

January 4, 2016  
945

The Culbertson Town Council met in regular session Monday, January 4, 2016, with the following present: Gordon Oelkers, W. Bruce Houle, Mark Nelson, Abe Rumsey, Jaimee Green, Kt Northington, Greg Hennessy- City Attorney, Bob Jasper. Absent: None. Guests: Angela Benson – Searchlight, Rex Crick, Darrell Synan – Roosevelt County Commissioner.

The meeting opened at 7:30 p.m. Attorney Hennessy swore in Re-Elected Councilman – W. Bruce Houle, Ward 1 and Elected Councilwoman Jaimee Green, Ward 2

Mark Nelson made a motion to approve the agenda. Abe Rumsey seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Abe Rumsey made a motion to approve the December 7, 2015 Regular Meeting Minutes, December 2015 Treasurer Report. ~~Abe Rumsey~~ seconded the motion. All present voted in favor of the motion. MOTION CARRIED. *Mark Nelson #*

Darrell Synan introduced himself as the new Roosevelt County Commissioner.

Theodore Roosevelt Expressway. No News  
Possible Amtrak Stop in Culbertson. No News  
Water Plant – Lease/Sale. No news.  
Great American Lodge – No news.

Sionix Annexation – Jeremy Fadness of WWC to send an email to check status.

Angle/Parallel parking near Al's Mini Storage – Bob Jasper to order Parallel Parking only signs.

Wastewater Phase 2 – No News

W. Bruce Houle made a motion to approve Journal Vouchers 851-853: PR151200-151201, UB1107-1113. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Sketch Plan Permits. – None

Wheatland Hills Warranty Inspection – Gutter issues to still be addressed, as well as other minor issues.

Mark Nelson made a motion to hold the Town of Culbertson's Arbor Day celebration on April 29, 2016. Abe Rumsey seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

United Grain Corporation Tax Abatement – No action.

The following bills were reviewed by the auditing committee and ordered paid.

Meeting adjourned at 7:50 p.m.

  
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Clerk

  
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Mayor

I, W. Bruce Houle, do solemnly swear (or affirm) that I will support, protect and defend the Constitution of the United States, and the Constitution of the State of Montana, and that I will discharge the duties of Councilman, Ward 1, with fidelity, so help me God.

W Bruce Houle

DATED this 4 day of JAN, 2016.

ATTEST:

A. [Signature]

I, Jaimee Green, do solemnly swear (or affirm) that I will support, protect and defend the Constitution of the United States, and the Constitution of the State of Montana, and that I will discharge the duties of Councilman, Ward 2, with fidelity, so help me God.

Jaimee Green

DATED this 4th day of January, 2016.

ATTEST:

A. K. K. K.

February 1, 2016

946

The Culbertson Town Council met at Townhall in regular session Monday, February 1, 2016, with the following present: Gordon Oelkers, W. Bruce Houle, Mark Nelson, Abe Rumsey, Jaimee Green, Kt Northington, Greg Hennessy- City Attorney. Absent: Bob Jasper. Guests: Angela Benson – Searchlight, Gene Marchwick, Amanda Alandt, Amber Fox, Rick Knick.

Mark Nelson made a motion to approve the agenda. W. Bruce Houle seconded the motion. No objections. MOTION CARRIED.

W. Bruce Houle made a motion to approve the January 1, 2016 Regular Meeting Minutes, with the amendment to the 4<sup>th</sup> paragraph, Mark Nelson seconded the motion to approve the December 7, 2015 meeting minutes. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

Amber Fox and Amanda Alandt presented council with some ideas as to how they would like to see the Town better Centennial Park. More will be presented at the March 7<sup>th</sup> Town Council Meeting.

Theodore Roosevelt Expressway. - Currently working on the dues drive.

Possible Amtrak Stop in Culbertson. No News

Water Plant – Lease/Sale. No news.

Great American Lodge – No news.

Sionix Annexation – No application or survey has been received by the Town.

Angle/Parallel parking near Al's Mini Storage – Parallel Parking signs have been posted.

Wastewater Phase 2 – No News

Sketch Plan Permits. – Mark Nelson made a motion to approve Rick Gilbert manufactured home and improvements. W. Bruce Houle seconded the motion. MOTION CARRIED.

Marchwick Ordinance Dispute – Town of Culbertson received a letter from Peter Maltese, an attorney for Gene Marchwick, stating that the Town needed to enforce the ordinance involving horses within the Town limits. After extensive research by the Town Attorney, Greg Hennessy explained that Council has no jurisdiction over an unannexed property that is within the exterior boundaries of the Town, and therefore the Town could not enforce the horse ordinance to that particular land owner.

Predisaster Mitigation Planning – Four counties have received a grant to better prepare their communities in the case of a disaster. The Council will meet on March 7, 2016 at 6pm and invite the community to discuss the needs of the Town of Culbertson.

Wheatland Hills Warranty Inspection – Bob Jasper or Don Davis to complete a final inspection on the next few weeks.

Mark Nelson made a motion for WWC to include the Splash Pad Grant with the Town's Capital Improvement Plan Grant. WWC will start the process in June or July when new funds are available. Abe Rumsey seconded the motion. No Objections. Motion Carried.

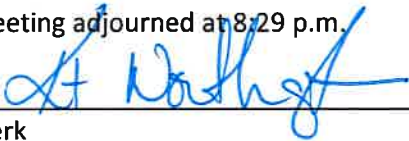
Rick Knick presented council with 3 fence quotes for the Airport repairs and partial replacement. W. Bruce Houle made a motion to accept the Reever's Fencing bid at \$8260.00 and pay for ½ of the bill to be split with Roosevelt County. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

A new lighting district will need to be developed by the Town in the Wheatland Hills subdivision as Sheridan Electric will be providing the light poles. W. Bruce Houle made a motion for WWC Engineering to develop a plan as to placement of said poles. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

W. Bruce Houle made a motion to hire Lyle Lambert as a backup Wastewater Operator as required by DEQ. Jaimee Green seconded the motion. No Objections. Motion Carried.

