

December 5, 2005 cont.

MT DOT - Drainage on Broadway Ave. No news.

Local Recreation Survey. No news.

Storm Water Diversion - Hwy 16 North. No new news.

Joe McCormick Tank. No news.

Sewer Lagoons. Spring work.

Old Culbertson Community Development Corp. Attorney Hennessy has not received the necessary information from Robert Bell yet. We will have Allen Peterson call Bell.

Town Hall Lighting. The materials have been ordered. W. Bruce Houle made a motion to sell the replaced fixtures for \$5.00 each. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Assisted Living Center. No news.

Dry Prairie Rural Water. Council wishes to review the water rate for Dry Prairie Rural Water at the January council meeting.

Landfill Change in Operations. No news.

Airport Project. No news.

MMIA - Pollution and Remediation Legal Liability Policy. No news.

Audit 6-30-05 and 6-30-06. Waiting for contract from CHMS.

Verizon Wireless. No news.

GJV's. General journal vouchers #392 - #397 and UB vouchers #324 - #329 were approved and signed.

Theodore Roosevelt Expressway. An informational meeting on the Theodore Roosevelt Expressway will be held in Dickinson, ND on Thursday, December 8th. Paul S. Finnicum made a motion to approve W. Bruce Houle attending on town behalf. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED. A couple of the county commissioners may go also.

The regular meeting of the town council will be on Monday, January 9, 2006 due to the holiday.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Bernie W. Finnicum	410.57	Carquest Auto	39.95
Gordon Oelkers	1010.85	Mastercard	325.55
Jack Scotson	407.57	Miller Oil Co.	432.30
Paul S. Finnicum	407.57	Postmaster	81.19
Penny Hendrickson	70.41	Dixie Berwick	1466.82
Raedelle Aspenleider	1951.20	Odean Kilsdonk	1628.18
W. Bruce Houle	410.57	Robert Jasper	2309.63
A T & T	59.83	Steven Moore	2006.41

December 5, 2005 cont.

General Fund cont:

Bruce Waldhausen	145.00
The City Line	607.54
CNA Surety	80.00
EZ Computers	30.00
Farm Plan	252.63
Finnicum's	250.22
First Community Bank	1014.98
Gaffaney's	7.38
Miller Oil Co.	168.50
Modern Aire Flight Serv	432.07
MT Dept. of Revenue	133.00
MDU	59.18
MDU	342.05
PERS	366.45
Roos. Co. Sheriff Dept.	916.66
Seitz Ins.	65.00
The Searchlight	46.80
Hennessy Law Office	768.60
TOTAL	<u>\$10,414.63</u>

Special Funds:

DEQ	338.00
Betty Schroeder	122.47
Carquest Auto	297.88
The City Line	185.45
Finnicum's	192.80
First Community Bank	20.28
Garden Gate	20.00
Gratech Company	1494.93
Karen Baxter	40.77
Miller Oil Co.	28.93
MDU	27.93
MDU	1142.23
National Geog. Adventure	12.00
Newman Traffic Signs	200.17
Oelkers Serv.	170.18
Roos. Memorial Hosp.	40.00
Homestead - South 40	53.91
Homestead - South 40	67.02
TOTAL	<u>\$4,454.95</u>

Enterprise Funds cont.

The City Line	64.72
Dept. of Public Health	19.00
Energy Laboratories	308.15
Farm Plan	36.89
Finnicum's	131.53
First Community Bank	2158.86
Hawkins Water Treatment	819.00
Industrial Systems	345.98
Kohler Communications	138.00
Miller Oil Co.	229.18
MT Dept. of Revenue	361.00
MDU	521.84
MDU	53.77
Northwest Pipe Fittings	2099.12
Oelkers Serv.	429.14
Praxair	14.01
PERS	1430.89
Sheridan Electric	15.00
Utilities Underground	4.23
Williston Landfill	1124.42
Cellular One	47.77
TOTAL	<u>\$18,642.53</u>

Meeting adjourned at 8:30 p.m.

Rudolph Asperhagen  
Clerk

[Signature]  
Mayor

January 9, 2006. The Culbertson Town Council met in regular session with the following present: Jack Scotson, Paul S. Finnicum, W. Bruce Houle, Gordon Oelkers, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Absent: Bernie W. Finnicum. Guests: Jim Bauer, Linda Twitchell, Bruce Waldhausen, Vicky Delger, Gary McDonald, Jim Shanks, Buzz Mattelin, Marylyn Weeks, Muriel Park, Ross Helmer, Evelyn Casterline, Karen Baxter, Jo Nelson, Clint Jacobs, Ardis Oelkers, Fred Hofman and Rob Oelkers (9:50 pm).

Jack Scotson made a motion to approve the agenda. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to approve the December 5, 2005 minutes and November 30, 2005 Treasurer Report. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Library. Linda Twitchell explained that the CDBG Grant application for the Multi-Use Facility was not approved for funding. There are things we can improve on, and things that we have no control over. CDBG applications can be done annually and are due the end of May. Libraries do not rank that well when compared to water, sewer, hospital/nursing home applications.

Mayor Oelkers went over a list of 9 other library options. The racquetball court building is 50'x100' plus the upper level. The County Commissioners and Jim Bauer went with Buzz Mattelin to tour the racquetball court building. The County Commissioners want to keep all the county services together.

Some like the current location of the library, not the building.

Linda suggested we pick 2 options, develop the cost to do them, then re-apply.

We should consider requesting less than the maximum allowable, so our ranking will improve.

If the town could commit to \$400,000 and the county to \$600,000 the project could be done without grant funds. Clerk will check into General Obligation Bonds.

Commissioner McDonald suggested we apply for the CDBG again.

Paul S. Finnicum made a motion to re-submit the CDBG application by the May deadline and check into General Obligation Bond requirements, town maximum obligation of \$400,000. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Dry Prairie Rural Water. Paul S. Finnicum made a motion to maintain Dry Prairie Rural Water current rate of 90¢/1000 gal. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Clint Jacobs inquired about the land north of the levee. DPRW is looking for ground for a pipe storage unit between now and next winter. The pipe storage unit would be a 40'x60' building. Jack Scotson made a motion to commit to deed Dry Prairie Rural Water the acreage (3.1 acres) for pipe storage purposes. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

MT DOT Drainage on Broadway Ave. No news.

Local Recreation Survey. No news.

MT DOT - Hwy. 16 North. No news.

Joe McCormick Tank. No news.

Sewer Lagoons. Srping work.

Culbertson Community Development Corp. Funding. No news.

January 9, 2006 cont.

Town Hall Lighting. To be scheduled by Sheridan Electric yet.

Assisted Living Center. Gordon will be attending a meeting next week.

Landfill. The Department of Environmental Quality approved the update to the Town of Culbertson Class III Landfill Operation and Maintenance Plan. Please notify the landfill operators that the stormwater control berms must be maintained during operations to ensure that stormwater will be diverted away from the compost.

Old Culbertson Community Improvement Corp. Attorney Hennessy has not received records from Robert Bell. Raedelle will write to Robert Bell.

Airport CIP 2006-2011. No new news.

MMIA - Pollution & Remediation Legal Liab. Policy. Still waiting for response.

Audit. Mayor Oelkers signed the Audit Contract with CHMS for FY ending 6-30-05 and 6-30-06.

Verizon Wireless. Raedelle will try to find out if anything is going on here.

Theodore Roosevelt Expressway. Does the council want to form an Advisory Committee for the Theodore Roosevelt Expressway? Bruce said this project is looking for key people in the communities. Council agreed Bruce should stay on this.

GJV's. General journal voucher #398 was approved and signed.

Planning & Zoning Committee. Bruce shared information on the Planning & Zoning Committee. The town needs to work on this. Raedelle will try to get information from other towns.

Senior Citizen Center. Paul S. Finnicum made a motion to pay 1/3 cost \$356.67 to purchase 2 new stoves for the Senior Citizen Center. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

MMIA Risk Management 101 Program. The council would be open to receiving this information.

Consolidated Grain & Barge Co. Town received a check for \$700.00 for the Option & Purchase Agreement from Consolidated Grain & Barge Co. W. Bruce Houle made a motion to funnel these funds into the Economic Development Fund. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

MMIA. There is a vacancy on the MMIA Board of Directors. Is anyone interested? No.

HB758 Oil & Gas Production. House Bill 758 Oil and Gas tax Distributions to the Town of Culbertson estimated annual revenue will be \$6723. Paul S. Finnicum made a motion to deposit the funds in Oil Severance fund. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Water Conference. W. Bruce Houle made a motion to approve of Steve attending the Water Conference in Great Falls Feb. 22-24. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

January 9, 2006 cont.

Tent Lease. W. Bruce Houle made a motion to approve Tent Lease for Karla Forbregd. Paul S. Finnicum seconded the motion. Those voting in favor of the motion: W. Bruce Houle and Paul S. Finnicum. Opposed: Jack Scotson. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Sewer Jet Vac. Bob will research a sewer jet vac unit.

Asphalt. The asphalt south of the tracks could be hauled to a pile up by Froid. Town would have to haul it there.

Broadway Floral Lot. Deputy Rob Oelkers requested a sign for no overnight truck parking on the Broadway Floral Lot.

Bump. Deputy Rob Oelkers wanted the town to ask Lee Vannatta with the Dept. of Transportation to put a bump sign on 3rd Ave. & 6th St. where water break was.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Larsen Builders	31.99
Nemont Telephone	204.57
W. Bruce Houle	170.10
Penny Hendrickson	70.41
Raedelle Aspenlieder	1951.20
A T & T	95.87
Bruce Waldhausen	145.00
Carquest	109.19
The City Line	1265.19
EZ Computers	30.00
First Community Bank	571.24
Fiscal Health Programs	75.00
Focus Technology	12.99
Gaffaney's	106.36
Hometown Market	23.04
Larsen Builders	120.20
MT Dept. of Revenue	102.00
MMIA	261.10
MDU	461.41
Nemont Telephone	209.41
Oelkers Serv.	214.00
Postmaster	41.00
PERS	366.45
Roos. Co. Sheriff Dept.	916.66
The Searchlight	160.35
Unemp. Ins. Div.	27.31
TOTAL	<u>\$7,742.04</u>

Enterprise Funds:

Larsen Builders	3.16
Nemont Telephone	43.49
Dixie Berwick	1466.82
Odean Kilsdonk	1685.80
Postmaster	79.12
Robert Jasper	2352.45
Steven Moore	1997.21
Roosevelt Mem. Clinic	75.00
MT Dept. of Revenue	2020.00
Cellular One	48.14
The City Line	101.51
Dept. of Public Health	19.00
Energy Laboratories	66.30
Falcon Pump & Supply	47.85
Farm Plan	38.76
First Community Bank	2212.59
Franz Const.	2261.00
Hawkins Water Treatment	643.50
HF Scientific	70.61
Hometown Market	2.90
Hose & Rubber Supply	206.29
Interstate Power Systems	169.00
Lonnie Johnson	4.64
Martha Rudolph	51.80
Miller Oil Co.	1695.18
Modern Machine Works	1794.08
MT Dept. of Revenue	368.03
MMIA	1704.98
MDU	563.83
Nemont Telephone	43.49
Northern Pump & Comp	485.17
Northwest Pipe Fittings	820.33
Oelkers Serv.	674.06
PERS	1451.56
Sheridan Electric Co-op	15.00
Sidney Red-E-Mix	156.00
Unemp. Ins. Div.	74.49
Utilities Underground	5.64

January 9, 2006 cont.

Enterprise Funds cont.

Williston Landfill	938.03
TOTAL	<u>\$26,456.81</u>

Special Funds:

Larsen Builders	41.44
Betty Schroeder	122.47
Robert Jasper	72.76
Bauer Group	1833.25
Carquest	45.25
The City Line	400.23
Farm Plan	381.80
First Community Bank	37.83
Home	8.00
Karen Baxter	46.81
Miller Oil Co.	195.29
MT Dept. of Revenue	2.97

Special Funds cont.

MMIA	25.68
MDU	1132.26
Oelkers Serv.	47.00
PERS	12.69
Roos. Mem. Medical	40.00
Self	9.97
Skyway Television	100.00
Homestead-South 40	22.06
The Saturday Evening Post	14.97
Unemp. Ins. Div.	1.75
TOTAL	<u>\$4,594.48</u>

Meeting adjourned at 10:10 p.m.

Raedelle Aspenlieder  
Clerk

Gordon Oelkers  
Mayor

February 6, 2006. The Culbertson Town Council met in regular session with the following present: W. Bruce Houle, Gordon Oelkers, Jack Scotson, Robert Jasper, Greg Hennessy, Paul S. Finnicum and Raedelle Aspenlieder. Absent: Bernie W. Finnicum.  
Guests: Mike Olson, Erin Poland and Dave Solem.

Attorney Greg Hennessy swore in Mayor Gordon Oelkers and Councilman Paul S. Finnicum.

Jack Scotson made a motion to approve the agenda with the additions. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to approve the January 9, 2006 minutes and December 31, 2005 Treasurer Report. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Paint Ball Field. Mike Olson discussed the possibility of a Paintball Field in or near town. Mike supplied information on the sport. Older kids can go out-of-town, but younger kids don't have a place to go. The area needed is 75'x300', about the size of a football field. Council suggested different land spots for use. The land north of the dike is a possibility. Mike will gather more information and come back to the council.

Formal Complaints. Erin Poland and Dave Solem presented signed formal complaints from them and three other neighbors about the Tran residence 217 3rd Ave. W. Complaints were about a barking dog, garbage in the yard and on the street and vehicles that are parked on the street without being moved for long periods of time.

February 6, 2006 cont.

Formal Complaint cont.

Attorney Hennessy will write the letter notifying them of the violations and have a deputy deliver it. Tran's will have 15 days to comply. The property owner of record will also get a copy of the letter.

Airport. Rick Knick gave an update on the airport. The goal is to have the Airport Layout Plan (ALP) complete this summer. Once the ALP draft is complete, Rick and a representative of Kadrmas, Lee & Jackson will be back to the council. A job description for the manager needs to be done. Rick will try to get copies of job descriptions from other airports similar in size. Raedelle will write to Craig Canfield about the possibility of an assisted living center being built north of the hospital. What is the clearance for the runway?

DPRW. Dry Prairie Rural Water awarded the Branch Line A bid to Agri Industries in Williston.

Theodore Roosevelt Expressway. Bruce updated the council on the recent Highway 2 Association meeting in Glasgow on Saturday, January 28th. The 4 for 2 people have been using Economic Development as the driving force for their plan. Safety and military safety should be the main force for this project. Copies of the Transportation Regional Economic Development (TRED) Study Overview were provided to everyone. You will be able to keep up with TRED on the internet soon.

Paul S. Finncium made a motion to pay membership dues to the Highway 2 Association, government entity cost is \$100.00. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Multi-Use Facility. Raedelle will be attending the Great Northern Development meeting tomorrow and will also meet with Linda Twitchell about the next step in this project prior to another application being submitted in May. The financials need to be done and a firm committment from Roosevelt County Commissioners is necessary. Buzz Mattelin said he would lease the town the racquetball court if the library need to be moved for \$5.00/square foot.

Drainage on Broadway Ave. No news.

Local Recreation Survey. No news.

Hwy. 16 North And Storm Water Diversion. No news.

Joe McCormick Tank. No news.

Sewer Lagoons. Will contract to be sprayed in spring/early summer.

Culbertson Community Development Funding. No news.

Town Hall Lighting. Still waiting on Sheridan Electric.

Assisted Living Center. Gordon reported that the last Sunday in February, the steering group will tour assisted living centers in Sidney and Watford City.

Old Culbertson Community Improvement Corp. Allen Peterson provided a list, off the top of his head, of share holders in teh group. Greg will have to wrap up and close out the old Economic Development Corp.

February 6, 2006 cont.

MMIA Pollution and Remediation Legal Liability Policy. No news.

Verizon Wireless. No news.

