

January 13, 2025

The Culbertson Town Council met at Townhall in regular session on Monday January 13, at 6:30 p.m. with the following present: Todd Gabriel, Dave Solem, Mark Nelson, Abe Rumsey, Carl Donaldson, Bob Jasper, Terri Merrill. Guest: James Walling.

Agenda- Abe Rumsey made a motion to approve the January 13, 2025, agenda. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Minutes- Dave Solem made a motion to approve the December 9 and 13, 2024, regular meeting minutes. Abe Rumsey seconded the motion. No objection. MOTION CARRIED.

Financials and Claims- Mark Nelson made a motion to approve the December's Treasurer's report, GJV, Payroll Journal Voucher #241200, UB JV's and December's Bills. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Bathhouse Update- After request from Council on cost comparison for sky lights and the polycarbonate panels, Jeremy received an approximate cost increase of \$20,000 for the 24"x 26" skylights. Council decided to forgo either of the panels or skylights and add additional lights as needed.

Local Government Review Study Commission-Still do not have anyone for the Local Government Study Commission. Will continue to reach out to community members looking for volunteers for the study commission.

Sheriff's Report-The Sheriff's Report listed 32 calls for service, no arrest, and 12 citations.

Public Works Report- Bob reported he continues to work on replacing dumpster lids. Steet Sweeper was serviced, and door was replaced after glass shattered in the fall. Backhoe grapples are now on and fulling working.

Clerk/Treasurer Report-The two CDs at Opportunity Bank mature on January 14<sup>th</sup>. Will roll over the CDs to a 3-month CD at a rate of 4.04%. Received a donation from the Women's Club for the Bathhouse for \$136,270.05. Bob Denning with Denning, Downey and Associates will be in the office January 15 at 1pm for the entrance conference. BMS Pay, the first month we have 18 accounts signed up for e-billing and 10 signed up for auto payments.


Public Comment on Non-Agenda Items:

- No public comment

Adjournment- Meeting was adjourned at 7:13 p.m.

Next regular meeting and ordinance workshop Monday, February 10, 2024, at 6:30 p.m. at Town Hall.

  
Clerk

  
Mayor

February 10, 2025

The Culbertson Town Council met at Townhall in regular session on Monday February 10, at 6:30 p.m. with the following present: Todd Gabriel, Dave Solem, Mark Nelson, Abe Rumsey, Carl Donaldson, Bob Jasper, Terri Merrill. Guest: James Walling, Brittany Pirkle.

Agenda- Carl Donaldson made a motion to approve the February 10, 2025, agenda. Dave Solem seconded the motion. No objection. MOTION CARRIED.

Minutes- Mark Nelson made a motion to approve the January 13, 2025, regular meeting minutes. Abe Rumsey seconded the motion. No objection. MOTION CARRIED.

Financials and Claims- Mark Nelson made a motion to approve the January's Treasurer's report, GJV, Payroll Journal Voucher #250100, UB JV's and January's Bills. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Bathhouse Update- Terri relayed Jeremy's update-will have virtual pre-bid meeting on February 19. Bids are due by February 28 by 3:00 p.m. Will set up a Zoom meeting to open and read the bids at 3:30 p.m. Bids will then be sent to WWC for review, and they will make recommendations for Council to award at March 10 meeting. If we know of any contractors to let him know and he will reach out to them. We currently only have one interested contractor.

Local Government Review Study Commission-We currently have one volunteer for the study commission. Will continue looking for two more for the commission.

Seed of Life labs- Received more information from Zach Schoop for his dispensary. He is purchasing a property located by the old Napa building. Council also discussed licensing fee of \$50 for a dispensary to keep in line with our fees for liquor and beer and wine fees. Will have public hearing next month for amending ordinance.

Complaint-A parking ordinance complaint was filed on January 20, 2025, at 221 2<sup>nd</sup> Ave W. Brittany Pirkle was present and explained her reason for the complaint. Council thanks her for bringing her concerns and explained that we will help her with following up with the Sheriff's office.

Montana Municipal Institute- Terri requested to attend the Annual Montana Municipal Institute. Dave Solem made a motion to approve Terri to attend the Montana Municipal Institute. Abe Rumsey seconded the motion. No objection. MOTION CARRIED.

Sheriff's Report/Parking Ordinance-Did not receive report from the sheriff's office. Will request report and send on to council. Will also request update on parking complaint and on the semi parking issue that was reported in January. Our current parking ordinance has a \$20/day fine listed. No changes currently.

Nuisance-Current fee for Public Works to mow/clean up a violation is \$50; council will update to \$100. Will start the amendment process next month.

Town Clean Up- Last years was June 2<sup>nd</sup>. Will finalize date at next month's meeting.