The following bills were reviewed by the auditing committee and ordered paid.

Meeting adjourned at 8:29 p.m.

  
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Clerk

  
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Mayor

February 29, 2016

948

The Culbertson Town Council met at Townhall in regular session Monday, February 29, 2016, with the following present: Gordon Oelkers, W. Bruce Houle, Mark Nelson, Abe Rumsey, Jaimee Green, Kt Northington, Bob Jasper, Greg Hennessy- City Attorney. Absent: None. Guests: Angela Benson – Searchlight, Amber Fox, Travis Northington, Raedelle Aspenlieder, Alan Aspenlieder, Darrell Synan, Allen Bowker, Melanie Bowker.

Abe Rumsey made a motion to approve the agenda. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

W. Bruce Houle made a motion to approve the February 1, 2016 Regular Meeting Minutes and the January 2016 Treasurers Report, Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

United Grain is requesting the town to approve a resolution to grant them a tax abatement that will last 10 years. Raedelle Aspenlieder, a representative for United Grain stated that United Grain annexed into the Town of Culbertson, which provided a huge tax benefit to the town. Commissioner Daryl Synan stated United Grain is going to be around a long time, and is for the abatement. Abe Rumsey made a motion to approve a resolution for the tax abatement. Jaimee Green seconded the motion. No further discussion once the motion was on the table. All in favor: Jaimee Green, Abe Rumsey. All Opposed: Mark Nelson, W. Bruce Houle. Mayor Oelkers broke the tie with an in favor vote. MOTION CARRIED.

Amber Fox presented council with some ideas as to how they would like to see the Town better Centennial Park. Mayor Oelkers suggested they plan a work day under Bob Jasper's supervision.

Allen Bowker came before council to inform them that if ever they needed another avenue for Garbage, Bowker Sanitation would be willing to provide service to the Town. Mayor Oelkers stated that as of now, we have someone hired specifically for garbage, and when it is slow that hire can help in other areas. So, as of now we would not need the service.

Theodore Roosevelt Expressway. – Port of Raymond will be closed from midnight to 6am as a trial run. Possible Amtrak Stop in Culbertson. Senator Daines put out a press release and is still pushing for the stop in Culbertson.

Water Plant – Lease/Sale. No news.

Great American Lodge – No news.

Sionix Annexation – Application and Application Fee have been received by the Town.

Wastewater Phase 2 – No News

W. Bruce Houle made a motion to pass Resolution 433 – Resolution Authorizing Participation in the Board of Investments of the State of Montana. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

Sketch Plan Review & GJV - None

W. Bruce Houle made a motion to elect Abe Rumsey as President of the council. President shall be on the Towns First Community Bank Accounts. Mark Nelson seconded the motion. Abe Rumsey will be replacing W. Bruce Houle as President. No Objections. MOTION CARRIED.

Wheatland Hills Warranty Inspection & Preliminary Plat extension— W. Bruce Houle made a motion to table the extension to Wheatland hills. Council will request WWC to draft up a preliminary extension agreement, to include specific checklist items to be completed within the extension period. One particular item on the list, complete the two dead end water mains. Montana law states that the maximum extension for this would be one year, not the five Wheatland Hills requested. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

Grant Information Growth Policy and Splash Pad – No new information until June or July 2016

Predisaster Mitigation Planning – Town officials discussed the needs of Culbertson in the event of a disaster. Raedelle Aspenlieder mentioned that the town will Flood every 24 to 25 years and that a new Flood Plain map is needed. Alan Aspenlieder, Chief of ~~Police~~<sup>Fire</sup>, would like to see a new siren for the fire department as the one we have does not have the different emergency whistles and will not be heard in our newly annexed in properties like Wheatland Hills. There is no reverse 911 in the Town of Culbertson. These items will be brought to the Roosevelt County DES by our council representative Jaimee Green.

The following bills were reviewed by the auditing committee and ordered paid.

Meeting adjourned at 7:10 p.m.

  
Clerk

  
Mayor

April 4, 2016

950

The Culbertson Town Council met at Townhall in regular session Monday, April 4, 2016, with the following present: Gordon Oelkers, W. Bruce Houle, Mark Nelson, Abe Rumsey, Jaimee Green, Kt Northington, Bob Jasper, Greg Hennessy- City Attorney. Absent: None. Guests: Angela Benson – Searchlight, Don Davis – WWC, Larry Crowder – Culbertson School, Ashley Anderson, Shirley Gallegos, Andy Nelson.

Mark Nelson made a motion to approve the agenda with the addition of Jeff Nickoloff under Sketch Plan Review. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

Mark Nelson made a motion to approve the February 29, 2016 Regular Meeting Minutes with the change of Chief of Police to Fire Chief, as well as approve the February and March 2016 Treasurers Report, Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

Shirley Gallegos spoke to council on behalf of the Women's Club. A preliminary sketch of the proposed bathhouse was provided. Mayor Oelkers stated that the next process is for Jeremy Fadness of WWC to work on getting the grant application started for the Growth Policy and that the Preliminary Architect Report (PAR) would be paid for by these funds. Jeremy Fadness stated that once the PAR was completed, it would greatly increase opportunities for fundraising for the Splash Pad project.

Larry Crowder, Superintendent for Culbertson Schools, spoke to council regarding the mail in ballot that will be sent out to voters in the school district. The school board is requesting the voters to approve a \$1.6 million dollar loan with the Board of Investments, with a 1.55% interest rate to be paid back over a maximum of 15 years. The future Oil and Gas revenue will be 100% allocated to paying back this loan. Applications must be back to the School by April 26<sup>th</sup> no later than 8:00 pm for the vote to count. In order for the loan request to pass, they must have at least 51% of authorized ballots for the measure.

Theodore Roosevelt Expressway. – None.

Possible Amtrak Stop in Culbertson. Next step is a PER to find costs and get a template from Amtrak. Sidney expressed interest in helping advocate for the station.

