

January 11, 1999.

The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Raedelle Aspenlieder, Robert Jasper and Steven Moore. Absent: Greg Hennessy. Guests: Bret Bledsoe, Gene Marchwick and Rick Knick.

Jack Scotson made a motion to approve December 7, 1998 minutes and accept November 30, 1998 Treasurer Report. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Watershed Plan. Bret Bledsoe discussed a maintenance Schedule that he drafted to help the Town of Culbertson gain an understanding of the function and control of upland areas. The maintenance schedule was produced to give current information on the condition of the watershed. Four college students helped conduct a survey of flood damage. This is a must for the PL566 grant. They received 105 responses to date. Bred said a camera was installed today to monitor the ice on the Missouri River.

Gene Marchwick Trailer Court. The town council had previously offered Gene Marchwick \$4500. for Lots 5 & 6 Block 12 Original Townsite. Gene was asking \$10900., and in 1970 he paid \$7500. for the property. Taxes are approximately \$200./year.

Bruce asked if he would be interested in a long-term lease. Jack Scotson made a motion to pay Gene Marchwick \$8000. for Lots 5 & 6 Block 12 Original Townsite. Gene Marchwick is responsible to remove the 2 trailers and the town will pay the closing costs of the sale. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Attorney Hennessy will draw up a deed. Gene Marchwick will pay the taxes up to date.

Gene Marchwick said he would accept the offer of \$8000. and will pay the taxes up to date. April 1, 1999 both trailers need to be off the lots.

Rural Water. Rick Knick updated the council on rural water. They are working on a membership drive, 450 - 500 rural members out of 1500 have already signed up. A phone campaign will be done the end of the month. Thursday, Jan. 14, 1999 at 4:00 p.m. in Scobey there is an informational meeting for system operators to discuss the Rural Water System.

Town received Flood Hazard Mitigation Project and Planning Grant Applications.

January 11, 1999 cont.

Garbage Truck. Jack Scotson made a motion to authorize \$100.00 for a radio and speakers for the garbage truck. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Jack Scotson made a motion to send Steve or Bob to the meeting in Scobey on Thursday, Jan. 14th. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

CI75. Second reading of Ordinance No. 188 was done. Paul S. Finnicum made a motion to accept second reading of Ordinance No. 188, an Ordinance Pertaining To Indemnification Of Public Officers And Employees Of The Town Of Culbertson. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Water School. Paul S. Finnicum made a motion to allow Bob and Steve to attend a workshop in Miles City on Wednesday, February 3rd. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Dike. Town received a Quit Claim Deed from Roosevelt Memorial Medical Center for land for the dike. Council wanted to hear from Attorney Greg Hennessy before taking any action. Council wanted to know why the new draft is a Quit Claim Deed and not a Warranty Deed.

Culbertson School Principal Mr. Robert Beeman had asked Mayor Oelkers if the school kids could plant trees this year at the swimming pool. Council would like more information.

The Diamond Willow Inn and Diamond Willow Apartment are due to be shut-off for non-payment. Ron Smith called and said the business is nearly sold, the bank loan was approved. Ron thought it would be 1 or 2 weeks. The payment for water bill will come from Ron's attorney at time of sale.

Jack Scotson made a motion to allow a 30 day waiver of shut-off due to the fact it is a pending sale. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Clerk will send a letter to Ron Smith with a copy going to Manager, Gary McElfresh.

Ambulance. Town council received a letter from the Culbertson Volunteer Ambulance Service requesting assistnace to purchase a new ambulance. Jack Scotson made a motion to write the Ambulance Service a letter stating the town will give them a minimum of \$3000 after adoption of Budget for FY 1999-2000. More funds may be available at that time. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Pool. Clerk reported the town finally got paid for Fort Kipp Summer Youth to swim for summer of 1998. Last resort was clerk wrote to Tribal Chairman Spike Bighorn.

First Community Bank charges a \$4.00 charge back fee each time we get a NSF check. Due to CI75 the town cannot implement a NSF fee. Clerk will review Sweep Account Agreement to see if this applies to the town.

The airport bill is taken care of.

January 11, 1999 cont.

GJV's. General journal vouchers #224A (year end closing) and #228, #229 and #230 were approved and signed.

Dike. Paul Finnicum and Bernie W. Finnicum signed a letter giving the town permission to occupy their land during construction of the dike.

Paul S. Finnicum suggested that the town should consider donating to the Lower Missouri CRM on Bret Bledsoe's behalf for all the work he has done on a watershed plan for Culbertson. Council will consider this for FY 1999-2000 budget.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Gordon Oelkers	750.00
Raedelle Aspenlieder	1503.21
MT Dept. of Revenue	86.43
First Community Bank	484.06
PERS	276.22
MMIA	154.85
UI Contributions	21.79
MDU	527.66
Nemont Tele.	166.36
The City Line	512.41
Searchlight	12.00
Stamp Fulfillment Serv.	369.20
Hometown Market	6.97
IIMC	65.00
Culb. State Agency	80.00
Larsen Builders	235.97
Valley Tele.	22.69
Bruce Waldhausen	125.00
The J.P. Cooke Co.	32.23
Finnicum's	3.99
Modern Aire Flight	319.49
Hennessy Law Office	6146.04
TOTAL	<u>\$11,901.57</u>

Special Funds:

Betty Schroeder	92.15
MT Dept. of Revenue	.70
First Community Bank	15.30
MMIA	2.76
UI Contributions	1.05
MDU	951.87
The City Line	158.79
Roos. Co. Sheriff Dept.	916.66
Miller Oil Co.	28.87
NorMont Equip. Co.	98.00
Culbertson School	80.92
Farm Plan	23.68
Oelkers Servicenter	10.50
Finnicum's	117.06
National Sign Co.	83.19
Energy Systems Ind.	122.13
TOTAL	<u>\$2,703.63</u>

Enterprise Funds:

Michael Nickoloff	159.00
Robert Jasper	100.00
Postmaster	80.00
Robert Jasper	1972.81
Steven Moore	1654.51
Michael Nickoloff	119.32
Abe Rumsey	193.53
Joyce S. Norris	176.97
Tom Marchwick	11.64
Postmaster	85.00
MT Dept. of Revenue	249.10
First Community Bank	1366.92
PERS	725.56
MMIA	729.28
UI Contributions	56.17
MDU	609.38
Nemont Tele.	107.21
The City Line	58.58
Searchlight	24.00
Hometown Market	5.59
Farm Plan	14.02
Oelkers Servicenter	458.87
Shirley Fye	15.23
Crane Water Lab	15.00
Energy Lab	180.00
Gaffaney's	110.00
QBS	174.97
HF Scientific	37.47
Industrial Systems	98.28
Williston Sanitary Landfill	823.60
Sheridan Electric Co-Op.	10.00
Finnicum's	65.78
Modern Machine Works	434.48
TOTAL	<u>\$10,922.27</u>

Other Funds:

Fire Relief Assn.	914.00
TOTAL	<u>\$914.00</u>

January 11, 1999 cont.

Meeting adjourned at 9:45 p.m.

Raedelle Aspenlieder
Clerk

Les Houle
Mayor

February 1, 1999.

The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Greg Hennessy, Raedelle Aspenlieder, Bob Jasper and Steve Moore. Guests: Joe Moore, Keenan Engelke, Les Hallgrimson and Don Loomer.

W. Bruce Houle made a motion to approve January 11, 1999 minutes and accept December 31, 1998 Treasurer Report. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Les Hallgrimson said there is one full liquor license available for Culbertson and they plan to try to get that. The plans are to put a Casino with beer and wine available in the building at 21 First Street West, Lots 11 & 12 Block 11, Original Townsite. There is a Wizards (arcade) in one portion of the building now.

Les wanted to know what licenses and fees are required by the town. Town requires a License Fee of \$150.00/year for each All-Beverage License. The garbage fee is currently for 1 commercial unit or \$12.00/month at that location, but will be based on the amount of garbage generated if a change occurs. Council told Les that he has to comply with State Building Codes and license requirements.

Keenan Engelke is just visiting.

Gene Marchwick Trailer Court. Town will take over Gene Marchwick Trailer Court on 4-1-99. Jack Scotson made a motion to sign the paperwork, but hold the payment until the last trailer is off. Paul S. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson, Paul S. Finnicum and Bernie W. Finnicum. Opposed: W. Bruce Houle. MOTION CARRIED.

Diamond Willow Inn and Apartment were given a 30 day extension for payment of the water bill due to pending sale. To date no payment has been received. Clerk will send a reminder letter 10 days prior to 30 day deadline. One day prior to shut-off day a notice will be hung on the door then on 2-9-99 the water will be shut-off if not paid.

Hospital Property - Dike. A Quit Claim Deed does not have that warranty of title. A Warranty Deed carries its own warranty or assurance warranty of title. Bernie W. Finnicum made a motion to accept and sign the Quit Claim Deed. W. Bruce Houle seconded the motion. There were still concerns and questions on a Quit Claim Deed vs Warranty Deed. Bernie W. Finnicum amended the motion to accept and sign Quit Claim Deed upon completion of Title Insurance in the amount of structure loss purchased, by the Town. W. Bruce Houle seconded the amended motion. All voted in favor of the motion. MOTION CARRIED. Attorney Hennessy will get the title insurance.

February 1, 1999 cont.

Water Tank Bids. Prior to opening bids, there was discussion on cathodic protection. Don Loomer said the specifications call for a Coorosive Engineer to design the cathodic protection.

The bid opening is as follows:

Deloughery Painting Co. - Total Sum \$135,900.00
Burlington, ND

Swanson & Youngdale, Inc. - Total Sum \$129,675.00
Minneapolis, MN

Diamond Const., Inc. - Total Sum \$173,671.00
Helena, MT

Basin Sandblasting, Inc. - Total Sum \$181,500.00
Williston, ND

Abhe & Svoboda, Inc. - Total Sum \$393,110.00
Prior Lake, MN

Paul S. Finnicum made a motion to accept the bid from Swanson & Youngdale, Inc. if the bid meets the specifications as reviewed by Engineer Don Loomer of Kadrmas, Lee & Jackson, P.C. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Dike. The MT State Highway Encroachment Permit for the dike has not been signed off by the highway department yet. Don Loomer will work on the permit, he has a meeting with a DOT Representative from the Glendive Division office this week.

MMIA. The MMIA has available additional property coverage, business income/loss of rent. This coverage is provided at no extra cost. To apply, you must provide a list of the scheduled locations and declare the amount of coverage requested for each location. Council instructed clerk to fill out to include water plant, town hall, fire hall, etc.

Landfill. Tom Marchwick wages are currently at \$6.50/hr. From November through March the landfill is only open every 2nd Monday from 1:00 - 3:00 p.m. So for \$13.00 he drives to and from the landfill and probably runs his pick-up for the 2 hours to stay warm.

Jack Scotson made a motion to raise Tom Marchwick wages to \$8.00/hr. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

NO PARKING SIGNS. Frederick Kessner proposed the installation of NO PARKING signs on the north side of the Culbertson School Gymnasium next to Highway #2. The signs would be for persons parking along side of Highway #2 facing east bound.

Jack Scotson made a motion to install NO PARKING signs on the north side of the Culbertson School Gymnasium next to Highway #2 facing east bound. Motion died for lack of a second.

Paul S. Finnicum's recommendation is to take the NO PARKING sign proposal to the Culbertson School Board for review. Paul will take it to the school board.

YIELD Signs. Frederick Kessner proposed the installation of two YIELD signs at the intersection of 3rd St. West and 4th Ave. West. The signs would be for the north-south traffic of 4th Ave. West to observe and obey. Parking in the

February 1, 1999 cont.

YIELD Signs cont.

area makes it difficult to see intersecting traffic. This intersection is the only intersection of 3rd St. West not controlled by signing.

Paul S. Finnicum made a motion to install yeild signs on Aspenlieder's and Hallgrimson's corners. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Council thought it may be a good idea for Ila Mae Forbregd to make mention in the Searchlight of the idea of no parking north of school gym along Highway No. 2 for child safety reasons.

Underground Storage Tank. The underground storage tank at the water treatment plant must be closed/removed by Dec. 21, 1999. This fuel tank is for the generator. Bob Jasper will check into filling the tank with slurry and installing an above-ground tank.

Roosevelt Memorial Y2K. Town received a letter from Roosevelt Memorial Medical Center & Nursing Home requiring all their suppliers to provide in writing, no later than February 15, 1999, documentation that we are addressing the Y2K issue and are taking the necessary action to protect future operations through the year 2000 and beyond.

Council discussed the issue at length.

Bernie W. Finnicum made a motion to table the discussion and response until the regular March 1, 1999 meeting. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum drafted a short letter to explain our response will be delayed.

Flood Mitigation Assistance Grant. Jack Scotson made a motion to approve Resolution No. 299, a Resolution Of Intent To Obligate General Funds In The Amount Of Five Hundred Dollars (\$500.00). The Applicant Share (25%) For Flood Mitigation Assistance Planning Grant. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Jack Scotson made a motion to approve Resolution No. 300, a Resolution Appointing Raedelle Aspenlieder, Town Clerk As Primary Contact Person And Bret Bledsoe, Lower Missouri River Coordinated Resource Management Council, Watershed Coordinator As Secondary Contact Person For The Flood Mitigation Assistance Planning Grant Application. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Postmaster	33.00	Billings Gazette	586.00
MT Dept. of Commerce	375.00	Great Falls Tribune	350.20
Raedelle Aspenlieder	1663.26	Postmaster	79.00
First Community Bank	555.38	Robert Jasper	1169.74
MT Dept. of Revenue	84.31	Steven Moore	1087.92
PERS	308.28	Joyce S. Norris	93.71
Hennessy Law Office	360.00	Abe Rumsey	88.66
Valley Telecommunications	43.99	Thomas Marchwick	11.67
MDU	612.19	First Community Bank	787.96
The City Line	567.56	MT Dept. of Revenue	115.08
Bruce Waldhausen	125.00	PERS	418.29
Postmaster	24.00	Hennessy Law Office	4488.18
Gaffaney's	91.54	Sheridan Electric Co-Op	10.00
Will's Office World	33.27	MDU	11.61

February 1, 1999 cont.