Miller Oil Bill- Gordon Miller had a water leak that was recorded at 1,238,000 gallons, resulting in a \$3,265.98 bill. After an investigation, it was determined that the meter is not accessible, faulty, and outdated. Mark Nelson made a motion, due to an inaccessible, faulty, and outdated meter, to reduce his bill by half and that he be required to replace the meter by end of September 2025. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Public Works Report- Currently the Lagoon is not discharging due to the UV pit being frozen. Bob will continue to check and will get discharging as soon as weather conditions improve.

Clerk/Treasurer Report/Unclaimed Checks- There are two unclaimed checks totaling \$102.09. Claim 15104 to Adrew Collins on 10/18/2020 was issued for a utility deposit for \$3.90 on check number 16433 from account 5210/214100. Claim 15485 to George Guerra on 8/10/2021 was issued for a utility deposit for \$98.19 on check number 16896 from account 5210/214100 on check number 16896. Abe Rumsey made a motion to cancel the before mentioned checks. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Terri reported that BMS Pay continues to have increased customers signing up for e-billing and auto payments. Our two CDs at Opportunity Bank matured and were rolled over into a 3-month at 4.02%. Our interest from the two CD's totaled \$12,452.43. Total interest for the year is \$14,426.42.

Public Comment on Non-Agenda Items:

- Questions on the fertilizer plant- we have no new information.
- Question where the process on the airport building was. Currently waiting until spring for the bid.
- The Fire Department will be meeting at the Guard shop to measure to see if they equipment will fit.

Adjournment- Meeting was adjourned at 7:56 p.m.

Next regular meeting and ordinance workshop Monday, March 10, 2024, at 6:30 p.m. at Town Hall.



Clerk



Mayor

March 10, 2025

The Culbertson Town Council met at Townhall in regular session on Monday March 10, at 6:30 p.m. with the following present: Todd Gabriel, Dave Solem, Mark Nelson, Abe Rumsey, Carl Donaldson, Bob Jasper, Terri Merrill. Guest: James Walling, Sheriff Chief Deputy Patrick O'Connor, Brittany Pirkle, Kailey Bigler, Mary Drake, Ahsley Anderson, Amber Fox.

Agenda- Carl Donaldson made a motion to approve the March 10, 2025, agenda. Dave Solem seconded the motion. No objection. MOTION CARRIED.

Minutes- Abe Rumsey made a motion to approve the February 10, 2025, regular meeting minutes. Mark Nelson seconded the motion. No objection. MOTION CARRIED.

Financials and Claims- Dave Solem made a motion to approve the February's Treasurer's report, GJV, Payroll Journal Voucher #250200, UB JV's and February's Bills. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Bathhouse Update- Jeremy Fadness presented the three bids for the pool bathhouse with Corland Construction being the lowest at \$948,500. He laid out our options of 1) accepting the bid as is, 2) work with the contractor to reduce the size of the building and by be able to save up to \$200,000, 3) rebid the project, 4) act as the general and bid and manage subs. The Town has 60 days from date of bid to decide.

Local Government Review Study Commission-We currently have one volunteer for the study commission. Will continue looking for two more for the commission.

Sheriff's Report- Sheriff's Chief Deputy Patrick O'Connor was present to discuss our current parking ordinance. He reviewed the ordinance with the county attorney, and it was recommended to amend the ordinance to be more

specific so it can be easily enforced. He did recommend reaching out to the county attorney for assistance. Sheriff's report was reviewed- Calls for service-36, Arrest-1, Citation-23.

Resolution 531 Adopting the 2024 Eastern Montana Region Hazard Mitigation Plan- Lindsey McNabb summarized the Hazard Mitigation plan and was available for questions. Mark Nelson made a motion to adopt the 2024 Eastern Montana Region Hazard Mitigation Plan. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

First Reading of Ordinance 247 Amend Nuisance Ordinance- Abe Rumsey made a motion to amend the nuisance ordinance by changing the fee from \$50 an hour, with a minimum of \$50, to a minimum of \$100 an hour with a minimum of \$100. Dave Solem seconded the motion. No objection. MOTION CARRIED.

Keeping Animals and Fowls Prohibited Ordinance- Some residents approached the town wanting to be allowed to have chicken with the increased price of eggs. Council would like to review what other cities and towns are allowing and review their ordinances at the next council meeting in April.

Town Clean Up- Council decided on Saturday May 31, 2025, for the Annual Town Clean Up. Will plan work with Bowker's to get the roll-offs.

Public Works Report- Had three water main breaks in February. Currently still coned off. Received six loads from Sidney Red-E-Mix trying to fill in from the repairs. Ran out of dumpster lids and not able to find parts. Will need to order the whole lids. Received a thank you letter from James, Evelyn, and Heather Carlisle for clearing the street in front of their home to break up the snow and ice to get the water flowing to prevent the water from flooding their basement.


