

January 13, 2025

The Culbertson Town Council met at Townhall in regular session on Monday January 13, at 6:30 p.m. with the following present: Todd Gabriel, Dave Solem, Mark Nelson, Abe Rumsey, Carl Donaldson, Bob Jasper, Terri Merrill. Guest: James Walling.

Agenda- Abe Rumsey made a motion to approve the January 13, 2025, agenda. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Minutes- Dave Solem made a motion to approve the December 9 and 13, 2024, regular meeting minutes. Abe Rumsey seconded the motion. No objection. MOTION CARRIED.

Financials and Claims- Mark Nelson made a motion to approve the December's Treasurer's report, GJV, Payroll Journal Voucher #241200, UB JV's and December's Bills. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Bathhouse Update- After request from Council on cost comparison for sky lights and the polycarbonate panels, Jeremy received an approximate cost increase of \$20,000 for the 24"x 26" skylights. Council decided to forgo either of the panels or skylights and add additional lights as needed.

Local Government Review Study Commission-Still do not have anyone for the Local Government Study Commission. Will continue to reach out to community members looking for volunteers for the study commission.

Sheriff's Report-The Sheriff's Report listed 32 calls for service, no arrest, and 12 citations.

Public Works Report- Bob reported he continues to work on replacing dumpster lids. Steet Sweeper was serviced, and door was replaced after glass shattered in the fall. Backhoe grapples are now on and fulling working.

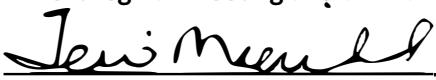
Clerk/Treasurer Report-The two CDs at Opportunity Bank mature on January 14th. Will roll over the CDs to a 3-month CD at a rate of 4.04%. Received a donation from the Women's Club for the Bathhouse for \$136,270.05. Bob Denning with Denning, Downey and Associates will be in the office January 15 at 1pm for the entrance conference. BMS Pay, the first month we have 18 accounts signed up for e-billing and 10 signed up for auto payments.


Public Comment on Non-Agenda Items:

- No public comment

Adjournment- Meeting was adjourned at 7:13 p.m.

Next regular meeting and ordinance workshop Monday, February 10, 2024, at 6:30 p.m. at Town Hall.


Clerk


Mayor

February 10, 2025

The Culbertson Town Council met at Townhall in regular session on Monday February 10, at 6:30 p.m. with the following present: Todd Gabriel, Dave Solem, Mark Nelson, Abe Rumsey, Carl Donaldson, Bob Jasper, Terri Merrill. Guest: James Walling, Brittany Pirkle.

Agenda- Carl Donaldson made a motion to approve the February 10, 2025, agenda. Dave Solem seconded the motion. No objection. MOTION CARRIED.

Minutes- Mark Nelson made a motion to approve the January 13, 2025, regular meeting minutes. Abe Rumsey seconded the motion. No objection. MOTION CARRIED.

Financials and Claims- Mark Nelson made a motion to approve the January's Treasurer's report, GJV, Payroll Journal Voucher #250100, UB JV's and January's Bills. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Bathhouse Update- Terri relayed Jeremy's update-will have virtual pre-bid meeting on February 19. Bids are due by February 28 by 3:00 p.m. Will set up a Zoom meeting to open and read the bids at 3:30 p.m. Bids will then be sent to WWC for review, and they will make recommendations for Council to award at March 10 meeting. If we know of any contractors to let him know and he will reach out to them. We currently only have one interested contractor.

Local Government Review Study Commission-We currently have one volunteer for the study commission. Will continue looking for two more for the commission.

Seed of Life labs- Received more information from Zach Schoop for his dispensary. He is purchasing a property located by the old Napa building. Council also discussed licensing fee of \$50 for a dispensary to keep in line with our fees for liquor and beer and wine fees. Will have public hearing next month for amending ordinance.

Complaint-A parking ordinance complaint was filed on January 20, 2025, at 221 2nd Ave W. Brittany Pirkle was present and explained her reason for the complaint. Council thanks her for bringing her concerns and explained that we will help her with following up with the Sheriff's office.

Montana Municipal Institute- Terri requested to attend the Annual Montana Municipal Institute. Dave Solem made a motion to approve Terri to attend the Montana Municipal Institute. Abe Rumsey seconded the motion. No objection. MOTION CARRIED.