Zoning/Ordinance Permit. A Zoning/Ordinance Permit for Tom & Nancy Hansen was approved with the stipulation that the trailer be moved off the property 3 months after the new house is complete.

Swimming Pool Manager. Paul S. Finnicum made a motion to advertise for a Swimming Pool Manager for the 2006 season with applications due by 5:00 p.m. Monday, March 6, 2006. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

There will be a Roosevelt County Public Meeting at the Great Northern Development Corporation Conference Room, 233 Cascade Street in Wolf Point at 12:00 noon on February 23, 2006. The meeting is intended to serve two purposes and will consider the needs of the county as well as incorporated municipalities located within the county.

CRP Program. The CRP is up for renewal soon. The council decided not to renew.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Hennessy Law Office	135.00	Finnicum's	55.65
Modern Aire Flight Serv.	233.89	MDU	905.65
Mastercard	28.18	Praxair	7.30
Oelkers Servicenter	1235.04	Utilities Underground	4.23
First Community Bank	593.06	MT Rural Water Systems	125.00
ME Dept. of Revenue	102.00	DEQ	720.00
Penny Hendrickson	70.41	Miller Oil Co.	546.00
Raedelle Aspenlieder	2007.21	Postmaster	79.44
The City Line	956.15	Dixie Berwick	1466.82
Great Northern Development	716.00	First Community Bank	2035.41
The J.P. Cooke Co.	38.46	MT Dept. of Revenue	351.25
PERS	377.04	Odean Kilsdonk	1542.68
The Other Place	10.00	Robert Jasper	1988.37
A T & T	121.23	Steven Moore	1903.52
CNA Surety	50.00	Aaron Snyder	50.00
Bruce Waldhausen	145.00	Allan Anderson	50.00
Dixie Berwick	47.93	Cellular one	48.14
EZ Computers	30.00	Charlie Savely	50.00
IIMC	100.00	Chris Britsch	16.20
Gaffaney's	358.92	The City Line	85.80
Miller Oil Co.	177.80	Clifton Cheek	50.00
MDU	423.74	Darwin Wolff	50.00
Roos. Co. Sheriff	916.66	David Dean	50.00
W. Bruce Houle	91.67	Kathryn Storm	29.27
Finnicum's	395.63	Mark Colvin	50.00
Hennessy Law Office	180.00	PERS	1337.84
Nemont Telephone	186.22	Robert Beauchaine	50.00
Raedelle Aspenlieder	48.06	Robert Nick	50.00
TOTAL	\$9,775.30	Tammy Olson	50.00
		Energy Laboratories	260.05
<u>Other Funds:</u>		First Community Bank	600.00
Fire Relief Assn.	150.00	Larsen Builders	33.50

February 6, 2006 cont.Special Funds:

Finnicum's	158.98
MDU	17.55
Betty Schroeder	122.47
First Community Bank	197.63
MT Dept. of Revenue	30.75
Odean Kilsdonk	116.12
Robert Jasper	378.73
Steven Moore	143.29
The City Line	287.07
Karen Baxter	18.88
PERS	120.70
Cook's	19.95
Country Gardens	19.97
Culbertson Implement Co.	24.96
Family Circle	16.97
MDU	17.26
National Geographic Society	34.00
Oelkers Servicenter	128.84
Roos. Memorial Medical Center	40.00
Taste of Home	14.98
Adrian E. Hirst	16.50
Finnicum's	193.06
MDU	1482.81
TOTAL	<u>\$3,601.47</u>

Enterprise Funds cont.

Miller Oil Co.	76.61
MDU	526.27
Oelkers Servicenter	676.02
Sheridan Electric Co-Op	15.00
U.S. Bank Trust SPA	5412.00
Williston Landfill	846.25
Culbertson Pharmacy	10.62
Finnicum's	73.60
Nemont Telephone	43.49
Praxair Dist.	7.46
Williston Landfill	104.85
TOTAL	<u>\$22,434.29</u>

Meeting adjourned at 9:00 p.m.

  
Clerk

  
Mayor

March 6, 2006. The Culbertson Town Council met in regular session with the following present: W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Jack Scotson, Paul S. Finnicum, Robert Jasper, Greg Hennessy and Dixie Berwick. Absent: Raedelle Aspenlieder. Guests: Brian Archdale, Joe Reynen, Shannon and Rob Oelkers, Ross Helmer, Karen Baxter, Fred Hofman, Mike Nickoloff and Ron Kemp.

Attorney Greg Hennessy swore in Councilman Bernie W. Finnicum.

Jack Scotson made a motion to approve the agenda with the additions. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the February 6, 2006 minutes and January 31, 2006 Treasurer Report. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Library. Ross Helmer and Karen Baxter would like to have a BBQ fund raiser on Saturday during the Frontier Days weekend June 17th. Karen asked if the council would be willing to cover the cost of food and supplies needed as the council did for last years event. Paul S. Finnicum made a motion to pay for the food and supplies. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

March 6, 2006 cont.

Dick Iverson - not present - no action taken.

Brian Archdale will be the contact person for the Sheriff's Department for any needs and will also be attending future town council meetings. Brian is also running for Sheriff and would be happy to visit with anyone after the council meeting. Joe Reynen, Shannon and Rob Oelkers were at the meeting in support of Brian Archdale.

Ron Kemp introduced himself as a candidate for Sheriff and would like to see a debate set up for the 3 candidates running for Sheriff. Mayor Gordon Oelkers thought that to be a good idea as well as the council. Mike Nickoloff was there to support Ron Kemp.

Fred Hofman discussed different ideas on funding to help Mike Olson defray the cost of insurance for his proposed paint ball field.

Broadway Floral Property. No news.

Local Recreation Survey. No news.

MT DOT Drainage on Broadway Ave. No news.

Highway 16 North and Storm Water Diversion. Should seed grass in early May. Once the Saddle Club figures out where they want the fence, Bob and Steve will put it up.

Joe McCormick Tank. No news.

Sewer Lagoons. No news.

Culbertson Community Development Funding. Attorney Greg Hennessy mailed the 501(c)3 application with the information he had. The deadline is March 9th.

MDU Town Hall Lighting. Project complete.

Assisted Living Center. Gordon reported that the committee visited Sidney Center and Watford City's Center. They are both really nice. Sidney has 32 units and Watford City has 14 units. Culbertson is looking at a 8 or 10 unit facility.

Old Culbertson Community Improvement Corp. No news.

Airport CIP 2006-2011. Kadrmas, Lee & Jackson, P.C. was the firm chosen.

MMIA Pollution & Remediation Legal Liability Policy. No news.

Verizon Wireless. No news.

Theodore Roosevelt Expressway. No news.

Swimming Pool. Council reviewed the swimming pool manager applications. Paul S. Finnicum made a motion to offer the pool manager position, 2006 season, to Christina Olson with wages the same as last year. Gordon Oelkers seconded the motion. Those voting in favor of the motion: Gordon Oelkers, Paul S. Finnicum, W. Bruce Houle and Bernie W. Finnicum. Opposed: Jack Scotson.

Zoning/Ordinance Permit. None

March 6, 2006 cont.

Demolition Permits. None

GJV's. General journal vouchers #401, UB#335-339 and UB#340-347 were approved and signed.

Formal Complaints. None

Klip Interactive. The town council reviewed the letter from Klip Interactive informing the town of the \$2.35/month increase on local cable bills. No action needed.

Eastern Plains R C & D. The town council reappointed Dixie Berwick as Culbertson's representative and Raedelle Aspenlieder as alternate.

Montana/Wyoming Association of Railroad Passengers. Mayor Oelkers passed the letter with information about the meeting and asked if anyone was interested in attending. No one at this time was interested in attending the meeting in Havre on March 25, 2006.

MMIA. Bruce will meet with Raedelle and Bob to help update the numbers on property insurance values.

MT DOT - Big Sky Field. Aeronautics Board approved a loan of \$6600.00. Rick Knick was not here to give the council any details on this loan.

Tran Property. Bob met with Mary Tran and discussed what she needed help with in cleaning up her yard. Bob picked up items and took pictures of everything and will wait until the ground thaws out to remove the tree stump in the front yard.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Postmaster	39.00	Carquest Auto Parts	29.99
Penny Hendrickson	70.41	Mastercard	219.98
Raedelle Aspenlieder	1902.20	Miller Oil Co.	420.00
A T & T	64.43	MT Rural Water	125.00
Bruce Waldhausen	145.00	Steven Moore	409.64
The City Line	933.37	MT DEQ	70.00
Eastern Plains R C & D	125.00	METC	100.00
EZ Wireless	30.00	Odean Kilsdonk	505.85
First Community Bank	610.24	Postmaster	79.92
Highway 2 Assn.	100.00	Dixie Berwick	1377.15
Hometown Market	11.80	Odean Kilsdonk	1556.54
Hometown Market	101.07	Robert Jasper	2188.45
Modern Aire Flight Serv.	95.00	Steven Moore	1744.18
Modern Aire Flight Serv.	55.00	Agri Industries Inc.	29.06
MT Dept. of Revenue	112.00	Black Mountain Software	1091.00
MDU	489.13	Cellular One	48.14
PERS	366.45	The City Line	74.41
Red Hot Fire Ext.	145.75	Dept. of Health & Human Serv	52.50
Roos. Co. Election Admin.	1027.39	Energy Laboratories	26.90
Roos. Co. Sheriff Dept.	916.66	First Community Bank	1965.11
TOTAL	\$7,339.90	Gaffaney's	256.65
		Hometown Market	46.00

# **CULBERTSON STUDY COMMISSION**

## **RECOMMENDATIONS FOR THE**

### **CULBERTSON TOWN COUNCIL**

1. Adoption of the final report.
2. Enforce current Ordinances as they pertain to control of dogs.
3. Enforce current Ordinances as they pertain to parking, especially on Broadway Ave. Traffic view is blocked, violations of the yellow curb markings. Parking on Broadway Ave. is poor.
4. Enforce current Ordinances as they pertain to Buildings and Construction, Removal, Repair of or Demolition of Buildings.
5. Streets – winter snow removal and sanding icy streets.

# **Culbertson Local Study Commission**

## **FINAL REPORT**

### **Legal Public Notice**

The Local Study Commission elected by the voters on November 2, 2004 present this tentative report to the citizens.

The responsibility of the study commission, as defined in state law, is "to study the form and power of government and existing procedures for delivery of local government services and compare them with other forms available under the laws of the State of Montana." After completing these two phases of the study it is the responsibility of the study commission to submit a final report recommending no change, or propose an amendment to the existing form of government or offer an alternative form of government to the qualified electors.

After an intensive study, it is the decision of the Study Commission to recommend the adoption of a self-government charter. The stability of town government will not be threatened by a self-government charter. No changes will be made automatically if a self-government charter is chosen. Before any action can be taken under a self-government charter, the town council must pass an ordinance allowing that action. In the meantime, present laws continue as usual.

During the course of the study by research, discussion, public hearings, testimony of public officials, and citizen surveys indicate that in exercising its traditional functions, town government lacks the authority it needs. If town government is to play a wider role it must have adequate legal authority to act, it must also have more control over its organizational structure so that it can act effectively and oversee the performance of town functions. Citizen Input Forms indicated that the majority would like to make a few changes in the Town government.

The first responsibility of the study commission was to study and evaluate the present form of government in the Town of Culbertson; the second responsibility was to compare the existing form with alternative forms available to Montana towns; and then to decide whether or not to offer an alternative that can best meet the needs of the voters of the Town of Culbertson.

The decision of the Culbertson Study Commission to recommend the mayor-council (commission-executive) plan with a self-government charter is made in the belief that such a government can best meet the needs of Culbertson as identified during the course of this study.

The present division of the town into two wards, the continuation of non-partisan elections, and a mayor whose appointments require the approval of the council will remain the same.

The Study Commission feels that Culbertson should take advantage of the possibilities for more local control made available under the self-government charter. While it is true that the restrictions placed by state and federal governments will continue to inhibit independent action locally, adoption of self-government powers may be seen as a step in the right direction: greater local control over local affairs. Though the possibilities are not all spelled out and will emerge gradually as various towns explore and discover them, the stability of town government will not be threatened by a self-government charter. No changes will be made automatically if a self-government charter is chosen. Before any action can be taken under the self-government charter, the town council must pass an ordinance allowing that action. In the meantime, present laws continue as usual.

Charter provisions establish executive, legislative, and administrative structure and organization and are superior to statutory provisions. A charter form of government shall possess self-government powers.

**Montana Code Annotated 7-3-104. Limitation on change in alternative form.** The electors of any unit of local government which has adopted a new alternative form of local government may not vote on the question of changing the form of local government until 3 years after the new alternative form of local government becomes effective, but the voters may vote on amendments to the alternative form or service or functional transfers.

In view of the satisfaction expressed by citizens in the mayor-council (commission-executive) form of government, the Culbertson Study Commission recommends that they continue the Mayor-Council (commission-executive) plan but with the addition of the proposed self-government charter.

***We, the People of Culbertson . . .***

**A PROPOSAL TO ADOPT A MUNICIPAL  
SELF-GOVERNMENT CHARTER**

**for the**

**Town of Culbertson, Montana**

***To be submitted to the Voters of Culbertson for their consideration and decision  
at a regularly scheduled election to be conducted on November 8, 2005 pursuant to law  
and the Final Report of the Culbertson Local Government Review Study Commission.***

**Contents**

- ! Message from the Culbertson Study Commission
- ! Proposed Culbertson Town Charter
- ! Present Plan of Culbertson Town Government
- ! Comparison of the Proposed and Present Forms of Town Government.

To the Citizens of Culbertson:

The Local Study Commission elected by the voters on November 2, 2004 present this final report to the citizens.

The responsibility of the study commission, as defined in state law, is "to study the form and power of government and existing procedures for delivery of local government services and compare them with other forms available under the laws of the State of Montana." After completing these two phases of the study it is the responsibility of the study commission to submit a final report recommending no change, or propose an amendment to the existing form of government or offer an alternative form of government to the qualified electors.

In every phase of this study the study commission sought advice and information from as many people in the town as possible. Opinions and recommendations were solicited from local government officials, community organizations, and citizens. All meetings of the study commission were open to the public. Commission members appeared before various community organizations to explain the work of the commission and also to hear the viewpoints, ideas, and concerns of those present. Public hearings were held; a survey of citizen attitudes was made.

Our recommendations reflect the thoughts and opinions of those who participated in public hearings, those who attended our regular meetings, in addition to the independent efforts of this study commission.

In this final report we present our recommendations for an alternative form of government that we feel will provide the governmental services expected by the people both today and in the future. Our concern has been to provide a form of government that will be responsive to local citizens and provide the opportunity for devising solutions to local problems. We feel the citizens of Culbertson can achieve these goals by continuing the Mayor/Council form with a self-government charter.

The question of adopting this alternative form of government will be placed on the ballot November 8, 2005.

Respectfully submitted,

Culbertson Local Government Study Commission

Members:

Marylyn L. Weeks  
Marylyn Weeks

Muriel Park  
Muriel Park

Dave Solem  
Dave Solem

**CERTIFICATE OF THE PROPOSED CHARTER  
OF  
THE TOWN OF CULBERTSON, MONTANA**

**PREAMBLE**

WE, THE PEOPLE OF THE TOWN OF CULBERTSON, COUNTY OF ROOSEVELT, STATE OF MONTANA, in accordance with Article XI, Section 5 of the Constitution of Montana, do hereby adopt this Charter.

**ARTICLE I  
POWERS OF THE CITY**

**Section 1.01 Powers of the Town of Culbertson**

The Town of Culbertson shall have all powers not prohibited by the Constitution of Montana, the laws of Montana, or this Charter.

**Section 1.02 Interpretation of Powers**

The powers and authority of this self-government town shall be liberally construed. Every reasonable doubt as to the existence of a town power or authority shall be resolved in favor of the existence of that power or authority.

