

January 11, 2021

The Culbertson Town Council met at Townhall in regular session on Monday, January 11, 2021, with the following present: Larry Crowder, Abe Rumsey, Dave Solem, Nick Oelkers, Mark Nelson, Bob Jasper and Tiffani Trangsrud. Absent: None. Guests: Amber Fox, James Walling, Cody Vanwhy, Corby Vanwhy, Ken Forbregd, and Jeremy Fadness – Town Engineer via Zoom.

Agenda – Dave Solem made a motion to approve the agenda. Nick Oelkers seconded the motion. No objections. MOTION CARRIED.

Minutes – Mark Nelson made a motion to approve the December 14, 2020 Regular Meeting minutes. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Financials and Claims – Nick Oelkers made a motion to approve the December Treasurer's Report, GJV's, Payroll JV 201200, UB JV's, and December Bills. Dave Solem seconded the motion. No objections. MOTION CARRIED.

Ike's Pond – Ken Forbregd was present to give updates on the fish pond. The Lion's Club has received generous donations for the project. They are looking to apply for more grant funding. The latrine and kiosk sign should be installed within the next week.

Water Tank – Jeremy updated council that the water tank is leaking on Pittsburg Tanks portion of the repairs. The Town is waiting to hear from Pittsburg Tank on when they can come fix the tank. Abe Rumsey made a motion for the Town's legal counsel, Laura Christoffersen, to send a letter to Pittsburg Tanks. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

MDT Highway 2 Project – Jeremy Fadness submitted the SRF application for the water project. The DEQ is reviewing the application and a meeting will be set up with the bond counsel.

Legion Park – No News.

Capital Improvement Plan & Growth Policy – The next Planning Board meeting is scheduled for January 20th. At that time the board plans to review the proposed land use maps. The project is expected to be completed the beginning of March.

Big Sky Airport – KJ is preparing a field study for the proposed new building at the airport. This summer they plan to seal the cracks on the runway.

Streetlights – Ken Forbregd was present to discuss getting a streetlight for the parking lot at Ike's Pond. He will look into placing two lights on the existing poles and getting a quote from MDU for the cost.

Sketch/Site Plans – No plans to review.

Water/Wastewater with Maintenance Job Vacancy – Bob Jasper will review applications. The Town would like to have someone hired by spring.

Traffic Control Review – Mark Nelson made a motion to approve a stop sign at the intersection of 8th St and 2nd Ave E by the hospital. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

Non-Agenda Items – No items to discuss.

Adjournment – Dave Solem made a motion to adjourn the meeting at 7:22 p.m. Nick Oelkers seconded the motion. No Objections. MOTION CARRIED.

A regular meeting is scheduled for February 8, 2021 at 6:30 p.m. at Townhall.

Tiffany Trangson
Clerk

Garry Crowder
Mayor

February 8, 2021

The Culbertson Town Council met at Townhall in regular session on Monday, February 8, 2021, with the following present: Larry Crowder, Abe Rumsey, Dave Solem, Nick Oelkers, Mark Nelson, Bob Jasper and Tiffani Trangsrud. Absent: None. Guests: Amber Fox, James Walling, Ken Forbregd, and Jeremy Fadness – Town Engineer via Zoom.

Agenda – Mark Nelson made a motion to approve the agenda. Nick Oelkers seconded the motion. No objections. MOTION CARRIED.

Minutes – Abe Rumsey made a motion to approve the January 11, 2021 Regular Meeting minutes. Dave Solem seconded the motion. No objections. MOTION CARRIED.

Financials and Claims – Nick Oelkers made a motion to approve the January Treasurer’s Report, GJV’s, Payroll JV 210100, UB JV’s, and January Bills. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

Ike’s Pond – Ken Forbregd was present to give updates on the fish pond. The Lion’s Club has received generous donations for the project. The latrine and kiosk sign have been installed. They are planning another ice skating party with a fundraising feed.

Water Tank – Jeremy updated council that the tank is expected to be finished in May, with the big tank being in full service in June. Pittsburg Tanks will come fix damaged bolts and they will hire Carr Coatings to seal the tank. There are no additional expenses to the Town as it is Pittsburg Tanks responsibility to provide a completed tank.

MDT Highway 2 Project – Jeremy updated council that MDT is working on the storm water designs and they are planning to make it so the excess water at the Sports Complex and be tied into the MDT storm drains.

Legion Park – Laura Christofferson, Town Attorney, emailed Judge Cebulski regarding making a ruling on the Legion Park summary judgement.

Capital Improvement Plan & Growth Policy – WWC Engineering is working on the draft and will have it ready for the next Planning Board meeting on March 4th. They are hoping the documents are complete in April and will be ready for Town Council approval at the May meeting.

Big Sky Airport – Nick Oelkers made a motion to approve the AIP Grant Oversight Risk Assessment. Mark Nelson seconded the motion. No Objections. MOTION CARRIED. Mark Nelson made a motion to accept the MDT Grant from the Aeronautics Board. The Town will proceed to move forward with the following projects: Rehabilitate Taxiway, Apron and Runway, Acquire Snow Removal Equipment, and Install Weather Reporting Equipment. The grant funds will offset the 10% funding required by the County and Town to meet the FAA 90% funding. Dave Solem seconded the motion. No Objections. MOTION CARRIED.

Streetlights – Ken Forbregd was present to discuss getting a streetlight for the parking lot at Ike’s Pond. He would like to add a flood light as well as two standard lights to the existing light poles. The cost would likely be an addition \$32.30 per month.

Traffic Control Review – No recommendations were made at this time.

Sketch/Site Plans – No plans to review.