Sheriff's Report/Parking Ordinance-Did not receive report from the sheriff's office. Will request report and send on to council. Will also request update on parking complaint and on the semi parking issue that was reported in January. Our current parking ordinance has a \$20/day fine listed. No changes currently.

Nuisance-Current fee for Public Works to mow/clean up a violation is \$50; council will update to \$100. Will start the amendment process next month.

Town Clean Up- Last years was June 2nd. Will finalize date at next month's meeting.

Miller Oil Bill- Gordon Miller had a water leak that was recorded at 1,238,000 gallons, resulting in a \$3,265.98 bill. After an investigation, it was determined that the meter is not accessible, faulty, and outdated. Mark Nelson made a motion, due to an inaccessible, faulty, and outdated meter, to reduce his bill by half and that he be required to replace the meter by end of September 2025. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Public Works Report- Currently the Lagoon is not discharging due to the UV pit being frozen. Bob will continue to check and will get discharging as soon as weather conditions improve.

Clerk/Treasurer Report/Unclaimed Checks- There are two unclaimed checks totaling \$102.09. Claim 15104 to Adrew Collins on 10/18/2020 was issued for a utility deposit for \$3.90 on check number 16433 from account 5210/214100. Claim 15485 to George Guerra on 8/10/2021 was issued for a utility deposit for \$98.19 on check number 16896 from account 5210/214100 on check number 16896. Abe Rumsey made a motion to cancel the before mentioned checks. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

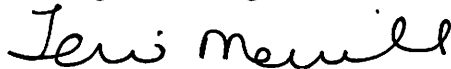
Terri reported that BMS Pay continues to have increased customers signing up for e-billing and auto payments. Our two CDs at Opportunity Bank matured and were rolled over into a 3-month at 4.02%. Our interest from the two CD's totaled \$12,452.43. Total interest for the year is \$14,426.42.

Public Comment on Non-Agenda Items:

- Questions on the fertilizer plant- we have no new information.
- Question where the process on the airport building was. Currently waiting until spring for the bid.
- The Fire Department will be meeting at the Guard shop to measure to see if they equipment will fit.

Adjournment- Meeting was adjourned at 7:56 p.m.

Next regular meeting and ordinance workshop Monday, March 10, 2024, at 6:30 p.m. at Town Hall.



Clerk



Mayor

March 10, 2025

The Culbertson Town Council met at Townhall in regular session on Monday March 10, at 6:30 p.m. with the following present: Todd Gabriel, Dave Solem, Mark Nelson, Abe Rumsey, Carl Donaldson, Bob Jasper, Terri Merrill. Guest: James Walling, Sheriff Chief Deputy Patrick O'Connor, Brittany Pirkle, Kailey Bigler, Mary Drake, Ahsley Anderson, Amber Fox.

Agenda- Carl Donaldson made a motion to approve the March 10, 2025, agenda. Dave Solem seconded the motion. No objection. MOTION CARRIED.

Minutes- Abe Rumsey made a motion to approve the February 10, 2025, regular meeting minutes. Mark Nelson seconded the motion. No objection. MOTION CARRIED.

Financials and Claims- Dave Solem made a motion to approve the February's Treasurer's report, GJV, Payroll Journal Voucher #250200, UB JV's and February's Bills. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Bathhouse Update- Jeremy Fadness presented the three bids for the pool bathhouse with Corland Construction being the lowest at \$948,500. He laid out our options of 1) accepting the bid as is, 2) work with the contractor to reduce the size of the building and by be able to save up to \$200,000, 3) rebid the project, 4) act as the general and bid and manage subs. The Town has 60 days from date of bid to decide.

Local Government Review Study Commission-We currently have one volunteer for the study commission. Will continue looking for two more for the commission.

Sheriff's Report- Sheriff's Chief Deputy Patrick O'Connor was present to discuss our current parking ordinance. He reviewed the ordinance with the county attorney, and it was recommended to amend the ordinance to be more

specific so it can be easily enforced. He did recommend reaching out to the county attorney for assistance. Sheriff's report was reviewed- Calls for service-36, Arrest-1, Citation-23.

