruce Houle made a motion to accept the high bid from Michael & Jennifer Cameron. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED. Attorney Hennessy will prepare the deed.

Multi-Use/Library Facility. Work in progress.

Theodore Roosevelt Expressway. Town received a letter from Kadrmass, Lee & Jackson concerning a public input meeting for the Theodore Roosevelt Expressway on Thursday, May 14 @ Williston State College from 5:00- 7:00 p.m. (CST).

Planning Board. Planner Marcy Hamburg submitted her report for the month of April.

Growth Policy. Great West Engineering will be holding meetings on the growth policy. Council would like Great West in Culbertson for a 2 hour public meeting.

Culbertson Industrial Park Sub-Division. The Planning Board is working on this.

Old Library Building. No news.

May 4, 2009 cont.

Water Rate. Harry Wahlen with Montana Rural Water is working on this. Clerk will call Harry.

Consolidated Grain and Barge. Mayor Oelkers signed the Utility Easement for Consolidated Grain and Barge. Consolidated Grain and Barge exercised its right to purchase 23.43 acres in the Option and Purchase Agreement for \$1000./arce.

W. Bruce Houle made a motion to terminate the pasture lease effective immediately with Al Heupel. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Zoning/Ordinance Permits. Zoning/Ordinance Permits were approved for Herman Jensen, Robert & Janet Royan and Deb & Wes Portra. Permit for Mary Tran, a fence, was not approved. Council recommends fence height in the front and on the sides to the house or adjoining neighbors fence 4' height, then 6' height to the alley.

GJV's. Utility billing vouchers #570-#576 were approved and signed.

DSL at TV Shack. Dixie and Ken Forbregd are working on this.

Pool. Paul S. Finnicum made a motion to hire Tiffany Marchwick as Assistant Manager, head Water Safety Instructor and lifeguard. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Bernie W. Finnicum made a motion to hire the following lifeguards on the condition that they have proper certifications: Jeraco Willcoxon, Bailey Nickoloff, Paige Berwick, Alene Crowder, Brett Hilde, Janae Reynen, Jacoby Engelke and Lauren Hekkel. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED. Two can be approved for Water Safety Instruction for \$100.00 each.

MMIA. Attorney Hennessy recommends approval of the Montana Municipal Interlocal Authority Revised and Restated Agreements. W. Bruce Houle made a motion to approve the Resolution Approving And Adopting The Montana Municipal Interlocal Authority Revised And Restated: 1.) Interlocal Agreement, 2.) Workers' Compensation Program Agreement, 3.) Liability coverage Program Agreement, and 4.) Property Program Agreement. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid:

General Funds:

MMIA	308.22
Mastercard	75.65
Penny Hendrickson	75.40
Raedelle Aspenlieder	2222.27
Agri Industries	144.98
Bruce Waldhausen	170.86
The City Line	320.76
Dixie Berwick	140.80
First Community Bank	885.16
Gaffaney's	155.51
Hawkins Inc.	415.95
Hennessy Law Office	681.27
MSU Local Gov. Center	285.00
Dept. of Revenue	137.00
MDU	445.34
Nemont	266.08
Postmaster	94.00
PERS	455.88

Enerprise Funds:

MMIA	1709.29
Mastercard	196.00
Mike Gossage	80.00
Postmaster	93.96
Dixie Berwick	1802.37
Michael Gossage	2383.76
Odean Kilsdonk	2229.69
Robert Jasper	2539.19
Alltel	46.17
The City Line	19.05
Dave Bengochea	50.00
Dept. of Public Health	21.00
Energy Laboratories	345.00
Farm Plan	61.05
Finnicum's	212.56
First Community Bank	2709.56
Fred's Serwer & Drain	1055.00
Gordon Miller	50.00

General Fund cont:

Raedelle Aspenlieder	420.90
Roos. Co. Sherriff Dept.	1000.00
Stamp Fulfillment Services	536.60
The Searchlight	36.00
Will's Office World	346.97
Total	<u>\$9,620.60</u>

Special Funds:

MMIA	117.21
Robert Jasper	483.65
Ross Helmer	260.37
The City Line	123.27
Farm Plan	1909.67
Finnicum's	67.47
First Community Bank	171.92
Great Northern Dev. Corp.	792.00
Karen Baxter	35.30
Marcy Hamburg	41.80
McCody Concrete Products	158.52
Miller Oil Co.	68.30
Dept. of Revenue	25.04
MDU	25.66
MDU	21.93
Oelkers Servicenter	133.84
PERS	87.22
Richland County	242.13
Sheridan Electric	70.84
Sidney Red-E- Mix	150.00
Titan Machinery	133.83
Traveler	19.97
Total	<u>\$5,139.94</u>

Enterprise Funds cont.

Hawkins Inc.	856.55
Industrial Systems	1158.64
Manny Grandbois	50.00
Miller Oil Co.	973.04
Dept. of Revenue	481.96
MT. Rural Water System	200.00
MDU	40.46
MDU	1318.24
Nemont	45.05
Nicole Zupec	37.04
Normont Equipment	212.78
Northwest Pipe Fittings	230.81
Oelkers Servicenter	133.51
Praxair Dist.	10.46
PERS	1667.96
Rick Marchwick	50.00
Robert Peterson	50.00
Sara Damm	50.00
Sheridan Electric	15.00
Tom Hansen	50.00
Utilities Underground	2.92
Williston Landfill	1398.66
Total	<u>\$24,636.73</u>

Meeting adjourned at 9:15 p.m.


 Clerk


 Mayor

June 1, 2009. The Culbertson Town Council met in regular session with the following present: W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Paul S. Finnicum, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Absent: Dallas Dehner. Guests: Rick Knick, Karen Baxter and Deputy Tim Lingle.

Bernie W. Finnicum made a motion to approve the agenda with the following additions: Zoning/Ordinance Permits - Mary Tran and Ronald Pennell, GJV #501 and UB #577 - #581, MSE Quote for Transmitters \$5813., and Cameron pulling out their bid on upper pool lot. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the May 4, 2009 minutes and April 30,2009 Treasurers Report. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

June 1, 2009 cont.

Airport. Rick Knick was present to answer any questions concerning the airport project. Paul S. Finnicum made a motion to sign the Grant Agreement with the Federal Aviation Administration. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

It was suggested that we contact the insurance carrier for the county. They should submit in writing that the insurance carrier requires each hanger holder to carry a million dollar policy.

Library. Librarian Karen Baxter requested more hours for the assistant Librarian Ross Helmer. Karen is asking for 10 hrs more/month. Paul S. Finnicum made a motion to increase the assistant librarian hours from 30 hrs./month to 40 hrs./month. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Sheriff Dept. Deputy Tim Lingle reported the department is doing Party Patrols. People are encouraged to call 911. Clerk will ask Judge Waldhausen to respond in writing what was done with the signed complaints on the cars that W. Bruce Houle signed.

Multi-Use-Facility. There will be a meeting on Friday, June 5th at 10:30 in the Senior Citizen Center with the Architect Jim Bauer, Tooz Const, County Commissioners and Mayor.

Theodore Roosevelt Expressway. Bruce attended the Theodore Roosevelt Expressway meeting in Williston. Ports to Plains - Joe Kiley - plans to put the highway project around Bainville on the website. North Dakota Senators are pushing for the project for TRED. No word yet when the feasibility study will be done from Me Too Pizza to Plentywood.

Growth Policy. Great West Engineering needs to hold an evening meeting for the public on the Growth Policy. The Planning Board should be the host of this meeting.

Industrial Park Sub Division. No new news.

DSL-TV Shack. This will be discussed at the July meeting. The school will have a 3 watt maximum radio station. They are waiting for the FCC license. This will be for education purposes and commercial free.

Dry Prairie Rural Water. The third filter train is in. The bacteria tests all passed. On 6-15-09 the contractors will be back to run the filter. Dry Prairie Rural Water has their new building complex out for bid. They hope to start construction in July.

Old Library Building. No new news. Clerk was asked to write to the owner of the Searchlight building.

Dry Prairie Rural Water Rate. Town will be getting a letter from Harry Whalen with Montana Rural Water Assoc. supporting the clerk's figures and proposed rate.

Zoning/Ordinance Permits. Zoning/Ordinance permits for Zane & Vickie Gr msrud and Ronald Pennell were approved and signed. Council also approved the permit for Mary Tran with the fence being 13' from the curb in the front.