Non-Agenda Items – The City of Williston was selling lightly used 300 gallon dumpsters for \$50 each. The Town will consider purchasing 40 of them as they are significantly cheaper than ordering new dumpsters. The Town is looking into getting a gate at the gravel yard. At this time the Town is still accepting applications for the Water/Wastewater Operator with General Maintenance position.

Adjournment – Abe Rumsey made a motion to adjourn the meeting at 7:06 p.m. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

A regular meeting is scheduled for March 8, 2021 at 6:30 p.m. at Townhall.


Clerk


Mayor

The Culbertson Town Council met at Townhall in regular session on Monday, March 8, 2021, with the following present: Larry Crowder, Dave Solem, Abe Rumsey, Nick Oelkers, Mark Nelson, Bob Jasper and Amber Fox. Absent: Tiffani Jasper. Guests: Ken Forbregd, James Walling and Jeremy Fadness – Town Engineer via Zoom.

Agenda – Nick Oelkers made a motion to approve the agenda. Dave Solem seconded the motion. No objections. MOTION CARRIED.

Minutes – Mark Nelson made a motion to approve the February 8, 2021 Regular Meeting minutes. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Financials and Claims – Abe Rumsey made a motion to approve the February Treasurer’s Report, GJV’s, Payroll JV 210200, UB JV’s, and February Bills. Nick Oelkers seconded the motion. No objections. MOTION CARRIED.

Ike’s Pond – Ken Forbregd was in to update on the fish pond. The Lion’s Club is still receiving donations and working on grants as well as coming up with fundraising ideas. Currently, they still owe Hurley’s around \$150,000. FWP will be ready to deliver six-inch trout in May. There have been additional ‘Thin Ice’ signs placed at the pond. The kiosk will be ready by the end of the week.

Water Tank – Jeremy updated council that the tank is expected to be finished in May.

MDT Highway 2 Project – No updates at this time.

Legion Park – Judge Cebulski ruled in favor of Thomas Mann Post No. 81 of the American Legion and Town of Culbertson. There are 30 days for the Knudsen Family Limited Partnership to appeal.

Capital Improvement Plan & Growth Policy – The next meeting is set for April 8th at 7 PM. Jeremy will send out a notice for the public hearing. Capital Improvements should be ready the same time as the Growth Policy. The final plans will be reviewed by Town Council at the regular meeting in May.

Big Sky Airport – No updates at this time.

Streetlights – Ken Forbregd updated council that with using the existing pole the cost for lights by Ike’s Pond would be \$16.48 per month with a flood light and \$7.15 for a regular light. After council discussion, this matter will be tabled until the next regular meeting.

Traffic Control Review – No updates at this time.

Sketch/Site Plans – No plans to review.

Non-Agenda Items – Larry would like to send notices to all property owners and renters regarding ordinances. There was discussion on advertising for summer help if needed.

Adjournment – Dave Solem made a motion to adjourn the meeting at 7:12 p.m. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

A regular meeting is scheduled for April 12, 2021 at 6:30 p.m. at Townhall.


Clerk


Mayor

The Culbertson Town Council met at Townhall in regular session on Monday, April 12, 2021, with the following present: Larry Crowder, Dave Solem, Abe Rumsey, Nick Oelkers, Mark Nelson, Bob Jasper and Tiffani Jasper. Guests: Ken Forbregd, James Walling, DeAnne Weeks, Lanette Bidegaray, Amber Fox, Rick Knick, and Jeremy Fadness – Town Engineer via Zoom.

Agenda – Dave Solem made a motion to approve the agenda. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

Minutes – Nick Oelkers made a motion to approve the March 8, 2021 Regular Meeting minutes. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Financials and Claims – Mark Nelson made a motion to approve the March Treasurer’s Report, GJV’s, Payroll JV 210300, UB JV’s, and March Bills. Nick Oelkers seconded the motion. No objections. MOTION CARRIED.

Ike’s Pond – Ken Forbregd updated council on the fish pond. Water testing has been complete and it is ready for fish. There is a Ribbon Cutting and activities scheduled at the pond for May 15th. Lion’s Club is working on a grant for a fishing dock.

Water Tank – Carr Coatings will start the tank repairs on May 10th. It will take approximately one week to complete.

MDT Highway 2 Project – Mayor Crowder asked Jeremy to check into the curb designs for the project.

Legion Park – No Update

Capital Improvement Plan & Growth Policy – The Growth Policy and Capital Improvement Plan will be submitted to council for review once they are complete. The documents will be reviewed in May and a final Public Hearing and adoption will take place in June.

Big Sky Airport – Mark Nelson made a motion to accept the bids for the upcoming airport projects. The first bid was for the pavement maintenance from American Road Maintenance for \$88,572 and the second bid was for the Snow Removal Equipment and Building Designs from I-State Truck Center for \$244,350. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED. Abe Rumsey made a motion to accept the Aviation Support and Maintenance Services Contracts. The maintenance will be on the AWOS System at the airport. The price for the first year is \$5,400 and the second year is \$5,500. Nick Oelkers seconded the motion. No Objections. MOTION CARRIED.

Streetlights – Nick Oelkers made a motion to approve placing a LED floodlight on the existing power pole by the fish pond parking lot. MDU quoted the Town \$16.48 per month for the light. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

Traffic Control Review – No updates

Bathhouse – Mark Nelson made a motion to submit the Town Pump grant, send a letter to United Grain and to allow Jeremy of WWC to move forward in researching grants for the bathhouse replacement project. Nick Oelkers seconded the motion. No Objections. MOTION CARRIED.