**Section 1.03 Restrictions**

1. The mill levy shall be limited to that of Montana municipal governments with general government powers, except with the prior approval of a majority of the electors voting on the question in a general or special municipal election.
2. No increase in any town license fee, user fee or utility charge shall be made without conducting a public hearing, as required by law.

**Section 1.04 Charter Supremacy**

As provided by Article XI, Section 5 of the Constitution of Montana, provisions herein establishing executive, legislative and administrative structure and organization are superior to statutory provisions.

**ARTICLE II  
LEGISLATIVE BRANCH**

**Section 2.01 Legislative Branch**

The legislative branch shall consist of the town council, which shall be the governing body of the town.

**Section 2.02 Qualifications for Office**

Every resident of the Town of Culbertson who is 18 years of age or older, a citizen of Montana and a qualified elector pursuant to Article IV, Section 2 of the Montana Constitution is eligible to hold the office of council member.

**Section 2.03 Composition**

The Town of Culbertson shall have a town council of four (4) members.

**Section 2.04 Term of Office**

Members of the town council shall be elected for four (4) year, overlapping terms of office.

**Section 2.05 Election**

1. Local government elections shall be conducted on a nonpartisan basis.
2. Council members shall be elected by ward in which candidates must reside and which are apportioned by population. One council member from each ward shall be elected every two years.

**Section 2.06 Chairman of the Council**

The council shall have a chairman who shall be elected by the members of the council from among their own number for a term established by resolution. The chairman of the council shall preside at council meetings when the mayor is absent, and shall vote as other members of the council.

**Section 2.07 Vacancy in Office**

The office of council member becomes vacant as prescribed by law.

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**Section 2.08 Removal from Office**

A council member may be removed from office by a finding, adopted by the affirmative vote of three (3) council members, that the office has become vacant as prescribed by law, or by recall of a council member by the electors of Culbertson, as prescribed by law.

**Section 2.09 Filling Vacancy on Council**

1. When a vacancy occurs in the office of council member, the position shall be considered open and subject to nomination and election at the next general municipal election, except the term of office shall be limited to the unexpired term of the person who originally created the vacancy. Pending such election and qualification the council shall appoint, by the affirmative vote of three (3) council members, a person possessing the qualifications for office required by law and this Charter, within 30 days of the vacancy to hold the office until the successor is elected and qualified.

2. If there are fewer than three (3) council members serving in office at the time an appointment to fill council vacancies is required, the mayor shall appoint with the written consent of each of the incumbent council members, a person possessing the qualifications for office required by law and this charter within 30 days of the vacancy to hold the office until the successor is elected and qualified.

**Section 2.10 Powers and Duties**

1. The town council shall be the legislative and policy determining body of the town . All powers of the town shall be vested in the town council except as otherwise provided by law or this Charter, and the council shall provide for the exercise thereof and for the performance of all duties and obligations imposed by law or this Charter.

2. The council may override the mayor's veto by the affirmative vote of three (3) members of the council.

**Section 2.11 Legislative Action**

Unless otherwise required by law or this Charter, the affirmative vote of a majority of the council members present at a lawful meeting of the council shall be required for all official actions of the council. A minimum of three (3) council members must be present to convene a lawful meeting of the council.

**Section 2.12 Procedure**

The council shall establish its rules of procedure and time and place of meetings by resolution.

**Section 2.13 Compensation**

The compensation of the council shall be set by resolution of the town council.

**ARTICLE III  
EXECUTIVE BRANCH**

**Section 3.01 Mayor**

The mayor shall be the chief executive and chief administrative officer of the town.

**Section 3.02 Qualifications for Office**

Every resident of the Town of Culbertson who is 18 years of age or older, a citizen of Montana and a qualified elector pursuant to Article IV, Section 2 of the Montana Constitution is eligible to hold the office of mayor.

**Section 3.03 Term of Office**

The mayor shall be elected for a four (4) year term of office.

**Section 3.04 Election**

The mayor shall be nominated and elected at large on a nonpartisan basis.

**Section 3.05 Vacancy in Office**

The office of mayor becomes vacant as prescribed by law.

**Section 3.06 Removal from Office**

The mayor may be removed from office by a finding, adopted by the affirmative vote of three (3) council members that the office has become vacant as prescribed by law or by recall of the mayor by the electors of the Town of Culbertson, as prescribed by law.

**Section 3.07 Filling Vacancy in the Office of Mayor**

When a vacancy occurs in the office of mayor the position shall be considered open and subject to nomination and election at the next general municipal election, except the term of office shall be limited to the unexpired term of the person originally creating the vacancy.

Pending such election and qualification the council shall appoint, by the affirmative vote of three (3) council members, a person possessing the qualifications for office required by law and this Charter within 30 days of the vacancy to hold the office until the successor is elected and qualified.

### **Section 3.08 Powers and Duties**

The mayor shall:

1. enforce laws, Charter, ordinances, and resolutions;
2. perform the duties required by law, Charter, ordinance or resolution;
3. administer the affairs of the town government;
4. carry out policies established by the council;
5. recommend measures to the council;
6. report to the council on the affairs and financial condition of the town government;
7. execute bonds, notes, contracts, and written obligations of the council, subject to the approval of the council;
8. report to the council as the council may require;
9. prepare the council agenda, preside at council meetings and may take part in council discussions;
10. execute the budget adopted by the council;
11. appoint, with the consent of the council, all members of boards, except the mayor may appoint without the consent of the council temporary advisory committees established by the mayor.

### **Section 3.09 Administrative Duties**

The mayor may:

1. appoint one or more administrative assistants to assist in the supervision and operation of the town government, and such administrative assistants shall be answerable solely to the mayor;
2. appoint, with the consent of a majority of the council, all department heads including either a clerk, treasurer or clerk-treasurer; remove department heads; and may appoint and remove all other employees;
3. prepare the budget in consultation with the council and department heads;
4. exercise control and supervision of all departments and boards.

### **Section 3.10 Legislative Authority**

The mayor shall decide all tie votes of the council, but shall have no other vote. The

mayor may veto ordinances and resolutions, subject to override by the affirmative vote of three (3) members of the council.

**Section 3.11 Compensation**

The compensation of the mayor shall be set by resolution of the town council.

**ARTICLE IV  
JUDICIAL BRANCH**

**Section 4.01 City Court**

There shall be a city court as provided by law.

**ARTICLE V  
DEPARTMENT STRUCTURE**

**Section 5.01 Organization of Departments**

The organization of town departments shall be prescribed by ordinance.

**ARTICLE VI  
GENERAL PROVISIONS**

**Section 6.01 Amendment of Charter**

This Charter may be amended only as prescribed by law.

**Section 6.02 Effective Date**

This Charter shall become effective on July 1, 2006.

**Section 6.03 Oath of Office**

Before entering upon the duties of office, all elected town officials shall take and subscribe to the oath of office as prescribed in Article III, Section 3 of the Constitution of Montana.

**Section 6.04 Severability**

If any provision of this Charter is held invalid, the other provisions of this Charter shall not be affected thereby. If the application of the Charter, or any part of its provisions, to any person or circumstance is held invalid, the application of the Charter and its provisions to other persons or circumstances shall not be affected thereby.

## **ARTICLE VII TRANSITION PROVISIONS**

### **Section 7.01 General Transition**

Transition to this charter form of government shall be as prescribed by law. The Study Commission shall provide for such transition with an advisory plan consistent with law. The provisions of this transition article shall not be published as part of the Charter after June 30, 2008.

### **Section 7.02 Continuation in Office**

No town employee or elected official holding a town office will lose employment or elected position solely because of the adoption of this Charter. Elected officials holding office on the date this Charter is adopted may continue in office until the end of the term for which they were elected.

### **Section 7.03 Review of Existing Ordinances**

All town ordinances, resolutions and rules of the Town of Culbertson shall remain in effect until reviewed, revised or repealed by the town council. The town council shall review and, where necessary, revise or repeal all town ordinances to provide for compliance and consistency with this Charter and state law no later than June 30, 2008.

**! PRESENT PLAN OF GOVERNMENT !**  
**FOR THE**  
**TOWN OF CULBERTSON, MONTANA**

retained by the voters, the government of Culbertson shall remain organized under the following provisions 7-3-113, M.C.A. which authorizes the municipal council-mayor form of government.

**7-3-113. Statutory basis for municipal council-mayor government.**

(1) For the purpose of determining the statutory basis of existing units of local government, each unit of local government organized under the general statutes authorizing the municipal council-mayor form of government, which does not adopt a new form, shall be governed after May 2, 1977 by the following sections:

- (a) 7-3-201;
- (b) 7-3-202(1);
- (c) 7-3-203;
- (d) 7-3-212(2);
- (e) 7-3-213(3);
- (f) 7-3-214(2);
- (g) 7-3-215(2);
- (h) 7-3-216(2);
- (i) 7-3-217(2); Authorized by 7-4-4103 (4) M.C.A.
- (j) 7-3-218(2);
- (k) 7-3-219(2);
- (l) 7-3-220(1);
- (m) 7-3-221(3);
- (n) 7-3-222(2);
- (o) 7-3-223(2).

This form has terms of 4 years for all elected officials. The size of the commission shall be established ordinance, but it may not exceed 20 members.

These sections establish the following form of government which shall be called the MUNICIPAL COUNCIL-MAYOR FORM.

**7-3-201. Commission-executive form.** The commission-executive form (which may be called the council-executive, the council-mayor, or the commission-mayor form) consists of an elected commission (which may be referred to as the council) and one elected executive (who may be referred to as the mayor) who is elected at large.

**7-3-202 (1). Nature of government.** The plan of government submitted to the qualified electors shall determine the powers of the local government unit by authorizing general government powers.

**7-3-203. Duties of the executive.** The executive shall:

- (1) enforce laws, ordinances, and resolutions;
- (2) perform duties required of him by law, ordinance, or resolution;
- (3) administer affairs of the local government;
- (4) carry out policies established by the commission;
- (5) recommend measures to the commission;
- (6) report to the commission on the affairs and financial condition of the local government;
- (7) execute bonds, notes, contracts and written obligations of the commission, subject to the

approval of the commission;

(8) report to the commission as the commission may require;

(9) attend commission meetings and may take part in discussions;

(10) execute the budget adopted by the commission;

(11) appoint, with the consent of the commission, all members of boards; except the executive may appoint without the consent of the commission temporary advisory committees established by the executive.

**7-3-212 (2). Administrative assistants.** The executive may appoint one or more administrative assistants to assist him in the supervision and operation of the local government, and such administrative assistants shall be answerable solely to the executive.

**7-3-213 (3). Supervision of personnel.** The executive may appoint, with the consent of a majority of the commission, all department heads and remove department heads and may appoint and remove all other department employees.

**7-3-214 (2). Veto power.** The executive may veto ordinances and resolutions, subject to override by a two-thirds vote of the commission.

**7-3-215 (2). Preparation of budget.** The executive may prepare the budget in consultation with the commission and department heads.

**7-3-216 (2). Administrative supervision and control.** The executive may exercise control and supervision of all departments and boards to the degree authorized by ordinance of the commission.

**7-3-217 (2). Financial officer.** A financial officer (who may be called the treasurer) shall be appointed by the executive with the consent of the council.

**7-3-218 (2). Selection of commission members.** The commission shall be elected by districts in which candidates must reside and which are apportioned by population.

**7-3-219 (2). Type of election.** Local government elections shall be conducted on a nonpartisan basis.

**7-3-220 (1). Chairman of commission.** The commission shall have a chairman who shall be elected by the members of the commission from their own number for a term established by ordinance.

**7-3-221 (3). Presiding officer of the commission.** The presiding officer of the commission shall be the executive, who shall decide all tie votes of the commission but shall have no other vote (the chairman of the commission shall preside if the executive is absent).

**7-3-222 (2). Terms of commission members.** Commission members shall be elected for overlapping terms of office.

**7-3-223 (2). Size of commission and community councils.** The size of the commission shall be four (4), and community councils to advise commissioners may be authorized by ordinance.

**7-3-224. Terms of elected officials.** The term of office of elected officials shall be four (4) years.

**TOWN OF CULBERTSON**  
**COMPARISON OF SPECIFIC CHARACTERISTICS OF THE MAYOR-COUNCIL PLAN OF GOVERNMENT**  
**WITH THE CHARTER FORM OF THE COUNCIL-MAYOR PLAN OF GOVERNMENT**  
**2005**

CHARACTERISTIC	PRESENT FORM OF GOVERNMENT	PROPOSED FORM OF GOVERNMENT	COMMENTS
<b>FORM OF GOVERNMENT</b>	<b>MAYOR-COUNCIL</b> Elected council performs policy making functions. Elected mayor administers government with the advise and consent of the council.	<b>CHARTER</b> Elected council performs policy making functions. Elected mayor administers government with the advice and consent of council.	No change in the plan of government, but the charter clarifies the governing roles of the mayor and council.
<b>POWERS</b>	General government powers	Self-government powers	The charter limits the town's taxing authority to that of a general powers government and requires public hearings be held for any increase in fees and utility rates.
<b>GOVERNING BODY</b>  <b>Size</b>  <b>Term</b>  <b>Presiding Officer</b>	Council and mayor responsible for all legislative, executive and administrative functions.  4 council members elected from districts in non-partisan elections.  Four year overlapping terms.  Mayor	Council and mayor responsible for all legislative, executive and administrative functions.  4 council members elected from districts in non-partisan elections.  Four year overlapping terms.  Mayor	No change.  No change in number on council or method of election as presently conducted in Culbertson.  No change.  No change.
<b>CHIEF EXECUTIVE AND ADMINISTRATIVE OFFICER</b>  <b>Powers and Duties</b>  <b>Appointment Powers</b>  <b>Budget Preparation</b>	The elected mayor administers the government on a part time basis.  The mayor carries out the policies of the council, advises the council, executes the budget, and enforces laws, ordinances and resolutions.  The mayor appoints department heads and members of boards and commissions with the consent of the council.  Mayor prepares the budget in cooperation with department heads. Budget is then modified and approved by the town council.	The elected mayor administers the government on a part time basis.  The mayor carries out the policies of the council, advises the council, executes the budget, and enforces laws, ordinances and resolutions.  The mayor appoints department heads and members of boards and commissions with the consent of the council.  Mayor prepares the budget in cooperation with department heads. Budget is then modified and approved by the town council.	No change.  No change.  No change.  No change.

**TOWN OF CULBERTSON**  
**COMPARISON OF SPECIFIC CHARACTERISTICS OF COUNCIL-MAYOR PLAN OF GOVERNMENT**  
**WITH THE CHARTER FORM OF THE COUNCIL-MAYOR PLAN OF GOVERNMENT**  
**2005**

CHARACTERISTIC	PRESENT FORM OF GOVERNMENT	PROPOSED FORM OF GOVERNMENT	COMMENTS
<b>FORM OF GOVERNMENT</b>	<p>COUNCIL-MAYOR</p> <p>Elected council performs policy making functions. Elected mayor administers government with the advise and consent of the council.</p>	<p>CHARTER (with COUNCIL-MAYOR)</p> <p>Elected council performs policy making functions. Elected mayor administers government with the advice and consent of council.</p>	<p>No change in the plan of government, but the charter clarifies the governing roles, duties and responsibilities of the mayor and council.</p>
<b>POWERS</b>	<p>General government powers</p>	<p>Self-government powers</p>	<p>The charter limits the city's taxing authority to that of a general powers government and requires public hearings be held for any increase in fees and utility rates.</p>
<p><b>GOVERNING BODY</b></p> <p><b>Size</b></p> <p><b>Term</b></p> <p><b>Presiding Officer</b></p>	<p>Council and mayor responsible for all legislative, executive and administrative functions.</p> <p>4 council members elected at-large in non-partisan elections.</p> <p>Four year overlapping terms.</p> <p>Mayor</p>	<p>Council and mayor responsible for all legislative, executive and administrative functions.</p> <p>4 council members elected by wards in non-partisan elections.</p> <p>Four year overlapping terms.</p> <p>Mayor</p>	<p>No change.</p> <p>No change in number on council or method of election.</p> <p>No change.</p> <p>No change.</p>

<b>CHIEF EXECUTIVE AND ADMINISTRATIVE OFFICER</b>	The mayor is elected to a four year term of office and administers the government on a part-time basis.	The mayor is elected to a four year term of office and administers the government on a part-time basis.	No change.
<b>Powers and Duties</b>	The mayor carries out the policies of the council, advises the council, executes the budget, and enforces laws, ordinances and resolutions.	The mayor carries out the policies of the council, advises the council, executes the budget, and enforces laws, ordinances and resolutions.	No change.
<b>Appointment Powers</b>	The mayor appoints department heads and members of boards and commissions with the consent of the council.	The mayor appoints department heads and members of boards and commissions with the consent of the council.	No change.
<b>Budget Preparation</b>	Mayor prepares the budget in cooperation with department heads. Budget is then modified and approved by the city council.	Mayor prepares the budget in cooperation with department heads. Budget is then modified and approved by the city council.	No change.