Water Plant – Lease/Sale. No news.

Great American Lodge – Mr. Kelly, an investor, contacted Mr. Hennessy about purchasing an interest in the property. Mr. Hennessy gave Mr. Kelly the information to the contacts he had been working with.

Wastewater Phase 2 – Don Davis reported the contractors have been working on punch list items.

However, they will be gone all of next week for safety training. Dewatering and discharge will begin around the 1<sup>st</sup> of May.

Mark Nelson made a motion to approve Payroll Vouchers 160100, 160101, 160200,160300 , UB1120-1133. Jaimee Green seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to accept the Sketch plan applications from Jeff Nickoloff – Fence, Deck and Shed, and Rick Gilbert – Fence, Shed, Concrete Slab. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

Mark Nelson made a motion to pass Resolution 435 – Resolution of intent to Annex a parcel of land known as the Steelworks Montana, LLC Property. W. Bruce Houle seconded the motion. No Objections. MOTION CARRIED.



One Call Now – At the February 29<sup>th</sup> meeting it had come to council’s attention that there may be no reverse 911 capabilities in Culbertson. Jaimee Green discovered Roosevelt County does have the capability to reverse 911. Therefore the One Call Now would not be needed at this time.

Abe Rumsey made a motion rehire Tiffany Marchwick as Pool Manager, and Chelsea Ligon as Assistant Manager. Jaimee Green seconded the motion. No Objections. MOTION CARRIED.

W. Bruce Houle made a motion to hire Macy Kirkaldie, Aaliyah Moon, Michael Melbourne Vandall, Jacob Martin, Chase Lambert and Brooke Bowland as lifeguards. Jaimee Green seconded the motion. No Objections. MOTION CARRIED.

W. Bruce Houle made a motion to approve Macy Kirkaldie and Aaliyah Moon for WSI and the Town will pay \$180 each for the training. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

Discussion regarding Town Records and File Backups and MMIA Coverage. W. Bruce Houle is concerned about the amount of coverage we have regarding the replacement costs for records in the event of a fire. Council asked Kt Northington, Clerk to provide this information by the May 2<sup>nd</sup> meeting.

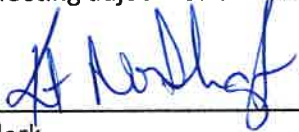
Wheatland Hills Warranty Inspection & Preliminary Plat extension– Jeremy Fadness explained to council that this was only extending out the preliminary plat for Phase B. Phase A is still covered under the bond. W. Bruce Houle made a motion to grant Wheatland hills the 1 year extension requested. Jaimee Green seconded the motion. No Objections. MOTION CARRIED.

Grant Information Growth Policy and Splash Pad – No new information until June or July 2016

Lighting District Wheatland Hills – The number of light poles were not available as of tonight’s meeting.

The following bills were reviewed by the auditing committee and ordered paid.

Meeting adjourned at 8:52 p.m.



Clerk



Mayor

May 2, 2016  
952

The Culbertson Town Council met at Townhall in regular session Monday May 2, 2016, with the following present: Gordon Oelkers, Mark Nelson, Jaimee Green, W. Bruce Houle, Bob Jasper, Shirley Gallegos and Greg Hennessy – City Attorney. Absent: Abe Rumsey and Kt Northington. Guests: Angela Benson – Searchlight, Jeremy Fadness – WWC Engineering and Rex Crick – Sionix.

Mark Nelson made a motion to approve the agenda removing of No. 12, Kenny Forbregd, Pond Insurance and the addition of No. 20, Water Plant Chlorine Analyzer. W. Bruce Houle seconded the motion. No objections. MOTION CARRIED.

W. Bruce Houle made a motion to approve the April 4, 2016 Regular Meeting Minutes. There were no Treasurer Reports. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

Theodore Roosevelt Expressway. No news.

Possible Amtrak Stop in Culbertson. No news.

Water Plant – Lease/Sale. No news.

Great American Lodge. May 4<sup>th</sup> marks one year since the property went into litigation. No other news.

Wastewater Phase II. Bob Jasper reported discharge to the river will begin late this week or the following week. The controls are completed as with the other specialty subcontractors duties.

Grant information Growth Policy and Splash Pad. Jeremy Fadness said the grant application should be complete and ready for council review at June meeting. Deadline for the application is June 15<sup>th</sup>.

GJV's, Payroll JV's, and UBV's. No motion.

Sketch Plan Review. None.

Insurance Coverage for Pond. Not ready, no discussion.

W. Bruce Houle made a motion to approve the Donation of Family Pool Pass for Roosevelt Medical Center Hospital Foundation. Mark Nelson seconded the motion. Jamiee Green abstained. No objections. MOTION CARRIED.

Culbertson Pool Assistant Manager Chelsy Ligon has resigned. Ashley Sullivan applied for the open position. Logan and Chase Nickoloff applied as returning Lifeguards. Johanna Wilhorn, Jacie Peden and Lance Bengochea applied as new lifeguards. Elise Romo applied as WSI/Lifeguard. Mark Nelson made a motion to approve Assistant manager, Lifeguards and WSI. Jamiee Green seconded the motion. No objections. MOTION CARRIED.

W. Bruce Houle made a motion approving Macy Kirkaldie as lead WSI to oversee Red Cross reports and scheduling. Jamiee Green seconded the motion. No objections. MOTION CARRIED.

Bob Jasper brought up the need to replace some boards on the south side of the Men's and Women's restrooms. Vandals have removed the boards twice.

MMIA Insurance coverage for the Town Office personal property and records has been increased to \$60,000.

W. Bruce Houle motioned to approve Resolution No. 437 a Budget Amendment to the Water Fund to pay for additional costs incurred for the Broadway Water Main replacement. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

W. Bruce Houle made a motion to approve Resolution No. 438 the Annexation of the Old Montola Plant, now known as Steelworks LLC into the Town of Culbertson. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

First reading of Ordinance No. 235 - amending the Land Use Map to include Steelworks LLC Parcel as an Industrial District in the Town of Culbertson.