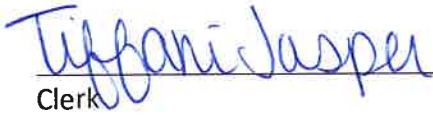
Sketch/Site Plans – No plans to review.

Non-Agenda Items – Town Clean-Up will be on May 15th prior to the Fish Pond Ribbon Cutting. A flyer will be mailed out to all Town Residents regarding the nuisance vegetation and parking ordinances. Council would like to see the water turned on at Centennial Park this year. Women’s Club is hosting a Pie Social at the Library on April 22nd and a

Breakfast at Townhall April 24th. A budget workshop meeting will be scheduled for May 10th following the council meeting.

Adjournment – Dave Solem made a motion to adjourn the meeting at 7:36 p.m. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

A regular meeting is scheduled for May 10, 2021 at 6:30 p.m. at Townhall. A budget workshop will follow the regular meeting.


Clerk


Mayor

May 10, 2021

The Culbertson Town Council met at Townhall in regular session on Monday, May 10, 2021, with the following present: Larry Crowder, Dave Solem, Abe Rumsey, Nick Oelkers, Mark Nelson, Bob Jasper and Tiffani Jasper. Guests: Ashtyn Primeau, Mike Olson, Amber Fox, Ashley Anderson, Lanette Bidegaray, Raedelle Aspenleider, and Alan Aspenleider.

Agenda – Mark Nelson made a motion to approve the agenda. Nick Oelkers seconded the motion. No objections. MOTION CARRIED.

Minutes – Dave Solem made a motion to approve the April 12, 2021 Regular Meeting minutes. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

Financials and Claims – Abe Rumsey made a motion to approve the April Treasurer's Report, GJV's, Payroll JV 210400, UB JV's, and April Bills. Nick Oelkers seconded the motion. No objections. MOTION CARRIED.

Ike's Pond – Approximately 600 - 6"-8" rainbow trout have been planted in the pond. The ribbon cutting event is scheduled for May 15th at noon.

Water Tank – Bob Jasper has the town switched to the little tank. Carr Coatings is scheduled to complete the tank repairs within the week.

MDT Highway 2 Project – MDT wants upright curbing for the storm drain system. Business owners would like to have the lay down curbing for business access.

Legion Park – No Update

Capital Improvement Plan & Growth Policy – Jeremy sent a list of projects he would like council to rank from low to high priority. The rankings will be placed in the final Capital Improvement Plan.

Big Sky Airport – The next Airport Board meeting is scheduled for May 19, 2021 at 6:30 PM. They plan to discuss Hangar Leases, Pilot's Lounge and the paving/maintenance project.

Streetlights – No updates

Bathhouse – Women’s Club was present to request the town budget for a shortage of funds if they were to receive the Land and Water Conservation matching grant. They currently have around \$125,000 for the bathhouse project. They would like to apply for a \$150,000 matching grant which if received, would generate \$300,000 for the bathhouse update. There was also discussion that the cement around the pool needs to be fixed. Jeremy will get the pre-application submitted.

Water Plant Lease/Sale – Bob Jasper has met with Dry Red Water’s Engineers from Interstate Engineering to look over the water plant. Council also discussed it might be a better option to sell the plant rather than lease.

Sketch/Site Plans – No plans to review.

Marchwick Amended Plat – Mark Nelson made a motion to approve the Amended Plat of: Lots 8, 9, & 10, Block 12, Original Townsite of Culbertson, Roosevelt County, Montana. Nick Oelkers seconded the motion. No Objections. MOTION CARRIED.

Fire Break – Mike Olson was present to discuss the extreme drought conditions. The Culbertson Volunteer Fire Department plans to speak to landowners about keeping their vegetation maintained. Specifically from Road 2059 to Highway 2 on the west side of Town.

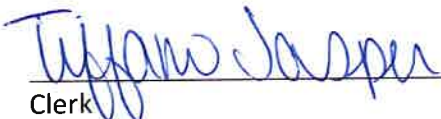
Pool Staff – Dave Solem made a motion to hire Tiffany Nielsen as the pool manager. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED. Abe Rumsey made a motion to hire Clayton Marchwick and Cody Larsen as the assistant managers. No objections. MOTION CARRIED. Nick Oelkers made a motion to hire Anissa Benogochea, Ethan Pirkle, Kayli Olson, Kenadee Kempton, Mckinsey Justice, Yrenebelle Jokeena G. Maxino, and Jsabela Janekins G. Maxino as the lifeguards. No Objections. MOTION CARRIED. Dave Solem made a motion to hire Anissa Benogochea, Clayton Marchwick, Cody Larsen, and Kayli Olson as WSI permitting finding available training. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

Resolution #488: Amend 2020-2021 Budget – Abe Rumsey made a motion to approve Resolution #488 amending the budget to reflect revenues received from Covid-19 and Oil & Gas Severance. No Objections. MOTION CARRIED.

Non-Agenda Items – Raedelle Aspenleider provided council with a list of properties around town that are not maintained and in violation of the Town Codes specifically for nuisance vegetation and parked vehicles/trailers. Ashtyn Primeau discussed with council that he would like to consider opening a marijuana dispensary in Town. He has looked into several commercial properties. The Town will have their legal counsel provide them with the regulations of how to move forward with this request.

Adjournment – Mark Nelson made a motion to adjourn at 7:47 PM. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

A regular meeting is scheduled for June 14, 2021 at 6:30 p.m. at Townhall. A budget workshop will follow the regular meeting.