**IS A TOWN CHARTER  
RIGHT FOR CULBERTSON?**

The Voters Will Decide on November 8!

**ADVANTAGES OF A TOWN CHARTER**

- Y Clarification of the roles, duties and responsibilities of the mayor and council.
- Y Specific limits on the taxing powers of the town government.
- Y Required public hearings before any increase in Town fees.
- Y Self-government powers for the Town.
- Y Easier citizen understanding of what Town government can and *cannot do*.

**DISADVANTAGES OF A CITY CHARTER**

- Y No known disadvantages.

*Free copies of the charter are now available at Town Hall*

*Please Vote on November 8.*

Dear Citizens of Culbertson,

The Culbertson Local Government Review Study Commission, elected by the voters last November, are unanimous in proposing the attached Town Charter to the Voters of Culbertson for your consideration.

We unanimously agree that the advantages of adopting a Town Charter include:

- ! Clarification of the roles, duties and responsibilities of the mayor and council.
- ! Specific limits on the taxing powers of the Town government.
- ! Required public hearings before any increase in Town fees.
- ! Self-government powers for the Town.
- ! Easier citizen understanding of what Town government can and *cannot do*.

After careful consideration we have also concluded that the adoption of a city charter by the Voters poses no disadvantages for the citizens, taxpayers and residents of Culbertson. A comparison of the important characteristics of the existing and proposed plans of government is included for your consideration.

We urge all Culbertson Voters to study the proposed charter (copies of which are available at no cost in Town Hall) and to discuss its provisions with your City Council Member or with the Mayor. If you have any questions, please don't be reluctant to contact the members of the Study Commission and any or all of your Town officials.

Sincerely,

\_\_\_\_\_  
Muriel Parks

\_\_\_\_\_  
Marylyn Weeks

\_\_\_\_\_  
Dave Solem

Culbertson Local Government Review Study Commission

*Please Vote on November 8.*

March 6, 2006 cont.

Other Funds:

Fire Relief Assn. 657.00

Special Funds:

Carquest Auto Parts 14.54  
 Betty Schroeder 122.47  
 Robert Jasper 115.18  
 Steven Moore 111.32  
 Barnes & Noble 430.57  
 The City Line 284.22  
 First Community Bank 78.85  
 Gaffaney's 11.30  
 Miller Oil Co. 57.60  
 MT Dept. of Revenue 9.60  
 MDU 13.69  
 MDU 1150.46  
 PERS 44.91  
 Roos. Mem. Medical Center 40.00  
 TOTAL \$2,484.71

Enterprise Funds cont:

Industrial Systems 321.29  
 Kohler Communications 60.00  
 Larsen Builders 223.36  
 Miller Oil Co. 524.55  
 Miller Oil Co. 474.00  
 MT Dept. of Revenue 316.40  
 MDU 22.30  
 MDU 423.68  
 Oelkers Serv. 62.83  
 Praxair Dist. 7.46  
 PERS 1319.58  
 Qualley's Auto Glass 331.10  
 Sheridan Electric Coop 15.00  
 Utilities Underground Location 1.41  
 Williston Landfill 813.39  
 TOTAL \$17,332.82

Meeting adjourned at 8:30 p.m.



Utility Clerk



Mayor

April 3, 2006. The Culbertson Town Council met in regular session with the following present: Jack Scotson, Paul S. Finnicum, W. Bruce Houle, Gordon Oelkers, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Absent: Bernie W. Finnicum. Guests: Brian Archdale, Chad Hilde, Ken and Heather Taylor and Rick Knick.

Paul S. Finnicum made a motion to approve the adenda with the additions. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Jack Scotson made a motion to approve the March 6, 2006 minutes and February 28, 2006 Treasurer Report. All present voted in favor of the motion. MOTION CARRIED.

Deputy Brian Archdale gave a report from the Sheriff's Dept. Council wanted to know if the town, Sheriff Dept. or Chamber of Commerce could make available to property owners websites that could be used to check out rental applicants.

Zoning/Ordinance Permit. Kenneth and Heather Taylor presented a Zoning/Ordinance Permit. The water and sewer service lines will be direct to the mains and not from the trailer court pit. Sewer hook-up fee \$150.00 and water hook-up fee \$1250.00. Council approved the permit.

Broadway Floral Property. Raedelle will call the auditor to see what the town's options are to fund their portion of potential debt for a Library/Multi-Use Facility.

April 3, 2006 cont.

MT DOT - Broadway Ave. Council instructed clerk to write the MT DOT another letter concerning the drainage problem on Broadway Ave. and request that it be put on the project list.

Local Recreation Survey. Nothing.

MT DOT Culverts in Hwy. 16 North. Project is almost complete. The grass seeding is done. Town has the fencing materials and that will be done soon. It was suggested we get rid of the tree.

Joe McCormick Tank. Nothing.

Sewer Lagoons. Steve Moore has been talking to the chemical applicator license holder.

Culbertson Community Development Corp. All the paperwork for a 501(c)(3) is in to the IRS. Waiting for IRS response.

Assisted Living Center. Council looked at the airport runway clearance map from Craig Canfield with Kadrmas, Lee & Jackson.

Old Culbertson Community Improvement Corp. No news.

MMIA. The MMIA will have information and rates for Pollution and Remediation Legal Liability Policy in time for the FY 2006-2007.

Verizon Wireless. No news.

Theodore Roosevelt Expressway. No news.

GJV's. General journal voucher #403 was approved and signed.

Local Study Commission. Raedelle presented the Culbertson Study Commission Final Report and Recommendations to the Culbertson Town Council. There were 5 recommendations:

1. Adoption of the final report.
2. Enforce current Ordinances as they pertain to control of dogs.
3. Enforce current Ordinances as they pertain to parking, especially on Broadway Ave. Traffic view is blocked, violations of the yellow curb markings. Parking on Broadway Ave. is poor.
4. Enforce current Ordinances as they pertain to Buildings and Construction, Removal, Repair of or Demolition of Buildings.
5. Streets - winter snow removal and sanding icy streets.

Paul S. Finnicum made a motion to accept the report. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Community Improvement Fund and Loan Program. Paul S. Finnicum made a motion to approve the Community Improvement Fund and Loan Program request from Neal and Audrey Stromberg for an underground sprinkler system. W. Bruce Houle seconded the motion. MOTION CARRIED.

Planning & Zoning Committee. Should a formal committee be formed to address Zoning/Ordinance Permits? Council wanted to think about this. It will be on the agenda again in May.

April 3, 2006 cont.

CDBG Facilities Grant - Roosevelt Memorial Medical Center. Roosevelt Memorial Medical Center is considering applying for a CDBG Facilities Grant. The CDBG Grant would have to be sponsored by the Town. After discussion, council would rather not sponsor the grant this year as it would be in direct competition with the Multi-Use Facility/Library CDBG Application that Roosevelt County is sponsoring.

Swimming Pool. Paul S. Finnicum made a motion to advertise for Swimming Pool Personnel for 2006 season with applications due by 5:00 p.m. Monday, May 1, 2006. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED. Clerk will ask Chris Olson to come to the May meeting.

GNDC. Council reviewed information from Great Northern Development Corp. - a Fact Sheet on Valley County Wind Energy Project, Business and Industry Report and Scope of Work 7-1-06 through 6-30-07.

First Community Bank. Mayor Oelkers explained the CDARS Program for Investments with First Community Bank. This will replace the Sweep Account.

Airport. Rick Knick reported that they are not doing anything this year at the airport. The Capital Improvement Plan did get changed with the FAA and Kadmas Lee & Jackson. Fiscal Year 2006-2007 is planned for snow removal equipment. Culbertson Airport's allocation of \$150,000 will go to Wolf Point and the Culbertson Airport will get it back when we do the airport project. Culbertson Airport will not use the \$6600. loan this year, but do not have to re-apply next year.

Council suggested Rick talk with Don Oelkers about a Purchase/Option for land for runway expansion. Raedelle will call the MMIA for a job description for an airport manager for a small airport.

Pool - Slide. Council referred the pool slide project to committee - Paul and Bob.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Carquest Auto	36.59	Carquest Auto	202.66
Finnicum's	6.00	Farm Plan	10.14
Hennessy Law Office	1197.68	Finnicum's	30.48
Nemont Telephone	112.95	MDU	466.78
Sheridan Electric	1720.56	Nemont Telephone	21.74
Mastercard	99.95	Mastercard	433.35
Penny Hendrickson	70.41	Miller Oil Co.	444.00
Raedelle Aspenlieder	1902.20	Postmaster	80.64
BG Fire	46.35	Dixie Berwick	1515.62
Bruce Waldhausen	145.00	Odean Kilsdonk	1811.75
City Line	789.17	Robert Jasper	2191.34
Dakota Fence	1128.00	Steven Moore	1950.74
Dixie Berwick	32.93	Alltel	47.71
EZ Wireless	30.00	City Line	57.70
First Community Bank	610.24	Daniel Ruehle	21.84
Focus Technology	82.68	Dept. of Public Health	19.00
Gaffaney's	101.49	Don Evans	96.00
Larsen Builders	86.88	First Community Bank	2234.02
MT Dept of Administration	375.00	Hach	104.30
MT Dept of Revenue	112.00	Hawkins Water Treatment	297.60

April 3, 2006 cont.General Fund cont.

MDU	482.74
Nemont Telephone	190.14
PERS	366.45
Raedelle Aspenlieder	48.06
Roos. Co. Sheriff Dept	916.66
Sherwin-Williams	250.32
The Searchlight	36.00
Wendy Smith	20.00
Finnicum's	197.80
Hennessy Law Office	237.68
Modern Aire Flight Serv.	150.00
The Other Place	20.00
TOTAL	<u>\$11,601.93</u>

Special Funds:

Culbertson Implement	12.07
Farm Plan	61.48
Finnicum's	217.36
Betty Schroeder	122.47
Robert Jasper	298.83
Steven Moore	81.28
City Line	267.04
Craig's Small Engine Repair	54.00
First Community Bank	116.72
Karen Baxter	49.21
Miller Oil Co.	49.42
MT Dept of Revenue	16.40

Enterprise Funds cont.

Industrial Systems	160.42
Les Hallgrimson	42.40
Miller Oil Co.	96.35
MT Dept of Revenue	383.60
MDU	513.62
Morris Lavendure	40.00
Nemont Telephone	43.74
PERS	1448.91
Sheridan Electric Co-Op	15.00
USA Blue Book	415.18
Utilities Underground	1.41
Wasteco Supply	2526.59
Williston Landfill	900.16
Finnicum's	37.94
Oelkers Serv.	659.86
TOTAL	<u>\$19,322.59</u>

Special Funds cont.

MDU	36.55
PERS	70.25
Roos. Mem. Medical Center	40.00
Sidney Red-E-Mix	72.00
Homestead-South 40	47.93
Finnicum's	58.64
Oelkers Serv.	114.59
TOTAL	<u>\$1,786.24</u>

Meeting adjourned at 8:30 p.m.

  
Clerk

  
Mayor

May 1, 2006. The Culbertson Town Council met in regular session with the following present: Jack Scotson, Paul S. Finnicum, W. Bruce Houle, Gordon Oelkers, Greg Hennessy and Raedelle Aspenlieder. Bernie W. Finnicum arrived later. Guests: Christina Olson, Chad Hilde, Brian Archdale and Mat Wallace. Rob Oelkers arrived later.

Jack Scotson made a motion to approve the agenda. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to approve the April 3, 2006 minutes and March 31, 2006 Treasurer Report. Jack Scotson seconded the motion. All presented voted in favor of the motion. MOTION CARRIED.

Law Enforcement. Brian Archdale reported Sheriff Deputies were visible at the Culbertson Prom. Archdale asked for dates of events coming up. Also discussed were dog complaints and enforcement.

Pool. Jack Scotson made a motion to offer Samantha Engelke the Assistant Manager/

May 1, 2006 cont.

Pool cont.

Lifeguard position, Amanda Hickel Lead Water Safety Instructor/Lifeguard position. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED. Paul S. Finnicum made a motion to hire Water Safety Instructors Kelsey Larsen and Tiffany Marchwick, with Plan B if Amanda Hickel won't take Lead Water Safety Instructor - offer lead WSI to Kelsey Larsen. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED. Paul S. Finnicum made a motion to hire the following lifeguards pending proper certifications: Kelsey Larsen, Tiffany Marchwick, Karli Larsen, Alexandria Baldwin, Karen Savely, Brett Hilde, Jake Wolff and Callie Barrett. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Raedelle will check with the American Red Cross to see if certifications for American Red Cross and American Heart Association are equal or meet the same standards.

Raedelle and Robert will discuss getting the pool ready with Christina Olson. Robert Jasper is taking the Certified Pool Operators Course in Williston in May. He will train Christina on our pool.

Broadway Floral Property. The Community Development Block Grant application will be submitted in May, 2006. This time the grant will target only the areas of the facility that service Low and Moderate Income residents - Food Bank, County Health Nurse Station and FSNEP, a total of \$145,000 - \$150,000. Raedelle and Linda Twitchell met with the Roosevelt County Commissioners on April 18th to discuss the cost and commitment figures. The Commissioners gave the go ahead if CDBG funds \$145,000 - \$150,000 are approved. The county portion of the project would be approximately \$780,667. and town portion approximately \$354,874. If the CDBG is not approved, the County Commissioners want to re-visit the proposed project.

In order for the Town of Culbertson to finance with General Obligation Bonds, it is the advice of Bond Counsel to discuss with the County the possibilities of either an Interlocal Agreement, Fee Title, Irrevocable Lease Hold or ownership, interest in the library. Debt limitation is 1.51% of assessed value  $\$12,950,208 \times 1.51\% = \$195,548.14$ . This would be less any indebtedness like InterCap loans etc. Attorney Hennessy and Raedelle will gather information on financing and timing etc. for General Obligation Bonds. Also, Attorney Hennessy and County Attorney Fred Hofman will work on a legal document for the library portion of the Multi-Use Facility.

MT DOT. The Preliminary Field Review scheduled for May 17, 2006 has been cancelled and not yet rescheduled. This was concerning a minor rehabilitation project that would resurface the roadway and address drainage issues through Culbertson on US 2 and MT 16.

Local Recreation Sruvey. Nothing. Take off agenda now, it's too old to use.

MT DOT Culverts in Hwy 16 North. The town portion of this project is complete. The grass is seeded and fence is in.

Joe McCormick Tank. No news.

Sewer Lagoons. Steve is working on having the lagoons sprayed in spring or early summer.

May 1, 2006 cont.

Culbertson Economic Development Corporation. The Culbertson Economic Development Corporation application has been reviewed by the Internal Revenue Service and they have determined that the Corporation is exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Raedelle will put an article in the Searchlight about this.

The old Community Development can be dissolved and dumped in a stand-up 501(c)(3). Attorney Hennessy will be filing with the Attorney General Office before the next move on dissolution of the old corporation.