Clerk/Treasurer Report- YTD Interest for all accounts is \$16214.75 (CD-\$12,452.43, ICS/Checking-\$3762.32). Pilot Community Tourism Grant Program came out with their list of winners and our community was not selected this round, but we will re-apply in the next round. Will need the mayor and two council members to sign paperwork for SLIPA grant. Mayor and one council as signers and one as a witness. Amber leaves Tuesday for the Water conference. BMS Pay continues to have 1-2 sign up a month.

Public Comment on Non-Agenda Items:

- Nathan Schroht with KLJ gave a short update on the SRE building and was available for questions.
- It was asked if the council would consider doing a SID for replacing water mains/curb stop replacements/street repairs.
- Guard shop to measure to see if they equipment

Adjournment- Meeting was adjourned at 7:53 p.m.

Next regular meeting and ordinance workshop Monday, April 7, 2025, at 6:30 p.m. at Town Hall.



Clerk



March 20, 2025

The Culbertson Town Council met at Townhall in special session on Thursday March 20, at 6:30 p.m. with the following present: Todd Gabriel, Dave Solem, Mark Nelson, Carl Donaldson, Bob Jasper, Terri Merrill. Absent: Abe Rumsey

Bathhouse Update- Mark Nelson made a motion to reject all bids based on the lowest bid being \$300,000 over budget and opt to do the Alternate Project Delivery Contract. Carl Donaldson Seconded the motion. No objection. MOTION CARRIED. Dave Solem made a motion to approve Resolution 532 Alternate Project Delivery Contract for Culbertson Pool Bathhouse. Mark Nelson seconded the motion. No objection. MOTION CARRIED.

Public Comment on Non-Agenda Items:

- none

Adjournment- Meeting was adjourned at 6:07 p.m.

Next regular meeting and ordinance workshop Monday, April 7, 2025, at 6:30 p.m. at Town Hall.



Clerk



Mayor

April 7, 2025

The Culbertson Town Council met at Townhall in regular session on Monday April 7, at 6:30 p.m. with the following present: Todd Gabriel, Dave Solem, Mark Nelson, Abe Rumsey, Carl Donaldson, Terri Merrill. Guest: James Walling, Brian Merrill, Doug Schultz, Patricia Punky, Mary Drake, Amber Fox

Agenda- Dave Solem made a motion to approve the April 7, 2025, agenda. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Minutes- Mark Nelson made a motion to approve the March 10, 2025, regular meeting minutes and March 20, 2025, special meeting minutes. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Financials and Claims- Abe Rumsey made a motion to approve the March's Treasurer's report, GJV, Payroll Journal Voucher #250300, UB JV's and March's Bills. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Bathhouse Update- RFQ selection will be April 10<sup>th</sup> at 5:30 p.m. RFQ's are due into the Town office at 5 p.m. A list of contractors will be available by 5:15 p.m. So far only one has been turned in. Great Falls Builders Exchange did reach out requesting a packet but have not had anything turned in yet.

Local Government Review Study Commission-Did have a third candidate reach out to council. They will not be 18 years old until November. Since then, have heard through third party that a fourth candidate is interested. Will need to decide on the three candidates and decide when to appoint to the commission.

Sheriff's Report- This month's sheriff's report had 57 calls for service, no arrest, and 30 citations. Our parking ordinance was sent to the County Attorney for review and assistance for updating to make it enforceable and prosecutable. One we have the suggestions from the County Attorney, will send to the Town Attorney for review before Council review for ordinance amendment.

Sketch Plans- Fence extension at 424 1<sup>st</sup> Ave W for Shadd & Amanda Cullnan. Mark Nelson made a motion to approve fence extension at 424 1<sup>st</sup> Ave W for Shadd & Amanda Cullnan. Dave Solem seconded the motion. No objection. MOTION CARRIED. Dave Solem made a motion to approve a shed at 413 2<sup>nd</sup> St W for Wesly & Amber Fox. Carl Donaldson seconded the motion. No objection. MOTION CARRIED. Dave Solem made a motion to approve a new/replacement fence at 216 W 3<sup>rd</sup> St W for Mike Johnson. Abe Rumsey seconded the motion. No objection. MOTION CARRIED.

Second Reading of Ordinance 247 Amend Nuisance Ordinance- Mark Nelson made a motion to amend the nuisance ordinance by changing the fee from \$50 an hour, with a minimum of \$50, to a minimum of \$100 an hour with a minimum of \$100. Carl Donaldson seconded the motion. No objection. MOTION CARRIED. Ordinance will take effect in 30 days.