Clerk


Mayor

May 10, 2021

The Culbertson Town Council met at Townhall for a workshop session Monday, May 10, 2021, with the following present: Larry Crowder, Abe Rumsey, Dave Solem, Nick Oelkers, Mark Nelson, Tiffani Jasper and Bob Jasper. Guests: Amber Fox

Council met and discussed the preliminary budget for the upcoming Fiscal Year 2021-2022. The preliminary numbers will be updated to reflect the actual expenses from the current fiscal year for the next workshop in June.

Public Works department requested: Bob Jasper will provide a list at the next workshop.

Clerk's office requested updating the Itron Meter reading system. The current system will not be supported as of December 31, 2021.

Current wages were reviewed by council.

A budget workshop is scheduled for June 14, 2021 following the regular meeting at 6:30 PM.

Meeting adjourned at 8:32 p.m.


Clerk


Mayor

June 14, 2021

The Culbertson Town Council met at Townhall in regular session on Monday, June 14, 2021, with the following present: Dave Solem, Abe Rumsey, Nick Oelkers, Mark Nelson, Bob Jasper and Tiffani Jasper. Absent: Larry Crowder
Guests: Ashtyn Primeau, DeAnne Weeks, Bill Vander Wheele, and Jeremy Fadness of WWC via Zoom. Also present via Zoom was Mandi Nay, Jordan May, Dick Iverson and Emilee Burbidge of Dry Red Water.

Agenda – Dave Solem made a motion to approve the agenda. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

Minutes – Nick Oelkers made a motion to approve the May 10, 2021 Regular Meeting and Budget Workshop minutes. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

Financials and Claims – Dave Solem made a motion to approve the May Treasurer's Report, GJV's, Payroll JV 210500, UB JV's, and May Bills. Nick Oelkers seconded the motion. No objections. MOTION CARRIED.

Ike's Pond – No Update

Water Tank – The Town is switched over to the big tank. Carr Coatings will be here Wednesday to look at the small leaks. Jeremy Fadness suggested to council that we will withhold the final payment until the tank is fixed.

MDT Highway 2 Project – The project is expected to take place in 2023. The Town will plan to use the ARPA funds to help offset the cost of the project. Jeremy Fadness will check with Roosevelt County to see if they would be willing to help with the costs using their ARPA funds.

Legion Park – No Update

Capital Improvement Plan & Growth Policy – Jeremy plans to have the Capital Improvement Plan and Growth Policy at the next meeting. It will be advertised for a Public Hearing.

Big Sky Airport – The architect for the building design plans to be up soon to look at different ideas and placement.

Streetlights – Sheridan Electric is looking at different lights to try on Broadway Ave.

Bathhouse – Jeremy submitted the pre-application for the Land and Water Conservation Grant.

Water Plant Lease/Sale – Dry Red Water updated council that the Culbertson, Lambert, and Fairview portion of their project is priority with the ARPA funds. Dry Red may need to expand the service area for the Town of Culbertson. The Town Council suggested that there will not be any improvements for the plant on behalf of the Town. Operations, maintenance, and all other overhead costs to get the plant up and running should not be done through the local taxpayers and should be up to the entity leasing the plant. As of now, Culbertson does not want to put any money into the plant or be responsible for operating it. Culbertson would not be able to use it as a backup water source due to chlorine versus chloramine issues.

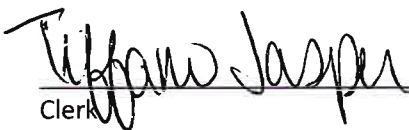
Sketch/Site Plans – No plans to review.

Pool Staff – Dave Solem made a motion to hire Fallon Sun Rhodes and Colby Olson as lifeguards at the pool. Nick Oelkers seconded the motion. No Objections. MOTION CARRIED.

Non-Agenda Items – Ashtyn Primeau was present to hear an update on the advice the Town received from legal counsel regarding dispensaries in town limits. The Town Attorney, Laura Christoffersen emailed the Town a brief overview of the status for Roosevelt County. Roosevelt County did not originally approve I-190 for the legalization of marijuana; therefore, no dispensaries can exist in Roosevelt County until our local jurisdiction (Town) votes to approve it. Unless someone already had a medical marijuana dispensary in place in 2020, no new dispensaries can open until June 2023.

Adjournment – Mark Nelson made a motion to adjourn at 6:47 PM. Nick Oelkers seconded the motion. No objections. MOTION CARRIED.

A regular meeting and budget hearing is scheduled for July 12, 2021 at 6:30 p.m. at Townhall.


Clerk


Mayor

June 14, 2021

The Culbertson Town Council met at Townhall for a workshop session Monday, June 14, 2021, with the following present: Larry Crowder, Abe Rumsey, Dave Solem, Nick Oelkers, Mark Nelson, Tiffani Jasper and Bob Jasper. Guests: None

Council met and discussed the preliminary budget for the upcoming Fiscal Year 2021-2022. The preliminary budget will be ready for review at the office and will be advertised for a budget hearing at the July meeting.

Public Works department requested: Bob Jasper requested to jet the sewer on the east side of town. Within the next year or two, the Town will need to look at replacing the backhoe and gator.

Clerk's office requested updating the Itron Meter reading system. The current system will not be supported as of December 31, 2021.

Current wages were reviewed by council. The proposed new wages will be presented in a resolution next month for approval.

A budget hearing is scheduled for July 12, 2021 at the regular meeting at 6:30 PM.

Meeting adjourned at 8:42 p.m.


Clerk


Mayor

July 12, 2021

The Culbertson Town Council met at Townhall in regular session on Monday, July 12, 2021, with the following present: Larry Crowder, Dave Solem, Abe Rumsey, Mark Nelson, Bob Jasper and Tiffani Jasper. Guests: Amber Fox, DeAnne Weeks and Ken Forbregd.