Assisted Living Center. Meeting coming up next week.

Airport. No new news.

MMIA - Pollution and Remediation Legal Liability. Working on this.

Verizon Wireless. No news.

Theodore Roosevelt Expressway. Meeting coming up in June, hopefully in Culbertson. We would like Great Northern Development Corp. to set-up this meeting in Culbertson. This deals with the TRED Program. Bruce is waiting for an outline or format that will be given to Culbertson businesses that will provide information to the TRED Program. More information will be available as the date approaches.

Planning & Zoning Committee. The Mayor can appoint a sub-committee for Planning and Zoning. Jack, Paul and Bruce were appointed. They will meet and discuss the parameters of the committee and report back in June.

Zoning/Ordinance Permits. There were none, but clerk will send the forms to Jay Lambert and Ron Oelkers.

GJV's. General journal vouchers #403 & 404 and UB Vouchers #354-360 were approved and signed.

MT DOC. Council noted the letter from the Montana Department of Commerce concerning the Community Block Grant - Economic Development Program contract #MT-CDBG-ED05-09, Roosevelt County and the Town of Culbertson on behalf of Sustainable Systems, LLC.

Clerk was asked to put a notice in the paper about unlawful operation of motorized nonstandard vehicles. Deputy Mat Wallace will give Raedelle a copy of Montana Law.

Rental Application. Raedelle provided the council with a sample Rental Application. Dixie will work on the form and get the form to Chamber. A list of websites on an additional sheet for checking on people would be nice.

Graduation Request. Council received a request for a donation. Town does not donate cash, but if they need services or something like that, let us know.

Pool. Town received a letter dated April 14, 2006 from Montana Dept. of Labor and Industry Building Codes Division concerning the swimming pool water heater. The letter stated "Due to the poor material conditions of this boiler it will be necessary to either totally rebuild or replace this boiler prior to operation for the summer pool season." Council said for Bob to get estimates on replacement of pool water heater to be in 30 days or less.

May 1, 2006 cont.

School. Paul S. Finnicum made a motion to approve of Steve attending Disinfection/Disinfectant Byproduce Rule State 1 and 2 Groundwater Chlorination on May 11th in Glasgow CEC's .4 Water. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Tent Lease. Council discussed the Tent Lease. The tent is to be leased to Culbertson residents or community use only. Special permission is required for the tent to be taken out of town by a Culbertson resident.

General Fund:

Bruce Waldhausen	100.00
Hometown Market	22.98
MMIA	227.27
Postmaster	78.00
Unemp. Ins. Bureau	20.26
Mastercard	10.00
Raedelle Aspenlieder	96.12
Penny Hendrickson	70.41
Raedelle Aspenlieder	1902.20
American Legion Post 81	100.00
Associated Supply Co.	210.00
Basin Sandblast	492.38
Bruce Waldhausen	145.00
The City Line	289.10
Dixie Berwick	32.93
Farm Plan	25.04
First Community Bank	610.24
Gaffaney's	18.70
Helena Stamp Works	15.50
Hennessy Law Office	244.46
MT Dept. of Revenue	112.00
MDU	340.96
Nemont	188.46
PERS	366.45
Roos. Co. Sheriff Dept.	916.66
Will's Office World	34.95
TOTAL	<u>\$6,670.07</u>

Special Funds:

MDU	1132.36
Farm Plan	41.78
MMIA	116.43
Unemp. Ins. Bureau	5.07
Betty Schroeder	122.47
Robert Jasper	457.50
Steven Moore	153.24
Backyard Living	10.00
Barnes & Noble	283.58
The City Line	67.19
Family Circle	19.98
Farm Plan	342.70
First Community Bank	170.56
Home	13.00
Karen Baxter	16.32
Miller Oil Co.	114.34

Enterprise Funds:

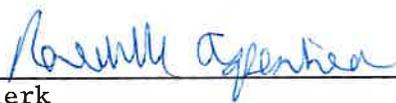
MMIA	1616.42
MDU	1113.63
Unemp. Ins. Bureau	71.28
DEQ	140.00
Postmaster	82.80
Dixie Berwick	1369.97
Odean Kilsdonk	1613.36
Robert Jasper	1830.02
Steven Moore	1762.30
Alltel	51.73
Bruns Electric	28.00
The City Line	27.96
Dept. of Public Health	19.00
Energy Lab	26.90
Farm Plan	133.31
First Community Bank	1915.92
H & S Env. LLC	89.94
Hawkins Water Treat.	330.49
Miller Oil Co.	657.34
MT DEQ	100.00
MT Dept. of Revenue	313.52
MT Rural Water	200.00
MDU	1308.23
Nemont	44.17
Northwest Pipe	1155.71
Odean Kilsdonk	13.24
Oelkers Serv.	385.77
Praxair Dist. Inc.	6.98
PERS	1271.36
Sheridan Electric Co-Op	15.00
Sidney Red-E-Mix	144.00
Steven Moore	50.50
USA Blue Book	81.46
Utilities Underground	7.05
Williston Landfill	1034.88
TOTAL	<u>\$19,012.24</u>

May 1, 2006 cont.

Special Funds Cont.

MT Dept of Revenue	24.48
MDU	16.04
Oelkers Serv.	6.56
Pacific Steel & Recycling	152.41
PERS	113.26
Roos. Mem. Medical	40.00
Salvevold Grain	43.75
Homestead-South 40	42.46
Western Plains Mach.	251.22
TOTAL	<u>\$3,756.60</u>

Meeting adjourned at 8:30 p.m.

  
Clerk

  
Mayor

June 5, 2006. The Culbertson Town Council met in regular session with the following present: Jack Scotson, Paul S. Finnicum, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Guest: Charlie Savely.

Paul S. Finnicum made a motion to approve the agenda with the additions. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the May 1, 2006 minutes and April 30, 2006 Treasurer Report. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Traffic. Charlie Savely asked if the traffic sign "Trucks Prohibited" could be removed from the boulevard. The sign does not stop the trucks. Council told Charlie to call 911 to report the truck violation. Patrol should ticket the truck drivers.

Domestic Animals. Charlie Savely wanted to know what to do about stray animals in his yard - raccoon, fox, dogs and cats. Council advised him to call 911 or file a formal complaint.

C-C Complex/Playground Equipment. The new playground equipment at the C-C Complex is drawing many kids. Charlie is concerned about the speed the traffic is flowing and the kids crossing the highway. Can we have law enforcement patrol this area more and can we put up a "Children At Play" sign? Town will make a request to the Montana Dept. of Transportation. Paul S. Finnicum made a motion to contact the Montana Dept. of Transportation for a "Kids At Play" sign and a safety evaluation. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Northern Border. The Northern Border Pipeline station north of Culbertson is a possible location for a Waste E Generation Site. A Waste E Generation Site takes the heat off the exhaust - grabs the heat and produces electricity. Construction of this site would employ 60 - 70 people. Culbertson should develop and keep current a list of businesses for available workers such as welders, electricians, heavy equipment operators etc. Also list the job service agencies in our area. Gordon and Bruce will be the contacts for the town.

June 5, 2006 cont.

G.O. Bond. W. Bruce Houle made a motion to start the process for General Obligation Bonds not to exceed 1.51% of the total assessed value of taxable property within the town as ascertained by the last assessment for state and county taxes, less outstanding and unpaid indebtedness. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Joe McCormick Tank. There is waste oil in the tank. You can't store over 120 gal. of waste oil without following the EPA rules for waste oil storage. Clerk will write Joe McCormick another letter and ask him to remove the tank or it will be turned over to the EPA.

Sewer Lagoons. Council said to go ahead and have the lagoons sprayed without burning first.

Culbertson Community Development Corp. No news.

Assisted Living Center. The financial package is being worked on.

Old Culbertson Community Improvement Corp. Attorney Hennessy will work on it.

Airport. No news.

MMIA. No news.

Verizon Wireless. No news.

Planning & Zoning Committee. The sub-committee did not meet.

Pool. The pool water heater will be replaced this week. The first heater that showed up was natural gas. A propane heater should be here this week.

Zoning/Ordinance Permits. Zoning/Ordinance permits were signed and approved for the following: Norman Olson, Norine Haugland, Jerry Kozak, Gary Rasmussen, Michael Monson, Darrell Synan, Charlie Savely, Joe Reynen and Ron Pennell.

GJV's. General journal voucher #405 and UB #361-#365 were approved and signed.

July Council Meeting. W. Bruce Houle made a motion to hold the regular meeting on July 10th. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED. Dixie will fill in for Raedelle.

Highway 2 Association. The 4 for 2 Road Trip sponsored by Highway 2 Association last stop is in Culbertson on June 17th. Invited to participate in the event include Montana Governor Brian Schweitzer, North Dakota Governor Gordon Hoeven, Premier Ralph Klein, Alberta and Premier Lome Calvert, Saskatchewan. Also invited is Jim Lynch, MT DOT. Montana's Congressional Delegation, Legislators and Candidates, Local and Regional Officials. The event will begin in Culbertson at 3:00 p.m. and a dinner will be served. Jack Scotson made a motion to contribute \$1000.00 towards the meal. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

MT DOT. The Montana Department of Transportation will be holding a State Hearing on the TRED Program as it is concerned with Highway 2 and the Theodore Roosevelt Expressway. Linda Twitchell with Great Northern Development Corp. is setting this up in Culbertson at the Town Hall on July 11th at 5:00 p.m.

June 5, 2006 cont.

Old Highway 16 North. The question was asked about the speed limit on old Highway 16 North, the city limit jurisdiction and patrol. The city limits ends at the fence line north of Mike Weeks. The speed limit to that point is 25 mph. Beyond that point is county jurisdiction, and the 25 mph continues for a short distance.

Pool. Bernie W. Finnicum made a motion to approve Cassidy Obergfell application to lifeguard, pending proper certification for lifeguard, first aid and CPR. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Jack Scotson made a motion to approve Water Safety Instructors request to change swimming lessons to 2 - 2 week sessions and 2 - 1 week sessions. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Robert Jasper recently completed and received Pool Operator Certification.

The 4-H Exchange requested to rent the pool on July 24th from 8:00 - 10:00 p.m. for about 25 people. Paul S. Finnicum made a motion to approve the request. The fee will be what it costs the town to staff the pool for that time. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED. Manager Christina Olson will find the staff.

Council considered a request from Pool Manager Christina Olson. Paul F. Finnicum made a motion to close the pool at 5:00 p.m. over Frontier Days, 5:00 p.m. Saturday of the Sidney Fair and all day July 4th. No closing during the Roosevelt County Fair. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Office. A new office computer has been ordered.

Jack Hammer. Montola used the jack hammer tools only, not the compressor. What should we charge for rent? Clerk will call the rental shop in Sidney to get an idea.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Finnicum's	674.84	Finnicum's	322.08
Penny Hendrickson	70.41	Mastercard	37.00
Raedelle Aspenlieder	1902.20	Miller Oil Co.	559.00
Culbertson Pool	50.00	Postmaster	82.08
Black Mountain Software	1191.00	Dixie Berwick	1510.23
Bruce Waldhausen	145.00	Odean Kilsdonk	1698.12
The City Line	246.18	Robert Jasper	2452.81
CNA Surety	50.00	Steven Moore	2279.28
EZ Wireless	25.00	Alltel	50.04
Farm Plan	170.99	The City Line	19.00
First Community Bank	610.24	Dept. of Public Health	19.00
Focus Technology	7.98	Dylan Braund	5.83
Gaffaney's	106.37	Energy Lab	33.15
Hawkins Water Treatment	1101.75	First Community Bank	2399.10
Hometown Market	41.61	Hawkins Water Treatment	964.49
Larsen Builders	773.73	Miller Oil Co.	396.84
MT Dept. of Labor	66.00	Dept. of Revenue	411.16
Dept. of Revenue	112.00	MDU	24.96
MT League of Cities & Towns	214.80	MDU	568.32

June 5, 2006 cont.

General Fund cont.

MDU	166.52
MDU	81.20
Nemont	193.43
Oelkers Serv.	13.40
PERS	366.45
Raedelle Aspenlieder	48.06
Roos. Co. Sheriff Dept.	916.66
The Searchlight	72.00
Van Diest Supply Co.	2554.85
Vi Lemieux	27.92
Hennessy Law Office	735.00
TOTAL	<u>\$12,735.59</u>

Special Funds:

Finnicum's	97.00
MDU	1153.32
Betty Schroeder	122.47
Robert Jasper	156.56
The City Line	43.41
Culbertson Pharmacy	20.15
Farm Plan	59.52
First Community Bank	59.30
Focus Technology	95.00
Hometown Market	13.52
Horizon Resources	270.92
Interstate Power Systems	369.20

Meeting adjourned at 8:45 p.m.

Raedelle Aspenlieder  
Clerk

Enterprise Funds cont.

Nemont	44.17
Northwest Pipe Fittings	74.72
Oelkers Serv.	563.94
Praxair	7.46
PERS	1542.38
Sheridan Electric	15.00
Utilities Underground	21.15
Williston Landfill	1110.48
TOTAL	<u>\$17,211.79</u>

Special Funds cont.

Larsen Builders	12.12
Miller Oil Co.	145.58
Dept. of Revenue	6.84
MDU	16.95
MDU	1145.09
NorMont Equip. Co.	111.67
Oelkers Serv.	84.91
PERS	27.52
Roos. Mem. Medical Center	40.00
USA Blue Book	373.22
TOTAL	<u>\$4,424.27</u>

[Signature]  
Mayor

July 10, 2006. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, Jack Scotson, Bernie W. Finnicum, W. Bruce Houle, Robert Jasper, Greg Hennessy and Dixie Berwick. Absent: Paul S. Finnicum and Raedelle Aspenlieder. Guests: Brian Archdale, Chad Hilde, Erin & Dave Solem.

Jack Scotson made a motion to approve the agenda with additions. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED. Absent and not voting, Paul S. Finnicum.

W. Bruce Houle made a motion to approve the June 5, 2006 minutes and the May 31, 2006 Treasures Report. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED. Absent and not voting, Paul S. Finnicum.

Erin and Dave Solem inquired on the status of the incident that occurred June 17, 2006 during their wedding reception in their back yard involving the neighbor children. Greg Hennessy stated that the minors have been charged and there is a court date set. The Solem's wanted to make sure the case was progressing. The status of the bucket of oil behind the Tran's house was asked about. Ron Smith had been called and he had inspected the area where the oil was located. Ron had a conversation with Mary Tran and told her she needed to properly dispose of the bucket oil and clean up the ground as well or she will be fined.

Brian Archdale and Chad Hilde informed the town that there is a county wide burn ban.

Gordon has been approached about having a street dance and a social in the city park during the reunion being planned for next summer. What are the responsibilities as far as the town is concerned. As far as the street dance goes which ever bar hosts the dance they are responsible for the insurance and liquor permits. The social in the park should not be a problem with it being bring your own beverage. W. Bruce Houle asked that the clerk write a letter to MMIA to inquire about a "no host liquor license" for the social in the park and if there will be a problem with the street dance.

GO Bond. The G.O. Bond dated July 10, 2006 was voted on and passed. All those voting in favor W. Bruce Houle, Jack Scotson, and Bernie W. Finnicum. Absent and not voting: Paul S. Finnicum.

Joe McCormick Tank. A letter was sent June 22, 2006. There has been no response.

Sewer Lagoons. Have not been sprayed as of today.

Culbertson Community Development Corp. No News.

Assisted Living Center. Gordon reported that one option being explored is remodeling the west wing into 6 or 8 units. Some feel that the space could be put to better use in the nursing home/hospital.

July 10, 2006 cont.

Old Community Improvement Corp. No News.

Airport. No News.

MMIA. No News.

TRED. There is a meeting July 11, 2006 at the Town Hall.

Planning and Zoning Committee. Bruce is working on this.