GJV's. General Journal Voucher #501 and utility billing vouchers #577 - #581 were approved and signed.

Community Improvement Fund. Council received a request for Community Improvement Funds from Lary & Laurie Pearson. Council said to wait until the property is listed in their name.

Alternative Heat Source. No new news.

Wastewater Collection and Treatment System. TSEP Preliminary Engineering Report (PER) Grant Application and DNRC Grant Application were submitted. Request for Qualifications from Engineering Firms are being advertised at this time. RFQ's are due 6-25-09.

MMIA. Council noted the MMIA Annual Statement detailing participant's individual account in the Liability and Worker's Comp. Program.

Sprinkler Meter. Council approved of Mat Berwick using his old trailer lot water meter for his sprinkler only.

Culbertson Website. Town received a price quote from iGov for website update. Council would like to keep it local or at the school. The school is having a local resident do some work for them. Council will see how that goes.

Summer Baseball Program. Council received a request from the Summer Baseball Program. Paul S. Finnicum made a motion to donate \$300. to the baseball program. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Pool. Mrs. Stevens 5th grade class donated their classroom sale revenue to the swimming pool for pool equipment. The class picked out the items in the pool supply catalog. They donated \$88.50. Paul S. Finnicum made a motion to send the 5th grade class a thank you for their consideration and that the town matched their donation. W. Bruce Houle seconded the motion. MOTION CARRIED.

Clerk will send a thank you to the FFA for the wooden pick-up play equipment for Bruegger-Centennial Park.

Roosevelt Memorial Health Foundation. The Roosevelt Memorial Health Foundation is holding a fund raising event on June 28th and they wanted a contribution from the town. The town does not do this.

Montana League of Cities & Towns. Raedelle attended the Montana League of Cities & Towns District meeting in Glasgow. The FY2010 Entitlement Share Payments numbers were distributed. The town will receive \$19842. in grant dollars under the Montana Recovery Act. The town had indicated these dollars would go toward a new fire hall.

New Building Landscaping. We may be able to use some of the sandstone from the highway project east to the North Dakota line for landscaping at the new building. Bob will go to the highway site and check it out.

Clerk attended a Public Hearing in Wolf Point on Friday, May 29th on new and expanding tax incentives available to businesses locating in Roosevelt County, specifically Basin Electric. The estimation of property taxes to be generated by Basin Electric Co-op is \$705,000 the first year and 10 years later it would be \$1,4010,000. This would be new tax revenue to Roosevelt County.

MSE. Town received a quote from MSE for transmitters at the water plant \$5813.00. Council said to put this in the FY 2009-2010 Budget.

Upper Pool Park. Council received a letter from Jennifer and Michael Cameron rescinding their offer on the upper Pool Park. W. Bruce Houle made a motion to accept the rescinding of their offer and to re-advertise the upper pool park for bid again. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

MasterCard	10.00
First Community Bank	50.00
Penny Hendrickson	75.40
Raedelle Aspenlieder	2222.27
Robert Jasper	76.22
Black Mountain Software	1379.00
Bruce Waldhausen	170.86

Enterprise Funds:

MasterCard	321.15
Dixie Berwick	1746.95
Michael Gossage	2587.40
Odean Kilsdonk	1929.77
Robert Jasper	3581.99
Postmaster	99.96
Alltel	116.15

June 1, 2009 cont.General Fund cont.

The City Line	784.42
CNA Surety	50.00
Culbertson School	300.00
Farm Plan	15.91
Finnicum's	33.50
Gaffaney's	139.14
Hawkin's Inc.	82.45
Hennessy Law Office	1214.89
Hennessy Law Office	812.79
Hometown Market	63.24
Horizon Resources	356.07
Miller Oil Co.	18.43
MT. League of Cities & Towns	214.80
MDU	400.19
Nemont	324.96
Raedelle Aspenlieder	278.00
Roosevelt Co. Sheriff Dept.	1000.00
The Searchlight	177.75
Thomas Mann Post 81	75.00
W. Bruce Houle	47.30
Watco Pools	875.83
Will's Office World	197.27
TOTAL	<u>\$11,445.69</u>

Special Funds:

Robert Jasper	152.44
Ross Helmer	260.37
The City Line	52.00
Culbertson Pharmacy	4.56
Farm Plan	724.37
Finnicum's	2514.52
Gaffaney's	136.68
Horizon Resources	356.07
Kadrmass, Lee & Jackson	424.13
McCody Concrete Products	220.80

Meeting adjourned at 8:50 p.m.


 Clerk

Enterprise Fund cont.

The City Line	12.48
Dept. of Public Health	21.00
Ellerkamp Building Const.	19.50
Energy Laboratories	35.00
Farm Plan	12.52
Finnicum's	21.83
Hach	747.45
Hawkin's, Inc.	1057.06
Industrial Systems	1317.07
Miller Oil Co.	143.41
MDU	36.17
MDU	1774.16
Nemont	46.51
Normont Equip.	153.00
Northwest Pipe Fittings	435.44
Sheridan Electric Coop.	15.00
Utilities Underground Location	13.14
Williston Landfill	1672.08
TOTAL	<u>\$18,093.19</u>

Other Funds:

US Bank CM-9705	9056.25
US Bank	250.00
TOTAL	<u>\$9,306.25</u>

Special Funds Cont:

Miller Oil Co.	33.50
Montana Magazine	25.00
MDU	1315.76
MDU	16.37
National Geographic	12.00
Richland County	116.76
Sheridan Electric Coop.	47.32
TOTAL	<u>\$6,412.65</u>


 Mayor

July 6, 2009. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, W. Bruce Houle, Bernie W. Finnicum, Paul S. Finnicum, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Absent: Dallas Dehner. Guests: Don Loomer.

W. Bruce Houle made a motion to approve the agenda with the following additions: 1.) Recreational Vehicles and 2.) National Guard Armory facility use. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

6-1-09

Dear City Council,

Due to the uncertainty of when our house will be selling in Great Falls, and the stipulation of having to build (or commence construction) before the year's end, we are sorry to say we are pulling our bid out.

We apologize for any inconvenience, and deeply appreciate the opportunity

W. Bruce Houle made a motion to approve the June 1, 2009 minutes and May 31, 2009 Treasurer Report. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Don Loomer was present to let the town council know he is working for Ackerman-Estvold Engineering.

Multi-Use Facility. Landscaping was discussed for the new building. Bruce will inquire at Handy Andy's in Williston.

Airport. No new news.

Theodore Roosevelt Expressway. No news.

Planning Board. The Planning Board submitted their proposed budget to the town council. The board is working on the Industrial Park Sub-Division and the growth policy. The planning board is requesting a public meeting on the growth policy. Attorney Hennessy will send a boiler plate covenant list for the Industrial Park Sub-Division to the planning board. Raedelle will look for the Encroachment permit from the MTDOT for the Industrial Park Sub-Division.

DSL-TV Shack. No News.

Dry Prairie Rural Water. The 3rd filter train at the water treatment plant is working. The wet well pumps are working - 1 pump doing the work of our 2 old pumps.

Old Library Building. There is interest by one party in the old library building.

Dry Prairie Rural Water Rate. Paul S. Finnicum made a motion to set the water rate for Dry Prairie Rural Water Authority at \$1.02/1000 gallons as per 3rd party concurrence (Montana Rural Water Harry Wahlen), effective 7-01-09 in accordance with agreement. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED. Council said the rates will have to be reviewed much earlier so on January 1, 2010 the rate is in place.

The Culbertson Town Council was presented a beautiful star quilt at the ground breaking ceremony in Fort Kipp by the Fort Peck/Dry Prairie Water Project.

Zoning/Ordinance Permit. Zoning/Ordinance permits for Cory Lambert and Jeri Gustafson were approved and signed.

GJV's. Utility billing vouchers #582- #587 were approved and signed.

Community Improvement Fund. Community Improvement Fund requests for up to \$3500.00 each were approved for Ken & Heather Taylor and Lary & Laurie Pearson.

Wastewater Collection and Treatment System. The Request For Qualifications from Engineering Firms were due 6-25-09. Town Council reviewed the RFQ's. Paul S. Finnicum made a motion to hire WWC Engineering for this project based on the ranking criteria. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Mayor Oelkers reviewed a letter from the Department of Natural Resources and Conservation, Pam Smith, Program Specialist.