Jeremy Fadness reported the resolution of intent for the Lighting District for Wheatland Hills will be ready for June Council Meeting. The three light poles will be moved back 3' from the fire hydrants.

Bob Jasper reported that the Water Plant needs a new chlorine analyzer. The cost is approximately \$4000. Clerk will check the budget.

The following bills were reviewed by the auditing committee and ordered paid.

Meeting adjourned at 8:00 p.m.

  
Clerk

  
Mayor

June 6, 2016  
954

The Culbertson Town Council met at Townhall in regular session Monday June 6, 2016, with the following present: Gordon Oelkers, Jaimee Green, W. Bruce Houle, Abe Rumsey, Kt Northington, Greg Hennessy – City Attorney. Absent: Mark Nelson and Bob Jasper. Guests: Angela Benson – Searchlight, John Summers, Deputy Sheriff RCSO, Peter A. Olson, Valli Hauge – Sidney Tax Service, Clint Jacobs – American Legion, Lindsey McNabb – Roosevelt DES Coordinator, Anna Rose Sullivan – Roosevelt Deputy Attorney.

W. Bruce Houle made a motion to approve the agenda with the addition Sidney Tax Service Contract for FY15-16 to #11. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

W. Bruce Houle made a motion to approve the May 2, 2016 Regular Meeting Minutes and Treasurer Reports for April and May 2016. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

Deputy Sherriff John Summers presented council with figures for May citations and tickets issued in and around Culbertson Town limits. Deputy Summers also presented bids for a new vehicle to be purchased by the Town per the contract with the Roosevelt County Sherriff's Office. No decision shall be made regarding the vehicle until the FY16-17 budget meeting.

Clint Jacobs and Peter Olson came before council to request help from the Town of Culbertson to regain access to the American Legion Park. Current owners surrounding the park have cut off access. It was brought to the attention of council that a parcel of land owned by the Town, and a parcel owned by the County could help to get the access requested. W. Bruce Houle made a motion to move forward giving the Town Attorney permission to regain possession of the land currently deeded to the Town of Culbertson. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Lindsey McNabb introduced herself as the Roosevelt County DES coordinator.

Theodore Roosevelt Expressway. - No news.

Possible Amtrak Stop in Culbertson - No news.

Water Plant – Lease/Sale - No news.

Great American Lodge - No News.

Wastewater Phase II – Phase 1 is complete, final inspection completed and approved by all parties.

Grant information Growth Policy and Splash Pad - W. Bruce Houle made a motion to accept Resolution 441 – A resolution to authorize submittal of a Community Development Block Grant – Planning Grant Application for 2016. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

GJV's 856, 857, 859-863, 866-868, Payroll JV 160400, 160500, and UBV's 1126-1133 - W. Bruce Houle made a motion to accept all GJV's, Payroll JV's and UBV's as presented. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Valli Hauge of Sidney Tax Service gave her findings regarding the 2013-2014FY and 2014-2015FY audits presented to council as well as some recommendations for the future. W. Bruce Houle made a motion to approve the 2 year audit. Abe Rumsey seconded the motion. No objections. MOTION CARRIED. Abe Rumsey made a motion to approve the Sidney Tax Service contract to Audit the FY15-16 for \$15,850.00. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

Anna Rose Sullivan, Deputy County Attorney, and prosecuting attorney for the Town of Culbertson, introduced herself and presented stats for criminal cases for the Town of Culbertson. A new contract will be presented for the July meeting, as the old one has expired.

W. Bruce Houle made a motion approving Returning Hires - Charlee LaMay and Michaela Cathey, New Hire – Lucas Oelkers, and WSI Application Jacob Martin. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Discussion about WSI applicants being reimbursed for travel expenses. Prior years there was no reimbursement for travel but the cost of the WSI class is paid by the town, this will remain unchanged.

Sketch Plan Review – W. Bruce Houle made a motion to approve Timm/Dosch mudroom addition and Fence. Jaimee Green seconded the motion. MOTION CARRIED.

Second reading of Ordinance No. 235 - amending the Land Use Map to include Steelworks LLC Parcel as an Industrial District in the Town of Culbertson. W. Bruce Houle made a motion to accept the Ordinance as read. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

Senior Center Cleaner Destiny Long will resign as of June 30, 2016. Mersadies Stallman applied for the open position. Abe Rumsey made a motion to approve Ms. Stallman's application. Jamiee Green seconded the motion. No objections. MOTION CARRIED. W. Bruce Houle made a motion to start the wage at \$12.50 with an increase to \$13.00 after 6 months of employment. Abe Rumsey seconded the motion. MOTION CARRIED.

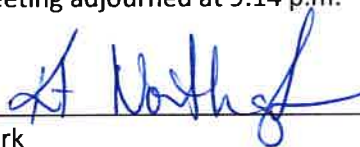
W. Bruce Houle motioned to approve Resolution No. 439 a Budget Amendment to move the appropriations from the Cemetery District Fund and Local Government Study Commission to the General Fund knowing the reason is to close previously mentioned Funds and Horizon – Grant Fund to Horizon Recovery Fund to dispose of the Horizon Grant Fund per MCA. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

W. Bruce Houle made a motion to approve Resolution No. 440 An amendment to increase expenditures in SID #12, Culbertson Splash Pad, Sewer Fund and Fire Relief Fund. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

W. Bruce Houle made a motion to accept the preliminary budget presented by Clerk Northington. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

Meetings have been tentatively set for July 11, and September 6, 2016 due to holidays.

The following bills were reviewed by the auditing committee and ordered paid.  
Meeting adjourned at 9:14 p.m.

  
Clerk

  
Mayor

July 11, 2016

956

The Culbertson Town Council met at Townhall in regular session Monday July 11, 2016, with the following present: Gordon Oelkers, Jaimee Green, W. Bruce Houle, Abe Rumsey, Mark Nelson, Bob Jasper Kt Northington, Greg Hennessy – City Attorney. Absent: None. Guests: Robert Petersen, Rick Knick, Tim Lingle – RCSD, Ryan Vankirkhove – RCSD, Darrell Synan – Roosevelt County Commissioner.