Zoning and Ordinance Permits. The Following permits were signed and approved:  
Jay Lambert, Robert Petersen and Finnicum Hardware.

GJV's. General Journal Voucher's # 406 & 407 and UB #366 – 372 were signed and approved.

W. Bruce Houle made a motion to hire Ross Helmer to replace Betty Schroeder as Library Aide at the same pay. Jack Scotson seconded the motion. MOTION CARRIED. Absent and not voting: Paul S. Finnicum.

First Reading. W. Bruce Houle made a motion for the first reading to amend the existing ordinance 10.16.040 Parking Restricted to include all wheeled and mobile motorized vehicles and non motorized vehicles to not be allowed to park on any street, road, highway or alley within the town limits for a period greater than five (5) days. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED. Absent and not voting: Paul S. Finnicum.

AG Open. W. Bruce Houle said he would attend. The town will pay any fees.

Budget meeting dates will be July 24, 2006 and July 31, 2006 at 7:00 P.M. Clerk will send reminders, with the Public Meeting on the budget to be August 7, 2006 at 7:30 P.M.

Community Improvement Fund. Jack Scotson made a motion to leave the Community Improvement Fund interest rate at 7% for 7 years. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED. Absent and not voting: Paul S. Finnicum.

Vaccination Clinic. Western Veterinary Clinic will hold a vaccination clinic July 20, 2006 at the fire hall from 1 – 4 P.M.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund

Abby Larsen	30.30
Amber Smith	535.55
Bernie W. Finnicum	410.57
Betty Schroeder	122.47
Gordon Oelkers	1009.85
Jack Scotson	407.57
Jamie Raaum	587.21
Jeri Gustafson	538.15
Paul S. Finnicum	407.57
Lynn Beyers	1,000.00
Finnicums	631.27
Mastercard	110.00
Penny Hendrickson	70.41
Samatha Engelke	352.91
Shasta Dean	258.46
W.Bruce Houle	410.57
Postmaster	39.00
Raedelle Aspenlieder	1902.20
Amanda Hickel	250.67
Brett Hilde	162.28
Callie Barrett	256.18
Cassidy Obergfell	191.79
Christina Olson	926.21
Jake Wolff	575.42
Karen Savely	362.88
Karli Larsen	397.76
Kelsey Larsen	589.38
Tiffany Marchwick	631.93
Miller Oil	30.10
Miller Oil	6954.25
Bruce Waldhausen	145.00
Byerly Computer Service	1000.00
City Line	3166.54
Craig's Small Engine	20.00
Culbertson Pharmacy	10.47
EZ Wireless	60.00
Farm Plan	96.33
Finnicums	384.45
First Community Bank	2393.92
Focus Technology	24.00
Gaffney's	239.24
Hawkin's Water Treatment	146.53
Hennessy Law Office	82.50
Hometown Market	79.04
Larsen Builders	98.76
Mt. Dept. of Revenue	262.00
MMIA	762.19
MDU	82.97
MDU	90.93
Nemont	336.62
Oelkers Servicenter	16.00

General Fund continued:

PERS	366.45
Raedelle Aspenlieder	86.99
Roos. Co. Sheriff Dept.	916.66
Thompson Pool	130.89
Thompson Pool	34.10
Unemployment Ins. Div	46.13
USA Blue Book	100.91
TOTAL	<u>31332.53</u>

Enterprise Funds:

Finnicums	20.89
Mastercard	18.00
Postmaster	84.00
Dixie Berwick	1466.82
Odean Kilsdonk	1800.44
Robert Jasper	2419.15
Steve Moore	1820.40
Miller Oil	451.24
Alltel	49.25
Bandlands Clutch	372.01
The City Line	9.85
Dept. of Public Health	19.00
Energy lab Inc.	836.30
Farm Plan	34.10
Finnicums	89.80
First Community Bank	2284.34
Hawkins	384.69
Industrial Systems	128.00
Mt. Dept. of Revnue	399.64
MMIA	1670.14
MDU	446.93
MDU	11.62
MDU	505.25
Nemont	47.41
Neihenke Welding	60.00
Normont Equipment	752.40
ND Dept. of Health	25.00
Northwest Pipe	280.00
Northwest Pipe	274.40
Oelkers Servicenter	382.32
Praxiar	7.30
PERS	1458.99
Sheridan Electric Co-Op	15.00
Unemployment Ins. Div.	74.32
Utilities Underground	11.28
Williston Landfill	1238.74
Zane Solaman	7.59
TOTALS	<u>19956.61</u>

July 10, 2006 cont.

Special Funds:

Finnicums	92.24
Robert Jasper	299.00
Steve Moore	180.03
Miller Oil	84.87
Bauer Group	1535.00
Books on Broadway	32.00
Carquest Auto Parts	3.38
The City Line	9.85
Farm Plan	27.29
Finnicums	106.72
First Community Bank	152.88

Special Funds Cont.:

Franz Construction	3092.08
Karen Baxter	97.02
Mt. Dept. of Revenue	24.36
MMIA	115.75
MDU	36.16
MDU	1132.76
Normont Equipment	31.00
Oelkers Servicenter	227.11
PERS	93.73
Unemployment Ins.Div.	<u>5.05</u>
TOTALS	<u>7378.28</u>

Meeting adjourned at 8:35 PM.

*David A. Applegate*  
Clerk

*Salvatore*  
Mayor

July 24, 2006. The town council met in special session to review the preliminary budget. The following were present: Paul S. Finnicum, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Raedelle Aspenlieder, Robert Jasper, Steven Moore, Dixie Berwick, Karen Baxter and Odean Kilsdonk. Absent: Jack Scotson.

Clerk will check into MUST Insurance.

Robert Jasper will get cost to paint the swimming pool.

Council discussed water treatment plant computer control system.

Robert Jasper will line-up Hi-Line Sewer for a 2 week window to clean the east side.

The following pay raises were approved:

Robert Jasper \$1.61 raise - increased to \$15.06/hr.

Steven Moore \$1.51 raise - increased to \$14.11/hr.

Odean Kilsdonk \$1.27 raise - increased to \$11.88/hr.

Raedelle Aspenlieder \$1.48 raise - increased to \$13.84/hr.

Dixie Berwick \$1.01 raise - increased to \$9.41/hr.

Library Worker - no raise in hourly rate, but will work more hours per month during the automation conversion.

Judge Bruce Waldhausen \$14.50/month raise - increased to \$159.50/month

Clerk of Court no raise - stays at \$10.30/hr.

Pool Manager .40¢ raise - increased to \$8.42/hr.

Assistant Pool Manager .34¢ raise - increased to \$7.18/hr.

Lifeguards with 100 hours or more experience .34¢ raise - increased to \$7.06/hr.

Lifeguards with less than 100 hours experience .32¢ raise - increased to \$6.71/hr.

Robert Jasper, Steven Moore, Odean Kilsdonk, Raedelle Aspenlieder and Dixie Berwick received an increase of \$25.00/mo. on the insurance stipend, so raised the monthly insurance stipend to \$475.00/mo.

Meeting will be continued on July 31, 2006 at 7:00 p.m.

Meeting adjourned at 8:00 p.m.

  
Clerk

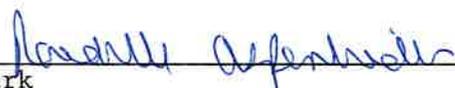
  
Mayor

July 31, 2006. The town council met in special session to fix the final budget. The following were present: Paul S. Finnicum, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers and Raedelle Aspenlieder. Absent: Jack Scotson.

Capital Improvement Fund Projects are: new shop, library building, fire truck, floodplain map update, snow removal equipment, fire hall, swimming pool improvements/water park, Bruegger Park showers, and underground sprinklers at Hillside Cemetery.

Budget hearing for taxpayers will be on Monday, August 7, 2006 at 7:30 p.m.

Meeting adjourned at 7:30 p.m.

  
Clerk

  
Mayor

August 7, 2006. The Culbertson Town Council met in regular session with the following present: Jack Scotson, Paul S. Finnicum, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Greg Hennessy, Robert Jasper, Christina Olson and Raedelle Aspenlieder.

Bernie W. Finnicum made a motion to approve the agenda. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the July 10, 2006 minutes and June 30, 2006 Treasurer Report. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Swimming Pool. Pool will be open from noon to 3:00 p.m. August 17-19 due to the sports practices starting and the college kids leaving. Sunday, August 20th will be the last day. The high school pool party should be either August 19th or 20th, but no later than the 21st.

Library/Multi-Use Facility. The proper paperwork will be filed with the Roosevelt County Clerk and Recorder for the G.O. Bond issue. Raedelle will write some newspaper articles explaining the G.O. Bond issue. Now is the time to involve Bond Counsel. Dan Semmens with Dorsey & Whitney <sup>has</sup> have been kept up-to-date. Raedelle will contact him for future requirements.

Joe McCormick Tank. Letter sent on June 22, 2006 stated the tank must be removed or in compliance by August 22, 2006. Tank is still there so EPA will be notified to check for compliance.

Sewer Lagoons. The sewer lagoons have been sprayed. There is no noticable benefit.

Culbertson Community Development Corp. No new news.

Old Culbertson Community Improvement Corp. Attorney Hennessy is waiting for information from Robert Larsen.

Assisted Living Center. Now the talk is the possibility of using the west wing of Roosevelt Memorial Medical Center.

Airport CIP. No new news.

MMIA Pollution & Remediation. No new news.

Theodore Roosevelt Expressway. No new news.

Planning & Zoning. Roosevelt County received a planning grant. Great Northern Development Corp. is administering the grant and work is in progress for a Request for Proposals for a firm to assist the county in planning and zoning. There is a MACO sponsored workshop in Glasgow August 21 & 22, can Raedelle attend this?

Jack Scotson made a motion to have Raedelle attend the MACO sponsored workshop on Planning & Zoning in Glasgow August 21 & 22. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

MT DOT. The Montana Dept. of Transportation - Highway 2 and Theodore Roosevelt Expressway is on the states web site, but the site has no new information.

Second Reading Ordinance No. 202. All were in favor of second reading of Ordinance No. 202 An Ordinance Amending Culbertson Town Code 10.16.040 "Parking Restricted"

August 7, 2006 cont.

Second Reading Ordinance No. 202 cont.

To Include All Motorized And Non-Motorized Vehicles. Clerk will put a notice in the paper and give the Sheriff Dept. a list of violators also. From this day forward violators have 5 days to move. The first ticket can be issued on August 15th.

9th Annual Mon-Dak Ag Open. Bruce was unable to attend. Dixie went. No report.

Zoning/Ordinance Permit. A Zoning/Ordinance Permit for Gary Johnston was approved and signed.

Demolition Permit. Council noted the Demolition Permit from Jerod Priebe. This will be forwarded to the County Assessor.

GJV's. General journal vouchers #407 and UB #373-#378 were approved and signed.

Street Dance. Council received a request from Bob Linthicum-Montana Bar for a street dance during the fair August 11th. Raedelle called the MMIA and was advised to have Bob Linthicum sign a use agreement holding the town harmless. Attorney Hennessy will draft the necessary form.

Paul S. Finnicum made a motion to grant the request contingent on signing the form holding the town harmless. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Other suggestions were open containers in the blocked area only, or signs up no alcohol beyond this point.

MT DOT and C-C Complex. Council received a letter from Ray E. Mengel, MT DOT concerning C-C Complex signing dated July 24, 2006. Mr. Mengel said "After completing the review and analysis, the Department has decided that the existing traffic control features are suitable for this location." Council feels strongly that this is a safety issue. Bernie W. Finnicum made a motion to have Attorney Hennessy fire back a letter in response. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED. Bruce suggested Greg call them first, then send the letter.

Draft ADA Plan. An ADA Plan is required due to CDBG funding for Montola. W. Bruce Houle made a motion to have Attorney Hennessy review the Draft ADA Plan. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

MT League of Cities & Towns Conference. The Montana League of Cities & Towns 75th Annual Conference is Oct. 4-6 in West Yellowstone. Council will discuss this again during Sept. meeting. Bruce may be interested in attending.

Budget Hearing. There were no guests present to comment on FY 2006-2007 budget. Council will meet to adopt final budget on Monday, August 14, 2006 at 7:00 p.m.

Jack Scotson made a motion to adopt Resolution No. 347 A Resolution Of The Town of Culbertson Establishing Personnel Wages Effective July 1, 2006. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson, Bernie W. Finnicum and W. Bruce Houle. Opposed: Paul S. Finnicum. MOTION CARRIED.

Paul wants a comparison to other cities & towns.

Jack Scotson made a motion to approve Resolution No. 348 A Resolution To Earmark The Use Of Capital Improvement Program Funds. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

August 7, 2006 cont.

The Landfill Ordinance needs to be updated. Raedelle will pull the ordinances and code book and send copies to Attorney Hennessy for revision.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Amanda Hickel	724.26	Steven Moore	2318.67
Jake Wolff	49.42	Postmaster	84.96
Karen Savely	53.68	Dixie Berwick	1572.90
Kelsey Larsen	449.84	Odean Kilsdonk	2011.78
Tiffany Marchwick	431.85	Robert Jasper	2574.39
Penny Hendrickson	70.41	Miller Oil Co.	504.25
Raedelle Aspenlieder	2132.08	MMIA	3840.70
Amanda Hickel	290.41	Agri Industries	1552.50
Brett Hilde	520.01	Alltel	54.45
Callie Barrett	207.41	The City Line	9.85
Cassidy Obergfell	333.17	Dept. of Public Health	19.00
Christina Olson	770.36	Energy Laboratories	66.30
Jake Wolff	699.53	Energy Laboratories	308.15
Karen Savely	412.52	Farm Plan	190.11
Karli Larsen	271.60	Finnicum's	121.09
Kelsey Larsen	683.08	First Community Bank	2620.04
Samantha Engelke	183.90	Franz Const.	1960.00
Tiffany Marchwick	759.89	Hawkins Water Treatment	572.14
Mastercard	30.00	Industrial Systems	6121.86
Miller Oil Co.	18.61	Mary Halvorson	1.85
MMIA	4522.53	Mitchell Otto	33.65
Bruce Waldhausen	159.50	MT DEQ	615.60
The City Line	1558.29	MT Dept of Revenue	452.42
Dakota Fence	1100.00	MMIA	3252.00
Dalmation Fire Equip.	790.00	MDU	1835.67
Farm Plan	876.17	Nemont	47.50
Finnicum's	31.18	Oelkers Serv.	656.41
First Community Bank	2039.74	Praxair	7.46
Gaffaney's	20.36	PERS	1646.26
Hawkins Water Treatment	802.80	Q Business Source	454.73
Hennessy Law Office	1574.49	RB Weed Spraying	3000.00
Hometown Market	528.71	Sheridan Electric	15.00
MT Dept of Revenue	218.00	U.S. Bank Trust	8323.04
MMIA	2689.00	Utilities Underground	15.51
MDU	644.82	Williston Landfill	962.06
Nemont	275.95	Dept. of Public Health	21.00
Oelkers Serv.	3.75	Sidney Red-E-Mix	268.00
PERS	412.60	TOTAL	<u>\$48,111.30</u>
Roosevelt County	1443.75		
Roosevelt County Sheriff	916.66		
Sky Bridge HSI	30.00		
The Searchlight	334.00		
Thompson Pools	77.22		
USA Blue Book	98.22		
Hometown Market	67.40		
Ken's Refrigeration	168.00		
TOTAL	<u>\$30,474.90</u>		

August 7, 2006 cont.

Special Funds:

Steven Moore	147.99
Ross Helmer	122.46
MMIA	2395.88
Barnes & Noble	92.60
Cactus Concrete Products	59.54
The City Line	9.85
Farm Plan	6.54
Finnicum's	41.24
First Community Bank	68.04
Garden Gate	20.00
Karen Baxter	78.40
MT Dept. of Revenue	8.58

Special Funds cont.