General Fund cont.

Bruce Waldhausen	50.00
Sensus SofTech, Inc.	432.00
Modern Aire Flight Serv.	894.74
TOTAL	<u>\$6,253.52</u>

Special Funds:

Robert Jasper	602.61
Steven Moore	543.97
Betty Schroeder	92.35
First Community Bank	398.90
MT Dept. of Revenue	56.80
PERS	212.43
MDU	943.32
The City Line	203.17
Karen Baxter	14.96
Penworthy	100.37
Roos. Co. Sheriff Dept.	916.66
Miller Oil Co.	51.38
Larsen Builders	125.02
U.S. Bank Trust MT	3158.98
Farm Plan	76.49
MDU	9.57
TOTAL	<u>\$7,506.98</u>

Enterprise Funds cont.

The City Line	71.92
Crane Water Lab	15.00
Dept. of Env. Quality	764.00
The Herald News	140.00
MT Dept. of Env. Quality	60.00
Sherwin-Williams	122.36
Hawkins Water Treatment	74.30
Oelkers Servicenter	134.65
McKinney Motor	570.65
Williston Sanitary Landfill	781.80
Industrial Systems	60.85
TOTAL	<u>\$12,093.55</u>

Clerk will ask Don Loomer about meals & lodging on engineering bill.

Meeting adjourned at 10:00 P.M.

Raedelle Aspenlieder
Clerk

Bob Houle
Mayor

March 1, 1999.

The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Greg Hennessy, Raedelle Aspenlieder, Robert Jasper and Steve Moore. Guests: Sheriff John Grainger and Rick Knick.

W. Bruce Houle made a motion to approve February 1, 1999 minutes and accept January 31, 1999 Treasurer Report. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Airport. Rick Knick said they have rescheduled cracking the airport runway for Thursday, March 4th. Town employees Robert Jasper and Steve Moore will help.

Rural Water. Rick Knick reported that all cities and towns from Glasgow to the North Dakota line have voted in favor of the intent to participate in Dry Prairie Rural Water.

W. Bruce Houle made a motion to send a support letter again for the Washington delegation. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

March 1, 1999 cont.

Sheriff Grainger updated council on Heupel horse issue. Council reviewed unsigned dog complaint letter and discussed it with Sheriff Grainger. Robert Jasper has responded to every call the town has received on dogs and has issued warnings to the owners. Sheriff Grainger asked Robert to make note of recent dog problems and what he has done.

Hospital Property - Dike. Attorney Hennessy will file with the Roosevelt County Clerk and Recorder, the Quit Claim Deed and Right of First Refusal to Purchase Real Property between the Town of Culbertson and Roosevelt Memorial Medical Center.

Clerk will check with Don Loomer to see if the encroachment permit for the Highway Dept. has been approved.

NO PARKING on Norht Side of Culbertson School Gym. Town Council received a proposal from Frederick Kessner for NO PARKING on the North side of the Culbertson School Gymnasium next to Highway #2 facing east bound. The school board reviewed the proposal and had no objection. Bernie W. Finnicum made a motion to approve the proposal for NO PARKING on the North side of the Culbertson School Gymnasium next to Highway #2 for persons parking facing east bound. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED. Town will notify the State Highway Dept. and they will do the signing.

Y2K. The letter drafted by councilman Paul S. Finnicum in response to Roosevelt Memorial Hospital request for response concerning Y2K was sufficient. Town received information from the Montana Municipal Insurance Authority saying there is no coverage for problems, etc. that may be caused by Y2K.

Pager System-Water Plant. Jack Scotson made a motion to approve purchase of a pager system for the water treatment plant alarm system, approximate cost \$800.00. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Water School. W. Bruce Houle made a motion to approve of Steve Moore attending the Annual Spring Water School for Small Systems, March 17-19, 1999 in Billings. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Truck Garage. Ron Larsen, Larsen Builders Inc. asked what the wash bay requirements for a truck garage are for Town of Culbertson. Council said s sump system would be required. Clerk has done some research on this a few years ago for a different request. Raedelle will have this information available for April council meeting.

Diamond Willow Inn. The Diamond Willow Inn water bill is still not paid - balance 2-28-99 \$641.29. Gary McElfresh paid \$200.00 on the apartment account. Mayor Oelkers said he checked with the bank and there is \$700.00 figured in on the loan for the water bill. Anything above and beyond \$700.00 will not be paid with the loan amount. Council advised clerk to hang a water shut-off notice on March 10, 1999 for the full amount and if it is not paid to shut the water off on the 11th.

Office Computer. The office computer has been ordered from Gateway. It will be shipped to Black Mountain Software in Helena so they can install the accounting software then shipped to Culbertson. Black Mountain representatives will finish the installation of the accounting software in Culbertson in May.

March 1, 1999 cont.

Clerk's Institute. Bernie W. Finnicum made a motion to approve of Raedelle attending the Clerk's Institute in Billings April 21-23, 1999. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Building Permits. Building permits for Thelma Marchwick and Culbertson Pharmacy were approved and signed.

Eastern Plains RC&D. Eastern Plains RC&D Area, Inc. is requesting the Town select or reaffirm representation on the RC&D Council. No action was taken.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Hometown Market	53.17
Nemont Telephone	142.54
Finnicum's	15.24
Raedelle Aspenlieder	1505.31
MT Dept. of Revenue	72.11
First Community Bank	482.52
PERS	280.75
Bruce Waldhausen	125.00
MDU	413.69
Valley Tele.	32.40
The City Line	391.15
QBS	131.73
Gaffaney's	103.20
Raedelle Aspenlieder	37.11
The Searchlight	13.00
Hennessy Law Office	1400.06
Red Hot Fire Ext.	55.00
MSU Fire Serv.	169.50
Modern Aire Flight Serv.	73.75
TOTAL	<u>\$5,497.23</u>

Special Funds:

Finnicum's	43.28
Kadrmas, Lee & Jackson	1740.16
Steven Moore	576.86
Robert Jasper	638.57
Betty Schroeder	92.35
MT Dept. of Revenue	60.28
First Community Bank	431.26
PERS	226.46
MDU	942.69
MDU	256.76
The City Line	125.28
Roos. Co. Sheriff Dept.	916.66
Miller Oil Co.	54.80
BL Construction	40.00
MDU	9.57
Gene & Shirley Marchwick	8000.00
TOTAL	<u>\$14,154.98</u>

Enterprise Funds:

Hometown Market	32.79
Nemont Telephone	107.43
MDU	1421.49
Finnicum's	48.75
Robert Jasper	179.26
Kadrmas, Lee & Jackson	2734.40
Postmaster	80.00
Steven Moore	1153.68
Robert Jasper	1277.12
Michael Nickoloff	164.51
Abe Rumsey	84.97
Lori Jasper	44.58
MT Dept. of Revenue	126.40
First Community Bank	883.88
PERS	479.62
MDU	20.99
Sheridan Electric	10.00
The City Line	41.90
Gaffaney's	24.95
The Searchlight	140.00
Red Hot Fire Ext.	42.00
Miller Oil Co.	89.38
Rhonda Larsen	50.00
Jeff Younkin	8.95
Crane Water Lab	15.00
Williston Daily Herald	150.96
Hawkins Water Treatment	71.00
Kadrmas, Lee & Jackson	840.67
Northwest Pipe Fittings	309.50
Northwest Pipe Fittings	493.31
Kadrmas, Lee & Jackson	24.80
Tetragenics	48955.00
Red's Electric	2859.95
Industrial Systems, Inc.	536.09
Dana Kepner Co.	192.05
Kohler Comm.	49.00
Kois Brothers Equip.	233.09
EC Hardware	25.00
Farm Plan	91.61
Triple M	39.90
Williston Landfill	682.20
TOTAL	<u>\$64,816.18</u>

March 1, 1999 cont.

Meeting adjourned at 9:30 p.m.

Raedelle Aspenlieder
Clerk

Eda Allen
Mayor

April 5, 1999.

The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Greg Hennessy, Raedelle Aspenlieder and Robert Jasper. Guests: Miles and Rhonda Knudsen, Jim Rowe, Deputy Robert Oelkers and Mark Mahlen.

Bernie W. Finnicum made a motion to approve March 1, 1999 minutes and accept February 26, 1999 Treasurer Report. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Streets. Jim Rowe, representing the Roosevelt Memorial Medical Center & Nursing Home, discussed the drainage problem on the north portion of 2nd Ave. E. and at the intersection of 2nd Ave. E. and 8th Street. The north portion of 2nd Ave. E. does not have curb and gutter and was not paved in the 1980's with SID #11.

Miles and Rhonda Knudsen were present to discuss this issue also. Miles asked what the cities water avenues are. Are they peoples yards or what? Council said they are streets, alleys, curb and gutters. Miles also wanted to know if a corner lot was assessed double for paving. What was originally paid on SID #11 for Knudsen's and Hospital property? The town will research how the original SID #11 was platted and charges calculated. This will be available at the May meeting.

Bowling Alley. Mark Mahlen said he is thinking of putting in a bowling alley. A possible location is where Broadway Floral is. The current address is 307 Broadway. In order for him to get a liquor license for this location he must be 600' from a church or have the entrance and street address on a different block. Mark wanted to know if the address could be changed. Attorney Hennessy said this is a hypothetical question. Greg suggested Mark talk to the State Building Code Division.

Dike. Don Loomer has been working with Bill Juve, MT Hwy. Dept. and the encroachment permit for dike construction will be approved. Attorney Hennessy forwarded all documents for the land transaction to Roosevelt Memorial Medical Center & Nursing Home Attorney Peter Maltese for signing. Miles Knudsen said any elected Hospital Board Member can sign for the District.

School No-Parking Sign. The town received a letter from MT Dept. of Transportation, Michael Johnson, District Administrator stating the District has received and approved our request to install a "No Parking" sign for the school frontage between 1st and 2nd Ave. West on US2. The Department will furnish and install an R7-3a "No Parking-Here To Corner" sign near the corner of 2nd Ave. W. and US2 as soon as materials and work schedules permit.

Cemetery. Jill Herness asked about installing a sprinkler system on part of the cemetery. After discussion, council said they could run a hose from a hydrant when they choose to.

DEPARTMENT OF NATURAL
RESOURCES AND CONSERVATION

RECEIVED
3-31-99



MARCRACICOT
GOVERNOR

DIRECTOR'S OFFICE (406) 444-2074
TELEFAX NUMBER (406) 444-2684

STATE OF MONTANA

WATER RESOURCES DIVISION (406) 444-6601
TELEFAX NUMBERS (406) 444-0533 / (406) 444-5918

48 NORTH LAST CHANCE GULCH
PO BOX 201601
HELENA, MONTANA 59620-1601

March 25, 1999

Ms. Raedelle Aspenlieder
PO Box 351
Culbertson, MT 59218

RE: FMAP Planning Grant

Dear Raedelle:

I have reviewed and **approved** your Flood Hazard Mitigation Plan Application for a total of \$2,000. The following are five conditions of approval for this grant.

Conditions of Approval are:

1. The product of this grant will be a completed flood hazard mitigation plan.
2. The plan meets the requirements outlined in the FMAP rules.
3. The planning process involves or is open to the public.
4. The final plan will be submitted to FEMA for approval by June 30, 2000.
5. The final plan is approved by FEMA.

The payment schedule will be as follows. The town shall submit invoices to DNRC for reimbursement of approved services. The milestones of the project in which invoices shall be submitted for payment are:

- Submittal and approval of Mitigation Plan outline, 25% of total FMAP share.
- Submittal and approval of draft copy of Mitigation Plan, 50% of total FMAP share.
- Submittal and approval by FEMA, the final copy of Mitigation Plan, remaining 25%.

Payment will be made within thirty (30) days of receipt of a properly executed invoice based on the following application summary:

Local share:	Soft match	\$ 250.00
	Cash Match	\$ 250.00
FMAP Share:		\$1,500.00
	Project Total Cost:	\$2,000.00

If the payment plan identified above is not acceptable, please contact me with what you would like. Also, if you need additional funding (FMAP Share) please contact me. I still have money unobligated.

If you have any questions, please call me.

Sincerely,

A handwritten signature in black ink that reads "Karl Christians".

Karl Christians
FMAP Manager
Water Operations Bureau

April 5, 1999 cont.

Drainage - 3rd Ave. E. and 2nd St. Area. Paul discussed the drainage problem on 3rd Ave. E. and 2nd St. area to Bruegger-Centennial Park. Paul would like to have an engineer see if it is feasible to install a drainage system - underground transfer system in this area.

Paul S. Finnicum made a motion to have an engineer look at the drainage problem on 3rd Ave. E. and 2nd St. and give an estimated cost for a drainage system. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Flood. Town received the Summary of Final Cost from the Disaster & Emergency Services Division for the July 1998 Flood. The Town's actual costs incurred from the flood \$16,658.27 less the 2 Mill Emergency Levy leaving the State Share \$15,474.27.

Property & Supply Bureau. Jack Scotson made a motion to approve Resolution No. 301. A Resolution authorizing the following agents to acquire federal surplus property from the State of Montana, Property & Supply Bureau: W. Bruce Houle, Jack C. Scotson, Paul S. Finnicum, Robert Jasper, Steve Moore, Gordon Oelkers, Bernie W. Finnicum and Raedelle Aspenlieder. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Fence - Gravel Yard. Larsen Construction submitted a proposal to extend the fence at the gravel yard to enclose property purchased from Gene Marchwick. Council will consider this item in FY 1999-2000 budget.

Underground Fuel Tank - Plant. Robert Jasper will follow-up on the underground fuel tank at the water plant. Bob will discuss the removal and other options with Ron Smith, County Sanitarian. Also, check on the cost of approximately a 300 gallon above ground fuel tank. This fuel tank is for the back-up generator at the water plant.

Flood Hazard Mitigation Planning Grant. Karl Christians, FMAP Manager has reviewed and approved Culbertson's Flood Hazard Mitigation Plan Application for a total of \$2000. There are five conditions of approval for this grant. See attached copy. Bret Bledsoe, Lower Missouri River CRM, prepared the grant application.