Resolution 531 Adopting the 2024 Eastern Montana Region Hazard Mitigation Plan- Lindsey McNabb summarized the Hazard Mitigation plan and was available for questions. Mark Nelson made a motion to adopt the 2024 Eastern Montana Region Hazard Mitigation Plan. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

First Reading of Ordinance 247 Amend Nuisance Ordinance- Abe Rumsey made a motion to amend the nuisance ordinance by changing the fee from \$50 an hour, with a minimum of \$50, to a minimum of \$100 an hour with a minimum of \$100. Dave Solem seconded the motion. No objection. MOTION CARRIED.

Keeping Animals and Fowls Prohibited Ordinance- Some residents approached the town wanting to be allowed to have chicken with the increased price of eggs. Council would like to review what other cities and towns are allowing and review their ordinances at the next council meeting in April.

Town Clean Up- Council decided on Saturday May 31, 2025, for the Annual Town Clean Up. Will plan work with Bowker's to get the roll-offs.

Public Works Report- Had three water main breaks in February. Currently still coned off. Received six loads from Sidney Red-E-Mix trying to fill in from the repairs. Ran out of dumpster lids and not able to find parts. Will need to order the whole lids. Received a thank you letter from James, Evelyn, and Heather Carlisle for clearing the street in front of their home to break up the snow and ice to get the water flowing to prevent the water from flooding their basement.

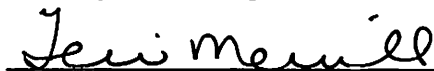
Clerk/Treasurer Report- YTD Interest for all accounts is \$16214.75 (CD-\$12,452.43, ICS/Checking-\$3762.32). Pilot Community Tourism Grant Program came out with their list of winners and our community was not selected this round, but we will re-apply in the next round. Will need the mayor and two council members to sign paperwork for SLIPA grant. Mayor and one council as signers and one as a witness. Amber leaves Tuesday for the Water conference. BMS Pay continues to have 1-2 sign up a month.

Public Comment on Non-Agenda Items:

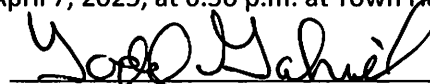
- Nathan Schroht with KLJ gave a short update on the SRE building and was available for questions.
- It was asked if the council would consider doing a SID for replacing water mains/curb stop replacements/street repairs.
- Guard shop to measure to see if they equipment

Adjournment- Meeting was adjourned at 7:53 p.m.

Next regular meeting and ordinance workshop Monday, April 7, 2025, at 6:30 p.m. at Town Hall.



Clerk



March 20, 2025

The Culbertson Town Council met at Townhall in special session on Thursday March 20, at 6:30 p.m. with the following present: Todd Gabriel, Dave Solem, Mark Nelson, Carl Donaldson, Bob Jasper, Terri Merrill. Absent: Abe Rumsey

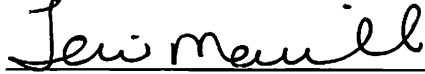
Bathhouse Update- Mark Nelson made a motion to reject all bids based on the lowest bid being \$300,000 over budget and opt to do the Alternate Project Delivery Contract. Carl Donaldson Seconded the motion. No objection. MOTION CARRIED. Dave Solem made a motion to approve Resolution 532 Alternate Project Delivery Contract for Culbertson Pool Bathhouse. Mark Nelson seconded the motion. No objection. MOTION CARRIED.

Public Comment on Non-Agenda Items:

- none

Adjournment- Meeting was adjourned at 6:07 p.m.

Next regular meeting and ordinance workshop Monday, April 7, 2025, at 6:30 p.m. at Town Hall.



Clerk



Mayor

April 7, 2025

The Culbertson Town Council met at Townhall in regular session on Monday April 7, at 6:30 p.m. with the following present: Todd Gabriel, Dave Solem, Mark Nelson, Abe Rumsey, Carl Donaldson, Terri Merrill. Guest: James Walling, Brian Merrill, Doug Schultz, Patricia Punky, Mary Drake, Amber Fox

Agenda- Dave Solem made a motion to approve the April 7, 2025, agenda. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Minutes- Mark Nelson made a motion to approve the March 10, 2025, regular meeting minutes and March 20, 2025, special meeting minutes. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Financials and Claims- Abe Rumsey made a motion to approve the March's Treasurer's report, GJV, Payroll Journal Voucher #250300, UB JV's and March's Bills. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Bathhouse Update- RFQ selection will be April 10th at 5:30 p.m. RFQ's are due into the Town office at 5 p.m. A list of contractors will be available by 5:15 p.m. So far only one has been turned in. Great Falls Builders Exchange did reach out requesting a packet but have not had anything turned in yet.