Mark Nelson made a motion to approve the agenda. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Mark Nelson made a motion to approve the June 6, 2016 Regular Meeting Minutes and Treasurer Report for June 2016. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

Deputy Tim Lingle introduced Ryan Vankirkhove as a new Deputy in the Culbertson area. Joe Moore put in his resignation and his last day will be Friday. Deputy Lingle asked on behalf of the Roosevelt County Sheriff's Department permission to keep the vehicle purchased by the Town of Culbertson in 2011. W. Bruce Houle made a motion for Roosevelt County to keep the patrol vehicle in its operating fleet. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Theodore Roosevelt Expressway. - No news.

Possible Amtrak Stop in Culbertson - No news.

Water Plant – Lease/Sale - No news.

Great American Lodge - No News.

Wastewater Phase II – A liner at the lagoon was damaged by wind. WWC and Century are working on resolutions to the problem as well as warranty of the liner.

Grant information Growth Policy and Splash Pad – Town collected letters of support written by the public, and are now awaiting the application signature page that should come this week.

GJV's 869-870, Payroll JV 160600, and UBV's 1148-1154 – Abe Rumsey made a motion to accept all GJV's, Payroll JV's and UBV's as presented. W. Bruce Houle seconded the motion. No objections. MOTION CARRIED.

Sketch Plan Review – None

Bob Petersen and Rick Knick presented an update on the land acquisition purchase for the airport runway expansion. They will be meeting with the three land owners to include the Schutze Foundation, Don Oelkers, and Steve Hampton to show them the appraisals and make a purchase offer. The other land owned by the Town of Culbertson and the hospital would be leased to the airport and would not have to be purchased. Mr. Petersen also asked that a post be removed and another post be installed in order to stretch the barb wire. Abe Rumsey made a motion for Bob Jasper to take care of the post issues explained by Mr. Petersen. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

With the recent tornado warning in Town, the hospital had questioned where locations for emergency shelters were in Culbertson. Lindsey McNabb, DES Coordinator provided a list from 1976. The locations will need to be updated when the County updates records.

July 11, 2016 cont.

957

Mark Nelson made a motion to approve a 3% wage increase to be entered into the 2016-2017 budget. Wages will be effective July 1, 2016. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Budget hearing has been set for August 1, 2016 at 6:30pm with the Regular meeting to follow.

The following bills were reviewed by the auditing committee and ordered paid.

Meeting adjourned at 8:10 p.m.

  
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Clerk

  
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Mayor

August 1, 2016  
958

The Culbertson Town Council met at Townhall for a Budget Hearing Monday August 1, 2016, with the following present: Gordon Oelkers, Jaimee Green, W. Bruce Houle, Abe Rumsey, Mark Nelson, Bob Jasper, Kt Northington, Greg Hennessy – City Attorney. Absent: None. Guests: Angela Benson – Searchlight, Shane Schriener.

Mark Nelson made a motion to approve the agenda. Jaime Green seconded the motion. No objections.  
MOTION CARRIED.

A work session occurred for the Fiscal year 16/17.

The budgets provided by the Fire Department and the Library were approved. An amount of \$2500 will need to be put into wages and taken out of Compensated Absences for preparation of Ross Helmer's retirement.

The Office budget request to purchase iPads was approved by a 3 to 1 vote. The Office request for new desks was postponed until further pricing information was provided.


The purchase of one radar speed sign was approved.

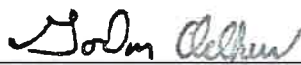
The purchase of a Dodge Durango in the amount of \$33,937.00 for the Roosevelt County Sheriff's Department per our contract was approved.

The Public Works directors request for the purchase of the following items was approved: Jackhammer, Four new tires for the Garbage Truck, Four new tires for the Dump Truck, Two new tires for the Backhoe, Chlorine Pump for the Pool, Street Repairs in the amount of \$30,000.00 to possibly be renegotiated prior to adopting final budget, \$2000 to repair the Cemetery water line, Aluminum Boat for Lagoons in the amount of \$1000.00. A side by side will be negotiated at final budget hearing after the Clerk and Mayor determine if there is enough remaining in the budget.

Pool wages seemed high, Mayor Oelkers asked Clerk Northington to look into that further for discussion at the next budget hearing.

Meeting adjourned at 7:21 p.m.

  
Clerk

  
Mayor



August 1, 2016  
959

The Culbertson Town Council met at Townhall in regular session Monday August 1, 2016, with the following present: Gordon Oelkers, Jaimee Green, W. Bruce Houle, Abe Rumsey, Mark Nelson, Bob Jasper Kt Northington, Greg Hennessy – City Attorney. Absent: None. Guests: Angela Benson – Searchlight, Shane Schriener, Tim Lingle – RCSD, Jed Kirkland – Interstate Engineering, Joni Sherman – Dry Prairie Water

Abe Rumsey made a motion to approve the agenda with the addition of Resolution 443 – Internet Privacy Policy, and JV's 879-880. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

Mark Nelson made a motion to approve the July 11, 2016 Regular Meeting Minutes and Treasurer Report for July 2016. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Deputy Tim Lingle reported that in July there were 97 calls in the Eastern part of Roosevelt County and of those 21 were in Culbertson Town Limits. Two Deputy positions are open with the Roosevelt County Sheriff's Department.

Theodore Roosevelt Expressway. - No news.

Possible Amtrak Stop in Culbertson – A meeting with officials will be held August 9 at 10:30am at Townhall. More information will be provided following the meeting.

Water Plant – Lease/Sale - See Dry Red Water.

Great American Lodge – Greg will contact the trustee regarding the weed problem.

Wastewater Phase II – The liner at the lagoon has been repaired.