Keeping Animals and Fowls Prohibited Ordinance- Reviewed other towns and cities ordinances. Council had received more feedback from residents some wanting and some not wanting chickens allowed in town limits. Froid is

currently in the process of reading an ordinance to allow chickens. Will reach out to get a copy of their ordinance and review. Will discuss more at next month's meeting.

Public Works Report- Will start street sweeping Tuesday morning and should be done by end of the week. Pump house pump is getting rebuilt. Waiting on some items that are on back order.

Clerk/Treasurer Report- YTD Interest \$20,082.34. Audit-Received an additional bill for research and correction on depreciation schedules. Received another request for information on our dispensary ordinance. They were inquiring about Mahlen's lot. I enclosed the Capital Credit statement from Sheridan Electric. Employee Benefits rates are going up by \$3,852.00 a year for current employees. Clerks Institute next month, May 4-9<sup>th</sup>. I will also be taking a week off April 14-18. I will check my email if anything urgent comes up. CCR is completed and posted.

Public Comment on Non-Agenda Items:

- None

Closed for Executive Session at 7:25 p.m.

Re-opened Meeting at 8:05

Adjournment- Meeting was adjourned at 8:05 p.m.

Next regular meeting Monday, May 12, 2025, at 6:30 p.m. at Town Hall.



Clerk



Mayor

April 10, 2025

The Culbertson Town Council met at Townhall in special session on Thursday April 10, at 5:30 p.m. with the following present: Todd Gabriel, Abe Rumsey, Mark Nelson, Carl Donaldson, Terri Merrill. Absent: Dave Solem, Bob Jasper

Bathhouse RFQ Selection- Abe Rumsey made a motion to approve Dave Geib with Geib Construction as the contractor for the Bathhouse Project Manager. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Oil Lease-Phoenix Energy- Council does not want to take any action currently.

Public Comment on Non-Agenda Items:

- none

Adjournment- Meeting was adjourned at 5:45 p.m.

Next regular meeting Monday, May 12, 2025, at 6:30 p.m. at Town Hall.



Clerk



Mayor

May 12, 2025

The Culbertson Town Council met at Townhall in regular session on Monday May 12, at 6:30 p.m. with the following present: Todd Gabriel, Dave Solem, Mark Nelson, Abe Rumsey, Carl Donaldson, Terri Merrill. Guest: James Walling, Doug Schultz, Patricia Pankey, Mary Drake, Amber Fox, Brandon Bigler, Kailey Bigler, DeAnne Weeks

Agenda- Dave Solem made a motion to approve the May 12, 2025, agenda. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Minutes- Mark Nelson made a motion to approve the April 7, 2025, regular meeting minutes and April 10, 2025, special meeting minutes. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Financials and Claims- Dave Solem made a motion to approve the April's Treasurer's report, GJV, Payroll Journal Voucher #250400, UB JV's and April's Bills. Mark Nelson seconded the motion. No objection. MOTION CARRIED.

Bathhouse Construction Update- Groundbreaking was on 5/18, thank you Women's Club for being present for the picture. Blocks were ordered. Temporary power was run 5/12 and the privacy wall will be put up on Tuesday or Wednesday this week. Issue was found with the electrical panel. Will need to check with MDU about running new service.

Local Government Review Study Commission-Council decided to wait until November to appoint all three Study commissioners to complete the review when the third candidate will turn 18 years old.

Sheriff's Report- Did not receive report by time of meeting. Will send report to council and will have on file at the town office once received.

Sketch Plans- Dave Solem made a motion to approve fence at 322 3<sup>rd</sup> St W for Davey Winn. Carl Donaldson seconded the motion. No objection. MOTION CARRIED. Mark Nelson made a motion to approve a Fence at 220 3<sup>rd</sup> St W Douglas Schultz. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Chicken Ordinance-Council reviewed Froid's ordinance and listened to public comment. Mark Nelson made a motion to uphold the current ordinance of Keeping animals and fowl prohibited (Chapter 4, Article 1, Sec 4.1). Abe Rumsey seconded the motion. No objection. MOTION CARRIED.

Special Permits-Frontier Days-Received a street closure application from the Chamber for June 14-2025 for the Annual Frontier Days Parade. Dave Solem made a motion to approve the street closure application. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Town Clean Up- Town Clean Up will be on May 31<sup>st</sup> from 10am-4pm at the County Fairgrounds parking lot. Bowker's will have roll-offs available same as last year. We have received two cash donations, \$150 from Dry Prairie and \$250 from United Grain Corp. Will coordinate with Radelle Aspenlieder for the BBQ.

