

AGENDA FOR CULBERTSON, MONTANA

TOWN COUNCIL MEETING

Date: April 11, 2022

Call to Order: 6:30pm

Location: Townhall

ROLL CALL

1. Action - establish a quorum

AGENDA

2. Action - approve agenda

RECOGNITION OF VISITORS & PUBLIC COMMENT ON AGENDA ITEMS

MINUTES, FINANCIALS & CLAIMS

3. Action – approve minutes.
 - a. Regular Meeting, March 14, 2022
 - b. Work Session, March 14, 2022
4. Action – approve financials and claims.
 - a. Treasurer Reports – March 2022
 - b. General Journal Vouchers
 - c. Payroll Journal Voucher #220300
 - d. Utility Billing Journal Vouchers
 - e. March Bills

OLD BUSINESS

5. Water Tank
6. MDT Highway 2 & Town Water Main Project
7. Big Sky Airport
8. Bathhouse Project

NEW BUSINESS

9. Sketch/Site Plans
10. Town Clean-up
11. MMIA – Library Coverage
12. Water Rates – Resolution #500 Intent of Water Rate Increase
13. BARSAA Grant – Resolution #501 Request Distribution Allocation for FY 2022-2023

PUBLIC COMMENT ON NON-AGENDA ITEMS

ADJOURNMENT

***COUNCIL WORKSHOP to follow Regular Meeting**

Regular Meeting Scheduled for May 9, 2022 @ 6:30pm

Please Note: Items on the agenda do not necessarily indicate the order in which they will be addressed.

**TOWN OF CULBERTSON
RESOLUTION #500**

A RESOLUTION OF INTENTION OF THE TOWN OF CULBERTSON, MONTANA TO INCREASE RATES FOR THE USERS OF THE MUNICIPAL WATER SYSTEM

RECITALS

WHEREAS, the Town of Culbertson, Montana (the “Town”) has undertaken to provide water services to local residents and businesses through its municipal water system (the “System”); and

WHEREAS, it will be necessary for the Town to collect sufficient revenues to pay the costs associated with the operation and maintenance of the System, and to establish appropriate reserves, and the Town has worked with the Engineer and the Montana Rural Water Association and has determined that it is necessary to increase the rates of the System to do so; and

WHEREAS, under Section 69-7-101, Montana Code Annotated, the Town has the power and authority to regulate, establish, and change, as it considers proper, rates, fees, charges, and classifications imposed for utility services to its inhabitants and other persons served by the municipal systems. Rates, charges, and classifications must be reasonable and just; and

WHEREAS, the Town Council (the “Council”) has determined it is in the best interests of the Town to amend Section 26-19 of its existing water ordinance passed and adopted by the Council and as subsequently amended through the date hereof (the “Original Ordinance”), thereby permitting adjustments to the rates and charges of the System by resolution following a public hearing, as set forth in the laws of the State of Montana; and

WHEREAS, pursuant to Section 69-7-111, Montana Code Annotated, the Council shall order a public hearing prior to the passage or enactment of an ordinance or resolution imposing, establishing, changing or increasing rates, fees, or charges for services or facilities.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town as follows:

Section 1. Current Charges.

1.01 Monthly Charge. The Town currently charges users of the System a monthly base rate (the “Base Rate”) of \$28.00 per EDU and a usage rate (the “Usage Rate”) of \$2.14 per 1,000 gallons of water. The current monthly charge (the “Monthly Charge”) for each connection consists of the Base Rate plus the Usage Rate for such connection.

Diameter	Cost Per EDU	Multiplier	Base Rate
¾” & 1”	\$28.00	1.00	\$ 28.00
1 ½”	\$28.00	4.00	112.00
2”	\$28.00	7.14	199.92
3”	\$28.00	16.00	448.00
4”	\$28.00	28.57	799.96

1.02 Bulk Water Rate. The Town currently charges a bulk water rate (the “Bulk Water Rate”) to purchasers of bulk water of \$0.72 per barrel (42 gallons).

1.03 Debt Service Charge. The Town currently charges a monthly debt service rate (the “Debt Service”) of \$2.76 per EDU. This charge is assessed to all properties with services that are not in use and turned off at the curb stop.

Diameter	Cost Per EDU	Multiplier	Base Rate
¾” & 1”	\$2.76	1.00	\$ 2.76
1 ½”	\$2.76	4.00	11.04
2”	\$2.76	7.14	19.70
3”	\$2.76	16.00	44.16
4”	\$2.76	28.57	78.85

Section 2. Equivalent Dwelling Unit.