Montana Magazine	23.00
MMIA	615.00
MDU	54.35
MDU	1132.76
Oelkers Serv.	114.21
PERS	32.62
Real Simple	23.94
Roosevelt Mem. Medical	40.00
Sidney Red-E-Mix	240.00
The Hearst Corp.	45.97
Traveler	17.95
Western Plains Mach.	73.58
TOTAL	<u>\$5,464.50</u>

Meeting adjourned at 8:15 p.m.

  
Clerk

  
Mayor

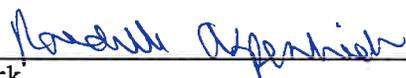
August 14, 2006. The town council met in special session. The following were present: W. Bruce Houle, Jack Scotson, Gordon Oelkers and Raedelle Aspenlieder. Absent: Paul S. Finnicum and Bernie W. Finnicum.

Jack Scotson made a motion to approve the agenda. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Gordon Oelkers. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

Jack Scotson made a motion to adopt Resolution Number 349 A Resolution Setting An All-Purpose levy of 131.64 mills and Library 13.08 mills, a total of 144.72 mills for fiscal year ending June 30, 2007. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Gordon Oelkers. Absent and not voting: Paul S. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

W. Bruce Houle made a motion to adopt Resolution Number 350 A Resolution Of the Town Council Submitting To The Qualified Electors Of The Town Of Culbertson, Montana, The Question Of Issuing General Obligation Bonds In An Amount Of Up To Two Hundred Ten Thousand And No/100 Dollars (\$210,000) For The Purpose Of Paying A Portion Of The Costs Of Designing, Constructing, Equipping, And Furnishing A Library Located In A Portion Of A Multi-Use Building To Be Built In The Town, And Paying Costs Associated With The Sale And Issuance Of The Bonds. Jack Scotson seconded the motion. Those voting in favor of the motion: W. Bruce Houle, Jack Scotson and Gordon Oelkers. Absent and not voting: Paul F. Finnicum and Bernie W. Finnicum. MOTION CARRIED.

Meeting adjourned at 7:35 p.m.

  
Clerk

  
Mayor

September 11, 2006. The Culbertson Town Council met in regular session with the following present: Jack Scotson, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Steven Moore and Raedelle Aspenlieder. Absent: Paul S. Finnicum and Attorney Greg Hennessy.

W. Bruce Houle made a motion to approve the agenda. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the minutes from July 24, July 31, August 7 and August 14, and July 31, 2006 Treasurer Report. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Library/Multi-Use Facility. No word yet on the CDBG application. Council reviewed letter from Dan Semmens with Dorsey & Whitney LLP outlining the services they will provide as bond counsel. Articles will continue to be in the Searchlight about this project. Raedelle will ask Dan Semmens if Dorsey & Whitney would allow an individual versus a financial company to peddle the bonds.

Joe McCormick Tank. Ron Smith, Sanitarian will check on Joe McCormick's tank. Ron suggested the Fire Marshall also check it out. This can be taken off the agenda now.

Sewer Lagoons. Lagoons were sprayed in August 2006. No noticeable improvement. This can be taken off the agenda, but is an area of concern.

Culbertson Community Development Corp. No new news.

Assisted Living Center. Spring is the next cycle for funding.

Old Culbertson Community Improvement Corp. No new news.

Airport Improvements. No new news.

MMIA - Pollution & Remediation Legal Liab. Policy. Pollution coverage is available without any premium adjustment. The pollution coverage will only be afforded to properties included on the "pollution property schedule". Raedelle will call Jon Craig at MMIA about other real property in addition to the supplements already filled out.

Theodore Roosevelt Expressway. The website has been the same for 2 months. Neil Turnbull is on the panel for the Theodore Roosevelt Expressway.

Planning & Zoning Committee. Raedelle reported on the information received at the MACO sponsored workshop in Glasgow on Aug. 21. & 22.

Town Code 10.16.040 "Parking Restricted". Council received code book revision pages.

MT DOT. Attorney Hennessy responded to the C-C Complex signing issue. The MT DOT will be doing another study as the town requested for the C-C Complex area, east on Hwy. 2 and crosswalk by Helmer's. Jack Scotson made a motion to contact the Montana Dept. of Transportation to schedule a meeting prior to the traffic study being done. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

American with Disabilities Act Plan and Self Evaluation. Jack Scotson made a motion to adopt the American with Disabilities Act Plan and Self evaluation if it passes Attorney Hennessy's approval. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

September 11, 2006 cont.

MT League of Cities & Towns Annual Conference. W. Bruce Houle will attend the MT League of Cities & Town Annual Conference in West Yellowstone Oct. 4 - 6 if it fits his schedule.

Zoning/Ordinance Permits. Zoning/Ordinance Permits for Herman Jensen and Patty Olson were approved and signed.

GJV's. General journal vouchers #407-#426 and UB #379-#385 were approved and signed.

TV. Ken Youngquest sent the Public Notice for Culbertson and the surrounding area to rebroadcast television station KFBB-TV at Great Falls with ABC and other programming. The station will operate on UHF Channel 36. Culbertson should discuss this with Plentywood.

Soccer Request. Bernie W. Finnicum made a motion to approve Soccer request for \$200.00 to purchase equipment. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Aquatic License. It cost the town \$3000. to have the lagoons sprayed. The guy who actually paid for the chemical and provided and flew the spray plane to do the application was paid \$500. by the licensed aquatic applicator that the town paid \$3000. to. Something is wrong with this picture!

Landfill Ordinance. Landfill ordinance needs to be updated. Attorney Hennessy is working of this.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Amanda Hickel	87.86	Postmaster	84.24
Amanda Hickel	823.85	Dixie Berwick	1650.41
Brett Hilde	235.03	Odean Kilsdonk	2066.88
Cassidy Obergfell	83.66	Robert Jasper	2601.17
Christina Olson	161.36	Steven Moore	2576.87
Jake Wolff	187.08	Alltel	46.67
Karen Savely	128.58	The City Line	9.85
Karen Savely	40.26	Corrpro Waterworks	555.00
Karli Larsen	144.17	Energy Laboratories	341.30
Kelsey Larsen	420.58	First Community Bank	2812.44
Kelsey Larsen	419.61	Hawkins, Inc.	1898.56
Samantha Engelke	51.67	Industrial Systems	3682.31
Tiffany Marchwick	282.91	Interstate Power	159.00
Tiffany Marchwick	424.51	Larsen Builders	126.42
Postmaster	39.00	Miller Oil Co.	907.64
Penny Hendrickson	70.41	MT Dept of Revenue	506.84
Raedelle Aspenlieder	2096.78	MDU	1715.88
Raedelle Aspenlieder	188.34	MDU	2271.79
Alan Aspenlieder	500.00	Nemont	45.39
American Red Cross	429.00	Northwest Pipe Fittings	424.04
Bruce Waldhausen	159.50	Oelkers Serv.	403.88
The City Line	1059.21	Praxair	7.30
Electric & Magneto	41.07	PERS	1660.94
Farm Plan	171.74	Sheridan Electric	15.00
Finnicum's	192.52	Sheridan Electric	183.64
First Community Bank	1315.62	Utilities Underground	21.15
Gaffaney's	185.83	Williston Landfill	1223.46
		TOTAL	\$27,998.07

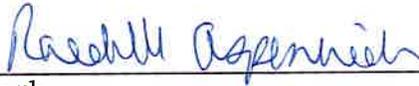
September 11, 2006 cont.General Fund cont.

Larry Crowder	150.00
Larsen Builders	53.95
Mike Olson	150.00
Miller Oil Co.	170.00
MT Dept. of Revenue	144.00
MDU	366.05
Nemont	281.66
Oelkers Serv.	99.58
Oilind Safety	593.30
Personalized Stamp Envelope	442.05
PERS	405.02
Red Hot	768.75
Robert Jasper	400.00
Roos. Co. Sheriff Dept.	916.66
Sathe Analytical Lab	85.00
Will's Office World	528.96
TOTAL	<u>\$15,495.13</u>

Special Funds:

JB Sprinklers	1800.00
Robert Jasper	108.38
Ross Helmer	122.46
Carquest Auto Parts	31.94
The City Line	9.85
Consumer Reports	26.00
Country Living	24.00
Farm Plan	121.50
Finnicum's	159.95
First Community Bank	48.26
Horizon Resources	100.93
Karen Baxter	35.92
Larsen Builders	35.73
Miller Oil Co.	12.05
MT Dept. of Revenue	5.16
MDU	46.59
MDU	1132.76
Newman Traffic Signs	113.35
NorMont Equip.	280.00
Oelkers Serv.	51.00
PERS	19.24
Roos. Mem. Medical	40.00
The Saturday Evening Post	14.97
TOTAL	<u>\$4,340.04</u>

Meeting adjourned at 8:15 p.m.



Clerk



Mayor

October 2, 2006. The Culbertson Town Council met in regular session with the following present: W. Bruce Houle, Jack Scotson, Bernie W. Finnicum, Paul S. Finnicum, Gordon Oelkers, Greg Hennessy and Raedelle Aspenlieder. Steve Moore arrived at 7:30 p.m. Guests: Freedom Crawford, wife Erica and daughter, Ryan Rusche, MT DOT - Doug Bailey and Luke Anderson, Brian Archdale, Chad Hilde and Matt Wallace.

W. Bruce Houle made a motion to approve the agenda with the addition of information on the Great Northern Development Corp. meeting on Oct. 10th. Bernie W. Finnicum seconded the motion. All vote in favor of the motion. MOTION CARRIED.

Jack Scotson made a motion to approve the minutes from Sept. 11, 2006 and August 31, 2006 Treasurer Report. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

MT Department of Transportation. Doug Bailey from the Helena office and Luke Anderson from the Glendive office wanted to discuss the request for a speed limit study. They explained the Montana Dept. of Transportation responsibilities and procedures to change speed limits.

Mayor Oelkers would like to see the speed limit signs moved out one increment, a crosswalk by the C-C Complex on Hwy. 16 North and a crossing on Hwy. 2 and 2nd Ave. E. This is a safety issue.

October 2, 2006 cont.

MT DOT cont. The current speed limits were established in 1972. The entire process takes 1 year to complete. The Highway Transportation Commission has the final approval.

Brian Archdale was present, but had nothing for the council.

Library/Multi-Use Facility. The General Obligation Bond information and Ballot Box need to be put on Channel 15. Articles have been in the newspaper and box ads will be put in the paper prior to election.

Culbertson Community Development Corp. Attorney Hennessy is working on the new and old Culbertson Community Development Corporations.

Assisted Living Center. No news.

Airport CIP 2006-2011. No news.

MMIA Pollution Policy. Council reviewed the "draft" pollution schedule and clerk will make the necessary additions.

Theodore Roosevelt Expressway. We can expect more information in October and November. Watch the expressway I-35 from Laredo, TX to Duluth, MN. Kansas City may be the new region for cargo traffic.

Planning & Zoning Committee. No new information.

Landfill Ordinance. Attorney Hennessy is working on this.

Zoning/Ordinance Permits. Walt and Sarah Stevens permit was approved. Jay Lambert needs to be more specific.

GJV's. General journal voucher #427 and Utility Billing Vouchers #386-#392 were approved and signed.

Channel 25. Dallas O'Connor helped Bob get Channel 25 up and running. Send him a thank you.

Landfill. Council received a letter from the City of Williston stating landfill fees for regular refuse will increase from \$21.00/ton to \$25.00/ton effective January 1, 2007.

Internet Services. W. Bruce Houle made a motion to switch from our current internet provider for the office to Nemont DSL. Jack Scotson seconded the motion. Those voting in favor of the motion: W. Bruce Houle, Jack Scotson and Bernie W. Finnicum. Opposed: Paul S. Finnicum. MOTION CARRIED.

Great Northern Development Corp. On October 10th at noon in the GNDC conference room, members of Governor Schweitzer's cabinet will present his plans to use energy development to drive economic development in Montana, particularly in eastern and rural Montana. Raedelle will attend, as the regular meeting of GNDC will follow this presentation.

Water Treatment Plant. The water treatment plant computer system needs to be replaced. Bruce suggested we put the computer system out for bids, with exactly what we need and want. Paul S. Finnicum made a motion to have Steve get a set price on a system after a specification sheet is done. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

October 2, 2006 cont.

River Pump. Steve said another pump at the river burned out.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Mastercard	139.53
Penny Hendrickson	70.41
Raedelle Aspenlieder	2260.30
Bruce Waldhausen	159.50
Building Codes Bureau	66.00
The City Line	42.20
Culb. Youth Soccer	200.00
Finnicum's	92.40
Great Northern Development	716.00
Hennessy Law Office	924.90
Hometown Market	7.84
Miller Oil Co.	3.25
MMCTFOA	50.00
MDU	19.69
MDU	237.95
Nemont	199.07
Oelkers Serv.	42.25
Postmaster	39.00
Q Business Source	218.32
Raedelle Aspenlieder	48.06
Roos. Co. Sheriff Dept.	916.66
Sky Bridge HSI	30.00
The Searchlight	185.00
Will's Office World	639.50
Farm Plan	859.32
First Community Bank	719.12
MT Dept. of Revenue	125.00
PERS	431.72
TOTAL	<u>\$9,442.99</u>

Special Funds:

Robert Jasper	51.36
Ross Helmer	242.91
Carquest Auto	69.98
The City Line	32.00
Finnicum's	10.98
Franz Const.	614.00
MDU	82.83
NorMont Equip.	262.42
Oelkers Serv.	208.54
Roos. Mem Med Center	40.00
Farm Plan	88.18
First Community Bank	53.30
MT Dept of Revenue	4.28
MDU	9.57
PERS	9.02
TOTAL	<u>\$1,779.37</u>

Enterprise Funds:

DEQ	140.00
MSU	110.00
Postmaster	85.68
Dixie Berwick	1551.75
Odean Kilsdonk	1804.39
Odean Kilsdonk	133.00
Robert Jasper	2516.60
Steven Moore	2305.12
Alltel	46.60
The City Line	9.85
Dept. of Public Health & Human	21.00
Finnicum's	5.95
Focus Technology	95.00
Hawkins Water Treatment	1278.98
Hometown Market	20.56
Miller Oil Co.	91.84
MT Hi-Line Sewer	9006.20
MDU	11.73
Nemont	50.12
Northwest Pipe Fittings	236.50
Oelkers Serv.	708.21
Praxair	7.46
Pump Tech	2170.00
Qualley's Auto Glass	25.00
Sheridan Electric Co-Op	154.78
Sheridan Electric Co-Op	15.00
USA Blue Book	110.14
Utilities Underground	19.74
Will's Office World	269.00
Williston Landfill	1121.23
Farm Plan	75.94
First Community Bank	2465.50
MT Dept of Revenue	433.72
MDU	9.77
Northwest Pipe Fittings	129.10
PERS	1506.27
TOTAL	<u>\$28,741.73</u>

Meeting adjourned at 8:35 p.m.

Raedelle Aspenlieder  
Clerk

[Signature]  
Mayor

November 6, 2006. The Culbertson Town Council met in regular session with the following present: Bernie W. Finnicum, W. Bruce Houle, Jack Scotson, Paul S. Finnicum, Greg Hennessy and Raedelle Aspenlieder. Absent: Gordon Oelkers. Guests: Tom Nelson, Ruth Mattelin, Lois Raaum, Jim Baldwin, Chet Rudolph and Suzette Houle.

Jack Scotson made a motion to approve the agenda with the addition of the sewer jetter. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to approve the October 2, 2006 minutes and September 30, 2006 Treasurer Report. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Museum. The Culbertson Museum was recently approved for Montana Department of Commerce's 2006 Tourism Infrastructure Investment Program "Bed Tax" grant funds \$27,985. The museum wants to have water in the 2nd building. They discussed putting in a meter pit between the curb stop and the building, then tee off the present line in the building and extend to the 2nd building. The water table in that area was discussed.