Pool- Have nine applicants, all returning from previous year(s). Two of the applicants, Clayton Marchwick and Destiny Thompson, have put in for the manager position to replace Tiffany Neilson. Interviews will be conducted to choose the manager and assistant manager. We have two returning WSI trained lifeguards and three who will be receiving WSI training to give us five WSI trained lifeguards for swimming lessons.

Public Works- Bob had to leave meeting prior to giving report.

Clerk/Treasurer-Received two of the three reimbursements for SLIPPA. Will receive the third next summer after the East side sewer lines are cleaned. Gave update from Clerks Institute including HB 393-meeting be recorded, retained, and made available in audio format only for a town with a population of 300 or more.

Public Comment on Non-Agenda Items:

- James Walling wanted to thank Bob Jasper for filling in the hole with gravel in the alley way behind the town hall.

Closed for Executive Session at 7:57 p.m.

Re-opened Meeting at 8:12

Executive Session Findings- Mark Nelson made a motion to approve Amber Fox Water/Wastewater pay at \$35/hour for hours worked, 15-20 hour/month, as water/wastewater operator and retro pay from when she took over the task from Lyle. Abe Rumsey seconded the motion. No objection. MOTION CARRIED.

Adjournment- Meeting was adjourned at 8:16 p.m. Budget Workshop to follow.

Next regular meeting and Budget Hearing Monday, June 9, 2024, at 6:30 p.m. at Town Hall.



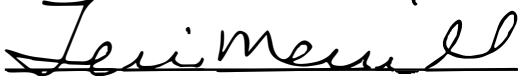
Clerk



Mayor

May 12, 2025 - Budget Workshop:

Council reviewed budget requests as well as personnel wages. A Public Hearing for the 2025-2026 budget will be held June 9, 2025.



Clerk



Mayor

June 9, 2025

The Culbertson Town Council met at Townhall in regular session on Monday June 9, at 6:30 p.m. with the following present: Todd Gabriel, Dave Solem, Mark Nelson, Abe Rumsey, Carl Donaldson, Terri Merrill, Bob Jasper. Guest: James Walling, Rick Nick, Lynn Nyquist, Danelle Lode

Agenda- Abe Rumsey made a motion to approve the June 9, 2025, agenda. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Minutes- Mark Nelson made a motion to approve the May 12, 2025, regular meeting minutes. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Financials and Claims- Dave Solem made a motion to approve the May's Treasurer's report, GJV, Payroll Journal Voucher #250500, UB JV's and May's Bills. Abe Rumsey seconded the motion. No objection. MOTION CARRIED.

Bathhouse Construction Update- Started working on the foundation and hope to backfill on Monday.

Airport SRE Update-Received two bids from Corland (\$1,099,086) and Strata (\$1,488,482). We are also required to do an Independent Fee Estimate (IFE) for the scope of work for the FAA grants. Mark Nelson made a motion to accept the Corland bid and to move forward with the IFE. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Sheriff's Report- Received the Sheriff's Report with 43 calls for services, 2 arrest, and 13 citations.



Resolution 536-Floodplain Hazard Management Regulations- Dave Solem made a motion to adopt the revised floodplain hazard management regulations. Abe Rumsey seconded the motion. No objection. MOTION CARRIED.

Sketch Plans- Dave Solem made a motion to approve the fence at 312 Arrowleaf Street for Jill McIntyre. Carl Donaldson Seconded the motion. No objection. MOTION CARRIED. After discussion about possibly amending the ordinances concerning storage in the future, Abe Rumsey made a motion to approve a 8X40 ft steel shipping container for a term of three years, if need longer will need to request and extension, at 207 1<sup>st</sup> Street West for Ryan Currier & Danelle Lode. Carl Donaldson seconded the motion. No objection. MOTION CARRIED. Dave Solem made a motion to approve privacy fence and concrete pad/deck at 209 4<sup>th</sup> Street West for Jeri Gustafson. Mark Nelson seconded the motion. No objection. MOTION CARRIED.

Special Permit-Frontier Days- JB's Montana Bar submitted an application for a special event/street closure for the Annual Frontier Day's Street Dance to take place from 3p.m.- 2a.m. at 23 Broadway Ave. Mark Nelson made a motion to approve the Annual Frontier Day's Street Dance. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Public Works Report- Town Hall/Community Center AC no longer repairable, have three quotes for replacement. Needing more dumpster lids, cost \$282/lid plus freight, need approximately 20 lids. Pool will be needing to be sandblasted and repainted after this season, may be able to wait until after next season, but needs to be done soon. Top Gun will be here June 23 to work on Town projects.