Great Northern Development Corp. W. Bruce Houle made a motion to approve Resolution No. 302, A Resolution Affirming Active Participation In The Great Northern Deveopment Corporation District. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Garbage. Jack Scotson made a motion to accept the buyout as Attorney Greg Hennessy has negotiated on the L & L Sanitation Lawsuit. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Garbage. Lois Raaum would like the town to pick-up garbage once a week at the feed lot. Council declined as there is no water account at the location at this time.

Building Permits. Building permits for Brien Larsen and Ron & Geraldine Pennell were approved and signed.

Volunteer. Leo Waldhausen recently retired and he will volunteer to help the town with the sweeper, mowing etc. He does not want to take a job away from anyone.

April 5, 1999 cont.

MGI. Montola Growers Inc. water charge for the mill was \$13,709.45. MGI did not pay this and the town office has not been contacted.

Tetragenics. Tetragenics sent a Control System Replacement - Recommended PLC Spares list. The total list was \$3805.00. Council decided not to stock the items, employees would run the plant manually while waiting for parts.

Summer Help & Pool Staff. Town will advertise for summer help and swimming pool positions in April and all applications will be due in the town office by 5:00 p.m. Monday, May 3rd.

Steve Moore will be gone for annual guard training in May.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

MDU	27.63
Larsen Builders	27.00
Nemont Telephone	169.98
Local Government Center	50.00
Roos. Co. Clerk & Recorder	18.00
Raedelle Aspenlieder	1463.66
Gateway Business	2106.00
First Community Bank	459.82
MT Dept. of Revenue	66.01
PERS	266.32
MMIA	160.86
MT Dept. of Revenue	22.06
MDU	433.13
The City Line	348.47
Valley Telecommunications	42.13
Nemont Telephone	163.85
Finnicum's	5.29
Bruce Waldhausen	125.00
Raedelle Aspenlieder	6.00
Gaffaney's	137.03
Hometown Market	8.99
American Legion Post 81	60.00
Hennessy Law Office	40.66
Modern Aire Flight Serv.	156.25
Roos. Co. Road Dept.	1035.00
TOTAL	<u>\$7,399.14</u>

Special Funds:

Finnicum's	16.72
Robert Jasper	643.24
Steven Moore	584.58
Betty Schroeder	92.35
First Community Bank	436.56
MT Dept. of Revenue	64.34
PERS	229.35
MMIA	223.78
MT Dept. of Revenue	18.37
MDU	958.68

Enterprise Funds:

Finnicum's	98.54
Oelkers Servicenter	528.61
MDU	609.38
Nemont Telephone	125.66
Steve Moore	547.93
Postmaster	79.60
Robert Jasper	1286.46
Steven Moore	1169.13
Lori Jasper	26.64
Joyce S. Norris	2.43
Thomas Marchwick	14.45
Jeff Aspenlieder	69.58
Alan Aspenlieder	51.33
Michael Nickoloff	153.18
First Community Bank	872.06
MT Dept. of Revenue	132.60
PERS	478.19
MMIA	474.36
MT Dept. of Revenue	37.08
MDU	634.24
The City Line	40.24
Sheridan Electric	10.00
Nemont Telephone	112.22
Hennessy Law Office	7443.96
Finnicum's	44.66
Oelkers Servicenter	176.74
Crane Water Lab	15.00
Johnstone Supply	22.79
Miller Oil Co.	212.64
Northwest Pipe Fittings	138.00
Interstate Detroit Diesel	14.30
Williston Sanitary Landfill	812.60
TOTAL	<u>\$16,434.60</u>

April 5, 1999 cont.

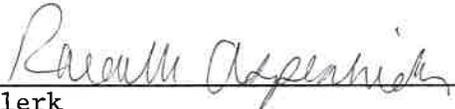
Special Funds cont.

The City Line	95.26
Finnicum's	188.15
Oelkers Servicenter	99.86
Montana Magazine	23.00
Roos. Memorial Clinic	79.00
Western Plains Mach.	41.64

Special Funds cont.

Roos. Co. Sheriff Dept.	916.66
Triple M	18.20
Farm Plan	157.32
Advantage/Thomco	132.90
Barco Municipal Products	175.40
NorMont Equip.	93.05
TOTAL	<u>\$5,288.41</u>

Meeting adjourned at 10:00 p.m.


Clerk


Mayor

May 3, 1999.

The Culbertson Town Council met in regular session with the following present: Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Greg Hennessy, Robert Jasper, Steve Moore and Raedelle Aspenlieder. Absent: Paul S. Finnicum. Guests: Steve Baldwin, Taylor Simensen, Jessica Schmitz, Kwyn Forbregd, Erin Poland, Don Loomer, Allen Peterson, Steve Larsen and Bret Bledsoe.

Jack Scotson made a motion to approve April 5, 1999 minutes and accept March 31, 1999 Treasurer Report. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Bernie W. Finnicum. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

Cost Estimate - Paving. Don Loomer with Kadrmas, Lee & Jackson presented the cost estimate to pave 2nd Ave. East - North of 8th Street and 3rd Ave. East - North of 8th Street. The total cost estimate is \$145,570.00. It will be up to the property owners whether or not they want to do a SID.

Storm Sewer - 3rd Ave. Don Loomer presented a cost estimate for Storm Sewer on 3rd Ave. E. from 4th St. to Hwy. No. 16. The total cost estimate was \$338,260.00.

Million Gallon Water Tank. Don Loomer, Project Engineer for the water storage tank repair, reported that the contractor is sandblasting the ceiling now. A sample of paint and sandblasting will be sent off for testing to see if the remains can go in the Class III Landfill.

Dike. The Roosevelt County Road Dept. will be starting on dike construction on May 5th or 6th.

Cemetery. Steve Larsen and Allen Peterson represented the Lions Club and Steve Baldwin represented the Cemetery Association and Lions Club in the discussion on the cemetery. Currently, the Cemetery Association operates under the federal tax identification of the Lions Club. The only members of the Cemetery Assoc. are Steve Baldwin and Blanche Weinrich, since Roy Lemieux passed away. It was suggested that the town play a bigger part in the cemetery and the association finances be done by the Town Clerk.

The Lions Club will continue to do the clean-up prior to Memorial Day. The Lions Club wants the Cemetery Assoc. out from under their Federal Tax ID. It was suggested that a new Cemetery Assoc. Board be formed. Members could be from: 1 - Cottonwood Club, 1 - Women's Club, 1 - American Legion, Steve Baldwin,

Lower Missouri CRM

P.O. Box 517

Culbertson, MT 59218-0517

April 29, 1999

Town of Culbertson

P.O. Box 351

Culbertson, MT 59218

Dear Town Council:

City Employee Robert Jasper and myself conducted the following Maintenance Evaluation on April 15, 1999. We discussed the condition of the watershed and possible areas of improvement. To make this process easier in the future the Town of Culbertson should develop a "check list" type evaluation form.

The next step in the watershed development process is to identify waterway hazards and hold a public meeting to discuss solutions.

If you feel I can answer any questions concerning this project, please give me a call.

Sincerely,



Bret A Bledsoe

CRM Watershed Coordinator

E-mail - watershd@nemontel.net

Culverts and Drainage Areas:

West edge of Culbertson on US 2

The two culverts under US Highway 2, west of Culbertson, have a good flow condition. There is no evidence of eroding surfaces on the up-stream or down-stream sides. The general condition of desirable vegetation (grass) is good. However, large amounts of woody vegetation cover the downstream end. There is some woody vegetation on the north side of the culverts that may impede flow. Woody vegetation will reduce the ability of the culverts to move water in an efficient manner and should be removed.

East of Culbertson on US 2

The bridge under US Highway 2, east of Culbertson, has a good flow condition. There is no evidence of eroding surfaces on the up-stream or down-stream sides. The general condition of desirable vegetation is fair to good. Some of the side banks have exposed surface soil but there is no evidence of erosion. The channel is clear and free of obstructions. There is an up-stream source of possible debris that could block the drainage.

North of town on MT 16

The culvert under Montana Highway 16, north of Culbertson, has a good flow condition. There is no evidence of eroding surfaces on the up-stream or down-stream sides. The general condition of desirable vegetation is good. The channel on the down-stream side has a large tree growing in it. This tree will slow water movement and allow water to back-up into the culvert. All woody vegetation in the waterway should be removed to allow runoff free movement. Up-stream of the culvert there is a source of possible debris that could block the drainage. Immediately down-stream there is a small earthen-dam that backed up water to the top of the culvert during the July 4th flood event. The dam should be removed from the waterway to avoid future problems during extreme storm events.

Airport

The waterway on the north side of the airport runway appears in good condition. There is a driveway, at the west end of the runway, that will slow runoff from flowing to the waterway.

Dike:

The dike that extends from Montana Highway 16 towards the airport waterway has not changed since the July 4th flood event. The dike is inadequate to divert large amounts of runoff towards the airport waterway. Also, there is a driveway that obstructs water from flowing to the airport waterway. No obstructions were noticed on north side of the dike.

Uplands:

The general upland condition is good to excellent. . The general condition of desirable vegetation (grass, shrubs, & trees) is good. There were no large erosion problems noticed during the evaluation. As previously noted, there are some obstructions in the waterway up-stream of the culvert under Montana Highway 16. The obstructions consist of large metal barrels, lumber, cars, and other assorted material.

Maintenance Treatments

Vegetation:

The treatment of vegetation should reflect the type of vegetation involved.

All woody vegetation should be removed regardless of size. It's much easier to remove a sapling shoot than older growth. Woody vegetation has a specific growth form that will interrupt water movement.

Vegetative growth is needed to provide bank and slope-stability through its root mass. However, excessive vegetative growth increases surface roughness that slows water movement. Mowing or power trimming should be done as needed on the dike during the spring and summer. Both sides of culverts should be trimmed to keep vegetative growth below 12".

Obstructions:

Obstructions should be removed or reported to the proper authority. In the case of private landowners a simple letter advising them of the obstruction should be sent. In the interest of protecting the Town of Culbertson from flood damage, measures should be made by the town to help local landowners remove obstructions.

Erosion:

If erosion damage is reported, the town should seek technical assistance in evaluating appropriate treatments. Technical assistance can be obtained from:

Natural Resources Conservation Service
Montana Department of Environmental Quality
Roosevelt County Extension Office
Roosevelt County Conservation District

Maintenance Schedule

This maintenance schedule sets out guidelines to help the Town of Culbertson gain an understanding of the function and control of upland areas. It has been produced to give current information on the condition of the watershed. The inspection dates were selected to coincide with major changes in seasonal patterns.

Inspection Dates:

- February 15th
Before spring melt
- May 15th
After spring melt and before summer storms
- August 15th
After summer growth and summer storms
- November 15th
Before major winter storms

Areas of Concern:

- Culverts and Drainage Areas
 - West edge of Culbertson on US 2
 - East of Culbertson on US 2
 - North of town on MT 16
 - Airport
- Dike
 - Maintain height and length
 - Obstructions on North side
- Uplands
 - General upland condition.
 - Note any erosion problems.
 - Note any structures that could interrupt water flow.
 - Report any abnormalities in or around drainage area.

General Questions:

Does water have the ability to stay within its banks? (any obstructions, eroded banks, new structures, etc.)

Does the water have the ability to move beyond train tracks?

Is there any trash in the drainage or culvert area?

Is there any damage to the culverts?

Has the vegetation growth around the culverts been controlled?

Are there any obstructions near critical points? (culverts, train bridge, airport drainage)

May 3, 1999 cont.

Cemetery cont.

Jim Baldwin, 1 - Lions Club, Town Council Member and Town Clerk. The Town Council Member, currently Paul S. Finnicum, will be the President of the Cemetery Assoc. Board and the Town Clerk would be the Secretary/Treasurer.

W. Bruce Houle made a motion that the town accept the Hillside Cemetery Assoc. checking and savings account funds and record keeping; equipment and workers' compensation insurance liability; and appointment of Cemetery Assoc. board members. Jack Scotson seconded the motion. Those voting in favor of the motion: W. Bruce Houle, Jack Scotson and Bernie W. Finnicum. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

Pool. Council reviewed all swimming pool applications. Jack Scotson made a motion to hire KayCee Finnicum as Manager and Swim Lesson Instructor. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson and W. Bruce Houle. Abstaining: Bernie W. Finnicum. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

W. Bruce Houle made a motion to hire Jessica Schmitz as Assistant Manager, Swim Lesson Instructor and Lifeguard. Jack Scotson seconded the motion. Those voting in favor of the motion: W. Bruce Houle, Jack Scotson and Bernie W. Finnicum. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

Water Safety Instructors - KayCee Finnicum and Jessica Schmitz will be employed by the town. Wages will be calculated on 75% of proceeds from lessons then split equal time and equal pay and withholding and worker's compensation insurance coverage. Kwyn Forbregd and Taylor Simensen want to take the WSI course. Council said they would each be reimbursed \$100.00 when they received their certification and did swim lessons for Culbertson. Kwyn and Taylor will take turns being the lifeguard on deck during lessons and assist with lessons in the absence of KayCee or Jessica.

All applications from certified lifeguards who applied to be a lifeguard were accepted. They are the following: LeeAnne Labatte, Lindsey Labatte, Darcy Evanson, Kwyn Forbregd, Taylor Simensen, Kraig Forbregd, Erin Poland, Amber Beck, and Jessica Schmitz.

Jack Scotson made a motion to leave pool prices the same as last year: \$1.00/individual/session; \$25.00/individual season ticket; and \$50.00/family season ticket. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Bernie W. Finnicum. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

Council agreed the Fort Kipp Summer Youth Program must pay \$500.00 in advance or each child will have to pay \$1.00/individual/session.

Watershed. Bret Bledsoe and Robert Jasper conducted a Maintenance Evaluation on April 15, 1999 on the condition of the watershed and possible areas of improvement. A copy of that report is attached to these minutes.

Town Clerk will send letters and a copy of the report to the following: Montana Dept. of Transportation, Duane Rasmussen and Leroy Larsen. Town will give the DOT 30 days from the date of the letter due to the storm season, or the town will consider this an emergency and do the clearcutting ourself due to last years July 4th event. The town will offer a backhoe and a man to assist Duane Rasmussen and Leroy Larsen. There is also a 30 day time frame here due to storm events of last year.