Grant information Growth Policy and Splash Pad –The application for the grant has been submitted.

Lighting District – Wheatland Hills – Working on Easements and moving the location of a light pole.

Municode – Greg Hennessy is reviewing Municode's recommendation for changes to the code book.

GJV's 871-873, 875-877, 879-880, Payroll JV 160700, and UBV's 1155-1161 – Abe Rumsey made a motion to accept all GJV's, Payroll JV's and UBV's as presented. W. Bruce Houle seconded the motion. No objections. MOTION CARRIED.

Dry Red Water – Jed Kirkland of Interstate Engineering reported that Dry Red is still trying to get federal funding for their water project. Dry Red would most likely not be ready to take over the plant when the Town switches over to Dry Prairie, however the possibility of leasing the plant for a yearly rate and Dry Red maintaining the plant is a possibility.

Dry Prairie Water – Joni Sherman came before council to get a time frame of when the Town of Culbertson would be ready to hook up to Dry Prairie. Abe Rumsey made a motion to hook up in the spring after the town had a chance to raise the water rates and the weather was appropriate to flush hydrants. Mark Nelson seconded the motion. Abe Rumsey and Mark Nelson voted for the motion. W. Bruce Houle opposed. Jaimee Green abstained from voting. MOTION CARRIED.

Mark Nelson made a motion to pass Resolution 442 – Resolution Establishing Personnel Wages, Compensation and Health Insurance. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

Mark Nelson made a motion to pass Resolution 443 – Internet Privacy Policy. Jaimee Green seconded the motion. No Objections. MOTION CARRIED.

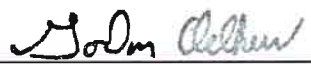
Mark Nelson made a motion to enter into and execute an Interlocal Agreement with Roosevelt County Prosecution. W. Bruce Houle seconded the motion. No Objections. MOTION CARRIED.

Sketch Plan Review – Mark Nelson made a motion to approve Andy Ellerkamp’s room addition. W. Bruce Houle seconded the motion. No objections. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid.

Meeting adjourned at 9:01 p.m.

  
\_\_\_\_\_  
Clerk

  
\_\_\_\_\_  
Mayor

September 6, 2016  
961

The Culbertson Town Council met at Townhall in regular session Tuesday September 6, 2016, with the following present: Gordon Oelkers, Jaimee Green, Abe Rumsey, Mark Nelson, Kt Northington and Greg Hennessy – City Attorney. Absent: W. Bruce Houle and Bob Jasper. Guests: Angela Benson – Searchlight, Darrell Synan – Roosevelt County Commissioner, Mark Ellerkamp.

Mark Nelson made a motion to approve the agenda with the addition of Service Agreement with WWC Engineering for Loft Load. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

Mark Nelson made a motion to approve the Budget Hearing August 1, 2016 Minutes, the August 1, 2016 Regular Meeting Minutes, Treasurer Report for August 2016, GJV's 883-886, 888-891, Payroll JV 160800, and UBV's 1162-1168. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

Theodore Roosevelt Expressway. - No news.

Possible Amtrak Stop in Culbertson - No News

Water Plant – Lease/Sale - No News

Great American Lodge – Mr. Hennessy reported there had been no response to his letter regarding the cleanup of the property.

Wastewater Phase II – Sludge has been approved to be applied to Ray Johnson's field starting October 3, 2016. Hextiles did not have water in them when shipped and need to be replaced.

Lighting District – Wheatland Hills – No News

Municode – No News

Mark Nelson made a motion to pass Resolution 444 – Resolution to Set Mill Levy for FYE17. Jaimee Green seconded the motion. No Objections. MOTION CARRIED.

Abe Rumsey made a motion to pass Resolution 445 – Resolution to adopt Budget for FYE17. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

Abe Rumsey made a motion to conform Private swimming lessons payment plan to the same as public lesson payment plan.

Sketch Plan Review – Mark Nelson made a motion to extend the Sketch Plan for John Helmer Garage for a period of another year. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

A Public hearing is to be set for November 7, 2016 at 6:00pm prior to the regular November meeting to discuss the water rate increase when the Town of Culbertson switches to Dry Prairie Rural Water.

Legion Park Road Access – Discussion incurred. No action necessary.

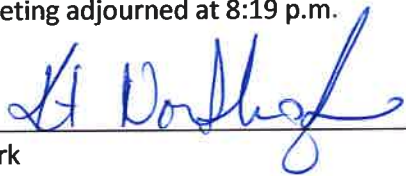
A service agreement was sent by WWC to determine the Load Loft at the shop per the inspection report done by the State of Montana. After discussion and an email sent by Kayla Criscuolo - Compliance Specialist stating that the violations by the town had been fulfilled and our case is now closed, Council decided that this agreement is unnecessary and no action needs to be taken.

September 6, 2016 cont.


962

The following bills were reviewed by the auditing committee and ordered paid.

Meeting adjourned at 8:19 p.m.



Clerk



Mayor

October 3, 2016  
963

The Culbertson Town Council met at Townhall in regular session Tuesday October 3, 2016, with the following present: Gordon Oelkers, Jaimee Green, Abe Rumsey, Mark Nelson, W. Bruce Houle, Kt Northington and Greg Hennessy – City Attorney. Absent: Bob Jasper. Guests: Angela Benson – Searchlight, Lindsey McNabb – DES Coordinator, Drew Pearson and Clint Anderson, both from WWC Engineering.

Mark Nelson made a motion to approve the agenda with the addition of Cox Sketch Plan. W. Bruce Houle seconded the motion. No objections. MOTION CARRIED.

Mark Nelson made a motion to approve the September 6, 2016 Regular Meeting Minutes, Treasurer Report for September 2016, GJV's 893-895, Payroll JV 160900, and UBV's 1169-1175. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

Theodore Roosevelt Expressway - No news.

Possible Amtrak Stop in Culbertson - No News

Water Plant – Lease/Sale - No News

Great American Lodge – Mr. Hennessy will write another letter regarding Cleanup.