Paul S. Finnicum made a motion to allow the museum to tee the present line at the museum and extend water to the 2nd building, hang a 2nd meter in the 2nd building and no additional charges, only for additional water run through the 2nd meter. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Multi-Use Facility. No news on CDBG grant application yet.

Culbertson Community Development Corp. No news.

Assisted Living Center. No news.

Old Culbertson Community Improvement Corp. Greg started to dig through the old stuff.

Airport. No news.

Theodore Roosevelt Expressway. There will be a meeting on Nov. 8th at 5:30 p.m. at Town Hall.

Planning & Zoning Committee. No news.

MT DOT. A letter from Jim Lynch, Director MT DOT stated that the MDT has already implemented the study of speed limits - US 2 - East of Culbertson. Once the study is complete, it will be presented to the Town for review and comments. By state statute, the Montana Transportation Commission is the body that has the authority to change or implement speed zones on routes under the jurisdiction of the state.

Upon completion of the study and the Town's review, the study and recommendations will be presented to the Transportation Commission for review and action. The Town will be notified when the Commission will be meeting to discuss the traffic study and will be provided the opportunity to offer testimony.

Landfill Ordinance. Paul S. Finnicum made a motion to approve first reading of Ordinance No. 203 An Ordinance Amending Culbertson Town Code Chapter 7.02 "Garbage" To Restrict The Dumping Of Mixed Demolition Materials And The Like In The Culbertson Landfill. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Zoning/Ordinance Permit. A Zoning/Ordinance permit for Beth Sundheim was denied. The trailer would have to be set-up as a residence with water, sewer and garbage.

GJV's. General Journal Vouchers #428 - #430 and Utility Billing Vouchers #393 - #396 were approved and signed.

There will be a Montana Tourism & Recreation Strategic Plan Public Comment Meeting in Wolf Point, Wednesday, Nov. 15th 8:00 a.m. - 11:30 a.m. at Great Northern Development Conference Room. Ruth Mattelin usually goes.

MDU. Montana-Dakota Utilities Co. requested an Electric Right-Of-Way Easement for a fifteen (15') wide strip of land by forty (40') long lying adjacent and parallel to BNSF Railroad southerly right-of-way and on the southerly side of Montana-Dakota Utilities electrical substation site. This easement is for the purpose of additional land needed to increase the size of the substation site due to larger equipment to be installed. Paul S. Finnicum made a motion to grant the Montana-Dakota Utilities Co. Electric Right-Of-Way Easement. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Pre-Buy Propane. Paul S. Finnicum made a motion to purchase 800 gal. @\$1.30/gal. propane from Miller Oil Co. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Oil, Gas and Mineral Lease. Council received a paid-up Oil and Gas Lease covering 34.634 acres from Brigham Land Management. Brigham Oil and Gas, L.P. is offering \$35.00 per net mineral acre, 15% royalty and a five (5) year paid-up term for the said mineral interest. Paul S. Finnicum made a motion to have Attorney Hennessy handle the oil lease. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED. Mayor Oelkers will call the neighbors there to see what they got on their lease and let Hennessy know.

Floodplain Map. Town received information from Michael Baker, Jr., Inc. commenting on changes to the floodplain map. Centennial Drive was not shown on the map. In order to incorporate Centennial Drive into the DFIRM, the Town of Culbertson would need to supply more up-to-date imagery than that used for the preliminary DFIRM that clearly identifies the location of the road. The preliminary DFIRM for the Town of Culbertson utilizes the United States Geological Survey (USGS) Digital Ortho Quarter-Quadrangles (DOQQS) as a base map source. Adding a vector line for Centennial Drive to a DOQQ base map would not meet the requirements outlined in the FEMA document entitled Guidelines and Specifications for Flood Hazard Mapping Partners, dated April, 2003. Paul S. Finnicum will help with this.

Tapping Montana's Power Potential. You can review the Schweitzer Energy Policy @ [www.business.mt.gov](http://www.business.mt.gov)

Sewer Jetter. Bob received some information on a sewer jetter that the City of Glendive recently traded-in. Town could have used it today on a problem line. Council would like Bob to do a little investigating of that particular sewer line. Council also wants that sewer main camera procedure done. Jack Scotson made a motion to approve the purchase of the used sewer jetter and have Bob negotiate the price. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid:

November 6, 2006 cont.

General Fund:

MMIA	1124.82
Unemp. Ins.	76.32
Penny Hendrickson	70.41
Raedelle Aspenlieder	2096.78
BG Fire Inc.	200.00
Bruce Waldhausen	159.50
Bruce Waldhausen	100.00
Finnicum's	90.18
First Community Bank	689.30
Hometown Market	58.12
Kohler Communication	1197.00
Larsen Builders	18.20
Modern Aire Flight Serv.	450.00
MT Dept. of Revenue	122.00
MDU	227.27
Nemont Telephone	303.54
Oelkers Serv.	120.64
PERS	405.02
Raedelle Aspenlieder	80.99
Roos. Co. Sheriff Dept.	916.66
Sky Bridge HSI	30.00
The City Line	409.59
Miller Oil Co.	20.00
Hennessy Law Office	807.00
Hometown Market	5.29
MDU	32.52
TOTAL	<u>\$9,811.15</u>

Special Funds:

MMIA	35.45
MDU	1132.76
Unemp. Ins.	3.31
Robert Jasper	352.56
Ross Helmer	242.91
Steven Moore	304.37
Carquest Auto Parts	45.97
Culbertson Pharmacy	8.93
Farm Plan	537.18
Finnicum's	87.57
First Community Bank	220.14
MT Dept. of Revenue	32.50
Montana Historical Society	29.00
National Geographic	12.00
Oelkers Serv.	521.88
PERS	117.90
Reiman Publications	14.98
Roos. Mem. Medical Center	40.00
The City Line	115.99
Miller Oil Co.	99.55
MDU	1132.76
MDU	29.53
TOTAL	<u>\$5,117.24</u>

Enterprise Funds:

MMIA	1998.50
MDU	592.94
Unemp. Ins.	121.26
Mastercard	35.00
Postmaster	84.48
Steve Moore	75.00
Dixie Berwick	1604.08
Odean Kilsdonk	1984.25
Robert Jasper	2165.79
Steven Moore	2036.95
Alltel	46.88
C.H. Robinson Co.	1227.88
Energy Laboratories	33.15
Farm Plan	136.70
Finnicum's	121.95
First Community Bank	2387.68
Leach McLing	15.00
Lewis & Clark Motel	315.40
Modern Machine Works	985.95
MT Dept. of Revenue	400.50
MDU	24.66
MDU	21.05
Nemont Telephone	50.98
Northern Filter Media	1381.67
Northwest Pipe Fittings	996.83
Odean Kilsdonk	12.50
Postmaster	160.00
Praxair	7.46
PERS	1438.56
Seneca Freightliners	1000.00
Sheridan Electric Co-Op	1112.96
Sheridan Electric Co-Op	15.00
USA Blue Book	55.64
Utilities Underground Locate	15.51
Williston Landfill	1152.68
The City Line	26.97
Miller Oil Co.	642.23
Energy Laboratories	341.30
MDU	562.42
Praxair	7.60
MDU	821.76
TOTAL	<u>\$26,936.04</u>

Meeting adjourned at 8:40 p.m.

Raedelle Aspenlieder  
Clerk

[Signature]  
Mayor

December 4, 2006. The Culbertson Town Council met in regular session with the following present: Jack Scotson, Paul S. Finnicum W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Robert Jasper, Greg Hennessy and Raedelle Aspenlieder. Guests: County Commissioners Jim Shanks and Gary McDonald, County Attorney Fred Hofman, Sheriff Freedom Crawford, Chief Deputy Mike Mathews, Allen Petersen and Keenan Engelke.

Jack Scotson made a motion to approve the agenda with the addition of the Growth Policy. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Jack Scotson made a motion to approve the November 6, 2006 minutes and October 31, 2006 Treasurer Report. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Old Culbertson Community Development Corp. Allen Petersen discussed the progress of dissolving the old Development Corporation with Attorney Hennessy. A letter will go out to the members concerning a meeting to dissolve the corporation, where members can have proxies.

Growth Policy. Roosevelt County Commissioner Gary McDonald discussed the Growth Policy Plan that the Council will be having done by Great West Engineering out of Helena. Great West Eng. has done plans for several counties already. This will cost the county \$30,000 - \$36,000. The same firm can work with the incorporated towns on Growth Policy Plans for \$6000 - \$7000 for each small town. The Growth Policy Plan is being mandated by the state.

The Valley County Planner is also working one day a week in Roosevelt County (Julie).

W. Bruce Houle wants to see a sample from Great West Eng.

Keenan Engelke was present, but had nothing for the council.

Sheriff Dept. Freedom Crawford was actually sworn in as Sheriff on November 15th. He has been doing a lot of in house duties. The Sheriff shared his Standard Operating Procedure for deputies. Mayor Oelkers requested a deputy work schedule. Sheriff Crawford said when they are at full staff, the town could get a copy of the schedule. A Community Review Board is in the works for the Sheriff Dept. This board would simply be able to make recommendations. Sheriff Crawford also asked those present to encourage everyone to vote for the Public Safety Levy again in 2 years.

Broadway Floral Property. No new news.

Assisted Living Center. No new news.

Airport CIP 2006-2011, No new news.

Theodore Roosevelt Expressway. Bruce reported that the Dept. of Transportation said the improved 2 lane is still in the works. There is a 30 day comment period. The State is recommending a 4 lane or divided 4 lane.

MT DOT. There was no new news in response to request for C-C Complex signing and Traffic Study - US2 Culbertson East.

Landfill Ordinance. W. Bruce Houle made a motion to accept second reading of Ordinance #203 An Ordinance Amending Culbertson Town Code Chapter 7.02 "Garbage" To Restrict The Dumping Of Mixed Demolition Materials And The Like In The Culbertson Landfill. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

December 4, 2006 cont.

KFBB - TV Great Falls. The application for a construction permit for station KFBB - Great Falls has been submitted. We have to wait to hear from the FCC.

Oil Lease. Council discussed the offer from Brigham Land Mgmt. This was for a paid-up Oil and Gas Lease covering 34.634 acres, more or less. Brigham Oil and Gas, L.P. is offering \$35.00 per net mineral acre, 15% royalty and a 5 year paid-up term for the said mineral interest. Jack Scotson made a motion to accept \$35.00 per net mineral acre, 16 2/3% royalty and a 3 year paid-up term. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Zoning/Ordinance Permit. A Zoning/Ordinance Permit for Paul Finnicum was approved and signed.

GJV's. General journal voucher #431 and UB #397 - #403 were approved and signed.

Broadway Floral - Street Lights. Council discussed the idea of having a street light shining on the Broadway Floral Lot. We are to see what Montana-Dakota Utilities can do and talk to the neighbors.

Sewer Jetter. The sewer jetter at NorMont Equipment needs to have some work done to it. When it is fixed - Rick with NorMont will call us with a price.

Roosevelt County Public Meeting. Roosevelt County Public Meeting Dec. 1st at noon. The meeting will be held for the purpose of obtaining public comments regarding the county's overall community development, public facilities, economic development and housing needs, including the needs of low and moderate income persons. Great Northern Development Corporation will rewrite the Comprehensive Economic Development Strategy for the region and is requesting input. County Commissioner Jim Shanks presented on our behalf the following potential projects: Multi-Use Facility/Library, Big Sky Field, Roosevelt County Fairgrounds - building and space to accommodate 300 - 500 people and be able to feed them as well, Montola, Custom Built Feeds, and Fire Dept. equipment and trucks.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Bernie W. Finnicum	410.57	Mastercard	61.10
Gordon Oelkers	1009.85	Miller Oil Co.	1040.00
Jack Scotson	407.57	Miller Oil Co.	432.15
Paul S. Finnicum	407.57	Postmaster	82.56
Penny Hendrickson	70.41	Steven Moore	2252.28
Raedelle Aspenlieder	2096.78	Dixie Berwick	1604.08
W. Bruce Houle	410.57	Odean Kilsdonk	1855.49
BG Fire, Inc.	237.77	Robert Jasper	2499.05
Bruce Waldhausen	159.50	Alltel	46.75
CHNS, P.C.	4800.00	The City Line	44.64
Carquest Auto Parts	138.14	Dept. of Public Health	42.00
The City Line	633.73	Finnicum's	15.52
CNA Surety	100.00	First Community Bank	2466.40
Finnicum's	105.89	Hawkins, Inc.	332.02
First Community Bank	1133.04	Larsen Builders	183.31
Kohler Communications	57.82	Melvin Fitzell	18.78
Larsen Builders	39.48	Miller Oil Co.	209.64
MT Dept. of Revenue	154.00	MT Dept. of Revenue	421.00
MDU	295.45	MT Hiline Sewer	420.00

December 4, 2006 cont.

General Fund cont.

Nemont Telephone	245.70
PERS	405.02
Raedelle Aspenlieder	48.06
Roos. Co. Sheriff Dept.	916.66
The Searchlight	120.00
Will's Office World	124.43
Dixie Berwick	80.99
Farm Plan	131.95
Hennessy Law Office	727.00
Modern Aire Flight Serv.	203.98
MDU	32.42
TOTAL	\$15,704.35

Enterprise Funds cont.

MDU	21.14
Nemont Telephone	43.39
Northern Filter Media	85.04
Oelkers Serv.	1186.74
Praxair Dist.	7.77
PERS	1509.15
Sheridan Electric Co-Op	15.00
Utilities Underground	4.23
Wayne Barreth	22.77
Williston Landfill	876.96
Farm Plan	21.96
MDU	29.68
MDU	757.20
TOTAL	\$18,607.80

Special Funds:

Mastercard	199.99
Ross Helmer	242.91
Carquest Auto Parts	336.00
The City Line	205.97
First Community Bank	40.58
MT Dept. of Revenue	2.00
MDU	17.64
Oelkers Serv.	36.80

Special Funds cont.

Reiman Publications	14.98
Roos. Memorial Med Center	40.00
Sidney Red-E-Mix	72.00
Homestead-South 40	81.80
Western Plains Mach.	35.24
Farm Plan	129.70
MDU	1132.55
MDU	16.80
TOTAL	\$2,641.86

Meeting adjourned at 8:55 p.m.

Raedelle Aspenlieder  
Clerk

R. DaSilva  
Mayor

8:30 a.m.

Thursday, December 21, 2006 Special Meeting. The Culbertson Town Council met in special session with the following present: Gordon Oelkers, Bernie W. Finnicum, Jack Scotson, Robert Jasper, Dixie Berwick and Raedelle Aspenlieder. Absent: W. Bruce Houle and Paul S. Finnicum.

Jack Scotson made a motion to approve the agenda. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson and Bernie W. Finnicum. Absent and not voting: Paul S. Finnicum and W. Bruce Houle. MOTION CARRIED.

Fireworks. Jack Scotson made a motion to make an exception to the current fireworks ordinance to allow fireworks on December 31, 2006 and January 1, 2007 only. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Jack Scotson and Bernie W. Finnicum. Absent and not voting: Paul S. Finnicum and W. Bruce Houle. MOTION CARRIED.

Bernie W. Finnicum made a motion to allow for the sale of fireworks in accordance with State Law 50-37-106. MCA Sale of fireworks restricted to certain dates. A person, firm, or corporation may offer permissible fireworks, as defined in 50-37-105, of any kind for sale at retail only during the following periods:

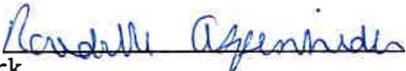
- (1) June 24 through July 5; and
- (2) December 29 through December 31.

Jack Scotson seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum and Jack Scotson. Absent and not voting: Paul S. Finnicum and W. Bruce Houle. MOTION CARRIED.

December 21, 2006 cont.

Due to the New Year Holiday, the regular January meeting of the Town Council will be Tuesday, January 2, 2007 at 7:30 p.m.

Meeting adjourned at 8:40 a.m.

  
Clerk

  
Mayor