The 61st Legislature authorized \$800,000 for Renewable Resource Project Planning grants this biennium. This is twice the amount of money we received in the previous biennium.

The RRGL program began accepting applications for planning grants on May 1, 2009 on a first come first serve basis. We received more applications for grants in the first two days than the authorized \$800,000! As a result of this demand, we have had to curtail some requests. The grant writing portion of all the planning grants was eliminated and the technical study portion was reduced in some requests.

July 6, 2009 cont.

We may receive more money as we get further into the biennium, from grants that cannot move forward. Please check back with us in November and if we have received more money, and if your grant request has been cut, we can revisit your application at that time.

Cathodic Protection. There are some cathodic protection issues that the town needs to address with the million gallon tank. Bob will get information from Liquid Engineering for the budget.

Airport. The Montana Aeronautics 2008 grant/loan was extended. Paul S. Finnicum made a motion to approve Loan Resolution No. 363

LOAN RESOLUTION

A RESOLUTION ENTITLED; "A RESOLUTION OF THE CITY OF Culbertson AND COUNTY OF Roosevelt, APPROVING A LOAN IN THE AMOUNT OF \$23,750.00, TOGETHER WITH INTEREST THEREON AT THE RATE OF 3.625% PER ANNUM ON THE UNPAID BALANCE OF THE PRINCIPAL UNTIL PAID, FROM THE AERONAUTICS DIVISION OF THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF MONTANA TO THE CITY OF Culbertson AND COUNTY OF Roosevelt FOR THE PURPOSE OF: rehabilitaion of R/W 8-26 (paving and electrical); apron and taxiway rehabilitation; and apron expansion.
AT THE Big Sky Field AIRPORT, LOCATION IN Culbertson MONTANA, PROVIDING FOR THE REPAYMENT OF LOAN, AND THE TERMS THEREOF,"

Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Formal Complaint. Council discussed the formal dog complaint. Judge Waldhausen said after 3 complaints on same dog, he will respond.

Budget Meetings. Council set budget meetings for Wednesday, July 15th and Monday, July 27th at 7:00 p.m.

RV's. Council discussed recreational vehicles located around town. Information from County Sanitation Ron Smith: 1.) 2 or more trailers - need to be licensed and inspected, 2.) each unit must have a back flow device on the water line, and 3.) the septic hose must be secured so no leaks of air or liquid escape. Other ideas: no permits allowed until the licensed courts were full, this should be declared temporary, expire on turn key to completion of the Basin Plant, follow the same set backs as the Zoning/Ordinance Permit, and show where water, sewer, electrical lines are.

W. Bruce Houle made a motion to have Attorney Hennessy draft an emergency ordinance. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

MT National Guard Armory. Should the town write a letter to the Montana National Guard regarding user of their facility. It was suggested that they are allowing use of the facility if the use has the property liability insurance.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
First Community Bank	908.26	First Community Bank	3036.14
Dept. of Revenue	141.38	Dept. of Revenue	545.86
PERS	470.12	PERS	1843.96
Bernie W. Finnicum	438.28	Dixie Berwick	1817.28
Mastercard	656.33	Michael Gossage	2651.28
Dallas Dehner	438.28	Odean Kilsdonk	2365.83
Gordon Oelkers	1056.02	Postmaster	101.08
Odean Kilsdonk	98.58	Robert Jasper	3099.76
Paul S. Finnicum	435.28	Alltel	46.17
Penny Hendrickson	75.40	Basic Energy Services	1746.00
Raedelle Aspenlieder	2361.44	Carquest Auto Parts	51.67
W. Bruce Houle	438.28	The City Line	12.34
Alene Crowder	706.98	Colvin Sales & Service	244.22

General Fund cont.

Bailey Nickoloff	502.94
Christina Olson	711.63
Jacoby Engelke	1011.17
Janae Reynen	504.55
Jeraco Willcoxon	342.59
Lauren Hekkel	705.31
Lexi Hare	459.46
Paige Berwick	516.37
Tiffany Marchwick	1283.65
Baseball/Softball Leagues	300.00
Bruce Waldhausen	170.86
The City Line	2253.47
Culbertson Pharmacy	0.99
Dixie Berwick	81.40
Electric & Magneto	30.18
Finnicum's	55.44
Finnicum's	424.63
First Community Bank	2980.48
Gaffaney's	65.01
Hawkin's Inc.	691.98
Hometown Market	267.83
Kadrmass, Lee & Jackson	11997.00
Lagerquist Prof. Cleaning	147.40
Larsen Builders	98.54
Lee Averill	40.70
Miller Oil Co.	37.43
MT. Dept. of Revenue	340.68
MMIA-WC Program	759.74
MDU	504.08
Morrison Maierle, Inc.	1500.00
Nemont	297.86
Northwest Pipe	1992.60
Oelkers Servicenter	54.21
Oelkers Servicenter	120.10
Postmaster	88.00
PERS	505.95
Roosevelt Co. Sheriff Dept.	1000.00
Salveold Inc.	75.00
Shawn Huss	200.00
Sheridan Electric Co-op	157.06
Sportwide	87.98
Unemp. Ins. Div.	74.35
VanDiest Supply Co.	5358.00
Watco Pools	212.99
Agri Industries Inc.	86.43
Farm Plan	550.32
The Searchlight	144.00
Big Sky Fire	4000.00
Horizon Resources	64.01
Total	<u>\$52,079.60</u>

Enterprise Funds cont.

Dept. of Public Health	21.00
Energy Laboratories	955.00
Finnicum's	0.75
Finnicum's	144.03
First Community Bank	3171.04
Gaffaney's	147.99
Hawkin's Inc.	1475.05
Hometown Market	6.38
Industrial Systems	543.89
Kohler Communications	234.48
McCody Concrete	211.43
Miller Oil Co.	730.85
MTDEQ	736.32
MT. Dept. of Revenue	552.53
MMIA-WC Program	1923.29
MDU	2274.13
Nemont	49.36
North Dakota Dept. of Health	25.00
Northwest Pipe	1916.27
Odean Kilsdonk	15.01
Oelkers Servicenter	723.38
Oelkers Servicenter	251.12
Praxair Dist.	10.25
PERS	1875.48
Sheridan Electric	15.00
Sidney Red-E-Mix	210.00
The Searchlight	4.00
Unem. Ins. Div.	136.28
Utilities Underground Locate	13.14
Williston Landfill	1695.89
Farm Plan	0.90
Praxair Dist.	10.46
The Searchlight	279.00
Total	<u>\$37,920.29</u>

Special Revenues:

First Community Bank	89.66
Dept. Of Revenue	10.76
MDU	1299.59
PERS	28.48
Lary & Laurie Pearson	3500.00
Robert Jasper	383.11
Ross Helmer	474.01
The City Line	22.30
Consumer Reports	26.00
Culbertson Pharmacy	7.74
Finnicum's	109.36
Finnicum's	145.79
First Community Bank	191.18
Gaffaney's	179.97
Miller Oil Co.	80.31
Mt. Dept. of Revenue	27.79
MMIA-WC Program	94.35
MDU	1323.72

July 6, 2009 cont.

Special Revenues cont.

Newman Traffic Signs	174.25
Oelkers Servicenter	52.88
Redbook	19.97
Richland County	116.76
Sheridan Electric	46.20
Unem. Ins. Div.	8.53
Horizon Resources	204.10

Special Revenue cont.

Oelkers Servicenter	142.61
PERS	70.78
Richland County	40.00
RPS	14.98
The Other Place	2.99
Farm Plan	537.24
Total	<u>\$9,425.41</u>

Meeting adjourned at 9:00 p.m.



Clerk



Mayor

July 15, 2009 Budget Meeting. The town council met in special session to review the preliminary budget. The following were present: Gordon Oelkers, W. Bruce Houle, Bernie W. Finnicum, Robert Jasper and Raedelle Aspenlieder. Absent: Paul S. Finnicum and Dallas Dehner. Mayor Oelkers called the meeting to order at 7:25 p.m.

W. Bruce Houle made a motion to approve the agenda. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Street Dance. Council approved the request for a street dance on the south end of Broadway Ave. on August 15th. The Sheriff Dept. needs to be notified.

Items of interest for the budget: mower, garage door and opener, airport project, pool chlorinator, paint the pool, pool locker room replace walls, landscaping at the new building, water plant - internet service, turbidimeter and lap top computer and wastewater -preliminary engineering report.