Local Government Review Study Commission-Did have a third candidate reach out to council. They will not be 18 years old until November. Since then, have heard through third party that a fourth candidate is interested. Will need to decide on the three candidates and decide when to appoint to the commission.

Sheriff's Report- This month's sheriff's report had 57 calls for service, no arrest, and 30 citations. Our parking ordinance was sent to the County Attorney for review and assistance for updating to make it enforceable and prosecutable. One we have the suggestions from the County Attorney, will send to the Town Attorney for review before Council review for ordinance amendment.

Sketch Plans- Fence extension at 424 1st Ave W for Shadd & Amanda Cullnan. Mark Nelson made a motion to approve fence extension at 424 1st Ave W for Shadd & Amanda Cullnan. Dave Solem seconded the motion. No objection. MOTION CARRIED. Dave Solem made a motion to approve a shed at 413 2nd St W for Wesly & Amber Fox. Carl Donaldson seconded the motion. No objection. MOTION CARRIED. Dave Solem made a motion to approve a new/replacement fence at 216 W 3rd St W for Mike Johnson. Abe Rumsey seconded the motion. No objection. MOTION CARRIED.

Second Reading of Ordinance 247 Amend Nuisance Ordinance- Mark Nelson made a motion to amend the nuisance ordinance by changing the fee from \$50 an hour, with a minimum of \$50, to a minimum of \$100 an hour with a minimum of \$100. Carl Donaldson seconded the motion. No objection. MOTION CARRIED. Ordinance will take effect in 30 days.

Keeping Animals and Fowls Prohibited Ordinance- Reviewed other towns and cities ordinances. Council had received more feedback from residents some wanting and some not wanting chickens allowed in town limits. Froid is

currently in the process of reading an ordinance to allow chickens. Will reach out to get a copy of their ordinance and review. Will discuss more at next month's meeting.

Public Works Report- Will start street sweeping Tuesday morning and should be done by end of the week. Pump house pump is getting rebuilt. Waiting on some items that are on back order.

Clerk/Treasurer Report- YTD Interest \$20,082.34. Audit-Received an additional bill for research and correction on depreciation schedules. Received another request for information on our dispensary ordinance. They were inquiring about Mahlen's lot. I enclosed the Capital Credit statement from Sheridan Electric. Employee Benefits rates are going up by \$3,852.00 a year for current employees. Clerks Institute next month, May 4-9th. I will also be taking a week off April 14-18. I will check my email if anything urgent comes up. CCR is completed and posted.

Public Comment on Non-Agenda Items:

- None

Closed for Executive Session at 7:25 p.m.

Re-opened Meeting at 8:05

Adjournment- Meeting was adjourned at 8:05 p.m.

Next regular meeting Monday, May 12, 2025, at 6:30 p.m. at Town Hall.



Clerk



Mayor

April 10, 2025

The Culbertson Town Council met at Townhall in special session on Thursday April 10, at 5:30 p.m. with the following present: Todd Gabriel, Abe Rumsey, Mark Nelson, Carl Donaldson, Terri Merrill. Absent: Dave Solem, Bob Jasper

Bathhouse RFQ Selection- Abe Rumsey made a motion to approve Dave Geib with Geib Construction as the contractor for the Bathhouse Project Manager. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.


Oil Lease-Phoenix Energy- Council does not want to take any action currently.

Public Comment on Non-Agenda Items:

- none

Adjournment- Meeting was adjourned at 5:45 p.m.

Next regular meeting Monday, May 12, 2025, at 6:30 p.m. at Town Hall.