Wastewater Phase II – Sludge removal was supposed to start October 3, 2016, however the heavy rains and weather conditions are postponing this process.

Lighting District – Wheatland Hills – No News

Municode – No News

Legion Park Access – Mr. Hennessy will continue to update council as more information is provided.

Future Fish Pond - A survey has been done to obtain a legal description. The next steps are a long term lease on the 5 to 6 acre parcel for the children's park. Mayor Oelkers would like to see possible bike trails, walking paths. Mayor Oelkers stated this project completion is at least another 2 to 3 years out.

W. Bruce Houle made a motion to accept the resignation letter of Ross Helmer – Library Assistant. Clerk Northington will begin to advertise for this position Mid-November. Mark Nelson seconded the motion. No Objections. MOTION CARRIED. Council thanked Ms. Helmer for her many years of service.

Sketch Plan Review – After reviewing the Cox Sketch plan for a fence, deck and driveway, Council opted to send the plan to Jeremy for review.

Council reviewed the Pre-Disaster Mitigation (PDM) portion the county plans to submit. Each item was discussed as to its relevance to the town as of current. Council ranked Train Derailment/Mobil Command and Storm Shelter locations with generators as its top priorities for preparedness.

Clerk Northington updated council that the Flood Plains Ordinance would have to be redone.

The following bills were reviewed by the auditing committee and ordered paid.  
Meeting adjourned at 8:52 p.m.

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Clerk

\_\_\_\_\_  
Mayor

Culbertson Town Code 8.04.040 When A Dog Is A Public Nuisance.

Any dog within the town limits is a public nuisance which:

1. frequently frightens, annoys, barks at or chases any person or vehicle;
2. if a female is in heat and not continually confined indoors by its owner;
3. is more than six (6) months old and has not been vaccinated or inoculated against rabies within the last three (3) years;
4. does not have a collar and registration license tag as required under the provisions in this chapter;
5. by loud and frequent yelping, barking, or howling, annoys any person;
6. damages any property not the property of its owner; or
7. are at large.

Residents are encouraged to call 911 to report such a public nuisance. Residents can also file a formal complaint with Judge Hendrickson. These forms can be obtained from the Judge at the Roosevelt County Building in Culbertson, MT.

November 7, 2016

964

The Culbertson Town Council met at Townhall in regular session Monday November 7, 2016, with the following present: Gordon Oelkers, Jaimee Green, Abe Rumsey, Mark Nelson, W. Bruce Houle, Kt Northington, Bob Jasper and Greg Hennessy – City Attorney. Absent: None. Guests: Tim Lingle – RCSD, Angela Benson – Searchlight

W. Bruce Houle made a motion to approve the agenda, with the addition of Alleyways and speed sign. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

Abe Rumsey made a motion to approve the October 3, 2016 Regular Meeting Minutes, Treasurer Report for October 2016, GJV's 893, 894, 899 Payroll JV 161000, and UBV's 1176-1182. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

Tim Lingle with the Roosevelt County Sheriff Department reported that there are 3 new deputies hired.

Theodore Roosevelt Expressway. - Grant money could be available to help fund the 4 lane project on HWY 85.

Possible Amtrak Stop in Culbertson - No News

Water Plant – Lease/Sale - No News

Great American Lodge – No News

Wastewater Phase II – Sludge removal has transferred from Ray Johnson to Floyd Johnsons land north of town and process should start Wednesday.

Municode – No News

Legion Park Access – Press release was presented to the newspapers. Knudsens are filing a counterclaim.

Growth Policy – Culbertson did not receive the grant. WWC will resubmit the application in June.

Future Fish Pond - Mark Nelson made a motion to have Mr. Hennessey prepare a 100 year lease proposal between the Town of Culbertson and Sionix. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

Mark Nelson made a motion to accept the WWC Commercial sign proposal. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

Abe Rumsey made a motion to accept the Cox Sketch plan for fence, deck and mudroom addition. Jaimee Green seconded the motion. No objections. MOTION CARRIED

Mark Nelson made a motion to write off old \$15.40 water construction fees per attached list. W. Bruce Houle seconded the motion. No Objections. MOTION CARRIED.

Mark Nelson made a motion to rehire Ross Helmer – Library Assistant. W. Bruce Houle seconded the motion. No Objections. MOTION CARRIED.

Alleyways – W. Bruce Houle would like to see the alleyways smoothed out. Bob Jasper stated that the Town does not have the proper equipment to properly blade the roads. Bob Jasper will look into leasing some equipment.

November 7, 2016

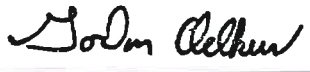
965

Digital Speed Limit Sign – Bob Jasper will order one solar panel sign after an encroachment permit is approved by the Department of Transportation.

The following bills were reviewed by the auditing committee and ordered paid.

Meeting adjourned at 8:05 p.m.