A 5% raise was proposed for employees. Clerk will verify the minimum wage requirements for lifeguards. A \$20.00/month increase on insurance for full-time employees.

Meeting adjourned at 8:10 p.m.



Clerk



Mayor

August 3, 2009. The Culbertson Town Council met in regular session with the following present: W. Bruce Houle, Gordon Oelkers, Dallas Dehner, Greg Hennessy, Robert Jasper, and Raedelle Aspenlieder. Absent: Paul S. Finnicum and Bernie W. Finnicum. Guest: Keenar Engelke.

W. Bruce Houle made a motion to approve the agenda with addition of a street sign - not a through street - on Mike and DeAnne Weeks corner. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the June 30, 2009 Treasurer Report. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Multi-Use Facility. W. Bruce Houle reported a committee has been formed to landscape the area around the new building. Town Council and County Commissioners will have final approval of the landscape idea. Snow removal was discussed. Snow will be piled in the southeast corner of the parking lot.

Fund raising will be going on. There will be a hydro seeder in for the airport project the end of September or so. The gutters on the north and southeast will be a change order.

Airport Project. The airport was closed this morning at 8:00 a.m. The project started today. Bob has done a lot of clean-up, 3 or 4 truck loads hauled out.

Theodore Roosevelt Expressway. No new news.

Planning Board. Council reviewed the July report from Marcy Hamburg. Clerk will review the agreement the town has with Richland County for Planner services.

Growth Policy. Town requested a Public meeting in Culbertson on the Growth Policy with Great West Engineering. The Planning Board will host the meeting.

Culbertson Industrial Park Sub-Division. The Planning Board is working on zoning rules, regulations and guidelines for the Industrial Park Sub-Division.

DSL at TV Shack. Dixie and Ken Forbregd are working on this. No new news.

Dry Prairie Rural Water. The 3rd filter train at the water treatment plan is done.

Old Library Building. Some interest, but all is quiet now.

Dry Prairie Rural Water. Attorney Hennessy will send DPRW a letter concerning the water rate and the fact that Harry Wahlen with Montana Rural Water concurs with Raedelle's numbers. Town needs to start now on next rate adjustment for 01-01-2010.

GJV's. General journal voucher # 502 and utility billing vouchers # 588 - # 593 were approved and signed.

Wastewater Collection and Treatment. WWC Engineering will be here later in August to start on the Preliminary Engineering Report.

September Meeting. Due to the Labor Day Holiday, the regular meeting will be on Tuesday, September 8th .

Wages. W. Bruce Houle made a motion to approve Resolution no. 365 A Resolution Of The Town of Culbertson, Montana Establishing Personnel Wages Effective July, 1, 2009 for FY 2009-2010. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Election. W. Bruce Houle made a motion to approve Resolution No. 364 Whereas, the Election Administrator determined that a primary election need not be held. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Capital Improvement Program Funds. W. Bruce Houle made a motion to approve Resolution no. 366 A Resolution To Earmark The Use Of Capital Improvement Program Funds. The Town Council is designating the Capital Improvement Program Funds for the multi-use facility landscaping and fire hall. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Limitations of Camping. Dallas Dehner made a motion to approve First and Final Reading of Ordinance No. 210 An Ordinance Creating Culbertson Town Code Ch. 14.08 "Limitations Of Camping On Private Property." W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED. Second reading was waived by Emergency Passage of this ordinance.

Missouri River. Town received Place Matters from the University of Montana concerning Missouri River Ecosystem Restoration Plan Public Scoping Process. There will be a meeting in Poplar on August 18, 2009. Clerk will let Buzz Mattelin know.

August 3, 2009 cont.

Wes Kirkaldie inquired about putting a camper on his lot for his worker in the summer. With passage of Ordinance No. 210 he can do this.

Centennial Drive. Town received a request to put the dumpsters in the alley - specifically on the north side. The plat is mapped for a 20' alley. The concern is the alley is a dead end, can the garbage truck pass through? Town will have the land owners make arrangement with Marylou Weeks to back-up and turn around on her property to the north of the alley.

There is need for a street sign on Centennial Drive - not a through street. Council agreed there is need for "No Thru Traffic" on the north side of Centennial Drive.

There will be another budget meeting. Date to be announced.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Postmaster	44.00	MT DEQ	100.00
Penny Hendrickson	79.17	Postmaster	103.32
Raedelle Aspenlieder	2315.89	Roos. Memorial Clinic	85.00
Robert Jasper	265.55	Mastercard	122.32
Allie Crowder	502.47	Dixie Berwick	1937.70
Allie Crowder	68.45	Michael Gossage	3115.02
Bailey Nickoloff	435.13	Odean Kilsdonk	2657.38
Bailey Nickoloff	25.02	Robert Jasper	3528.00
Christina Olson	961.80	First Community Bank	3784.90
Emily Hendrickson	129.86	Mt. Dept. of Revenue	666.67
First Community Bank	2588.68	PERS	2175.52
Gina Savely	129.07	Alltel	78.57
Jacoby Engelke	510.45	Brett Hilde	30.00
Janae Reynen	470.28	The City Line	9.85
Janae Reynen	330.30	Dave Helmer	50.00
Karen Savely	228.72	Deb Bickel	50.00
Lauren Hekkel	710.26	Dept. of Public Health & Human	21.00
Lauren Hekkel	33.75	Devon Gossage	30.00
Lexie Hair	25.02	Energy Lab	270.00
Lexie Hair	373.26	Hawkins	180.25
Mt. Dept. of Revenue	293.33	Jacoby Engelke	30.00
Paige Berwick	481.42	James Jasper	30.00
Paige Berwick	295.60	Kenneth Jasper	30.00
PERS	532.75	Larsen Builders	20.13
Tiffany Marchwick	886.01	Macon Const.	1500.00
Tiffany Marchwick	778.13	McCody Concrete	158.41
Agri Industries Inc.	13.35	Me Too Pizza	40.85
Bruce Waldhausen	179.40	Miller Oil Co.	270.28
Building Codes Bureau	66.00	MT. DEQ/WWOC	140.00
The City Line	1951.06	MDU	33.67
Dacotah Paper Co.	213.44	MSE-Tetragenics	4104.00
Dixie Berwick	1.36	Murl Williams	50.00
Gaffaney's	58.39	Nemont	46.65
Hawkins	410.49	Northwest Pipe Fittings	150.12
Hennessy Law Office	660.60	Sheridan Electric Coop.	15.00
Miller Oil Co.	18.82	US Bank Trust SPA Lock Box	6022.39
MDU	352.60	Utilities Underground Location	13.14
Nemont	306.88	Williston Landfill	1793.20
Q Business Source	288.85	Hometown Market	20.92

General Fund Cont.

Raedelle Aspenlieder	3.30
Roos. County Sheriff Dept.	1000.00
Roos. County	1507.00
Will's Office World	142.08
Hometown Market	140.07
MDU	244.81
Oelkers Servicenter	168.21
Total	\$21,221.08

Enterprise Funds cont.

Larsen Builders	3.98
MDU	2182.66
Northwest Pipe Fittings Inc.	509.34
Oelkers Servicenter	338.83
Total	\$36,499.07

Special Funds:

Ross Helmer	364.18
First Community Bank	60.84
MT. Dept. of Revenue	3.00
Books on Broadway	157.38
The City Line	9.85
Gaffaney's	20.98
Karen Baxter	36.11
Larsen Builders	7.28
Marcy Hamburg	41.80
McCody Concrete Products	505.40

Special Funds cont.

Miller Oil Co.	63.47
MDU	45.08
Normont Equipment	554.85
Richland County	151.17
Roos. County	126000.00
Sheridan Electric Coop	42.44
Hometown Market	17.25
MDU	1277.20
Oelkers Servicenter	729.36
Total	\$130,087.64

Meeting adjourned at 8:20 p.m.


 Clerk


 Mayor

September 8, 2009. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, W. Bruce Houle, Dallas Dehner, Paul S. Finnicum, Greg Hennessy, Robert Jasper and Dixie Berwick. Absent: Bernie W. Finnicum and Raedelle Aspenlieder. Guests: Peter Olson, Keenan Engelke, Deputy Tim Lingle, Jim Baldwin and Shalaine Allen (CHMS).