Clerk



Mayor

May 12, 2025

The Culbertson Town Council met at Townhall in regular session on Monday May 12, at 6:30 p.m. with the following present: Todd Gabriel, Dave Solem, Mark Nelson, Abe Rumsey, Carl Donaldson, Terri Merrill. Guest: James Walling, Doug Schultz, Patricia Pankey, Mary Drake, Amber Fox, Brandon Bigler, Kailey Bigler, DeAnne Weeks

Agenda- Dave Solem made a motion to approve the May 12, 2025, agenda. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Minutes- Mark Nelson made a motion to approve the April 7, 2025, regular meeting minutes and April 10, 2025, special meeting minutes. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Financials and Claims- Dave Solem made a motion to approve the April's Treasurer's report, GJV, Payroll Journal Voucher #250400, UB JV's and April's Bills. Mark Nelson seconded the motion. No objection. MOTION CARRIED.

Bathhouse Construction Update- Groundbreaking was on 5/18, thank you Women's Club for being present for the picture. Blocks were ordered. Temporary power was run 5/12 and the privacy wall will be put up on Tuesday or Wednesday this week. Issue was found with the electrical panel. Will need to check with MDU about running new service.

Local Government Review Study Commission-Council decided to wait until November to appoint all three Study commissioners to complete the review when the third candidate will turn 18 years old.

Sheriff's Report- Did not receive report by time of meeting. Will send report to council and will have on file at the town office once received.

Sketch Plans- Dave Solem made a motion to approve fence at 322 3rd St W for Davey Winn. Carl Donaldson seconded the motion. No objection. MOTION CARRIED. Mark Nelson made a motion to approve a Fence at 220 3rd St W Douglas Schultz. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Chicken Ordinance-Council reviewed Froid's ordinance and listened to public comment. Mark Nelson made a motion to uphold the current ordinance of Keeping animals and fowl prohibited (Chapter 4, Article 1, Sec 4.1). Abe Rumsey seconded the motion. No objection. MOTION CARRIED.

Special Permits-Frontier Days-Received a street closure application from the Chamber for June 14-2025 for the Annual Frontier Days Parade. Dave Solem made a motion to approve the street closure application. Carl Donaldson seconded the motion. No objection. MOTION CARRIED.

Town Clean Up- Town Clean Up will be on May 31st from 10am-4pm at the County Fairgrounds parking lot. Bowker's will have roll-offs available same as last year. We have received two cash donations, \$150 from Dry Prairie and \$250 from United Grain Corp. Will coordinate with Radelle Aspenlieder for the BBQ.

Pool- Have nine applicants, all returning from previous year(s). Two of the applicants, Clayton Marchwick and Destiny Thompson, have put in for the manager position to replace Tiffany Neilson. Interviews will be conducted to choose the manager and assistant manager. We have two returning WSI trained lifeguards and three who will be receiving WSI training to give us five WSI trained lifeguards for swimming lessons.

Public Works- Bob had to leave meeting prior to giving report.

Clerk/Treasurer-Received two of the three reimbursements for SLIPPA. Will receive the third next summer after the East side sewer lines are cleaned. Gave update from Clerks Institute including HB 393-meeting be recorded, retained, and made available in audio format only for a town with a population of 300 or more.

Public Comment on Non-Agenda Items:

- James Walling wanted to thank Bob Jasper for filling in the hole with gravel in the alley way behind the town hall.

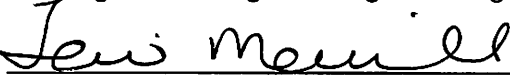
Closed for Executive Session at 7:57 p.m.


Re-opened Meeting at 8:12

Executive Session Findings- Mark Nelson made a motion to approve Amber Fox Water/Wastewater pay at \$35/hour for hours worked, 15-20 hour/month, as water/wastewater operator and retro pay from when she took over the task from Lyle. Abe Rumsey seconded the motion. No objection. MOTION CARRIED.

Adjournment- Meeting was adjourned at 8:16 p.m. Budget Workshop to follow.

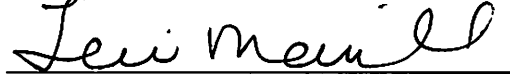
Next regular meeting and Budget Hearing Monday, June 9, 2024, at 6:30 p.m. at Town Hall.



Clerk


Mayor

May 12, 2025 - Budget Workshop:

Council reviewed budget requests as well as personnel wages. A Public Hearing for the 2025-2026 budget will be held June 9, 2025.


Clerk


Mayor