Agenda – Mark Nelson made a motion to approve the agenda. Dave Solem seconded the motion. No objections. MOTION CARRIED.

Resignation – Mark Nelson made a motion to accept a resignation from Nick Oelkers. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Minutes – Abe Rumsey made a motion to approve the June 14, 2021 Regular Meeting and Budget Workshop minutes. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

Financials and Claims – Dave Solem made a motion to approve the June Treasurer's Report, GJV's, Payroll JV 210600, UB JV's, and June Bills. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

Ike's Pond – Ken Forbregd updated council on the fish pond. The well has been keeping up in the drought. A fountain was placed in the pond using pipe donated by Dry Prairie. Ken is working on grants to help with the cost of the pond that is owed to Hurley's. There will be a survey available soon for the Department of Tourism grant the fish pond received last year.

Water Tank – Jeremy updated council on the condition of the tank. There are still a few small leaks. Carr Coatings is working on a time to come fix the tank. They are looking into getting divers so the Town will not have to drain the tank again.

MDT Highway 2 Project – Jeremy updated council that he reached out to County Commissioner Gordon Oelkers about using a portion of the County's ARPA money to help offset the water main project on Highway 2. The County is still trying to decide how to fairly allocate funds for each Town in Roosevelt County. Jeremy will have a work order for council at the next meeting.

Capital Improvement Plan & Growth Policy – Mark Nelson made a motion to approve Resolution #493 to accept the Growth Policy. Dave Solem seconded the motion. No Objections. MOTION CARRIED. Mark Nelson made a motion to approve Resolution #494 to accept the Capital Improvement Plan. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED. Jeremy will work on requesting the grant funds that the Town received to complete this project.

Big Sky Airport – The resurfacing project at the airport went well. There are a few final touches that need to be complete. The Airport Board is going to talk to the hangar owner's regarding getting signed leases returned as well as the annual payment.

Bathroom – Jeremy is still waiting to hear back from the Land and Water Conservation regarding the pre-application. He is also going to look into the Department of Tourism grant. DeAnne Weeks was present on behalf of Women's Club. She updated council that the club has raised around \$125,000 through fundraisers. The Engineer's estimate for the project was \$500,000. If grant funding is not available the Town may need to look into placing this project on a future ballot to get a vote from the taxpayers on building a new bathroom.

Water Plant Lease/Sale – Mayor Crowder reached out to Mandi Nay of Dry Red but had not heard back at the time of the meeting. The Town will look into what the plant is insured for through MMIA and will look into finding someone

to give a current appraisal of the property. The Town is still considering if they would like to do a lease, lease with option to buy, or a sale. It may depend on the current land ownership on which option will work.

Sketch/Site Plans – Mark Nelson made a motion to deny a sketch plan submitted by Doug Schultz to place a container shed on his property. Dave Solem seconded the motion. No Objections. MOTION CARRIED. Development Review Ordinances will be discussed again next month to consider the following options on how to proceed forward with fences and sheds that are not being permitted. Jeremy Fadness will work on a letter to send to property owner’s that are not following the procedure to obtain a development permit as well as one to send to those who have structures that are not allowed in Town limits. As the current code reads there are no flat top roofs allowed in town. Anyone that moves in a flat top will need to place a roof on the structure. The Town will need to discuss with legal counsel on how to move forward with those that refuse to comply with the development ordinances.

Surplus Property – Abe Rumsey made a motion to put any surplus property out for bid. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

Budget Hearing for FY 2021-2022:

Resolution #489 – Dave Solem made a motion to approve Resolution #489 for Amending the budget for FY 2020-2021. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

Resolution #490 - Abe Rumsey made a motion to approve Resolution #490 for a Request Distribution of BARAA Funds for FY 2021-2022. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

Resolution #491 – Abe Rumsey made a motion to approve Resolution #491 for Establishing Personal Wages for FY 2021-2022. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

Resolution #492 – Dave Solem made a motion to approve Resolution #492 to Adopt the Preliminary Budget for FY 2021-2022. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

Non-Agenda Items

- Council discussed the struggle of receiving applications for the Water/Wastewater with General Maintenance position. The Town will continue to advertise.
- Bob Jasper updated that Franz will hopefully be coming this fall to complete some paving, specifically where the road was dug up for water repairs.
- The boiler in the Townhall Senior Center is leaking and needs to be replaced.
- There may be a potential SID developed on 7th St E if enough landowners would like to proceed with having that road paved. It would be set up identical to the SID that exists on Centennial Drive. The payments for the loan would be assessed to the property owner’s taxes until the obligation was paid in full.

Adjournment – Mark Nelson made a motion to adjourn at 7:44 PM. Dave Solem seconded the motion. No objections. MOTION CARRIED.

A regular meeting and budget hearing continuation is scheduled for August 9, 2021 at 6:30 p.m. at Townhall.


Clerk


Mayor

August 9, 2021

The Culbertson Town Council met at Townhall in regular session on Monday, August 9, 2021, with the following present: Larry Crowder, Dave Solem, Abe Rumsey, Mark Nelson, Bob Jasper and Tiffani Jasper. Guests: James Walling, DeAnne Weeks, Tara Nickoloff and Jeremy Fadness of WWC Engineering.

Agenda – Mark Nelson made a motion to approve the agenda. Dave Solem seconded the motion. No objections. MOTION CARRIED.

Recommendation for Vacancy – Dave Solem made a motion to appoint Todd Gabriel to fill the East Ward Vacancy. Mark Nelson seconded the motion. No Objections. MOTIO CARRIED.