Town will hold a Public Meeting on Thursday, May 27th at 7:00 p.m. in the Town Hall to discuss Flood Hazard Mitigation Plan, the town is working towards FEMA approved flood management. Guest speaker will be Bret Bledsoe, Lower Missouri CRM.

May 3, 1999 cont.

Jack Scotson made a motion to up the grant application for Flood Hazard Mitigation Plan from \$2,000 to \$10,000 from the DNRC. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson, Bernie W. Finnicum and W. Bruce Houle. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

Water Plant Fuel Tank. Bob and Steve are to get prices for an above ground fuel tank and costs involved so the council can act on this at the June meeting.

Garbage Truck. Bernie W. Finnicum made a motion to order and have installed a hydraulic winch on the garbage truck, approximate cost \$3500. Jack Scotson seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Jack Scotson and W. Bruce Houle. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

Landfill. Tom Marchwick's last day to work at the landfill will be May 10, 1999.

Summer Maintenance Worker. Bernie W. Finnicum made a motion to hire Kyle Fryhling as a summer maintenance worker. Kyle can work up to 40 hr/week. Jack Scotson seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Jack Scotson and W. Bruce Houle. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

W. Bruce Houle made a motion to offer the position to Bart Rasmussen if Kyle Fryhling refused the position. Bernie W. Finnicum seconded the motion. All opposed the motion. MOTION DIED.

Jack Scotson made a motion to hire Bart Rasmussen for 20 - 40 hrs./week with landfill duties. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson, Bernie W. Finnicum and W. Bruce Houle. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

Parking. It was suggested that something be done about vehicles parked for long periods of time without being moved on the streets and boulevards. Clerk will put the town code dealing with this in the Searchlight. This will be discussed with law enforcement so they enforce the code.

Town Clean-Up Day. The Chamber will not be sponsoring a Town Clean-Up Day this year. Jack Scotson made a motion to advertise that the Class III Landfill would be open for Town Clean-Up on Saturday, May 15th from 10:00 a.m. to 6:00 p.m. to facilitate those individuals that wish to clean-up their property. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Bernie W. Finnicum. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

Water Conservation. Town will put an ad in the Searchlight asking people to please conserve water while the million gallon tank is being repaired. Your cooperation is needed until further notice - approximately July 1st.

Shots. Town will pay for the Hepatitis Titer for Steve Moore, approximate cost \$28.80.

Telephone. Council was not interested in Worry Free Wire Maintenance from Nemont. W. Bruce Houle said there may be better telephone utility rates available. Council said to go with Nemont on Eastern MT and call A T & T for a lower rate.

Consumer Confidence Report Rule. The Consumer Confidence Report Rule requires all community water systems to provide drinking water quality report to their customers,

May 3, 1999 cont.

with the first report due by October 19, 1999 and subsequent reports annually thereafter by July 1. Community water systems serving less than 10,000 people can provide public notice in lieu of mailing a report to each customer. Steve Moore will take care of the public notice requirement.

Auditor's Report. Council reviewed the preliminary rough draft of Auditor's Report - Rough Draft for June 30, 1997 and 1998.

BARS Seminar. Jack Scotson made a motion to approve of Raedlle attending the Legislative Update and BARS Seminar in Glendive on Wednesday, June 9, 1999. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Bernie W. Finnicum. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

GJV's. General journal vouchers #232 and #233 were approved and signed.

Office Carpet. Jack Scotson made a motion to authorize expenditure of approximately \$600.00 for carpet for Town Office. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Bernie W. Finnicum. Absent and not voting: Paul S. Finnicum. MOTION CARRIED. It is possible that James Wright could install the carpet for community service to work off some of his city fines.

Summer Baseball. Bernie W. Finnicum made a motion to donate \$300.00 to the Baseball/Softball Leagues. Jack Scotson seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Jack Scotson and W. Bruce Houle. Absent and not voting: Paul S. Finnicum. MOTION CARRIED.

Levee. The levee encroachment permit was approved by the Montana Dept. of Transportation.

Building Permit. A building permit for Mike and Wendy Nickoloff for a deck was approved and signed.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Bruce Waldhausen	100.00	Hometown Market	5.66
Hometown Market	57.71	L & L Sanitation	110,000.00
Postmaster	33.00	Robert Jasper	1238.70
Raedelle Aspenlieder	1502.48	Postmaster	79.80
PERS	273.39	Steven Moore	1172.78
MT Dept. of Revenue	66.01	Lori Jasper	37.67
First Community Bank	473.84	Michael Nickoloff	69.58
Valley Telecommunications	36.64	Thomas Marchwick	114.62
MDU	312.80	PERS	485.41
The City Line	134.07	MT Dept. of Revenue	135.69
Bruce Waldhausen	125.00	First Community Bank	886.84
Culb. Pharmacy	9.53	Sheridan Electric	10.00
Gaffaney's	19.60	MDU	21.04
Roos. Co. Sheriff Dept.	333.28	MDU	458.13
TOTAL	\$3,477.35	The City Line	20.23
		Oelkers Servicenter	399.30
		Triple M	63.65
<u>Special Funds:</u>		Miller Oil Co.	356.80
Robert Jasper	619.35	Crane Water Lab	30.00

May 3, 1999 cont.

Special Funds cont.

Steven Moore	586.40
Betty Schroeder	92.35
PERS	224.60
MT Dept. of Revenue	62.30
First Community Bank	425.20
MDU	958.19
The City Line	50.25
Triple M	23.25
Self	16.00
National Geographic Society	27.00
Roos. Co. Sheriff Dept.	583.38
Farm Plan	101.80
Miller Oil Co.	90.16
NorMont Equip.	1099.34
Kadrmass, Lee & Jackson	849.36
TOTAL	<u>\$5,808.93</u>

Enterprise Funds cont.

MT Rural Water Systems	200.00
Bob's Pick-Up & Delivery	29.59
Agri Industries	44.35
Hose & Rubber Supply	377.50
Hach Company	13.50
Hawkins Chemical Inc.	701.00
Kadrmass, Lee & Jackson	338.00
Williston Sanitary Landfill	904.00
TOTAL	<u>\$118,193.84</u>

Meeting adjourned at 10:55 p.m.

Clerk

Mayor

May 27, 1999 PUBLIC MEETING - FLOOD HAZARD MITIGATION PLAN.

Culbertson is working towards FEMA approved flood management.

The following were present: Gordon Oelkers-Mayor, Raedelle Aspenlieder-Town Clerk/Treasurer, Robert Jasper-Director of Public Works, Bret Bledsoe-Watershed Coordinator, Lower Missouri River CRM, Dan Seitsema-Roosevelt County Disaster & Emergency, Howard Smith, Bill Alexander, Muriel Park, IlaMae Forbregd, Shirley Dillman and Margaret Ann Ellerkamp.

The Town of Culbertson has been approved for a Flood Hazard Mitigation Plan Application for a total of \$13,125.00. The local share: soft match \$1312.50 and cash match \$1312.50, FMAP Share: \$10,500.00 for a Project Total Cost: \$13,125.00. This grant is strictly for planning.

Bret Bledsoe and Robert Jasper conducted a Maintenance Evaluation of the Culbertson Watershed Plan on April 15, 1999. There were 3 areas that needed improvement and letters were sent to Duane Rasmussen, Leroy Larsen and Montana Department of Transportation. Bret talked to the DNRC about the earthen dam. If the structure is on private property and is causing damage to people or property, the DNRC has jurisdiction. If the DNRC comes in and evaluates the situation and finds that the earthen dam needs to be removed, they will do so at the property owners expense.

Other discussion was having an engineer check into building up the bank on the west side of the culvert at the Saddle Club. Rock could be used for catch basins instead of high hazard or catch basins with culverts to drain.

The PL566 is a NRCS Grant for a bigger scope project.

May 27, 1999 PUBLIC MEETING CONT.

Raedelle Aspenlieder
Clerk

Walter Busch
Mayor

June 7, 1999.

The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, Bernie W. Finnicum, Gordon Oelkers, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Absent: W. Bruce Houle. Guests: Rob Oelkers, Jeff Younkin, Neil Turnbull, Jim Rowe, Larry Crowder, Jerry Swanson, Alan Aspenlieder and Walter Busch.

Bernie W. Finnicum made a motion to approve May 3, 1999 minutes and accept April 30, 1999 Treasurer Report. Paul S. Finnicum seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Paul S. Finnicum and Jack Scotson. Absent and not voting: W. Bruce Houle. MOTION CARRIED.

Hospital Paving. Jim Rowe discussed the cost estimates from Kadrmas, Lee & Jackson for paving 2nd Ave. East-North of 8th St and 3rd Ave. East-North of 8th St. The discussion was to first get the street between Knudsen's and the hospital to proper elevation. Curb, gutter and paving may be done in phases. Paul S. Finnicum made a motion to have Don Loomer with Kadrmas, Lee & Jackson come in and shoot the elevation and stake the street to get it to grade - 2nd Ave. East-North of 8th St. Jack Scotson seconded the motion. Those voting in favor of the motion: Paul S. Finnicum, Jack Scotson and Bernie W. Finnicum. Absent and not voting: W. Bruce Houle. MOTION CARRIED.

Cemetery. Town will put an ad in the Searchlight to request that all flowers be removed from Hillside Cemetery by Wednesday, June 16th so mowing can be done.

Missouri River Communications. Jerry Swanson-Missouri River Communications and Larry Crowder were present to discuss a broad based plan to bring ABC from Great Falls and CBS from Billings to the area. A county-wide TV Tax District is a possibility and would have to go to a vote. Paul S. Finnicum made a motion to support a TV Tax District, consisting of Culbertson, Froid and Bainville, to bring ABC from Great Falls and CBS from Billings to our area. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Paul S. Finnicum, Bernie W. Finnicum and Jack Scotson. Absent and not voting: W. Bruce Houle. MOTION CARRIED. Town will write a letter of support.

Audit FY Ending 6-30-97 and 6-30-98. Doris Leader and Julie Oaks with CHMS, P.C. were present for an Audit Exit Conference to discuss their findings. The findings are as follows: 1.) Segregation of Duties, 2.) Montana Safety Culture Act, 3.) Fixed Assets, 4.) Volunteer Fire Department, 5.) Employee vs Independent Contractor, 6.) Payroll, 7.) Bidding, 8.) Fire Department Relief Classification and 9.) Agendas. Doris Leader with CHMS, P.C. will send an audit proposal for FY ending 6-30-99 and 6-30-2000 so we will have it for budget preparation.

Fire Department. Alan Aspenlieder, Fire Chief presented the Fire Dept. budget for FY 1999-2000.

Levee. The fiber optic cable ended up not being a problem with the levee.

May 27, 1999 Flood Mitigation Meeting

Edna Adams

Spurley Wellman

Joseph Smith

LaMa Furbogd

Michael Park

Paul H. Johnson

Wm Alexander

Margaret A. E. Clark

Rodette Aspenhede

also present Robert Jasper and Bert Bledsoe

June 7, 1999 cont.

Town will purchase roof material to repair pool pumphouse by 6-30-99.

Watershed. Report given on the public meeting for Flood Hazard Mitigation Plan and ideas from that meeting. Paul discussed rock pit type dams which drain slower. Of the 3 letters that were sent as a response to the maintenance evaluation, 2 have either completed our request or contacted the town about the request. Paul S. Finnicum made a motion to ask Bret Bledsoe, Watershed Coordinator, to write a certified 2nd letter to Leroy Larsen stating the earthen dam is one of the many problems that will hurt the town in severe storm events. The DNRC will be contacted if nothing has been done. The DNRC will evaluate the situation and if necessary, remove the dam at property owners expense. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Paul S. Finnicum, Bernie W. Finnicum and Jack Scotson. Absent and not voting: W. Bruce Houle. MOTION CARRIED.

Water Tank. Water tank is coated and will have to cure for 2 weeks. Town still needs to fix the leak in the roof.

Garbage Truck. Garbage truck wench will be put on Tuesday, 6-8-99.

Repurchase Agreement. Jeff Younkin, Vice-President First Community Bank discussed the Repurchase Agreement - anniversary date 7-1-99. Interest rate will be same as the 26 week T-Bill less 1%. The security amounts will be the same. Jack Scotson made a motion to renew the Repurchase Agreement on 7-1-99 with interest rate same as the 26 week T-Bill Rate less 1% at First Community Bank. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson, Bernie W. Finnicum and Paul S. Finnicum. Absent and not voting: W. Bruce Houle. MOTION CARRIED.

Montola Growers Inc. Neil Turnbull discussed the MGI water bill with the Town Council prior to opening of meeting due to his schedule. The MGI Mill water meter and read-out have been off one zero since installed in January 1995. The effective date of MGI is 5-29-97. The corrected water charge due from MGI is \$5470.42. Jack Scotson made a motion to allow MGI to spread the \$5470.42 over 24 months or \$230./month in addition to the current water bill. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson, Bernie W. Finnicum and Paul S. Finnicum. Absent and not voting: W. Bruce Houle. MOTION CARRIED.

Fuel Tank-Water Plant Generator. Town received a bid from Miller Oil Co. for a 300 Gallon Unitized Dike Tank \$3659.00. Above ground tanks go under the authorization of the Fire Marshall. Bernie W. Finnicum made a motion to purchase a tank and plumb it in on the north side of the plant. Jack Scotson seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Jack Scotson and Paul S. Finnicum. Absent and not voting: W. Bruce Houle. MOTION CARRIED.

7th Aven. E. Approach. The State of Montana - Dept. of Transportation will not approve the approach application for 7th Ave. E. unless Timm's approach can be taken out. Town has to negotiate with Mrs. Lucille Timm for removal of the west approach to their property and guarantee them access from 7th Ave. E. to their property. Gordon discussed this with Lucille and she agreed to it and also gave her permission to use the dirt from the culvert removal. Bernie W. Finnicum made a motion to purchase the culvert and provide the labor to install the approach to 7th Ave. East and remove Timm's west approach. Paul S. Finnicum

June 7, 1999 cont.

seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Paul S. Finnicum and Jack Scotson. Absent and not voting: W. Bruce Houle. MOTION CARRIED. The state may require paved shirting at some point in time.