  
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Clerk

  
\_\_\_\_\_  
Mayor



Write Off/ Old 15.40 Fees

**Lewis Gobbs**  
(trailer)  
**Highway 16**  
**\$3,603.60**

**Rick Knick**  
(sprinkler ?)  
**7<sup>th</sup> Street E**  
**\$2,571.80**

**Rodney Iverson**  
(lot?)  
**305 5<sup>th</sup> Street E**  
**\$939.40**

**Aaron Snyder**  
(shop, service on another meter )  
**512 5<sup>th</sup> Street E**  
**\$1,262.80**

**Tom Hansen**  
**204 4<sup>th</sup> Street E**  
**\$908.80**

**Tina Wallace**  
(same as house)  
**215 1<sup>st</sup> Avenue E**  
**\$521.60**

**Larsen Const. Café**  
lot  
**\$1059.40**

**Gambles**  
(fenced area ?)  
**114 Broadway**  
**\$3095.40**

**Gordon Oelkers**  
**417 1/2 1<sup>st</sup> Ave E**  
**\$3353.21**

**M & M Enterprises**  
(Bank lot?)  
**10 2<sup>nd</sup> Street W**  
**\$1832.60**

**Stockmans**  
**15 Broadway**  
**\$3018.40**

**Lariat Dinning**  
**15 Broadway**  
**\$3018.40**

**Howard Gobbs**  
closed  
**\$1678.60**

**Town of Culbertson**  
gravel yard  
**\$1170.40**

**Salvevoid Inc**  
closed  
**\$2140.60**

**Wes Kirkaldie Lot**  
**15 2<sup>nd</sup> Avenue W**  
**\$1232.00**

**Wes Kirkaldie**  
(Steel Building)  
**9 2<sup>nd</sup> Avenue W**  
**\$924.00**

**Wes Kirkaldie**  
(garage)  
**215 1<sup>st</sup> Street W**  
**\$1139.60**

**Lori Monson**  
**215 3<sup>rd</sup> Street W**  
**\$1370.60**

**Melba Anderson**  
(trailer lot)  
closed  
**\$2140.60**

**Andy Ellerkamp**  
(trailer lot, Taylor on acct)  
closed  
**\$3495.80**

**Kathryn Loucks**  
(Avrill Coffee House)  
**521 3<sup>rd</sup> Avenue W**  
**\$2402.40**

**Clint Jacobs**  
(old Walter Stevens House)  
**517 3<sup>rd</sup> Avenue W**  
**\$1971.20**

**Lloyd Lindvig**  
closed  
**\$2895.20**

**Mike Wilson**  
closed  
**\$2587.20**

\$ 50,333.61

December 12, 2016

966

The Culbertson Town Council met at Townhall in regular session Monday December 12, 2016, with the following present: Gordon Oelkers, Jaimee Green, Abe Rumsey, Mark Nelson, W. Bruce Houle, Kt Northington, Bob Jasper and Greg Hennessy – City Attorney. Absent: None. Guests: Valli Hauge – Sidney Tax Service, Larry Crowder, Amber Fox, Tessa Rumsey and Mary Drake.

W. Bruce Houle made a motion to approve the agenda. Jaimee Green seconded the motion. No objections. MOTION CARRIED.

Mark Nelson made a motion to approve the November 7, 2016 Regular Meeting Minutes, Treasurer Report for November 2016, Payroll JV 161100, and UBV's 1183-1190. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Theodore Roosevelt Expressway. - No News

Possible Amtrak Stop in Culbertson - A request to approve updated construction costs was presented to council. W. Bruce Houle stated there were a lot of questions that needed to be answered by Amtrak prior to proceeding.

Water Plant – Lease/Sale - No News

Great American Lodge – No News

Wastewater Phase II - Final inspection went well with Rural Development. Project will be closing out. Town still needs someone to become certified in Wastewater. Mike Gossage is to take the test sometime in January.

Municode – No News

Legion Park Access - Hennessy is continuing to be in contact with the Legions attorneys. Mayor Oelkers stated that Mr. Hennessy needed to keep costs to a minimum and to make sure that they are utilizing the Legion attorneys as much as possible.

Future Fish Pond - Several entities including Lions Club, Fish Wild Life and Parks, Department of Transportation, DNRC, and the Town Council met at noon and discussed how to proceed. The next steps will be to gain access from Department of Transportation from the rest area to the proposed Fish Pond, and testing the water at Sionix's well to see if there would be sustainability for fish. In 2013 a corridor study was done to propose an alternative truck route that would go right through the proposed fish pond property. Mayor Oelkers stated that since the reconstruction on Broadway, he did not feel the town would need this alternate route.

Mark Nelson made a motion to accept the audit as presented by Sidney Tax Service. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Mark Nelson made a motion to accept the G&P Sketch plan for a cement driveway. Jaimee Green seconded the motion. No objections. MOTION CARRIED

W. Bruce Houle made a motion to accept Resolution 446 – Resolution Designating Airport Lands. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

W. Bruce Houle made a motion to accept Resolution 447 – Budget Amending Loan Payments, Jaimee Green seconded the motion. No Objections. MOTION CARRIED.

Mark Nelson made a motion to accept the first reading of Ordinance 236 – Flood Plain Hazard Management. W. Bruce Houle seconded the motion. No Objections. MOTION CARRIED.

Playground equipment– Amber Fox presented a piece of equipment she felt was a good fit for the park. W. Bruce Houle suggested the Town gets the information from MMIA to find out what they would require in order to insure. Tessa Rumsey inquired about handicap accessibility at the parks. No action taken.

Mayor Oelkers presented his resignation to Council. W. Bruce Houle made a motion to accept the resignation of Gordon Oelkers. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

W. Bruce Houle nominated Abe Rumsey to become the new Mayor of Culbertson. Jaimee Green seconded the motion. No Objections. MOTION CARRIED.

Mark Nelson made a motion to nominate Jaimee Green as president of Council. W. Bruce Houle seconded the motion. No Objections. MOTION CARRIED.

W. Bruce Houle made a motion to remove Gordon Oelkers from all Town of Culbertson accounts with First Community Bank to include the safety deposit box, add Jaimee Green to the Checking and Repurchase Agreement, and add Abe Rumsey to all accounts owned by the Town of Culbertson to include the safety deposit box. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid.  
Meeting adjourned at 8:22 p.m.

  
\_\_\_\_\_  
Clerk

  
\_\_\_\_\_  
Mayor

December 12, 2016

Gordon Oelkers  
PO Box 742  
Culbertson, MT 59218

Town Of Culbertson  
PO Box 351  
Culbertson, MT 59218

Dear Culbertson Town Council:

Please accept this letter as my resignation as Mayor for the Town Of Culbertson. As commissioner-elect, I can't govern two bodies of government at the same time. My resignation is effective at the completion of the December 12, 2016, Town Council meeting. It has been a pleasure to serve the city of Culbertson for the past 19 years.

Best regards,

A handwritten signature in cursive script, appearing to read "Gordon Oelkers".

Gordon Oelkers