Minutes – Abe Rumsey made a motion to approve the July 12, 2021 Regular Meeting Minutes and July 12, 2021 Budget Hearing Minutes. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

Financials and Claims – Mark Nelson made a motion to approve the July Treasurer’s Report, GJV’s, Payroll JV 210700, UB JV’s, and July Bills. Dave Solem seconded the motion. No objections. MOTION CARRIED.

Ike’s Pond – No News.

Water Tank – Jeremy updated council that he is still in communications with Carr Coatings to finish fixing the water tank. They are trying to schedule a diver to come in so the Town does not have to drain the tank again. We are withholding the final \$20,000 payment until the tank is complete.

MDT Highway 2 Project – Dave Solem made a motion to approve the Work Order from WWC to start the design of the water main replacement. The cost was \$47,500. MDT planned to move the project up to bid the Spring 2022 and start Fall 2022. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

Big Sky Airport – The Airport Board is planning to have a meeting to review a request from Roosevelt County. They would like to place a siren at Wheatland Hills.

Bathhouse – DeAnne Weeks updated council that at the Women’s Club latest pool fundraiser they raised \$4,600. Jeremy will reach out to Land and Water Conservation to see the status of the pre-application for the bathhouse. Women’s Club will start getting letters of support to use for the Department of Tourism Grant.

Water Plant Lease/Sale – Abe Rumsey made a motion to proceed with an appraisal of the Water Treatment Plan through Valuations Northwest of Meridian, ID. The appraisal will cost around \$1,000 plus travel expenses. Mark Nelson seconded the motion. No Objections. MOTION CARRIED. Council would not like to proceed with a complete evaluation of the plant. WWC quoted the Town \$9,500. Council also reviewed an email from Laura Christoffersen regarding the land ownership of the plant.

Sketch/Site Plans – Dave Solem made a motion to approve a sketch plan from David Wilson and Emberly Herndon for a fence. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

Resolution #495 – Disposition of Surplus Property – Mark Nelson made a motion to approve Resolution #495. Dave Solem seconded the motion. No Objections. MOTION CARRIED.

Roosevelt Medical Center – Mark Nelson made a motion to approve the donation of a family pool pass for the Fall Fest. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

DPHHS – LIHWAP Application and Contract – Dave Solem made a motion to proceed forward with the program from October 1, 2021 through September 30, 2023. It will allow for assistance of water and wastewater for low income families. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

Water/Wastewater with General Maintenance – Abe Rumsey made a motion to hire Russell Riegler pending a successful background check with a six month probation period. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

Budget Hearing for FY 2021-2022:

Itron Meter Reader - Abe Rumsey made a motion to proceed with the quote provided for the update for the Itron Meter Reading System. The updated quote was an additional increase of \$5,200 from the original quote received last fall. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

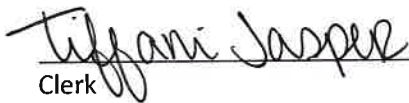
Resolution #496 – Approve Mills for FY 2021-2022 – Mark Nelson made a motion to approve Resolution #496. Dave Solem seconded the motion. No Objections. MOTION CARRIED.

Non-Agenda Items

- Tara Nickoloff requested that council look into establishing an SID for pavement on 7th Street East. Jeremy Fadness will look into the steps it takes to set up and SID.
- Council requested the Town Clerk send out letters regarding two properties that have chickens.
- Council would like to review Bob Jasper’s vacation next month. He has lost vacation hours since he has been the only Public Works employee since January. Council would like to look at paying out the hours that he lost.

Adjournment – Mark Nelson made a motion to adjourn at 7:29PM. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

A regular meeting and budget hearing continuation is scheduled for September 13, 2021 at 6:30 p.m. at Townhall.


Clerk

Mayor



September 13, 2021

The Culbertson Town Council met at Townhall in regular session on Monday, September 13, 2021, with the following present: Larry Crowder, Dave Solem, Abe Rumsey, Mark Nelson, Todd Gabriel and Tiffani Jasper. Guests: Lanette Bidegaray, Ashley Anderson, Gene Marchwick, Doug Schultz, Al Aspenleider, Raedelle Aspenleider, Mary Lou Weeks, Lori Mattelin, and Amber Fox.

Agenda – Dave Solem made a motion to approve the agenda. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

Minutes – Mark Nelson made a motion to approve the August 9, 2021 Regular Meeting Minutes and August 9, 2021 Budget Hearing Minutes. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Financials and Claims – Abe Rumsey made a motion to approve the August Treasurer’s Report, GJV’s, Payroll JV 210800, UB JV’s, and August Bills. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

Ike's Pond – Council discussed the cattails at the pond. An applicator's license is needed to spray the cattails.

Water Tank – Jeremy updated council that he is still in communications with Carr Coatings to finish fixing the water tank. They are trying to schedule a diver to come in so the Town does not have to drain the tank again. We are withholding the final \$20,000 payment until the tank is complete.

MDT Highway 2 Project – There will be a meeting with MDT on September 28th.

Big Sky Airport – Todd Gabriel will replace Nick Oelkers on the Airport Board.

Bathhouse – The Tourism Grant application was submitted. The award will be announced mid to late November. The Town received a \$25,000 grant from the Town Pump Foundation for the project.

Water Plant Lease/Sale – A complete Title search was done on the property and the plant and land belong to the Town.