Town Hall Cleaning. Alice Evanson currently cleans the Senior Citizen Center under the Green Thumb Program. Alice wants to quit cleaning the end of July. There was discussion about combining jobs and possibly hiring one person. Raedelle will develop a list of duties.

Garbage. Town received a request from Sandra Marchwick-Wix not to charge a garbage fee on the Marchwick house in the country until someone lives there. Bernie W. Finnicum made a motion to drop the garbage charge and bill the water at the out-of-town water rate. Jack Scotson seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Jack Scotson and Paul S. Finnicum. Absent and not voting: W. Bruce Houle. MOTION CARRIED.

Flood Hazard Mitigation Plan Application. Town Flood Hazard Mitigation Plan Application was approved for a total of \$13,125.00 from the DNRC.

Landfill Inspection. The Dept. of Environmental Quality inspected the Class III Landfill on 4-28-99 for compliance with the rules and regulations governing solid waste disposal in Montana. No violations were noted at the time of inspection. Keep up the good work.

Building Permits. Building permits for the following were approved and signed:
Betty Conyers - deck
Mike & Sheri Gossage - front porch/deck
Daryl Synan - shop

Water Storage Tank. Swanson & Youngdale, Inc. need a minimum of a two-week extension to the schedule. They furnished and installed a trowel-applied epoxy filler to the lower structural shell angles for a sum of \$900.00.

Agenda. Town needs to designate posting areas for town council meeting agendas. Council discussed posting in the following places: Town Hall Front Door, Post Office Bulletin Board and Hometown Market Bulletin Board.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Pemna	519.20	Steve Norby	75.00
Finnicum's	7.47	Finnicum's	23.05
Hometown Market	15.74	MDU	689.99
Roos. County Clerk & Recorder	24.00	Hometown Market	11.20
Nemont Telephone	188.27	Nemont Telephone	107.54
Roos. Memorial Medical Center	40.00	Steven Moore	1569.88
Culb. Swimming Pool	50.00	Robert Jasper	1641.98
Raedelle Aspenlieder	1541.15	Michael Nickoloff	162.80
Darcy Evanson	102.35	Lori Jasper	45.31
Kraig Forbregd	47.28	Jeff Aspenlieder	26.40
Kwyn Forbregd	27.93	Alan Aspenlieder	54.75
Erin Poland	110.09	Kyle Fryhling	45.47
Jessica Schmitz	90.16	Bart Rasmussen	89.88
Taylor Simensen	55.51	Thomas Marchwick	28.58
First Community Bank	569.52	Postmaster	80.00

June 7, 1999 cont.

General Fund cont.

Pemna	6089.07
Darcy Evanson	98.97
Baseball/Softball Leagues	300.00
The City Line	1208.10
Farm Plan	3.60
Farmers Union Oil Co.	15.79
Finnicum's	305.42
Gaffaney's	47.98
Hawkins Water Treatment	141.99
Heiman Fire Equip., Inc.	268.89
Hometown Market	9.65
Larsen Builders	4.04
MT Dept. of Revenue	82.53
MT League of Cities & Towns	238.80
MDU	368.57
Nemont Telephone	246.14
Postmaster	24.00
Prairie Ag Sales & Service	48.18
PERS	282.35
QBS	132.96
Raedelle Aspenlieder	5.40
Red's Electric	682.10
Robert Jasper	62.03
Roos. Co. Sheriff Dept.	916.66
S & S Chemical & Oil	90.20
The Searchlight	264.90
Thompson Pools	373.93
Valley Telecommunications	33.91
Vi Lemieux	29.94
Will's Office World	130.00
Bruce Waldhausen	125.00
TOTAL	<u>\$16,019.77</u>

Enterprise Funds cont.

First Community Bank	1196.58
Oelkers Servicenter	206.06
Cellular One	26.00
The City Line	10.22
Crane Water Lab	15.00
DNRC	32800.34
Finnicum's	313.10
First Community Bank	300.00
Kadrmas, Lee & Jackson	923.52
Kohler Communications	20.00
Modern Machine Works	999.28
MT DEQ	60.00
MT Dept. of Revenue	198.48
MDU	612.57
Nemont Telephone	110.19
Norhtwest Pipe Fittings	825.12
PERS	643.59
Sheridan Electric	10.00
Team Laboratory Chemical	614.69
The Other Place	24.95
Williston Sanitary Landfill	977.60
TOTAL	<u>\$45,539.12</u>

Special Funds:

Finnicum's	94.99
Robert Jasper	820.99
Betty Schroeder	92.35
First Community Bank	319.22
Oelkers Servicenter	6.50
BL Construction	56.00
The City Line	20.23
Farm Plan	421.21
Gaffaney's	5.60
Kadrmas, Lee & Jackson	359.68
Miller Oil Co.	35.96
MT Dept. of Revenue	56.67
MDU	956.44
Newman Traffic Signs	70.77
PERS	158.17
Redbook	15.97
TOTAL	<u>\$3,490.75</u>

Meeting adjourned at 10:05 p.m.

Raedelle Aspenlieder
Clerk

Robert Jasper
Mayor

July 12, 1999.

The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Robert Jasper and Raedelle Aspenlieder. Absent: Attorney Greg Hennessy. Guests: Allen Peterson and Bret Bledsoe.

Jack Scotson made a motion to approve May 27, 1999 and June 7, 1999 minutes and accept May 31, 1999 Treasurer Report. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

TV Tax District. Allen Peterson discussed getting Montana News to the Culbertson area. To get Billings and Great Falls news would require two decoders, approximate cost \$8000.00. A line would have to be run from the fiber optic cable at the Nemont building in town to the Cable building west of town, approximate cost \$3000.00. There would also be operating costs. Allen was looking for town support. Allen would like the Culbertson Economic Development Corporation, Chamber of Commerce and Town to collectively put together \$12,000 to get this started and then form a TV Tax District. Allen felt it would be easier to sell the idea of a TV Tax District if the taxpayers could see the channels first. Council said any financial support would have to wait for the budget.

Bret Bledsoe - Watershed Coordinator. Marvin Cross, Civil Engineer Specialist with the Department of Natural Resources and Conservation, Havre Water Resources Regional Office inspected the earthen dam on July 6, 1999. Bret shared the letter he received from Marvin Cross and a copy of the survey showing the relative elevations of the culvert and the dam. Bret will be meeting with Leroy Larsen as soon as it is convenient for Leroy.

Town already made an offer to assist Leroy with a backhoe and one man. Paul S. Finnicum made a motion to allow Bret to speak on behalf of the town to offer town assistance of a backhoe and a man to remove the earthen dam, dig a pit and scorio the crossing. Jack Scotson seconded the motion. All opposed the motion. MOTION FAILED.

Paul S. Finnicum made a motion to allow Bret to speak on behalf of the town to mitigate the earthen dam. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Flood Hazard Mitigation Grant. Bret discussed the Flood Hazard Mitigation Grant and the need for a mitigation team. Several names were suggested. Paul S. Finnicum made a motion to put an ad in the paper asking any person interested in being on the Flood Hazard Mitigation Planning Committee - contact Bret Bledsoe 787-5232. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED. Bret would be the coordinator and Town Clerk - Raedelle Apenlieder would be on the committee. Town may have to budget up front to hold Bret over until we can tap into the grant funds.

Million Gallon Tank. The million gallon tank is full again and does have some leaks at the bottom. There will be an inspection before the year is up and necessary repairs made at that time.

The above ground fuel tank is installed at the plant for the generator. Next we need to slury the old tank and fill out the paperwork.

7th Ave. East Approach. Mrs. Lucille Timm has signed the Approach Agreement and the Montana Dept. of Transportation has approved the Approach Permit for 7th Ave. East.

July 12, 1999 cont.

Diamond Willow Inn. Diamond Willow Inn has been paying the current bills and have paid very little off the arrears of approximately \$500.00.

Message Board. Paul Finnicum will donate the message board from the north side of the old Baptist Church for posting Agendas, Ordinances and Resolutions. Bernie W. Finnicum made a motion to utilize the message board for the Town of Culbertson and Chamber of Commerce. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Valley County Transit. The Valley County Transportation Board announced that weekly bus service between Glasgow and Glendive has been approved.

Building Permit. A building permit for Rodney Iverson was approved and signed. The permit needs an approximate cost.

Sidewalk Ordinance. Town council discussed the sidewalk ordinance. New sidewalk was installed on 1st Ave. West. The remaining sidewalk does not line up with the new. They are encouraged to tear out the old sidewalk so there is no violation of the ordinance.

Floodplain. Town received information from Karl Christians, Floodplain Management Program Manager, concerning Crawl Spaces -vs- Basements. This information is available to the public on request.

The Town needs to have the DNRC do an actual floodplain study map. Clerk will talk to Karl Christians.

MMIA. Council reviewed Montana Municipal Insurance Authority - property valuation summary reports. The valuations are intended to provide information necessary for the municipality to determine the adequacy of the current level of property insurance.

Elections. Information from the County Clerk and Recorder was "in order for an elected municipal official to resign, they must do so in writing to the County Clerk and Recorder, pursuant to §2-16-502 (1)(d), MCA. They should not submit their resignation to the Mayor or City Council. Once the County Clerk and Recorder receives a resignation, then they can determine when they will need to hold the election to fill the vacancy."

No Primary Election. Bernie W. Finnicum made a motion to adopt Resolution No. 303. WHEREAS, the Election Administrator determined that a primary election need not be held. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Posting Area. Paul S. Finnicum made a motion to approve first reading of Ordinance No. 189, an Ordinance Creating Chapter 1.15 Of The Culbertson Town Code To Designate A Posting Area For Town Council Meeting Agendas, Ordinances And Resolutions. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED. Second and final reading will be at the August 2, 1999 meeting.

Town Hall Cleaning. Raedelle thinks Alice Evanson will be working for the Green Thumb Program a while longer - so she will continue to clean the Town Hall - Senior Citizen Center.

Joyce S. Norris is retiring. She has turned in her town keys. Clerk will figure out how many years she worked for the town and get her a plaque and a gift certificate to eat out. Council would like to thank her for her many years of service and present her with the small gifts at the August meeting.

July 12, 1999 cont.

Utility Clerk - Job Description. Council reviewed the Utility Clerk Job Description and said to add "equipment" to office procedures and "or equivalent" to High School Diploma.

W. Bruce Houle made a motion to advertise the position of Utility Clerk, closing date August 15, 1999 with the job to start September 1, 1999. Probation wage \$6.50/hour, after the 6 month probation period a 50¢/hour raise. The position will be for 20-25 hours/week. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Swanson & Youngdale. Payment due Swanson & Youngdale is \$107,709.30, this is less a retained percentage of 10% or \$11,967.70. Council agreed to pay this in July and have all costs in FY 1999-2000 budget.

Budget Meetings. The first budget meeting will be Monday, July 26, 1999 from 7:00 - 10:00 p.m.

Levee. Paul will put together a recommendation to plant grass on the levee.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Bart Rasmussen	299.76	Pitman Drilling, Inc.	3590.00
Darcy Evanson	905.86	Postmaster	81.00
Erin Poland	490.09	Bart Rasmussen	255.19
Jeri Gustafson	12.46	Kyle Fryhling	408.03
Jessica Schmitz	574.74	Lori Jasper	46.70
Kraig Forbregd	405.63	Michael Nickoloff	106.57
Kwyn Forbregd	674.16	Robert Jasper	1475.24
Raedelle Aspenlieder	1624.61	Steven Moore	1221.76
Taylor Simensen	840.64	First Community Bank	1208.45
Darcy Evanson	539.25	Miller Oil Co.	364.07
First Community Bank	2170.05	MT Dept. of Revenue	47.50
Gordon Oelkers	750.00	MT Dept. of Revenue	185.25
Jessica Schmitz	325.13	MMIA	579.09
Joyce S. Norris	107.52	Oelkers Servicenter	149.60
Miller Oil Co.	101.20	PERS	525.54
MT Dept. of Revenue	46.56	BR Gustafson	320.00
MT Dept. of Revenue	250.88	Cellular One	34.11
MMIA	473.33	The City Line	6.89
Oelkers Servicenter	45.67	Crane Water Lab	15.00
PERS	299.32	Farm Plan	290.81
Raedelle Aspenlieder	60.30	Finnicum's	279.70
A T & T	14.21	Hach	183.50
Black Mountain Software	7628.00	Hawkins Water Treatment	272.98
Bruce Waldhausen	125.00	Hometown Market	6.06
CHMS, P.C.	1062.50	Industrial Systems	932.12
The City Line	346.12	Kardmas, Lee & Jackson	1973.12
Culb. Pharmacy	10.82	MT Dept. of Env. Quality	500.00
Farm Plan	179.99	MDU	696.50
Farmers Union Oil	93.55	Nemont Telephone	108.68
Finnicum's	79.45	ND Dept. of Health	25.00
Gaffaney's	246.28	Northwest Pipe Fittings	117.75
Hawkins Water Treatment	227.75	Sheridan Elec.	10.00
Hometown Market	59.17	Williston Sanitary Landfill	894.00
Larsen Builders	35.91	TOTAL	\$16,910.20

July 12, 1999 cont.

The following bills are from July and were inadvertently left off the bills list.

General Fund:

Farm Plan	203.58
First Comm. Bank	1851.78
Hometown Market	113.01
Larsen Builders	541.79
Merchants Nat'l Bank	5631.54
MT Dept. of Revenue	227.25
MMIA	1660.00
MMIA	369.00
PERS	354.59
Red's Electric	151.00
The Searchlight	69.88
TOTAL	<u>\$11,173.42</u>

Enterprise Funds:

Farm Plan	18.48
First Comm. Bank	1153.39
Hometown Market	4.40
MT Dept. of Revenue	172.47
MMIA	1489.16
MMIA	1010.00
MDU	1087.94
PERS	496.71
Red's Electric	93.00
TOTAL	<u>\$5,525.55</u>

Special Funds:

Farm Plan	5.95
First Comm. Bank	634.17
Larsen Builders	18.10
MT Dept of Revenue	90.98
MMIA	928.00
MMIA	666.00
PERS	248.38
Roos. Memorial Hosp.	3000.00
TOTAL	<u>\$5,591.58</u>

*Roselle Appenbach
Town Clerk/Treasurer*

July 12, 1999 cont.