2.01 Methodology. The Town will use an equivalent dwelling unit methodology for imposing rates and charges, which is based on the size of the meter servicing each connection. A ¾-inch and 1-inch service, which is the standard service for single family residential users, will be 1 Equivalent Dwelling Unit (EDU). The following table shows the number of EDUs for each size of service:

Diameter	Number of Hookups	Multiplier	Total EDUs
¾” & 1”	399	1.00	399.00
1 ½”	3	3.00	9.00
2”	9	7.14	64.26
3”	-	16.00	-
4”	-	28.57	-
TOTAL	411		481.26

2.02 New Base Rate. The Town will charge users of the System a monthly base rate (the “New Base Rate”) of \$31.00 per EDU June 2022 billing. The New Base Rate for the use and availability of the System, based on the figures in the table above, is as follows:

Diameter	Cost per EDU	Multiplier	New Base Rate
¾” & 1”	\$31.00	1.00	\$ 31.00
1 ½”	\$31.00	4.00	124.00
2”	\$31.00	7.14	221.34
3”	\$31.00	16.00	496.00
4”	\$31.00	28.57	885.67

2.03 Usage Rate. The Town will increase the Usage Rate \$0.57 from \$2.14 per 1,000 gallons used to \$2.71 per 1,000 gallons of water or portion thereof used, but which shall apply to all water used.

2.04 New Monthly Charge. The new monthly charge for the use and availability of the System will be the sum of the New Base Rate plus the New Usage Rate.

2.05 Bulk Water Rate. The Town will remain its Bulk Water Rate at \$0.72 per barrel (42 gallons).

2.06 Debt Service Charge. The amount of the monthly charge for services that are not in use and turned off at the curb stop will remain at \$2.76 per EDU per month.

Diameter	Cost per EDU	Multiplier	Base Rate
¾" & 1"	\$2.76	1.00	\$ 2.76
1 ½"	\$2.76	4.00	11.04
2"	\$2.76	7.14	19.70
3"	\$2.76	16.00	44.16
4"	\$2.76	28.57	78.85

Section 3. Determination of Annual Budget for the System.

At least once each year the Council of the Town shall determine the amount of money needed to pay the costs of the System including but not limited to: (a) the payment of the reasonable expense of operation and maintenance of the System; (b) administration of the System; (c) the payment of principal and interest on any bonded or other indebtedness of the System; and (d) the establishment or maintenance of any required reserves, including reserves needed for expenditures for depreciation and replacement of facilities, as may be determined necessary from time to time by the Council or as covenanted in the ordinance or resolution authorizing any outstanding bonds of the System. Based on the annual needs of the System, the Council will establish monthly charges for the use and availability of the System.

Section 4. Further Rate Increases.

Subsequent adjustment to the rates and charges for the use of the System will be made by a resolution of the Council duly adopted after a public hearing with notice thereof given as provided by law.

Section 5. Public Hearing.

A public hearing on the rate increases for the System will be held on May 9, 2022, commencing at 6:30 p.m., in Townhall located at 210 Broadway Avenue in Culbertson, Montana.

Section 6. Notice.

The Town Clerk is hereby authorized and directed to publish or cause to be published a copy of a notice of the passage of this resolution in a newspaper of general circulation to the Town, on April 21, April 28 and May 5 and to mail or cause to be mailed a copy of said notice to all persons served by the System not less than 7 days and not more than 30 days prior to the public hearing. The mailed notice must contain an estimate of the amount that the average bill of the owner or customer will increase. The Town Clerk is also authorized and directed to mail first class, postage prepaid, notice of all hearings to the Montana consumer counsel.

PASSED, SIGNED AND ADOPTED THIS 11th DAY OF APRIL 2022.

The following members voting “aye”:

The following members voting “nay”:

The following members absent and not voting:

TOWN OF CULBERTSON

Larry Crowder, Mayor

Attest:

Tiffani Jasper, Clerk/Treasurer

**TOWN OF CULBERTSON
RESOLUTION #501**

**A RESOLUTION REQUESTING DISTRIBUTION OF BRIDGE AND ROAD SAFETY
AND ACCOUNTABILITY PROGRAM FUNDS**

WHEREAS, the Bridge and Road Safety and Accountability Account requires the Montana Department of Transportation to allocate accrued funds to cities, towns, counties, and consolidated city-county governments for construction, reconstruction, maintenance, and repair of rural roads, city or town streets and alleys, bridges, or roads and streets that the city, town, county, or consolidated city-county government has the responsibility to maintain; and,

WHEREAS, The Town of Culbertson that requests funds under the Bridge and Road Safety and Accountability Account must match each \$20 requested with \$1 of local government matching funds; and,

WHEREAS, The Town of Culbertson requesting distribution of allocated funds may make such a request to the Department of Transportation between March 1 and November 1 of the year the funds were allocated; and,

WHEREAS, the project(s) to be funded is to crack seal, patch and chip seal on streets throughout Town limits.

WHEREAS, the local match for the allocated funds has been budgeted from Fund #2510 SID #11.

THEREFORE, NOW BE IT RESOLVED THAT:

1. The Town of Culbertson requests distribution of its share of the allocated Bridge and Road Safety and Accountability funds to be used for the projects identified herein.
2. That the Council hereby empowers and authorizes the Mayor or Clerk/Treasurer to execute such further documents as may be necessary to facilitate the distribution of said funds.

PASSED, SIGNED AND ADOPTED THIS 11th DAY OF APRIL 2022.

The following members voting “aye”:

The following members voting “nay”:

The following members absent and not voting:

TOWN OF CULBERTSON

Larry Crowder, Mayor

Attest:

Tiffani Jasper, Clerk/Treasurer