W. Bruce Houle made a motion to approve the agenda with the following additions: 1.) Water School and 2.) Core of Discovery Plaque. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

CHMS Auditors Report on FY 6-30-07 & 6-30-08. Shalaine Allen with CHMS reported that we had a clean audit.

Senior Citizen Center. Jim Baldwin, president of the Senior Citizens asked the council to consider paying 1/3 the cost of a portable dishwasher along with the County & Senior Citizens each paying a 1/3. The cost of a portable dishwasher is \$700.00. Paul S. Finnicum made a motion that the town pay \$233.00 toward the portable dishwasher. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED. Jim said attendance is up to 40 -50 people for each meal.

Boy Scouts 100 years in 2010. The Boy Scouts will celebrate 100 years in 2010. Peter Olson will be receiving 100 trees from the Soil Conservation District to commemorate this event. He would like to planted the trees at the cemetery along the west and south fence line. If they have any left they could be plant at the pool park. There will be a BBQ after the planting is finished. Paul S. Finnicum made a motion to let the Boy Scouts plant the same variety of trees that are already started at the cemetery and the pool park. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

September 8, 2009 cont.

Core of Discovery Plaque. Peter Olson provided wording for a plaque to be placed at the Core of Discovery Monument at the Museum. The Council would like Dixie to check around for some options for the plaque. Dallas Dehner made a motion to purchase a plaque for the Core of Discovery monument at the museum. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Multi-Use Facility. The 7 day notice was sent to Tooz Construction. The end of the seven days is sometime the week September 11, 2009.

Airport. Steve Hampton's hanger has been relocated. The paving is a work in progress. The paving should have been completed by September 20, but they are behind schedule.

Theodore Roosevelt Expressway. No new news.

Planning Board. There will be a meeting next month. There are concerns about how Great West is handling the growth policy.

Culbertson Industrial Park. No new news.

DSL. No new news.

Paul S. Finnicum reported that the school is submitting an application for a FCC low watt FM & local TV channel license. The license is free and the equipment will cost about \$2500.00.

Old Library Building. Some interest, nothing going to happen with the building for right now.

Dry Prairie Rural Water. Attorney Hennessy did a revision to the Buy/Sell Agreement which along with a letter from Harry Whalen (Montana Rural Water), has been sent to the Dry Prairie Rural Water Board. Gordon & Raedelle will be attending DPRW's October board meeting.

Muti-Use Facility - Landscaping. Bruce would like all the exterior changes done before the north & south landscaping is done. Ann Ronning had a detailed cost estimate for the landscaping for the council to review. The landscaping needs to be included in the budget.

Zoning/Ordinance Permits. Zoning/Ordinance permits for the Methodist Church, Mark Leinen and Don & LeAnne Knapp were approved and signed.

GJV'S. - # 503 - # 518 and UB # 594 - # 600 were approved and signed.

Community Improvement Fund. Community Improvement Fund request for up to \$2000.00 was approved and signed for Mike and Mary Machart. Paul S. Finnicum made a motion to approve the Community Improvement Fund Request for Mike & Mary Machart for \$2000.00. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Wastewater Collection and Treatment System. WWC Engineering is here to gather information for the project.

Budget Meeting. Monday, September 14, 2009 @ 7:00 p.m. Dixie will email a reminder to the council.

Consolidated Grain & Barge. Consolidated Grain & Barge has requested to connect to Culbertson's Public Sewer System. W. Bruce Houle made a motion to permit Consolidated Grain & Barge to connect to Culbertson Public Sewer system. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Water School. W. Bruce Houle made a motion to send Mike Gossage or Odean Kilsdonk, who ever needs to attend the fall water school being held in Bozeman, October 5 - 9, 2009. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

The following bill were reviewed by the Auditing Committee and ordered paid:

General Fund:

Penny Hendrickson	79.17
Raedelle Aspenlieder	2479.98
Robert Jasper	458.79
Allie Crowder	624.33
Christina Olson	826.12
Bailey Nickoloff	447.07
Jacoby Engelke	170.48
Janae Reynen	612.17
Lauren Hekkel	634.26
Lexi Hare	612.72
Paige Berwick	742.64
Tiffany Marchwick	1306.43
MMIA	3076.00
MMIA	5133.98
Alan Aspenlieder	500.00
Bruce Waldhausen	279.40
City Line	2210.11
CNA Surety	100.00
Farm Plan	220.41
Finnicum's	192.55
FCB	2317.86
Gaffaney's	219.86
Hometown Market	54.24
Larry Crowder	200.00
Kadmas, Lee & Jackson	28606.53
Mike Olson	200.00
MMCT&FOA	50.00
Mt. Dept.of Revenue	279.57
MDU	495.55
Nemont	320.27
Oelkers Servicenter	182.60
PERS	602.38
Q Business Source	161.50
Red Hot	70.00
Robert Jasper	400.00
Roos. County Sheriff	1000.00
Searchlight	568.03
Triangle Electric	254.01
USA BlueBook	49.50
WATCO Pools	158.72
Total	<u>\$ 56,897.23</u>

Special Revenue

Michael Gossage	120.53
Robert Jasper	176.44
Ross Helmer	364.18
MMIA	666.00
MMIA	2676.96
Books on Broadway	19.96
City Line	9.85
Country Gardens	19.97
Country Living	24.00

Enterprise Funds:

Postmaster	103.04
Dixie Berwick	1821.22
Michael Gossage	2892.76
Odean Kilsdonk	2282.52
Robert Jasper	2893.89
MMIA	3663.00
MMIA	4227.76
Alltel	46.41
The City Line	9.85
Corrpro	635.00
DEQ	210.00
Dept. of Public Health & HS	21.00
Energy Laboratories	955.00
Farm Plan	10.99
Finnicum's	401.57
FCB	3161.92
Hawkin's	3353.86
Industrial Power Systems	396.81
Miller Oil	397.81
MDU	733.56
MDU	1304.74
Nemont	47.75
Oelkers Servicenter	878.94
Praxair Dist.	21.32
PERS	1887.96
Sheridan Electric	717.00
USA BlueBook	213.08
Utilities Underground Locate	20.44
Williston Landfill	1630.55
Total	<u>\$34,939.75</u>

Special Revenue cont.

Culbertson Pharmacy	25.26
Farm Plan	25.04
Finnicums	1849.00
FCB	147.22
Karen Baxter	10.97
McCody Concrete	107.44
Miller Oil	58.01
Mt. Dept. of Revenue	18.97
MDU	1332.03
Newman Traffic Signs	37.05
O The Oprah Magazine	28.00
Oelkers Servicenter	20.00
PERS	55.37
Real Simple	23.94
Sheridan Electric	45.24
Sidney Red-E Mix	1174.50
Taste of Home	10.00
Searchlight	27.00
USA Blue Book	69.25
Total	<u>\$ 9,142.18</u>

September 8, 2009 cont.

Meeting adjourned at 8:45 p.m.


Utility Clerk


Mayor

September 24, 2009. The Culbertson Town Council met in special session to set the Resolution setting mills for FY 2009-2010. The following were present: Gordon Oelkers, W. Bruce Houle, Paul S. Finnicum, Robert Jasper and Raedelle Aspenlieder. Absent: Bernie W. Finnicum and Dallas Dehner. Guests: Teresia Moore and Mark Mahlen.

Mayor Oelkers called the meeting to order at 6:10 p.m.

W. Bruce Houle made a motion to approve the agenda. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

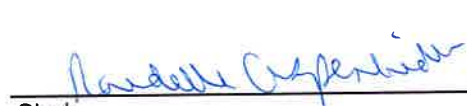
Mark Mahlen submitted an application for permit approval of RV Court in Lot 4 Blk 2 Bruegger Addn. and Lots 4,5, 6 Ninety-Two Addn. Teresia Moore was concerned about the condition of the street going west where the pavement ends. The street needs some gravel. Seventh Avenue East and 5th Street East will need gravel. The property east of 7th Avenue East is not in the town limits.