General Fund cont.

MMCTFOA	35.00
MDU	487.51
Nemont Telephone	208.35
Northwest Pipe Fittings	336.93
Roos. Co. Conservation Dist.	70.00
Roos. Co. Sheriff Dept.	916.66
S & S Chemical & Oil	108.24
Sullivan Wholesale	144.81
The Searchlight	92.01
Thompson Pools	26.85
Triple M	8.00
Valley Telecommunications	42.14
TOTAL	\$23,582.41

Special Funds:

Bart Rasmussen	255.22
Betty Schroeder	92.35
Kyle Fryhling	408.02
Robert Jasper	737.64
Steven Moore	610.89
First Community Bank	722.77
Miller Oil Co.	46.47
MT Dept. of Revenue	20.57
MT Dept. of Revenue	104.13
MMIA	274.24
Oelkers Servicenter	37.30
PERS	254.11
The City Line	6.89
Farm Plan	14.74
Farmers Union Oil Co.	98.40
Finnicum's	84.44
Kadmas, Lee & Jackson	1470.44
Karen Baxter	46.14
Larsen Builders	48.29
MDU	957.71
Reiman Publications	14.98
Triple M	18.00
Williston Tire Center	137.65
TOTAL	\$6,461.39

Meeting adjourned at 9:40 p.m.

Raedelle Aspenlieder
Clerk

Gordon Oelkers
Mayor

July 26, 1999. The Town Council met in special session to review the preliminary budget. The following were present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Robert Jasper and Raedelle Aspenlieder.

A 3% pay raise was approved for the following:

Robert Jasper 33¢ raise - increases to \$11.25/hr. and Steven Moore 31¢ raise - increases to \$10.50/hr.

Raedelle Aspenlieder \$1.00 raise - increases to \$10.31/hr.

Short-term Summer Maintenance 20¢ raise - increases to \$6.20/hr. for summer of 2000.

Occasional garbage help 25¢ raise - increases to \$8.25/hr.

Pool Personnel Wages for Summer of 2000: Manager 20¢ raise - increases to \$6.20/hr;

Assistant Pool Manager 20¢ raise - increases to \$5.80/hr.; Lifeguards 100 or more

hours of experience 20¢ raise - increases to \$5.70/hr.; Lifeguards less than

100 hours experience 25¢ raise - increases to \$5.25/hr.

5.50 low

Meeting on the budget will be continued.

Raedelle Aspenlieder
Clerk

Gordon Oelkers
Mayor

August 2, 1999. The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Guests: Rob Oelkers, Bret Bledsoe, Don Loomer, Ed Carroll and Linda Twitchell. Arriving later: Steve, Teresa, Joe and Debbie Moore.

Bernie W. Finnicum made a motion to approve the agenda. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Jack Scotson made a motion to approve July 12 and July 26 minutes and accept June 30, 1999 Treasurer Report. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

T. Carroll Paving. Ed Carroll with T. Carroll Paving was present to discuss his quote of \$19,000.00 to prefill low areas and lay 3 blocks patch from Post Office to Miller Oil Co., patch holes by Hospital and pave center crown on 3rd Ave. E. Paul S. Finnicum made a motion to table the paving issue and put the job out for bids, a minimum of 3 bids. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

T. Carroll Paving will be in the area for 2 more weeks. Town will contact Franz Construction from Sidney and Century Paving from Lewistown for bids on the project. Don Loomer suggested the town define the inches of asphalt necessary.

Don Loomer - Kadrmas, Lee & Jackson, P.C. Don Loomer said Kadrmas, Lee & Jackson will stake the road between the hospital and Knudsen property. Don will be available when the blade work is being done.

Don reported there is a little work left to be done with the blade on the levee. The cathodic protection still needs to be turned on and adjusted at the million gallon water tank.

Great Northern Development Corp. Linda Twitchell brought the council up-to-date on Great Northern Development Corp. Linda will check on Technical Assistance for Flood Hazard Mitigation to keep staff in town to finish the project. Linda will meet with Bret Bledsoe and Paul S. Finnicum to go over the project and budget to see what the needs are.

Water Out-Of-Town Limits. Council discussed the location of a water meter for the out-of-town limits customers. Should the meter be in a pit or in the house? Jack Scotson made a motion to require Lillian Tischmak to install a curb stop and box where the tap to the 2" line is. This is a new hook-up fee \$950.00. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Bernie W. Finnicum made a motion to grant Randy and Lori Fryhling's request to hook-up to town water. The new hook-up fee is \$950.00. They will be required to install a curb stop, box, back flow preventor and meter. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Flood Hazard Mitigation Planning Team. Bret Bledsoe did not get any calls from the newspaper ad for a Flood Hazard Mitigation Planning Team. Paul S. Finnicum said he will have 4 or 5 names for this tomorrow, then Bret will schedule a meeting.

Posting Area. Paul S. Finnicum made a motion to accept second reading of Ordinance No. 189, an Ordinance Creating Chapter 1.15 Of The Culbertson Town Code To Designate A Posting Area For Town Council Meeting Agendas, Ordinances And Resolutions. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

August 2, 1999 cont.

Levee. There is approximately 4 acres to seed on the levee at a cost of \$20./acre. Do not seed until after October 15th.

Military Leave. Attorney Hennessy read Montana Code Annotated dealing with Military Leave. Steve can make-up Guard Drill during the week but it is without pay or use vacation leave.

Bret Bledsoe inspected the removal of Leroy Larsen earthen dam and said it looks very good.

Building Permits. Building permits for Stanley Johnson and Ray Halvorson were approved and signed. Sharon Damm still needs to submit a permit. The following individuals still need to submit building permits for work already done: Evelyn Herness, Tina Finnicum, Louise Cooper and Ken Forbregd.

Resolution. Jack Scotson made a motion to approve Resolution No. 304 Establishing Personnel Wages Effective July 1, 1999. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Pool. The pool will be closing for the season on 8-29-99. The pool will close early on Saturday 8-7-99 at 5:00 p.m. for the Sidney Fair and wedding in town.

Office Carpet. Bernie W. Finnicum made a motion to approve of James Wright installing new carpet in the town office for community service on his town court fines. Town will have to cover him with Workers' Compensation Insurance. Jack Scotson seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Jack Scotson and Paul S. Finnicum. Opposed: W. Bruce Houle. MOTION CARRIED.

Budget Meetings. Town Council will meet to fix the final budget on Monday, August 9th at 7:00 p.m. Public Hearing on the proposed budget will be Monday, August 16, 1999 at 7:00 p.m. in the Town Hall.

Garbage Helper. Jack Scotson made a motion to advertise a position of part-time garbage helper/driver with commercial drivers license \$10.00/hour with work to begin Sept. 1, 1999. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

911. Teresa Moore will talk to the 911 Board about keeping the 800# active for non-emergency police department calls.

Sept. Council Meeting. Due to the Labor Day Holiday, the next regular town council meeting will be Monday, Sept. 13th.

DOC. The Dept. of Commerce has reviewed the Towns responses to the audit findings and recommendations, and are notifying the town of their acceptance of the responses and proposed corrective actions.

GJV's. General journal vouchers #234-#240 were approved and signed.

Water Bill. Council reviewed Tim Bousquet billing problem. A 100 gallon read-out was installed with a 1000 gallon meter. Their 7-28-99 water charge was \$1005.29. Council agreed they could add \$100.00/month to current bills until the \$1005.29 is paid in full.

August 2, 1999 cont.

MMIA Liability Ins. Council decided to leave the deductible at \$750.00 for liability insurance.

Water School. Water school in Lewistown, August 11 & 12. Steve changed his mind and will not be able to attend this one.

City Line. The City Line will be extending their 2" propane main line in the alley on the north side of Centennial Drive.

Clerk will ask Linda Twitchell about any possible grant funds for street signs and pool painting.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
A T & T	16.44	Postmaster	79.80
Alan Aspenlieder	800.00	Swanson & Youngdale	107,709.30
Bruce Waldhausen	125.00	Cellularone	32.30
The City Line	1491.73	The City Line	6.89
Erin Poland	611.69	Crane Water Lab	30.00
Gaffaney's	30.40	Gene McCormick	100.00
Hawkins Water Treatment	234.80	Hawkins Water Treatment	683.00
Jeri Gustafson	303.82	Kohler Communications	50.00
Jessica Schmitz	537.05	Kyle Fryhling	433.80
Kraig Forbregd	547.54	Lori Jasper	44.58
Kwyn Forbregd	671.93	Northwest Pipe Fittings	352.19
Miller Oil Co.	334.13	Oelkers Servicenter	217.11
Northwest Pipe Fittings	104.15	Sheridan Electric	10.00
Oelkers Servicenter	7.50	Williston Sanitary Landfill	957.20
Oelkers Servicenter	26.50	Bart Rasmussen	267.69
Raedelle Aspenlieder	1861.04	Robert Jasper	1452.70
Raedelle Aspenlieder	5.40	Steven Moore	1145.84
Red Hot	84.00	MDU	506.19
Roos. Co. Sheriff Dept.	916.66	Nemont Tele.	112.54
S & S Chemical	140.60	Farm Plan	18.48
Sullivan Wholesale	417.91	First Comm. Bank	1153.39
Taylor Simensen	698.28	Hometown Market	4.40
Thompson Pools	48.06	MT Dept. of Revenue	172.47
Valley Telecommunications	35.03	MMIA	1489.16
Bart Rasmussen	240.54	MMIA	1010.00
Darcy Evanson	646.54	MDU	1087.94
MDU	552.39	PERS	496.71
Nemont Tele.	192.28	Red's Electric	93.00
Farm Plan	203.58	TOTAL	\$119,716.68
First Community Bank	1851.78		
Hometown Market	113.01	<u>Special Funds:</u>	
Larsen Builders	541.79	Barnes & Noble, Inc.	53.16
Merchants Nat'l Bank	5631.54	Betty Schroeder	92.35
MT Dept. of Revenue	227.25	City Line	6.89
MMIA	1660.00	Kyle Fryhling	216.89
MMIA	369.00	Miller Oil Co.	13.88
PERS	354.59	Oelkers Servicenter	49.93
Red's Electric	151.00	U.S. Bank Trust	3117.71
The Searchlight	69.88	Bart Rasmussen	267.71
TOTAL	\$22,854.83		

August 2, 1999 cont.

Special Funds cont.

Robert Jasper	726.37
Steven Moore	572.95
MDU	961.55
Farm Plan	5.95
First Community Bank	634.17
Larsen Builders	18.10
MT Dept. of Revenue	90.98
MMIA	928.00
MMIA	666.00
PERS	248.38
Roos. Memorial Hosp.	3000.00
TOTAL	<u>\$11,670.97</u>

Meeting adjourned at 10:00 p.m.

Raedelle Aspenlieder
Clerk

Garley Oelker
Mayor

August 9, 1999. The Town Council met in special session to fix the final budget. The following were present: Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Robert Jasper and Raedelle Aspenlieder. Absent: Paul S. Finnicum.

Clerk will check to see if the street lighting assessment can be raised up to where it was in 1994.

Where does the MT Dept. of Transportation get their signs?

Budget hearing for taxpayers will be on Monday, August 16, 1999 at 7:00 p.m.

Raedelle Aspenlieder
Clerk

Garley Oelker
Mayor

August 16, 1999. The Culbertson Town Council met for a Public Hearing on FY 1999-2000 budget. The following were present: Jack Scotson, Gordon Oelkers, Robert Jasper and Raedelle Aspenlieder. Absent: Paul S. Finnicum, W. Bruce Houle and Bernie W. Finnicum. Guest: Jim Baldwin.

There were no objection on the budget.

Meeting adjourned at 7:45 p.m.

Raedelle Aspenlieder
Clerk

Garley Oelker
Mayor

September 13, 1999. The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Greg Hennessy, Robert Jasper, Steve Moore and Raedelle Aspenlieder. Guests: Judge Bruce Waldhausen, Ila Mae Forbregd, Sheriff Grainger, Jeff Younkin, Jim Rowe, Jim Baldwin and Steve Baldwin.

Jack Scotson made a motion to approve the agenda with the following additions: 1.) Building Permit for Joe Bear and 2.) Pay Bills; approve August 2nd, 9th and 16th, 1999 minutes. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Jim Rowe wanted to know the status of the street between the Hospital and Knudsen property (2nd Ave. E.). The town will contact Keenan Engelke to grade the street. It has been staked. Jim Rowe asked about putting the blacktop down without curb and gutter. The position of the town is no; want to see curb and gutter before pavement. They would only need to go as far as they preferred, say the end of the hospital building.

Cemetery. Jim Baldwin presented 4 different options for platting the Cemetery 3rd Addition. Bernie W. Finnicum made a motion to go with Option I without the restriction on headstones. Paul S. finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Other information on the cemetery is that the gatesis still being repaired.

Water Out-Of-Town. Council reviewed the waterline eastment, easement from Roosevelt County and map of waterlien location for Randy and Lori Fryhling for water out-of-town limits.

Flood Hazard Mitigation Update. Raedelle reported that there have been 2 Flood Hazard Mitigation Team Meetings. Some assignments are being worked on.

Levee Update. The county still needs to put the top soil back on the dike by October 15th so the town can seed. Paul siad the cost will be 1/2 of the original quote of \$20.00.

Water Storage Tank. The cathodic protection is hooked-up to the million gallon tank now. Great American Insurance Company sent a Contract Status Inquiry. The completion date would be the date we filled the tank with water.

Cemetery Trees. Cashman Nursery did not return the calls on trees for the cemetery. Neubauer from Wolf Point will plant trees in the spring.

Pool. The pool will be sandblasted and painted this fall. Basin Sandblasting will watch the weather for this project.