Clerk/Treasurer Report- Amber is out of the office for two weeks and the office will be closed Tuesday while Terri is at the Municipal Summit in Plentywood. The Audit is completed. Briefly went over the findings. Bob Denning will need either the Mayor or a Council Member to sit in on a call with him and Terri to go over the finding and recommendations. Terri will reach out to the Montana League of Cities and Towns for assistance with the audit finding.

Public Comment on Non-Agenda Items:

- Lynn Nyquist from the Nyquist Foundation was present and talked about the foundation and how it was started and what they were about and what their goals where. She was also looking for organization in Culbertson that may need money for a project. Their grants are for \$2,000 or less. Applications are due in October and usually disbursed the following March. The applications can be found at [www.nyquistfdn.org](http://www.nyquistfdn.org).

**Public Hearing**

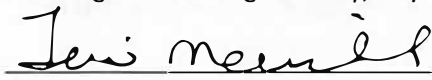
Resolution 533-Amend Budget for FY 2024-2025- Abe Rumsey made a motion to approve Resolution 533-Amend Budget for FY 2024-2025. Dave Solem seconded the motion. No objection. MOTION CARRIED.

Resolution 534-Set Personnel Wages for 2025-2026- Abe Rumsey made a motion to approve Resolution 534-Set Personnel wages for 2025-2026. Mark Nelson seconded the motion. No objection. MOTION CARRIED.

Resolution 535-Approve Preliminary Budget for 2025-2026- Abe Rumsey made a motion to approve Resolution 535-Approve Preliminary Budget for 2025-2026. Dave Solem seconded the motion. No Objection. MOTION CARRIED.

Adjournment- Meeting was adjourned at 7:56p.m.

Next regular meeting Monday, July 14, 2024, at 6:30 p.m. at Town Hall.

  
Clerk

  
Mayor

July 14, 2025

The Culbertson Town Council met at Townhall in regular session on Monday July 25, at 6:30 p.m. with the following present: Todd Gabriel, Dave Solem, Mark Nelson, Abe Rumsey, Carl Donaldson, Terri Merrill, Bob Jasper, Amber Fox. Guest: James Walling

Agenda- Carl Donaldson made a motion to approve the July 14, 2025, agenda. Abe Rumsey seconded the motion. No objection. MOTION CARRIED.

Minutes- Dave Solem made a motion to approve the June 9, 2025, regular meeting minutes. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Financials and Claims- Abe Rumsey made a motion to approve the June's Treasurer's report, GJV, Payroll Journal Voucher #250600, UB JV's and June's Bills. Mark Nelson seconded the motion. No objection. MOTION CARRIED.

Bathhouse Construction Update- Block is has started going up. Received the preliminary budget from Dave Geib. Budget came in at \$684,851, \$6,683 over the budget we submitted for the LWCF grant. If we stay on budget and get full reimbursement from the grant, we will have a surplus of \$9,693.13 in the Bathhouse budget. Will update again at next months meeting and budget hearing to determine if any additional tax levies will be needed.

AWOS-STAT Air- DBT Maintenance Contract- After follow up from last months meeting, STAT Air said their MOU do not expire until either party gives the stated notice to cancel. Abe Rumsey made a motion to approve continuing the DBT maintenance contract with STAT Air support. Mark Nelson seconded the motion. No objection. MOTION CARRIED.

Sheriff's Report- Received the Sheriff's Report with 28 calls for services, 2 arrest, and 5 citations. Concern was raised with Deputy's doing U-turns on Broadway Ave in front of No U-turn signs just to park in front of one of the stores. They should be enforcing this, not breaking it. Update on parking ordinance- County Attorney contacted Terri and he is not going to have time to review the ordinance and suggested we have our attorney update the ordinance and send to him for review. He did copy Laura on the email.

MT League of Cities & Towns Financial Services Contract & League Conference-After discussing the details of the contract and other options, Abe made a motion to approve the contract with MTLCT. Carl Donaldson seconded the motion. No objection. MOTION CARRIED. Terri Merrill also requested to attend the League Conference to obtain more training that will be available during the conference. Abe Rumsey made a motion to approve Terri attending the conference. Mark Nelson seconded the motion. No objection. MOTION CARRIED.

Sketch Plans-Abe Rumsey made a motion to approve a shed at The Villages of Culbertson located at 2<sup>nd</sup> Ave E for John Gilligan. Mark Nelson seconded the motion. No objection. MOTION CARRIED. Dave Solem made a motion to approve a home addition at 206 2<sup>nd</sup> St E for James & Evelyn Carlisle. Carl Donaldson Seconded the Motion. No objection. MOTION CARRIED.

Sheridan Electric Capital Credits-Abe Rumsey made a motion to let the offer of discounted payment expire. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Mosquito Fogger- Council discussed the need for a new fogger. Bob will continue to look for a used fogger in good condition in the \$6000-\$7000 range.