Paul S. Finnicum made a motion to approve Mark Mahlen's Campground Permit. Each unit will have a meter then the RV part will have one meter. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Council reviewed application for permit approval of RV Court Lots 7,8, 9,10,11 and 12 of Block 11 Original Townsite for Bucky Heckmun. Paul S. Finnicum made a motion to approve Bucky Heckmun's RV Court permit. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Clerk discussed the budget with the council. Paul S. Finnicum made a motion to approve Resolution Number 367 setting an All-Purpose levy of 142.85 mills and Library 2.92 mills, a total of 145.77 Mills for fiscal year ending June 30, 2010. A levy of 26.38 mills for the General Obligation Debt-Library for fiscal year ending June 30,2010. The General Obligation Debt-Library Mills are not subject to Mill Levy Calculation Limitations under 15-10-420 MCA. W.Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Meeting adjourned at 6:45 p.m.


Clerk


Mayor

October 5, 2009. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, W. Bruce Houle, Bernie W. Finnicum, Dallas Dehner, Paul S. Finnicum, Robert Jasper, Greg Hennessy and Raedelle Aspenlieder. Guests: Pete Olson, Planner - Marcy Hamburg and Keenan Engelke. Deputy Matt Wallace entered the meeting at 7:40 p.m.

W. Bruce Houle made a motion of approve the agenda with the addition of the complaint about sidewalks and trees hanging down and GJV # 519. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to approve the September 8 and 24, 2009 minutes and August 31, 2009 Treasurer Report. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Olson Land Surveying. Pete Olson asked the town council if they would be interested in contracting with him to be the town examining land surveyor of record. He would review plats and sub-division review. Marcy Hamburg said this is different from what she does. Mr. Olson is currently contracted with Roosevelt County and Valley County, and was recently contacted by the City of Glasgow.

Paul S. Finnicum made a motion to make Peter Olson, Olson Land Surveying, our examining land surveyor of record. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Planner Marcy Hamburg will be sure the fees are incorporated in the planning fee.

Planning Board. The Planning Board reviewed the Growth Policy and they also want a meeting in Culbertson on the Growth Policy. To complete a viable and workable growth policy the State Laws, Montana Code Annotated, need to be followed. Long and short range plans need to be in the Growth Policy. W. Bruce Houle made a motion to authorize Planner Marcy Hamburg to pursue Great West to get a good document. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Sheriff Department. Council asked clerk to write Sheriff Freedom Crawford a letter and request more coverage in our area due to the increased workers.

Keenan Engelke questioned employee versus contracted. Mayor Oelkers explained that a contracted employee must carry his own insurance.

Multi-Use Facility. There are some drainage issues on the alley side of the new building. Town will move the rocks as the landscaping will not be done until next spring.

Airport. Contractor has done one more pass in the last 2 weeks. The lights were just ordered.

Theodore Roosevelt Expressway. There will be a meeting in Williston 10-14-09 at 10:00 a.m. mountain time. W. Bruce Houle will be attending.

Culbertson Industrial Park Sub-Division. No new news from the Planning Board.

DSL at TV Shack. No new news.

Old Library Building. No news.

Dry Prairie Rural Water. Gordon and Raedelle will be attending the October 8th meeting of Dry Prairie Rural Water to try to solve the water rate issue.

Keenan Engelke said he is trying to store some top soil to be used for landscaping at the new multi-use facility.

Zoning/Ordinance Permits. Zoning/Ordinance permits were signed and approved for Ellis Nordwick and Alan Aspenlieder.

GJV's. General journal voucher # 519 and utility billing vouchers # 601- # 606 were approved and signed.

Wastewater Collection and Treatment System. WWC Engineering has been here working on the Preliminary Engineering Report and will be back in November.

October 5, 2009 cont.

Stimulus Dollars. The Stimulus Dollars were earmarked for Fire Hall, but this has to be spent by September 30, 2010. W. Bruce Houle made a motion to try to change the project from the Fire Hall to landscaping at the new multi-use facility. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED. Clerk will submit the proper paperwork. Council asked Keenan Engelke if he wanted to be on the landscaping committee and he does not want to be on the landscaping committee.

Landfill. Town received an Inspection Report on the Class III Landfill. Comments were: Quick drive-by inspection from roadway. Site was locked, no violations observed.

Complaint. Kim Jacobs called to complain about bad sidewalks and trees hanging down, so the sidewalks are not safe. The streets are more safe than the sidewalks. Clerk will put a box ad in the paper about trees hanging down over sidewalks. Also, clerk will send Kris Dreikosen a letter about her 2 trees in the boulevard.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Carquest Auto Parts	178.28
Finnicum's	78.34
Hennessy Law Office	2259.13
Larsen Builders	3423.16
Penny Hendrickson	79.17
Raedelle Aspenlieder	2315.89
Robert Jasper	239.84
Bruce Waldhausen	179.40
The City Line	86.44
Dept. of Revenue	1440.12
Farm Plan	12.50
First Community Bank	1002.82
Franz Construction	142571.54
Gaffaney's	77.29
Kadramas, Lee & Jackson	13166.59
Miller Oil Co.	26.64
Mt. Dept. of Revenue	165.23
MMIA	1260.23
MDU	287.57
Nemont	261.22
Northwest Pipe Fittings	2518.41
Oelkers Servicer	38.12
PERS	527.32
Roos. Co. Sheriff Dept.	1000.00
The Searchlight	9.00
Unemp. Ins. Bureau	41.00
Hometown Market	41.19
The Searchlight	77.75
Total	<u>\$173,364.19</u>

Enterprise Funds:

Dixie Berwick	1877.63
Michael Gossage	2883.06
Odean Kilsdonk	1991.66
Postmaster	105.56
Robert Jasper	2843.92
Michael Gossage	145.50
METC	150.00
Alltel	46.41
The City Line	9.85
Dept. of Public & Human Health	21.00
Energy Laboratories	35.00
First Community Bank	3039.77
Lucy Bradley	4.68
Miller Oil Co.	643.62
Mt Dept. of Revenue	546.07
MMIA	2060.99
MDU	33.26
Nemont	45.20
Oelkers Servicer	446.53
PERS	1827.83
Sheridan Elec. Coop	15.00
Tonka Equip. Co.	5490.60
Unemp. Ins. Bureau	63.25
Utilities Underground Location	15.22
Wild West Diner	40.00
Williston Landfill	1643.46
MDU	1455.70
Praxair	10.77
Siemens	125.76
Tonka Equip. Co.	2273.50
Total	<u>\$29,890.80</u>

Special Funds:

Finnicum's	200.00
Larsen Builders	611.82
Richland County	197.18
Odean Kilsdonk	351.48
Robert Jasper	342.63
Ross Helmer	364.18

Special Funds Cont.:

Barnes & Noble, Inc.	223.70
Books on Broadway	121.55
The City Line	9.85
Culbertson Pharmacy	10.23
First Community Bank	304.49
Gaffaney's	14.99

Special Funds cont:

Great Northern Dev. Corp.	1069.75
Highsmith	183.63
Karen Baxter	70.98
Miller Oil Co.	85.87
Mt. Dept. of Revenue	44.7
MMIA	96.69
MDU	1338.01

Special Funds cont:

Oelkers Servicenter	307.1
PERS	135.95
Richland County	151.17
Sheridan Elec. Coop.	44.36
Unemp. Ins. Bureau	3.84
Total	<u>6285.15</u>

Meeting adjourned at 8:30 p.m.


Clerk


Mayor

November 2, 2009. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, W. Bruce Houle, Dallas Dehner, Bernie W. Finnicum, Greg Hennessy, Robert Jasper and Raedelle Asperlieder. Absent: Paul S. Finnicum. Guests: Jim Carlisle and Deputy Matt Wallace.

W. Bruce Houle made a motion to approve the agenda. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Dallas Dehner made a motion to approve the October 5, 2009 minutes and September 30, 2009 Treasurers Report. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Zoning/Ordinance Permit: Jim Carlisle was present to answer any questions on the Zoning/Ordinance Permit for Thomas Mann American Legion Post # 81 to set 3 bollards at northwest corner of the building. Dallas Dehner made a motion to approve the Zoning/Ordinance Permit for Thomas Mann American Legion Post # 81. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Sheriff Report. Deputy Matt Wallace said Sheriff Crawford said he received the town's letter requesting more coverage. There were 31 incidences on the east end last month, 21 of those were in Culbertson.

Airport Project. Each councilmen received a copy of the letter from Craig Canfield; Kadrmass, Lee & Jackson to Mr. Allen Moran - Franz Construction dated 10-29-09 concerning pavement smoothness. There will be more information to come on this.

Theodore Roosevelt Expressway. Nothing new to report.