Personnel Policy Review. The MMIA reviewed the Town's Personnel Policy Manual and offered suggestions. Jack Scotson made a motion to table this until Attorney Hennessy and clerk have a chance to review and make suggestions for changes. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Building Permits. Building permits for Sharon Damm, Alvin Cooper, Evelyn Herness, Methodist Church and Joe Bear were approved and signed.

Audit. Paul S. Finnicum made a motion to have CHMS do FYE 6-30-99 and 6-30-00 audit. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

September 13, 1999 cont.

Street Lighting. MaryLou Weeks said the street lighting is dim in her area. Gordon said there are trees hanging over the street lights and MDU will have a tree cutter and shredder in town soon.

Fire Siren. Fred Hill lives in Lazy Bell Homesteads and said he cannot hear the fire siren in his area. There are two sirens in town, located on opposite sides of town. There is an electric utility pole by the football field. W. Bruce Houle made a motion to study the possibility of adding another siren and costs involved. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Carpet - Senior Citizen Center. Council discussed the possibility of replacing the carpet in the Senior Citizen Center, using community service for the installation. W. Bruce Houle made a motion to table this until the October regular meeting. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Garbage. Clerk will put a notice of Town Code 7.02.030 Placement of Garbage, Refuse and Rubbish, Placement of Garbage Cans and Racks. in the Searchlight to remind residents of the requirements.

Garbage Helper/Driver. Jack Scotson made a motion to offer the position of regular garbage helper/driver to Howard Nordmeyer. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Prebuy Propane. Bernie W. Finnicum made a motion to prebuy 400 gallons of propane at 70¢/gallon for the water treatment plant. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Budget Resolution. Bernie W. Finnicum made a motion to approve Resolution No. 305, a Resolution Adopting the Budget for FY 1999-2000 subject to receipt of certified millage. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Rick Kessner suggested the town request 2 International NO PARKING signs for north of the school along Hwy 2. The state installed one small sign with our original request. Council instructed clerk to write a letter of request.

Office Furniture. Gaffaney's quote for station was \$1189.00 and Finnicum's didn't have all the information yet. Jack Scotson made a motion to authorize clerk to make the decision with a 5% difference of local preference. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Council Election. The 2 council positions election will be done by mail in ballot this year.

Utility Billing Software TAABS. The TAABS product was designed to operate in a DOS environment. When using it in a Windows 95 (or later) environment, intermittent problems may occur. Clerk said yes they do occur. The utility billing program needs to be confirmed Y2K ready. Clerk will contact software companies.

First Community Bank Y2K. Jeff Younkin, First Community Bank, said the bank has tested their system 6 times for Y2K ready and all 6 tests were okay. Jeff said the Town deposits are safe. Jeff asked if the Town systems are ready for Y2K. The water plant system and the office accounting system are Y2K ready, but the utility billing program has yet to be verified.

September 13, 1999 cont.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Darcy Evanson	371.83
Jeri Gustafson	96.50
Jessica Schmitz	390.02
Postmaster	33.00
Raedelle Aspenlieder	1702.74
Bert Rasmussen	181.44
Darcy Evanson	161.35
Erin Poland	536.12
Jeri Gustafson	432.90
Jessica Schmitz	346.55
Kraig Forbregd	333.74
Kwyn Forbregd	549.36
Suzanne Walker	259.06
Tyalar Simensen	521.42
A T & T	12.91
Black Mountain Software	212.74
Bruce Waldhausen	125.00
The City Line	836.28
Culb. Pharm.	4.99
Farm Plan	102.06
Farmers Union Oil	33.55
Finnicum's	600.34
First Comm. Bank	1675.35
Gaffaney's	253.20
Hawkins Water Treatment	178.24
Hennessy Law Office	2623.16
Hometown Market	19.72
Larsen Builders	47.11
MT Dept. of Revenue	195.56
MDU	510.14
Nemont Tele.	196.29
PERS	320.50
Red's Electric	465.00
Roos. Co. Sheriff Dept.	916.66
S & S Chemical	126.28
Searchlight	112.13
Thompson Pools	14.20
Triple M	5.00
TOTAL	<u>\$15,502.44</u>

Enterprise Funds:

Dept. of Env. Quality	115.25
Postmaster	82.00
Lori Jasper	86.08
Robert Jasper	1507.96
Steven Moore	1194.34
Bart Rasmussen	246.00
Kyle Fryhling	408.79
Michael Nickoloff	150.22
Agri Industries	17.30
Alan Hamilton	27.58
Cellular One	33.75
The City Line	6.89
Crane Water Lab	14.00
Finnicum's	160.76
First Comm. Bank	1187.82
Hach	22.40
Hawkins Water Treatment	141.99
Interstate Detroit Diesel	123.88
Kadrmass, Lee & Jackson	1258.88
Miller Oil Co.	230.80
Modern Machine	949.47
MT Dept. of Revenue	181.67
MDU	1018.86
Nemont Tele.	114.81
Northwest Pipe Fittings	1696.46
Oelkers Servicenter	337.41
Praxair	33.49
PERS	542.73
Robert Jasper	150.00
Robert Jasper	20.00
Sheridan Electric	15.00
Tom Williamson	14.09
U.S. Filter	111.15
City of Williston	934.40
McKinney Motor	431.90
TOTAL	<u>\$13,568.13</u>

Special Funds:

Robert Jasper	754.01
Steven Moore	597.19
Betty Schroeder	92.35
Better Homes & Gardens	19.00
The City Line	6.89
Consumer Reports	26.00
Culb. Pharm.	4.15
Family Circle	16.97
Farm Plan	166.14
Farmers Union Oil	49.20
Finnicum's	314.09

Special Funds cont:

Hedahls	59.60
Kadrmass, Lee & Jackson	2035.30
Karen Baxter	19.67
Karen Baxter	51.68
Miller Oil Co.	83.53
MT Dept. of Revenue	76.54
MT Historical Society	24.00
MDU	1012.36
Pack-O-Fun	14.97
Prairie Sand & Gravel	198.00
PERS	258.94

September 13, 1999 cont.

Special Funds Cont:

Seventeen	24.95
Triple M	120.45
TOTAL	<u>\$6,517.74</u>

Meeting adjourned at 9:30 p.m.

Raedelle Aspenlieder
Clerk

Bob Allen
Mayor

October 4, 1999. The Culbertson Town Council met in regular session with the following present: Jack Scotson, W. Bruce Houle, Gordon Oelkers, Greg Hennessy, Steve Moore and Raedelle Aspenlieder. Absent: Paul S. Finnicum and Bernie W. Finnicum. Guests: Keenan Engelke, Rick Knick, Clint Jacobs, Larry Crowder and Kathy Kilsdonk.

Jack Scotson made a motion to approve the agenda with the following additions: 1.) Dry Prairie Rural Water - Clint Jacobs and Rick Knick, 2.) Kathy Kilsdonk - truck traffic on 3rd Ave. E.; and approve September 13, 1999 minutes. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson and W. Bruce Houle. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

Culbertson School. Mr. Larry Crowder, Culbertson School Supt., requested handicap parking designation on the southwest side of the school on 2nd Ave. W. The area would be directly south of the bus parking. This was requested by the parent of the handicap student. W. Bruce Houle made a motion to grant the request for handicap parking designation on the southwest side of the school on 2nd Ave. W. Jack Scotson seconded the motion. Those voting in favor of the motion: W. Bruce Houle and Jack Scotson. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

The school will do the necessary work and signing.
Council asked Mr. Crowder to put a notice on the athletic rosters that there is no parking on the north side of the gym and also put a sign on the gym doors.

3rd Ave. E. Kathy Kilsdonk complained about the truck traffic and speeds of the traffic on 3rd Ave. E. Recently, a truck ran over a dog and did not stop. Kathy wants either speed bumps or lower speed limit to slow the traffic. There are many kids living in the area and also a Day Care. There is a 25 mph speed limit sign at the south end of 3rd Ave. E. but not at the north end by Robert Gustafson's. Some of the discussion was: 1.) should or could town limit truck traffic from 6:00 p.m. to 6:00 a.m., 2.) install speed bumps or dips, 3.) install a stop sign, 4.) could be very dangerous shoving all the truck traffic down main street, 5.) request that law enforcement patrol this street, 6.) reduce truck speed to 15 mph, and 7.) announce at weigh scale, beet dump and Searchlight that the speed limit is reduced on 3rd Ave. E.

Jack Scotson made a motion to declare an emergency for passage of Ordinance No. 190, an Ordinance Reducing The Speed Limit To 15 MPH For Truck Traffic 20,000 GVW And Over On 3rd Ave. E. From Highway 2 To Highway 16. Effective immediately. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson and W. Bruce Houle. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

October 4, 1999 cont.

3rd Ave. E. cont.

This may take 4 signs. Robert Jasper will phone in the order for the signs. Clerk will put a notice at the weigh scale, beet dump and in the Searchlight.

Dry Prairie Rural Water. Rick Knick and Clint Jacobs brought the council up-to-date on the rural water project. Dry Prairie Rural Water cost share of the project is now at \$68 million. This is lower than a previous estimate. Average cost for water @ 16,000 gal./mo. was estimated at \$40/month and now approximate cost is \$34. or \$35./month. This project made it out of the Senate Sub-Committee, through the mark-up stage and is not seeing any opposition in the Senate. The project may not make it through the House this year. This could put the project into 2001 before the start of construction. The City of Glasgow is now in on the project. Dry Prairie Rural Water will be seeking input from municipalities and rural residents when doing rate structures. Clint Jacobs is interested in becoming certified for water treatment of surface water - Class A and water distribution. W. Bruce Houle made a motion to pay the schooling expense for Clint Jacobs to become a certified water treatment plant operator - Class A and water distribution, and pay Clint \$10.00/hr when being trained at the water plant and for an as needed basis of employment. Jack Scotson seconded the motion. Those voting in favor of the motion: W. Bruce Houle and Jack Scotson. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

Keenan Engelke was here for the entertainment value.

2nd Ave. E. The street between the Hospital and Knudsen's has been bladed to proper grade. After it settles and packs, rock or clean gravel will be put on the surface.

Levee. The county road crew should be here this week to put top soil on.

Drug Dog. Council reviewed contract from Sheriff Grainger for the drug dog. Corrections were given to Attorney Hennessy and he will draft a contract.

Broadway Floral Building. Jack Scotson made a motion to offer \$20,000. to purchase the Broadway Floral property for a Library. The motion died for lack of a 2nd.

There was lengthy discussion on the possible purchase of the property for Library use and the possibility of other business people being interested in the property that have not yet come forward.

Pool. Warm weather ran out and the pool painting will be rescheduled for next spring. Town did pay for the paint supplies as they were a special order.

Fire Siren Update. No new information on a 3rd fire siren yet.

Street Lighting. M.D.U. has not had opportunity to trim the trees that are shading the street lighting in the 2nd Ave. E. area between 4th & 5th Street, near MaryLou Weeks residence.

Garbage Helper/Driver. Jack Scotson made a motion to advertise a position of Garbage Helper/Driver/Maintenance for 20 hrs/week @ \$10.00/hr., with addition to job description that they would become a certified water and sewer operator. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson and W. Bruce Houle. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

October 4, 1999 cont.

Building Permits. There were no building permits submitted. Clerk will call D & K Synan Trucking as it appears they are adding on to the north side of shop.

GJV's. General journal vouchers #241, 242, 243, 2 and 3 were approved and signed.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Building Codes Div.	26.00
Raedelle Aspenlieder	1587.44
A T & T	12.97
Basin Sandblast, Inc.	2773.03
Bruce Waldhausen	100.00
Bruce Waldhausen	125.00
The City Line	32.34
Finnicum's	1020.00
First Community Bank	519.90
Gaffaney's	39.11
Kohler Communications	2389.00
Miller Oil Co.	12.61
MT Dept. of Revenue	78.21
MDU	287.21
Nemont Telephone	137.54
Oelkers Servicenter	37.75
PERS	297.19
Stuart Stringer-Tree Amigos	200.00
Will's Office World	59.27
The City Line	170.80
Farm Plan	75.17
Hometown Market	5.03
MDU	39.58
TOTAL	<u>\$10,025.15</u>

Special Funds:

Betty Schroeder	92.35
The City Line	6.89
Finnicum's	59.07
First Community Bank	15.30
McCall's	11.97
Miller Oil Co.	3.75
MDU	962.48
NorMont Equip.	200.00
Oelkers Serv.	14.24
Roos. Co. Sheriff Dept.	916.66
Farm Plan	88.72
LK Enterprises	2640.00
TOTAL	<u>\$5,011.43</u>

Enterprise Funds:

Miller Oil Co.	280.00
Postmaster	80.60
Dixie Berwick	581.03
Michael Nickoloff	149.10
Robert Jasper	1824.83
Steven Moore	1776.71
Cellular One	32.30
The City Line	6.89
Crane Water Lab	14.00
Finnicum's	88.81
First Community Bank	1376.56
Industrial Systems	432.87
Kohler Communications	20.00
Lynne Rentz	8.95
MT Dept. of Revenue	208.70
MDU	20.99
Nemont Telephone	113.93
NorMont Equip.	75.38
Northwest Pipe	832.48
Oelkers Servicenter	214.77
PERS	804.59
Sheridan Electric	15.00
Swanson & Youngdale	13365.70
City of Williston	827.90
Daniel R. Heckmun	26.72
Farm Plan	26.48
Foxcroft Equip.	241.43
MDU	396.78
TOTAL	<u>\$23,843.50</u>

Meeting adjourned at 10:25 p.m.

Clerk

Raedelle Aspenlieder

Mayor

Don Allen

October 19, 1999 Special Meeting - Library.

The Culbertson Town Council met in special session with the following present:

Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Paul S. Finnicum, Gordon Oelkers, Raedelle Aspenlieder, Robert Jasper and Steve Moore. Guests: Jim & Eleanor Baldwin, Keenan Engelke, Evelyn Casterline, Marylou Weeks, Jo Nelson, Karen Baxter, Ila Mae Forbregd, Evelyn Carlisle and Jim Rowe.

Mayor Oelkers opened the meeting stating the purpose of the meeting was to discuss whether or not the town should make a formal offer on the Broadway Floral property for use as the Public Library or fix up the building the library is in now.