Disposition of Surplus Property - Mark Nelson made a motion to award the following bids: Allen Manning – Model A Serial #565774-F for \$650; Troy Green – Ford F-150 VIN:1FTPX14V06FB50296 for \$1,011; Bowker Sanitation – Dump Truck VIN: 4V2DAFHD8RN670191 for \$400; and Paul Finnicum – Dump Truck VIN:4V2DC6UE93N349227 for \$2,000. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

Sketch/Site Plans – Dave Solem made a motion to approve the sketch plan from Roosevelt Memorial Center for new signs. Mark Nelson seconded the motion. The plan was recommended for approval by WWC. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

Vacation Accruals – Abe Rumsey made a motion to give Bob Jasper back the vacation hours lost when he was the only Public Works employee. It was for a total of 31.5 hours. The Town Auditor, Ross Stalcup supports this decision being the circumstances. Todd Gabriel seconded the motion. No Objections. MOTION CARRIED.

Special Improvement District Discussion – Last month Tara Nickoloff talked to council about creating an SID to pave 7th St E. Jeremy Fadness gave council the information on how to start this process.

Resolution #497 – Cancel 2021 General Elections – Abe Rumsey made a motion to approve resolution 497 cancelling the municipal election in November. Todd Gabriel seconded the motion. No Objections. MOTION CARRIED.

Special Event Application – Dave Solem made a motion to approve the event application for the homecoming parade. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.


Non-Agenda Items

- Town residents were present to express concerns regarding parked vehicles, overgrown yards and dangerous vacant houses. They would like to see ordinance being enforced.
- Council will have a workshop next month to review ordinances.

Adjournment – Mark Nelson made a motion to adjourn at 7:26PM. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

A regular meeting and budget hearing continuation is scheduled for October 11, 2021 at 6:30 p.m. at Townhall.


Clerk


Mayor

October 12, 2021

The Culbertson Town Council met at Townhall in regular session on Tuesday, October 12, 2021, with the following present: Larry Crowder, Dave Solem, Abe Rumsey, Mark Nelson, Todd Gabriel and Tiffani Jasper. Guests: DeAnne Weeks, Lynne Finnicum, Peggy Purvis, Angie Purvis, Julie Williams, Gordon Oelkers, Tim Lingle, Doug Schultz, Al Aspenleider, and Raedelle Aspenleider and Jeremy Fadness of WWC Engineering.

Agenda – Mark Nelson made a motion to approve the agenda. Todd Gabriel seconded the motion. No objections. MOTION CARRIED.

Minutes – Mark Nelson made a motion to approve the September 13, 2021 Regular Meeting Minute. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Financials and Claims – Mark Nelson made a motion to approve the September Treasurer's Report, GJV's, Payroll JV 210900, UB JV's, and September Bills. Todd Gabriel seconded the motion. No objections. MOTION CARRIED.

Water Tank – Jeremy Fadness updated council that diver's will be coming to finish fixing the tank.

Legion Park Access – No News

Sketch/Site Plans – Town Council received three sketch plans for review from Russell Riegler, Travis Northington and Jesse Lyon. Mark Nelson made a motion to approve the sketch plan for Russell Riegler for the deck and fence. A variance would be needed to approve the garage as proposed. WWC recommends approval of the deck and fence. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED. Mark Nelson made a motion to approve the sketch plan for Travis Northington for a shed. WWC recommends approval. Todd Gabriel seconded the motion. No Objections. MOTION CARRIED. A sketch plan was received from Jesse Lyon for his roof remodel. A sketch plan permit was not needed as the footprint of the house does not change or exceed 30 feet in height.

Resignation – Mark Nelson made a motion to approve a resignation from Sabrina Shell as assistant librarian. Todd Gabriel seconded the motion. No Objections. MOTION CARRIED.

Ward Map – Dave Solem made a motion to have the ward map redrawn to include the Montana Steelworks property that was annexed into town limits on May 2, 2016 through Resolution #438. The property needs to be annexed in to the east ward. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

Dangerous Houses – Town Attorney, Laura Christoffersen, was present to discuss the legal process of condemning houses that are considered hazardous. The Town has received several complaints about houses that have fire damage or have been abandoned for years. There have been kids going into these properties. The Town will need to appoint a building inspector to proceed forward with this process. Laura Christoffersen will do more research regarding the collection of payment for the expenses that could occur if demolition is up to the Town.

Non-Agenda Items

- Town residents were present to express their concerns regarding law enforcement presence in Culbertson. Residents would like to see more coverage in town to reduce response times.
- Residents requested to place signs at the Bruegger Park to clean up after pets. The Town will look into getting a sign as well as a bag dispenser.

Adjournment – Dave Solem made a motion to adjourn at 7:49PM. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

A regular meeting and ordinance review workshop is scheduled for November 8, 2021 at 6:30 p.m. at Townhall.

Tiffany Jasper
Clerk

Larry Crowder
Mayor

Council Workshop following Regular Meeting:

- Council further discussed abandoned properties. There needs to be more research on how to legally condemn houses. If the property owner refuses to demolish the hazardous property the demolition could fall to the Town. The Town may have trouble trying to recoup these costs.
- Nuisance vegetation was discussed. There are a few overgrown trees that have caused damage to the roads. There are also dead trees in private yards that are becoming a problem.
- There is still a problem with trailers being parked on the side streets. The ordinance is in place and the Roosevelt County Sheriff's Department will start to issue warnings.
- Council will continue to have work sessions following regular meetings to discuss ordinances.

Tiffany Jasper
Clerk

Larry Crowder
Mayor

November 8, 2021

The Culbertson Town Council met at Townhall in regular session on Monday, November 8, 2021, with the following present: Larry Crowder, Dave Solem, Abe Rumsey, Mark Nelson, Todd Gabriel, Bob Jasper and Tiffani Jasper. Guests: Sharon Matney, Amber Fox, Leona Colvin, Ken Forbregd, James Walling of Community News and Jeremy Fadness of WWC Engineering.