Planning Board. Council received Planner Marcy Hamburg's report of October activities.

Growth Policy. There will be a meeting in Culbertson on November 18, 2009 at 10:00 a.m. in the new County Multi-Use Building concerning the Growth Policy. This meeting will include Great West Engineering, county and all towns in the Growth Policy Contract. Mayor Oelkers plans to attend.

Culbertson-Industrial Park Sub-Division. No new news.

DSL-TV Shack. No new news.

Old Library Building. No new news. Bob needs to try to shut the curb stop off.

Dry Prairie Rural Water. Mayor Oelkers reported that he and Raedelle attended the Dry Prairie Rural Water October 8th meeting. DPRW made a motion to sign Amendment 3 as drafted by DPRW Attorney Chuck Peterson, which was to accept the new rate of \$1.02/1000 gallons effective 07-01-09. Raedelle will get the rate information for review for the end of fiscal year 06/30/09 ready for the December meeting.

November 2, 2009 cont.

Landscaping at the new Multi-Use Facility. Stimulus dollars \$19,842.00 request to change the project to new Multi-Use Building landscaping was approved. The budget sheet and implementation schedule need to be completed - then a contract with the State of Montana and Town will follow. W. Bruce Houle will get together with the committee.

GJV's. Utility billing vouchers # 607 - # 613 were approved and signed.

Community Improvement Fund. This fiscal year so far, town has utilized \$4863.38 of the budgeted \$7000.00, leaving a balance of \$2136.62.

Planning Board. Dallas Dehner made a motion to re-appoint W. Bruce Houle, Mike Olson, and Ross Buxbaum to the Planning Board. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Dallas Dehner and Bernie W. Finnicum. Absent and not voting: Paul S. Finnicum. Abstaining: W. Bruce Houle. MOTION CARRIED. Planning Board is looking for a replacement for Paula Schledewitz.

Library-Custodian. County will not pay for the library cleaning. County Librarian does not want to pay out of her budget for the Culbertson Library Custodian. Librarian Karen Baxter estimated the need would be for 1 hour/week. Custodian at the building would be interested in doing the library as well. Estimated payroll cost to town for 4 hours/month is \$51.00/month plus cleaning supplies. No action was taken.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds Cont:</u>	
Master Card	20.20	Mastercard	89.10
Penny Hendrickson	79.17	Postmaster	103.88
Raedelle Aspenlieder	2315.89	Robert Jasper	2507.18
Robert Jasper	149.24	Dixie Berwick	1877.63
Bruce Waldhausen	179.40	Michael Gossage	2605.83
City Line	186.83	Odean Kilsdonk	2288.56
CAN Surety	100.00	Alltel	46.32
Farm Plan	612.01	City Line	15.01
First Community Bank	973.00	Dean Bjorge	15.60
Hennessy Law Office	396.00	Dept. of Public Health & HR	21.00
Larsen Builders	11.48	Energy Laboratories	35.00
Mt. Dept. of Revenue	159.20	First Community Bank	2863.34
MDU	323.67	Hawkins Inc.	1534.91
Nemont	268.30	Kohler Communications	16.00
PERS	509.79	Miller Oil Co.	217.17
Raedelle Aspenlieder	59.40	MT. Dept. of Revenue	502.96
Roosevelt Co. Sheriff Dept.	1000.00	MDU	32.91
The Searchlight	60.00	Nemont	44.94
Dixie Berwick	178.20	Northwest Pipe Fittings	1126.30
Finnicum's	174.98	Oiland Safety	53.00
Hennessy Law Office	590.55	PERS	1753.42
Larsen Builders	2739.00	Sheridan Electric Coop	15.00
Oelkers Servicenter	112.75	Sheridan Electric Coop	710.01
Total	\$11,199.06	Sherwin-Williams	248.93
		Utilities Underground Location	19.60
		Williston Landfill	1904.77
		Finnicum's	44.29
<u>Enterprise Funds Cont.</u>		Interstate Power Systems	1051.21
WWC Engineering	5267.86	MDU	1633.02
Oelkers Servicenter	518.38	Total	\$30,922.10
Siemens Water Tech.	1758.97		

Special Funds:

A-1 Sprinklers	3500.00
Larsen Builders Inc.	1363.38
Robert Jasper	328.33
Ross Helmer	364.18
Books on Broadway	258.02
Carquest Auto Parts	90.00
Farm Plan	457.81
First Community Bank	147.62
Highsmith	35.00
Karen Baxter	55.11
Larsen Builders Inc.	12.97
Midwest Living	19.97
Montana Dept. of Revenue	18.84
MDU	17.10

Special Funds cont.:

PERS	59.75
Richland County	249.76
Sheridan Electric Coop.	45.88
The Penworthy Co.	97.63
Titan Machinery	27.05
Traveler	17.95
Finnicum's	113.35
MDU	1304.12
Oelkers Servicenter	144.60
Marcy Hamburg	41.80
McCody Concrete	385.24
Gaffaney's	54.06
Miller Oil Co.	65.45
Total	<u>\$9,274.97</u>

Meeting adjourned at 8:00 p.m.


 Clerk


 Mayor

December 7, 2009. The Culbertson Town Council met in regular session with the following present: W. Bruce Houle, Gordon Oelkers, Paul S. Finnicum, Bernie W. Finnicum, Dallas Dehner, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Guest: Mark Nelson.

Paul S. Finnicum made a motion to approve the agenda. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the November 2, 2009 minutes and October 31, 2009 Treasurers Report. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Mark Nelson is observing.

Airport. The airport project is 47% paid up. In the spring, the contractor will have to grind down the surface and re-do the surface. The beacon light is not working. Bob will call Craig Canfield. The contractor that sprayed seed, sprayed a mess all over everything - the office building, hangar, signs and the tin for the wind sock. Mayor Oelkers signed documents for a fueling system, which will have a cardtrol. The town will administer this project also. The airport snow plow truck needs a different pump.

Theodore Roosevelt Expressway. Bruce reported the Montana Governor signed the FONSI report. Ray Mengel, MT DOT, will use \$250,000 for improved 2 lane to start the TRE preliminary design plan - Bainville to ND line. The right-of-way phase is now complete - Bainville to ND line. Congress needs to pass a highway bill to grant additional funding. Ray Mengel will be meeting with Director Jim Linch MT DOT in Helena next week. Bruce will try to get something in paper after he hears back from Mengel.

Planning Board. The Planning Board will meet next month. Mike Olson has been doing a lot of work in the Growth Policy.

Culbertson Industrial Park. No news.

DSL at TV Shack. No news.

Old Library Building. No news.

December 7, 2009 cont.

Dry Prairie Rural Water Rate. Being worked on.

Landscaping - New Multi-Use Facility. Council noted the Landscape Committee Recommendations dated 12-07-09. Council also viewed the Preliminary Landscape Site Plan.

GJV's. Utility Billing vouchers #614 - #620 were approved and signed.

Wastewater Collection and Treatment System. The Preliminary Engineering report is being worked on. Council reviewed the WWC Engineering Wastewater System Condition Assessment. WWC will be meeting with the TSEP people to discuss the potential project.

Planning Board. Paul S. Finnicum made a motion to appoint Dale Morey to the Planning Board. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Community Transportation Enhancement Program. (CTEP). The County Commissioners held a meeting in Culbertson. Culbertson proposed doing a walk path up old highway 16. The County Commissioners will have to decide which project to fund. The most out-of-pocket the town would have to fund is \$10,000 - \$20,000.

New Library - Custodian. The County is paying for the custodian for the library (1 hr./week) at this time.

Consolidated Grain & Barge. Council reviewed the current plans from Interstate Engineering. Council has concerns with traffic routes and flow. There will be a meeting on Dec. 14th schedule in Wolf Point with the County Planner. Raedelle will see if it can be changed to meet in Culbertson.