Each councilman and guest voiced their opinion. Discussion was on both sides. Some were in favor of the new property as it was handicap accessible, ample parking, options available to further develop the property, could be a beautification project for communitiy service groups, interest in bringing the library more up-to-date with computers available for students and adults, have the library more accessible with more open hours and develop the library more than it is now as a resource.

Some opinions on the present library building were that it is cold, has bats, broken window, foundation is not sound, older patrons cannot get up the stairs and is not handicap accessible.

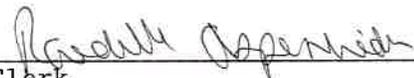
The present building is listed with the Historical Society and would have to follow their guidelines to restore or remodel the building. The question was not clear if the Historical Society had to be consulted to tear the building down.

Opinions not in favor of making an offer on the Broadway Floral property were: being opposed to taking the property off the tax roles, taking a private business off of main street, do not make an offer before it comes up for public auction, what will be done with present structure, the Broadway Floral property is not in the best shape either - needs a new roof, would need bathroom remodel and inside remodel, the Broadway Floral building may not be large enough, what would the same amount of money do for the present library building in improvements, and if the library is moved - would want the old structure town down if it can't be utilized. People don't want to see another vacant building on main street.

Jack Scotson made a motion to formally offer \$12,000 as purchase price for Broadway Floral property. Paul S. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson. Opposed: Paul S. Finnicum, W. Bruce Houle and Bernie W. Finnicum. MOTION FAILED.

Jack Scotson made a motion to formally offer \$8,000 as purchase price for Broadway Floral property. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Meeting adjourned at 7:55 p.m.


Clerk


Mayor

November 1, 1999. The Culbertson Town Council met in regular session with the following present: Jack Scotson, W. Bruce Houle, Gordon Oelkers, Robert Jasper and Raedelle Aspenlieder. Absent: Paul S. Finnicum, Bernie W. Finnicum and Greg Hennessy.

W. Bruce Houle made a motion to approve the agenda and accept the Oct. 4 & 19, 1999 minutes. Jack Scotson seconded the motion. Those voting in favor of the motion: W. Bruce Houle and Jack Scotson. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

Levee Update. The capacity of the levee: the 4 culverts handle 80 CFS and the crossing 1148 CFS. A 2 year event is approximately 77 CFS and a 100 year event is approximately 832 CFS. Still need to put top soil in bottom of drainage ditch by the airport. The seed should be in on Friday, Nov. 5th. Steve Hampton will do the seeding.

Drug Dog Update. Attorney Hennessy drafted a Memorandum of Understanding for the drug dog. Jack Scotson made a motion to approve the Memorandum of Understanding and to send it to Sheriff Grainger for his approval and signature. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson and W. Bruce Houle. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

Library. There is no new information on the offer for the Broadway Floral building for a library.

Fire Siren. Still need to talk to the fire department about possibly adding a 3rd siren to the system.

Street Lighting. Bob Jasper did trim the trees on Kummer's corner, MDU will be cutting the trees on Robert Larsen's corner.

3rd Ave. E. Are the speed limit signs up on 3rd Ave. E. yet?

Parking on North Side of School Gym. Bruce suggested the town give the school a copy of the DOT letter about the No Parking sign. The Town and School should both push for better No Parking signing of the area north of the school gym. Clerk will write another letter to the Dept. of Transportation.

Garbage Helper/Driver. Jack Scotson made a motion to hire Alan Stanford to fill the Part-Time Garbage Helper/Driver position. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson and W. Bruce Houle. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

Jack Scotson made a motion to offer the Part-Time Garbage Helper/Driver position to Jim Rowe if Alan Stanford declines. Jim Rowe would work strictly 16 hours/week. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson and W. Bruce Houle. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

Building Permits. Building permits for Clint Halvorson and D & K Synan Trucking were approved and signed.

GJV's. General journal vouchers #244 & 245 were approved and signed.

Telephone Options. Clerk called Nemont to see if there were other options for the multiple phones the town has. Nemont said can't do much else due to the different locations of our phones - different lines. Bruce will do some checking.

Garbage Rate. Culbertson Sheet Metal is no longer renting a dumpster. There not much business being conducted from the Culbertson shop, water is still on; Culbertson Sheet Metal asked to consider charging them less for garbage due to the small amount of garbage being generated. Jack Scotson made a motion to change the rate to \$12.00/month until he generates more garbage. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson and W. Bruce Houle. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

Water Bill. Ina Bousquet had requested that the council re-visit the large water bill they received several months ago. Jack Scotson made a motion to credit Tim Bousquet for 140,000 gallons (bill was for 298,000 gal.) or \$470.40, because if the read-out had been correct - in May they would have realized they had a problem. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson and W. Bruce Houle. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

Budget Resolution. Jack Scotson made a motion to pass Resolution No. 306, setting an All-Purpose levy of 102.32 mills and Library 6.02 mills for a total of 108.34 mills for FYE 6-30-2000. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson and W. Bruce Houle. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

Amended Plat - Montana Finnicum. Jack Scotson made a motion to accept amended plat from Montana Finnicum to Leroy Larsen. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson and W. Bruce Houle. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid:

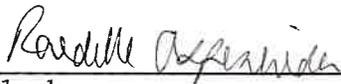
<u>General Fund:</u>		<u>Enterprise Funds:</u>	
MT Dept. of Revenue	60.56	MT Dept. of Revenue	53.58
MMIA	649.62	MMIA	652.32
Raedelle Aspenlieder	1662.47	Northern Analytical Lab	140.00
A T & T	16.74	Postmaster	80.00
Bruce Waldhausen	125.00	Steven Moore	1762.13
The City Line	107.38	Robert Jasper	1811.61
Culb. Pharmacy	3.57	Dixie Berwick	601.96
Culb. State Agency	100.00	Cellular One	32.30
First Comm. Bank	555.66	The City Line	11.89
Hennessy Law Office	851.93	Crane Water Lab	14.00
L.N. Curtis & Sons	14.25	Energy Lab	206.40
Modern Aire Flight Serv.	150.00	Farm Plan	6.87
Montana Aeronautics Div.	51.37	First Comm. Bank	1390.82
MT Dept. of Revenue	84.31	Hi-Line Sewer	8069.50
MDU	272.01	Kadmas, Lee & Jackson	13.44
PERS	313.09	Kirst Engineering	188.21
The Searchlight	35.75	Michael Nickoloff	167.84
The Searchlight	113.25	Miller Oil Co.	172.12
TOTAL	\$5166.96	MT Dept. of Revenue	212.34
		MDU	72.72
		MDU	1294.07
<u>Special Funds:</u>		Northwest Pipe Fittings	244.10
MT Dept. of Revenue	16.18	Oelkers Servicenter	87.58
MMIA	203.05	Pete's Truck & Salvage	65.00
Betty Schroeder	92.35	PERS	807.88
The City Line	43.57	QBS	175.54

November 1, 1999 cont.

Special Funds cont.:

Culb. Pharmacy	8.39
Energy Systems Ind.	749.70
First Comm. Bank	15.30
Kadrmass Lee & Jackson	506.80
Karen Baxter	74.78
Larsen Builders	42.00
Miller Oil Co.	3.75
MDU	973.30
Newman Traffic Signs	86.22
NorMont Equip.	475.00
Oelkers Servicenter	45.95
Roos. Co. Sheriff Dept.	916.66
TOTAL	\$4,253.00

Meeting adjourned at 8:50 p.m.


 Clerk

Enterprise Funds cont.:

Sheridan Electric	15.00
City of Williston	883.80
TOTAL	\$19,233.02


 Mayor

December 6, 1999. The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Greg Hennessy, Robert Jasper, Steve Moore and Raedelle Aspenlieder. Guests: Joyce S. Norris, Ila Mae Forbregd, John Grainger and Mark Mahlen.

W. Bruce Houle made a motion to approve the agenda and accept Nov. 1, 1999 minutes and Treasurer Reports 7-31-99, 8-31-99 and 9-30-99. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Mark Mahlen was here to listen.

7th Ave. E. Approach. Council discussed the possibility of the need for an approach on the south side of US Highway 2 to 7th Ave. E., which is not yet a developed street. The decision was not to build the approach at this time, but to wait until it is requested by property owners in that area.

Library. The Broadway Floral property may be sold to a private individual. Paul will see if the Library Board could do some grant research and writing. Council would like to see a millennium Library Committee set-up.

Drug Dog Update. W. Bruce Houle made a motion to accept the Memorandum of Understanding agreement between the Town of Culbertson and Roosevelt County Sheriff Office with the following changes: 1.) paragraph 3 primarily instead of only for daily patrol, 2.) paragraph 3 primary instead of sole handler, and 3.) paragraph 3 delete entirely "that the Mayor of Culbertson shall have absolute veto power over out-of-county use of the drug dog". Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Fire Siren. Gordon said Fire Chief Alan Aspenlieder will be getting prices and options to update the fire siren and siren warning system. There are some areas of town that cannot hear the siren, especially the areas north of Highway 2 on the east and west edges.

December 6, 1999 cont.

Street Lighting. Tree trimming by the street light on Robert Larsen's corner will be done soon according to Kevin Martin with MDU.

Telephone Options. Bruce made some changes on the long distance carrier on the telephone bills which amount to a savings of \$40 - \$50/month. Council decided to disconnect the rest area sewer lift station telephone. There is a red warning light on the manhole for alarm system warning.

Levee Update. Final shots have been done on the levee. This information will be back and go to the NRCS Office this week. Seeding is done, except the east side of the road. W. Bruce Houle made a motion to pay Steve Hampton \$100.00 for seeding the levee. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED. Council suggested Bob put posts up with no trespassing on the levee.

Roll-Off. Council had information from Dave's Sanitation on a 55 cu. yd. roll off. This would save our truck the trip to Williston. Town would have to purchase 1 roll off unit for \$6500.00. This would probably hold 3 days pick-up. Town would pay \$195.00/trip to exchange the roll off. Town would also continue to pay the landfill fees. Council reviewed cost comparison done by Bob and Raedelle. This item was just discussed, no action was taken.

TAABS. The TAABS utility billing software currently being used is Y2K compliant. Clerk shared a quote for Multi Plus, which is an upgrade from TAABS, with a \$2500.00 Trade-In for TAABS II, the cost was \$3250.00. Things are working fine now, so no action was taken.

Cable TV Transfer. Town received a "Consent To Franchise Transfer" consenting to the assignment of cable television franchise from Blackstone Cable, LLC, a Massachusetts Limited Liability Company to Mallard Cablevision, LLC., a Delaware Limited Liability Company.

Paul S. Finnicum made a motion to approve Resolution No. 307. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CULBERTSON, STATE OF MONTANA, CONSENTING TO THE ASSIGNMENT OF CABLE TELEVISION FRANCHISE FROM BLACKSTONE CABLE, LLC, A MASSACHUSETTS LIMITED LIABILITY COMPANY TO MALLARD CABLEVISION, LLC, A DELAWARE LIMITED LIABILITY COMPANY. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Gordon and Bruce will call Mallard Cablevision and talk to them about the different options of channels.

Star Fund. Bruce received information from the Williston Star Fund for possible grant funds for community projects. The minimum grant request is \$2500.00 with a dollar for dollar match requirement. Council was interested in a park canopy. A committee was set-up consisting of Allen Peterson, W. Bruce Houle and Paul S. Finnicum.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Nemont Telephone	145.07	Dan Heckman	38.50
Postmaster	33.00	Nemont Telephone	113.58
Raedelle Aspenlieder	1579.70	Dry Prairie Rural Water	1930.00
PERS	294.01	Postmaster	81.40
MT Dept. of Revenue	72.11	Michael Nickoloff	99.30
First Comm. Bank	510.36	Dixie Berwick	720.06

December 6, 1999 cont.

General Fund cont.

A T & T	19.16
The City Line	220.13
Hometown Market	11.45
EC Hardware/Software	200.00
Great Northern Development	796.00
Gordon Oelkers	750.00
Culb. State Agency	80.00
Dennis Elgen	26.99
Will's Office World	3.00
The Searchlight	6.50
Gaffaney's	199.79
Finnicum's	97.71
Finnicum's	7.61
Bruce Waldhausen	125.00
Nemont Telephone	100.46
MDU	301.23
Larsen Builders	384.00
Finnicum's	62.67
Northwest Pipe Fittings	52.05
Culb. Chamber of Commerce	100.00
Sport About	12.72
Nemont Telephone	15.32
TOTAL	<u>\$6,206.04</u>

Special Funds:

Betty Schroeder	92.35
First Comm. Bank	15.30
The City Line	75.26
Barnes & Noble, Inc.	138.20
Reiman Publications	16.98
Sidney Red-E-Mix	755.00
LK Enterprises	240.00
Western Plains Mach.	121.65
Oelkers Servicenter	319.55
Miller Oil Co.	91.11
Finnicum's	84.01
Roos. Co. Sheriff Dept.	916.66
MDU	19.83
Farm Plan	483.90
Finnicum's	28.09
MDU	9.57
TOTAL	<u>\$3,407.46</u>

Enterprise Funds cont.

James Rowe	411.85
Steven Moore	1633.87
Robert Jasper	1834.44
PERS	797.69
MT Dept of Revenue	212.15
First Comm Bank	1444.48
Sheridan Electric	15.00
The City Line	21.90
Hometown Market	17.55
Bobbi Jo Hackman	50.00
Curt Thiessen	150.00
Jim Rowe	30.00
Sidney Red-E-Mix	239.00
Larsen Builders	97.38
Crane Water Lab	14.00
Energy Laboratories	284.90
H B & R, Inc.	1290.00
Oelkers Servicenter	123.19
Triple M	24.00
Finnicum's	54.41
City of Williston	841.20
MDU	20.80
Farm Plan	62.67
Finnicum's	68.59
Cellular One	32.30
Northwest Pipe Fittings	931.40
MDU	490.85
Nemont Telephone	79.30
TOTAL	<u>\$14,255.76</u>

Meeting adjourned at 8:57 p.m.

Ronald Aspenhider
Clerk

Julian Oelker
Mayor