Agenda – Mark Nelson made a motion to approve the agenda. Todd Gabriel seconded the motion. No objections. MOTION CARRIED.

Minutes – Dave Solem made a motion to approve the October 12, 2021 Regular Meeting and Work Session Minutes. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Financials and Claims – Mark Nelson made a motion to approve the October Treasurer's Report, GJV's, Payroll JV 211000, UB JV's, and October Bills. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Water Tank – Jeremy Fadness updated council that he is waiting for an email on when to expect the divers to come. It was mentioned that if the Town does not get an answer soon we may need the Town Attorney, Laura Christoffersen, to draft a letter stating the Town is going to withhold the final \$20,000 payment and find our own divers.

MDT Highway 2 & Town Water Main Project – Mark Nelson made a motion to submit a request to Roosevelt County to reserve \$13,581.44 of their ARPA allocation to use as a 25% match for the Tier 2 funds. Todd Gabriel seconded the motion. No Objections. MOTION CARRIED. Jeremy Fadness of WWC Engineering will start working on the Tier 2 ARPA application for \$40,744.30. The Department of Commerce will pay for 20 hours of Jeremy's assistance with the grant application.

Sketch/Site Plans – No plans to review

Library Assistant Contract & Wage – Mark Nelson made a motion to amend the 2021-2021 wage resolution to increase the starting wage to \$11.00 per hour. A resolution with the amendment will be at the next council meeting. The position remains for 70 hours per month. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

Smart Board – Dave Solem made a motion to approve the purchase of a smart board. Abe Rumsey seconded the motion. No Objections. MOTION CARRIED.

Non-Agenda Items

- Ken Forbregd informed council that the gate on the bridge at Ike’s Pond would be set this week. One of the solar panels needed to be replaced. It was determined a rock was thrown at it. The cost of a new panel is \$287 from Agri Industries.
- Bob Jasper updated council that he is pumping from the river to the top reservoir. At this time only one pump works.

Adjournment – Dave Solem made a motion to adjourn at 7:09PM. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

A regular meeting and ordinance review workshop is scheduled for December 13, 2021 at 6:30 p.m. at Townhall.

Tiffani Jasper
Clerk

Larry Crowder
Mayor

Council Workshop following Regular Meeting:

- Council further discussed abandoned and unsightly properties. We will reach to property owner’s and ask them to clean up their properties and remove any hazardous vegetation.

Tiffani Jasper
Clerk

Larry Crowder
Mayor

December 13, 2021

The Culbertson Town Council met at Townhall in regular session on Monday, December 13, 2021, with the following present: Larry Crowder, Dave Solem, Abe Rumsey, Mark Nelson, Todd Gabriel, Bob Jasper and Tiffani Jasper. Guests: Amber Fox, Ruth Kendig, James Walling of Community News and Jeremy Fadness of WWC Engineering.

Agenda – Todd Gabriel made a motion to approve the agenda. Mark Nelson seconded the motion. No objections. MOTION CARRIED.

Minutes – Dave Solem made a motion to approve the November 8, 2021 Regular Meeting and Work Session Minutes. Abe Rumsey seconded the motion. No objections. MOTION CARRIED.

Financials and Claims – Abe Rumsey made a motion to approve the November Treasurer’s Report, GJV’s, Payroll JV 211100, UB JV’s, and November Bills. Todd Gabriel seconded the motion. No objections. MOTION CARRIED.

Water Tank – The divers came to inspect and fix the tank. The temperature was too cold to fix the tank. They will need to come back in the spring. The Town will withhold the final \$20,000 until the tank is complete.

MDT Highway 2 & Town Water Main Project – Jeremy Fadness will work on the Tier II ARPA allocation money. Tiffani Jasper will ask Roosevelt County for a formal letter stating they approved the request to use part of the County’s allocation for matching funds.

Speed Signs – Council reviewed a quote for a speed sign. The quote was \$4,011.33 from TrafficCalm for one sign. Tiffani Jasper will request a quote for a sign that flashes and says ‘Slow Down.’ Before a sign is installed, the Town needs to submit a MDT Encroachment Application and MDT Environmental Checklist signed by the Mayor.

Sketch/Site Plans – No plans to review

Library Assistant Position – Mark Nelson made a motion to hire Jessica Kierstad as the Assistant Librarian. Todd Gabriel seconded the motion. No Objections. MOTION CARRIED.

Resolution #498 – To Amend 2021-2022 Wages for Library Assistant – Todd Gabriel made a motion to approve Resolution #498 increasing the starting wage for the library assistant from \$9/hr to \$11/hr. Mark Nelson seconded the motion. No Objections. MOTION CARRIED.

Audit Review for Fiscal Year 2019-2020 – The audit was not ready to review at the meeting. It should be available next month.

Wheatland Hills – Streetlights – Paul Finnicum made a request to have council review his tax assessment for Wheatland Hills Subdivision. The Town will seek legal advice from Town Attorney, Laura Christoffersen.

Event Application – Abe Rumsey made a motion to approve the application from the Culbertson Student Council for the Parade of Lights on December 14th. Todd Gabriel seconded the motion. No Objections. MOTION CARRIED.

Non-Agenda Items

- Bob Jasper reported that the Town is having issues with a couple streetlights on Broadway. Sheridan Electric is working on them.

Adjournment – Mark Nelson made a motion to adjourn at 7:07PM. Todd Gabriel seconded the motion. No objections. MOTION CARRIED.

A regular meeting and ordinance review workshop is scheduled for January 10, 2022 at 6:30 p.m. at Townhall.

Tiffan Jasper
Clerk

Larry Crowder
Mayor