Pool Cover- The pool is in need on a new pool cover. Bob received two quotes, one from Thomson Pools sent a quote for over \$9,500 plus freight. RecSupply sent a quote for \$4555.20 plus \$424.65 freight. Abe Rumsey made a motion to order a pool cover from RecSupply for \$4555.20 plus freight. Mark Nelson seconded the motion. No objection. MOTION CARRIED.

Public Works Report- Bob is working on quotes for the water project by the corner of the school. Have \$12,000 in grant money from the Highway project left to spend. Landfill is cleaned up. Cleaned up behind Betty Larsen's property, may have to contact the owners of Henry Hill to have them finish clean up their property. The ground around the river discharge is eroding. The man hole is now only about 18' from the river. Will work on getting quotes for crack seal on West side of Town. Top Gun Asphalt did the parking lot and path at Ike's Pond. Will have to look at solutions to prevent wash out along the pond. Bob will be out Thursday & Friday and on Vacation the end of August. Amber reported issues with lagoon and failing the monthly testing. She is working with MT Rural Water Systems to come up with a solution.

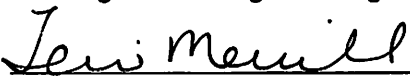
Clerk/Treasurer Report- We received the FAA grant for the first design of the SRE building of \$46,144 and received half of the re-design from the County of \$21,550. First reimbursement claim sent into LWCF for \$48,263.24. They are reviewing the budget that was sent to make sure it will clear the budget conditions. Terri will work with Olivis Hollis, with MT FWP, if they need any further information for comply for the grant. Ike's Pond parking and path cost \$69,800 (including a credit of \$3,000 for Bob's help), which was paid with the ARPA funds as allocated. This leaves \$63841.35 for pool parking and curbing and street patching. We still have until December of 2026 to spend the funds. Terri will be having surgery on July 29 and will be out for at least two weeks. She will have the laptop so she can do some work from home. Amber will also be out of the office July 23-August 3. We will put a notice in the paper, on the website, Facebook and on the Door that the office will be closed from July 29-August 1.

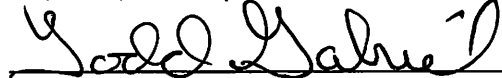
Public Comment on Non-Agenda Items:

- None

Adjournment- Meeting was adjourned at 8:14p.m.

Next regular meeting and Budget hearing Monday, August 11, 2025 at 6:30 p.m. at Town Hall.

  
Clerk

  
Mayor

August 11, 2025

The Culbertson Town Council met at the Pool, then moved to the Town Hall in regular session on Monday July 25, at 6:30 p.m. with the following present: Todd Gabriel, Dave Solem, Mark Nelson, Carl Donaldson, Terri Merrill, Bob Jasper, Amber Fox. Guest: Ryan Currier, Danelle Lode, Neal Stromberg, Mike & DeAnne Weeks. Absent: Abe Rumsey

Agenda- Mark Nelson made a motion to approve the August 11, 2025, agenda. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Minutes- Carl Donaldson made a motion to approve the July 14, 2025, regular meeting minutes. Dave Solem seconded the motion. No objection. MOTION CARRIED.

Financials and Claims- Dave Solem made a motion to approve the July's Treasurer's report, GJV, Payroll Journal Voucher #250700, UB JV's and July's Bills. Mark Nelson seconded the motion. No objection. MOTION CARRIED.

Bathhouse Construction Update- Met at Pool to walk through what is needed for concrete for the bathhouse. It was determined the sidewalk in front of the building would go out 5 feet and 8 feet in the alcove. Parking will be all along the front of the building including one on each side of the building. Walked through the concrete needed to connect the bathhouse to the existing pool deck. Mark Nelson made a motion to remove the old bathhouse once the construction is completed on the new bathhouse. Carl Donaldson seconded the motion. No objection. MOTION CARRIED. Meeting returned to the Town Hall and budget was covered and the first grant reimbursement was received for \$48263.27 and the second for \$102779.17 was submitted.

Sheriff's Report- Received the Sheriff's Report with 37 calls for services, 1 arrest, and 17 citations. Council did ask if we could get a summary of citations to see what type of citations were being written.

Sketch Plans-Dave Solem made a motion to approve the mobile home at 1014/1016 Cedar St for Angela Benson. Mark Nelson seconded the motion. No objection. MOTION CARRIED. Mark Nelson made a motion to approve the 6ft-chain link fence at 209 1<sup>st</sup> Ave W for Brett Lapp. Carl Donaldson seconded the motion. No objection. MOTION CARRIED. Dave Solem moved to change the 3-year permit for 20 1<sup>st</sup> W for Storage Container for Ryan Currier to a permanent permit. Mark Nelson seconded the motion. Objections were stated. MOTION CARRIED WITH A 2-1 VOTE.