Mayor and Council thanked Paul S. Finnicum for 12 years of service on the town council.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Bernie W. Finnicum	491.69	Mastercard	348.85
Dallas Dehner	491.69	Postmaster	100.52
Gordon Oelkers	1102.20	Dixie Berwick	1821.22
Paul S. Finnicum	488.69	Michael Gossage	2696.80
Penny Hendrickson	79.17	Odean Kilsdonk	2417.45
Raedelle Aspenlieder	2315.89	Robert Jasper	2684.94
Robert Jasper	85.69	City Line	42.67
W. Bruce Houle	491.69	Connor Sales Co.	884.38
Bruce Waldhausen	179.40	Dept. of Env. Quality	758.00
Carquest Auto Parts	63.94	Dept. of PH&HS	21.00
City Line	572.97	Energy Laboratories	35.00
Farm Plan	242.49	Finnicum's	28.92
First Community Bank	1469.48	First Community Bank	3045.72
MT Dept. of PH&HS	275.00	Hawkins, Inc.	1126.73
Gaffaney's	43.14	Kohler Communications	10.00
Hometown Market	82.49	Kois Brothers Equip.	1161.06
Hometown Market	71.12	Larsen Builders	55.67
Larsen Builders	28.70	Les Petersen	28.20
MT. Dept. of Revenue	192.87	Miller Oil Co.	977.88
MDU	310.55	Modern Machine Works	174.51
Nemont	257.84	MT Dept. of Revenue	527.26
PERS	498.07	MDU	1001.83
Roos. Co. Sheriff Dept.	1000.00	Nemont	45.72
Roosevelt County	418.06	Northwest pipe Fittings	19.85
Seitz Ins. Agency	105.00	Oelkers Servicecenter	272.17

Landscape Committee Meeting Recommendations Multi-Use Building

These recommendations are in addition to the landscape recommendation proposal submitted for the September 8th meeting.

1. Remove existing handicap ramp (does not meet code).
2. Install a new handicap ramp with the top of the ramp being widened to meet the NE corner of the library foyer.
3. Install hand rails for the handicap ramp and the steps on the north and east side of the building.
4. "Install" or do what needs to be done to the curb for two handicap parking spaces on 4th Street beginning at the alley and moving to the east.
5. Install an underground sprinkler system on north and east side underneath sod.
6. Add ten additional shrubs to the list for the north side of the building along with landscape edging and mulch.
7. Dirt work/ landscape preparations – plans are being drawn up
8. Consider removing the flagpole platform for ease of landscape maintenance and move the flagpole to the existing concrete, entrance pad outside the SE doors.

MEMORANDUM



1275 Maple Street, Suite F Helena, MT 59601
PHONE: (406) 443-3962 FAX: (406) 449-0056 E-MAIL info@wwcengineering.com

TO: Town of Culbertson, Gordon Oelkers, Mayor

FROM: Scott Aspenlieder, E.I., Project Manager

DATE: December 3, 2009

SUBJECT: Town of Culbertson Wastewater System Condition Assessment

WWC personnel conducted a field inspection of several components of Culbertson's wastewater system on September 8, 2009. Public Works Director Bob Jasper was in attendance and assisted with the inspection of the system. The purpose of the inspection was to note the existing condition of key collection mains, the lift station, and the three-cell lagoon system.

The existing wastewater collection system generally consists of the original vitrified clay pipe (VCP) and concrete manholes, with few replacements having occurred in the system in recent years. Several sections of laterals and mains in the collection system were noted by Mr. Jasper as troublesome with significant deterioration and clogging occurring regularly. The sections of concern include approximately 3,700-feet of 8-inch VCP and 15 manholes, primarily located on the east side of town. Video records of the collection system taken in 1991 and 1993 confirm the deteriorated condition of these reaches, noting large cracks, exposed earth, and root penetration into the collection system. Aging VCP creates numerous operational problems for system operators including increased inflow and infiltration, sewer leakage, and increased blockage/clogging in collection pipes. The 3,700-feet of VCP identified by Mr. Jasper currently create the majority of the operational problems experienced with the collection system however, a Capital Improvements Plan (CIP) should be developed to systematically replace all VCP within the collection system with PVC. This would minimize the potential for infiltration and inflow; eliminate any leakage of sewage from the collection system; and significantly reduce problems caused by tree root penetration in the collection system.

WWC personnel also inspected the existing sewer lift station located south of Culbertson. The lift station was built in 1987 and consists of a single 96-inch diameter concrete wet well with two submersible pumps operated on a float system. There is currently no backup power supply to the lift station in cases of emergency operation or power failure. During the inspection a series of system cycles were recorded to develop pump rates and system capacity. The current calculated capacity of each pump is approximately 200 gpm. The existing lift station configuration has a number of flaws in its layout and design and does not meet current DEQ regulations. The first concern is the lack of a backup or emergency power supply at the site. Additionally, there is no automated

notification system in place to inform operators of problems at the site. During power failures operators connect a diesel generator to the facility to continue operation until power is restored. The lack of an automated warning system requires system operators to be aware of the power outages in the area and act in time to prevent sewer backups in the collection system or overflowing of the lift station. The second concern is the lack of bypass piping or pumping capabilities at the site. This limits maintenance on the facility and introduces a significant cost to rent bypass pumping equipment when maintenance is required. The third concern is the piping in the lift station. Raw sewage and solids are piped directly into the systems pumps without entering a grinder or settling system. This has led to backup problems in the gravity system causing raw sewage to overflow into the abandoned lift station and out of the facility. Lastly, system operators have been unable to locate the force main between the lift station and lagoons. Operators have made numerous attempts to locate the line with no success. The operational life of the lift station has exceeded the expected design life of systems similar in nature and should be replaced to alleviate the concerns noted above and preserve safe operation of the wastewater system.

The existing wastewater treatment system consists of a non-discharging three-cell facultative lagoon system. The original lagoon treatment system was constructed in 1957 and consisted of two treatment cells, currently cells #1 and #2 in the existing system. Cell #3 was added to the system in 1977 to provide further treatment for the growing system. It is believed that all three cells were lined with a bentonite clay liner when constructed. Each cell was constructed with a depth of 8-feet and a design free-board of 3-feet. Cell side-slopes were built to 7H:1V, shallower than current design standards. Cells #1 and #2 are connected by 12-inch diameter RCP. A concrete weir box was installed between the cells to allow operators to control water levels in the two cells by adding or removing boards. Cells #2 and #3 are connected with a 12-inch diameter PVC pipe with no flow controls in place. There are a number of operational, maintenance, and treatment concerns with the existing lagoon system. Currently all three cells are severely overgrown with cattails, reaching from the banks up to 20-feet into the cells. System operators have tried a number of methods to contain and reduce the cattail problems with little to no success. The primary cause for cattail growth is the shallow side-slopes of the cells and the lack of an impermeable liner. During the investigation WWC personnel measured sludge buildup in cells #1 and #2. Measurements showed that currently there is up to 3-feet of sludge deposits in both cells. Sludge build up of this magnitude has significantly reduced the active treatment capacity of the cells, reducing treatment effectiveness. During the inspection the conduit between cells #2 and #3 had risen above the current water level in cell #2 leaving cell #3 nearly dry. According to system operators the conduit typically raises and lowers as the embankment material shrinks and swells with the season changes. To lower the pipe operators push the ends of the pipe down with a backhoe allowing for connectivity in the system. There is no stable water elevation or control on the flow between the two cells to allow for varying water levels and residence in cell #2. The lagoon treatment system has far exceeded the typical design life of the facility and has received minimal maintenance resulting in the current problems in the system.

General Fund cont.

Dept. of Revenue	6,598.18
Franz Construction	653,219.95
Kadmas, Lee & Jackson	43,270.67
Hennessy Law Office	490.50
Total	<u>\$714,937.13</u>

Other Funds:

US Bank	3,981.25
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Special Funds:

Robert Jasper	85.69
Ross Helmer	364.18
Carquest Auto Parts	525.43
City Line	90.08
Finnicum's	128.67
First Community Bank	82.68
Gaffaney's	17.95
Karen Baxter	297.20
Marcy Hamburg	83.60
McCody Concrete Products	64.32

Enterprise Funds cont.

Praxair Dist.	21.32
PERS	1829.38
Q Business Source	481.15
Sheridan Electric	15.00
USA Blue Book	78.56
Utilities Underground Location	19.60
Williston Landfill	1412.53
Alltel	46.32
Total	<u>\$24,190.21</u>

Special Funds cont.

Miller Oil Co.	100.78
MT. Dept. of Revenue	6.87
MDU	1319.60
Oelkers Servicenter	77.78
PERS	15.45
Richland County	696.69
Sheridan Electric	52.76
Women's Day	8.00
Total	<u>\$4,017.73</u>

Meeting adjourned at 8:25 p.m.

Naedelle Aspenhead
Clerk

[Signature]
Mayor