Petition to Exclude Land- Mike and DeAnne Weeks submitted a petition to exclude a strip of land on the outer boundary of town that has no municipal services. Mark Nelson made a motion to accept the petition to exclude land. Carl Donaldson seconded the motion. No objection. MOTION CARRIED. Mike and DeAnne were informed that they would need a plat map with boundary markings for submitting to the county. This would be their responsibility to obtain.

GIS Mapping- GIS with Maps is up for renewal at \$500 a year. MT Rural Water is currently using Diamond Maps and has recommended them. Diamond Maps runs between \$240-\$336 and MT Rural Water will come out and help set it up at no cost. Diamond Maps can be run offline so no internet is needed. Dave Solem made a motion to switch to Diamond Maps. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Mineral Rights- Phoenix Energy sent a lease agreement for 1.17 acres for the land by the river where the pump house sits. Council decided to hold off on any decisions at this time. Town Attorney, Laura Christoffersen received an inquiry from Kraken Resources on two tracts of land, 10.51 acres at the cemetery and 22.66 acres at the lagoons. Council requested more information on what Kraken is offering on their leases.

Complaint- A complaint for 320 2<sup>nd</sup> Ave W alley excavating was received from David Aakre. His concern was that his neighbor was excavating the alley without the knowledge of the Town and potentially damage his property. Bob did look at the alley. It was excavated, but he did not see any damage to the property and when he spoke to David again, it was determined that the water flow was staying in the alley. Bob did see there was some pavement that could be removed to help with the water flow and prevent further flooding that he will remove. David was satisfied with this action.

Public Works Report- Been keeping up on mowing. Serenti will be done on August 19 with school starting on the 20<sup>th</sup>. Airport office is gone. August 20<sup>th</sup>, Bob will be on vacation for a week.

Clerk/Treasurer Report- Already discussed the LWCF grant in the bathhouse discussion.

Public Comment on Non-Agenda Items:

- Neal Stromberg was present and asked about no parking signs or 2-hour parking on his property located between 6<sup>th</sup> Ave E and 7<sup>th</sup> Ave E. There are currently three vehicles that have been parked there for at least three weeks.

Budget Hearing

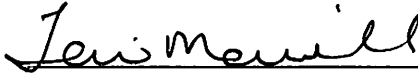
Resolution 537 Budget Amendment- Dave Solem made a motion to approve Resolution 537 Budget Amendment to increase expenditures for the bathhouse 1001-460442-950 by \$32,620.00. Mark Nelson seconded the motion. No objection. MOTION CARRIED.

Budget Review- Reviewed budget for any final changes. Added \$7000 to 1000-440700, Public Health for the fogger. Carl Donaldson made a motion to accept the final budget with changes to public health account. Mark Nelson seconded the motion. No objection. MOTION CARRIED.

Resolution 538-Mill Levy 2025-2026- Mark Nelson made a motion to approve Resolution #538- Mill Levy 2025-2026. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Adjournment- Meeting was adjourned at 8:21 p.m.

Next regular meeting Monday, September 8, 2025, at 6:30 p.m. at Town Hall.

  
Clerk

  
Mayor

August 29, 2025

The Culbertson Town Council met the Town Hall in special session on Friday August 29, at 5:30 p.m. with the following present: Todd Gabriel, Dave Solem, Mark Nelson, Carl Donaldson, Abe Rumsey, Terri Merrill

Agenda- Mark Nelson made a motion to approve the August 29, 2025, agenda. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Resolution 538-Bathhouse Mill Levy- Abe Rumsey made a motion to levy \$50,000 of the \$75,000 voted Pool Bathhouse Mill Levy for the 2025-2026 tax year. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

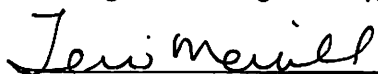
Mineral Rights- Mark Nelson made a motion to approve the Kraken lease with the \$1500 for all tracts. Abe Rumsey seconded the motion. No objection. MOTION CARRIED.


Public Comment on Non-Agenda Items:

- Abe Rumsey brought up the sidewalk/curb at the school gym by the handicap parking needs repair. Todd will get with Bob about getting it repaired.
- Todd Gabriel was in contact with Patrick Bidegaray regarding in property out by Wheatland Hills. He is looking at building a shop for his business but is needing access. Inquired about the use of Wheatland Dr if he is not able to gain access from neighboring lot. Terri will research for any existing easements on file with the Town.

Adjournment- Meeting was adjourned at 6:01 p.m.

Next regular meeting Monday, September 8, 2025, at 6:30 p.m. at Town Hall.

  
Clerk

  
Mayor